

**BACKWELL PARISH COUNCIL**  
**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL PARISH COUNCIL MEETINGS**  
**BUT CAN ONLY SPEAK DURING PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY**

**THE NEXT FULL COUNCIL MEETING WILL BE HELD ON THURSDAY 7TH MARCH  
2024 AT 19:30 HOURS IN BACKWELL PARISH HALL, BACKWELL**

**AGENDA**

- 1. Apologies**
- 2. To consider co-optation of new members onto Backwell Parish Council, and if co-opted, to receive their Declarations of Acceptance of Office**
- 3. To receive Councillors' declarations of interests and to consider any written applications for dispensations**
- 4. Minutes**  
To receive and confirm as a correct record the Minutes of the Full Council meeting held on 1.2.24
- 5. Public Participation (time limit 10 minutes)**
- 6. To receive update from District Cllr B Petty**
- 7. To receive such communications as the person presiding may wish to lay before the Council**
- 8. To answer questions from Councillors**
- 9. To receive and consider reports and minutes of the Planning Committee held on 15.2.24**
- 10. To receive and consider a report from the Clerk of the Council**
  - a) To receive this report
  - b) Update on non-agenda items
- 11. Planning**
  - a) To receive update on Farleigh Fields
  - b) To receive update on Rodney Road
  - c) To receive update on Gleeson proposals – South Nailsea
  - d) To receive and consider report from Lucy White
  - e) To receive update on Grove Farm
  - f) To receive update on draft Local Plan
  - g) **To consider the following planning applications:**
    - i. Planning Application no. 24/P/0221/FUH - 10 Church Lane, Backwell - Proposed erection of a single storey rear extension.
    - ii. Planning Application no. 24/P/0229/TPO - 44 Hilldale Road, Backwell - Sycamore (T2) - Fell to ground level Sycamore (T1) - Undertake light compensatory pruning to selectively reduce over-extended and/or newly exposed lateral growth by max. 1.5m

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- iii. Planning Application no. 24/P/0234/TPO - Backwell United Afc, West Town Road, Backwell - T1 - Willow - Extensive decay from previous pollards, Reduce height by 3 meters and lateral growth by up to 2 meters. T2 - Beech - Crown lift to 2 meters from the ground. T3 - Lime - Remove partially failed limb on Northerly aspect of tree.
- iv. Planning Application no. 24/P/0164/FUL - Open Acres, Backwell Hill, Backwell - Demolition of old timber bungalow and construction of new bungalow.
- v. Reconsultation for Planning Application no. 24/P/0032/FUH -37 Farleigh Road, Backwell - Proposed erection of a single storey rear extension and a rear dormer and hip-to-gable roofing alteration to the rear with installation of a Juliet balcony and 3no. rooflights.
- vi. Planning application 24/P/0302/FUH- 35 Westfield Drive, Backwell  
Proposed demolition of existing single storey rear extension and erection of a part single-part two storey rear extension.

- 12. To receive an update on Bristol Airport**
- 13. To receive Terms of Reference from Parish Council Working Parties**
  - a) Farleigh Fields Working Party
  - b) Finance Working Party
  - c) Force for Good, Making a Difference Working Party
  - d) Office Working Party
  - e) Rights of Ways and Highways Working Party
- 14. To receive an update from Footpath Working Party**
- 15. To receive an update from Enhancement Working Party**
- 16. To review Policies and Procedures Schedule**
  - a) To approve updated Complaints Policy
  - b) To receive updated statement regarding General Power of Competence as re-adopted at the Annual Council Meeting on 25th May 2023
  - c) To approve updated Grant Awarding Policy
  - d) To approve updated Health and Safety Policy
- 17. To discuss ditch clearance at the Backwell Allotments site**
  - a) To consider quotation for ditch clearance from Landscape Services for ditch excavation for £600.00 + VAT
  - b) To consider quotation for ditch clearance from CPS Grounds for ditch excavation for £538.00 + VAT
  - c) To consider quotation for ditch clearance from Reed Bros & Bailey Ltd for ditch excavation for £400 + VAT
- 18. To discuss introduction of a 40mph speed limit on Backwell Bow and Backwell Common**

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- 19. To discuss North Somerset Council proposal to make existing parking restrictions permanent in Moor Lane, Backwell**
- 20. To discuss North Somerset Council proposal to put double yellow lines around the junctions specified in Oatfield, Downside, Backwell**
- 21. To discuss changing the grassed area by the Backwell War Memorial.**
  - a) To consider quotation from Morley Plants and Gardens for any changes to the War Memorial area
  - b) To consider quotation from Morley Plants and Gardens to create and maintain the floral displays for a period of one year from 1st May 2024. Amount depending on War Memorial area.
- 22. To discuss the Nailsea and District Community Transport Service Level Agreement**
- 23. To receive an update from Office Working Party**
- 24. To consider quote for replacement of Apple Tree off Farleigh Road £148 +VAT from Landscape Services**
- 25. To consider quotation from Landscape Services for £100+VAT to remove section of hedge affecting nearby garage in Garston Close, Backwell**
- 26. To consider quotation from Landscape Services for £220+VAT to replace topsoil around matting at Moor Lane and Oatfield play areas**
- 27. To appoint member to BPC's Planning Committee**
- 28. To appoint member to BPC's Rights of Way and Highways Working Group**
- 29. To discuss supporting Stancombe Quarry Grant application from Brockley Church for Portaloos**
- 30. To agree to Chairman Sarah's recommendation for setting up Backwell Parish Council email addresses for all Councillors**
  - a) To discuss Google Accounts for Councillors
  - b) To authorise payments of £5 per month per Councillor and accept quotation from PC Dial for 11 Councillors for 12 months for £660.00 +VAT
- 31. To approve repair to the Parish Clock for £175 +VAT**
- 32. To consider quotation for £649.00 + VAT from Complete Weed Control to supply and apply chemical weed control to streets April / May 2024. (Last year's price £630.00 + VAT)**
- 33. To consider quote from Earth Anchors Ltd for £1316.00 + VAT to provide replacement noticeboard for Moor Lane Play Area**

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34. To approve the wording to be engraved on the Jubilee Stone
35. To discuss the phone box on West Town Road
36. To approve purchase of Trojan 100L litter bin for Moor Lane at a cost of £160.37 ex VAT from Bin shop.
37. To approve in principal the purchase of 4 bin lids for concrete dog waste bins in Moore Lane and Downside parks. Subject to the receipt of manufacturing quotations
38. To consider extension of Landscape Services (South West) Ltd contract for Annual Grounds Maintenance from April 2024 to March 2025 at a cost of £7,078.91 + VAT per annum
39. **Accounts**
- a) To receive and consider Receipts and Payments schedule for February 2024 (Checked by Cllr Bowerman prior to the meeting)
  - b) To authorise expenditure for the month of February 2024
  - c) To receive and note the financial report for the financial year to date
  - d) To approve the recommendation from the Temporary Clerk to vire £705.00 from the School Crossing Patrol budget to cover the payment of £705.00 +VAT for the repairs to the loop system in the Parish Hall
  - e) To approve payment of £3,576 +VAT for Neil Brant Planning Consultation
  - f) To consider renewal of annual membership of CPRE at a cost of £36.00 (same cost as last year).
40. **Confidential Items**  
*Resolved: That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted*
41. **Staff Matters**
- a) Update
  - b) Confidential staff matter

Dated this 1st day of March 2024

*P.P. Clare Melton*

J D Stone, Clerk to the Council,  
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