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Summons for Full Council Meeting (Quorum 5)
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

Date: Wednesday 1st April 2026
Time: 7:30pm
Venue: Backwell Parish Hall

Dated this 26th day of March 2026

You are summoned to attend the next Parish Council Meeting which will take place on **Wednesday 1st April 2026** to consider the business set out in the attached Agenda. In the event of you being unable to attend, will you kindly advise me at the earliest opportunity.

Members are reminded that they are required to provide a Declaration of Interests prior to the appropriate Agenda item and should state the nature of the interest. The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion and belief, pregnancy and maternity and disability) Crime and Disorder, Health and Safety and Human Rights.

Clare Melton

Clare Melton
Clerk to the Council

Distribution list:
Cllr M Bowerman
Cllr J Gordon
Cllr B Harland
Cllr P Harris
Cllr C Hatcher
Cllr J Hollis
Cllr P Horner
Cllr R Martin
Cllr S Ould
Cllr H Power
Cllr P Ramos
Cllr R Taylor
Cllr A Young

Notice of Full Council Meeting and Agenda
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

Date: Wednesday 1st April 2026
Time: 7:30pm
Venue: Backwell Parish Hall
Public Participation: Members of the public may speak during Item 2 Agenda items only.

1. Administration

1.1. To receive apologies for absence
1.2. To note the resignation of Councillor James Sharkey and the resulting vacancy
1.3. To consider the co-option of M Rogers and, if appointed, to receive their Declaration of Acceptance of Office
1.4. To receive declarations of interest and consider written applications for dispensations
1.5. To approve the Minutes of the meeting held on 5th March 2026

2. Public Participation

2.1. To receive public questions and statements (10 minutes maximum)

3. Reports

3.1. To receive a report from the District Councillor
3.2. To receive communications from the Chairman
3.3. To answer questions from Councillors
3.4. To receive and consider Minutes of the Planning Committee meeting held on 19.03.26
3.5. To receive an update from the Clerk
3.6. To receive an update from the Rights of Ways and Highways Working Party
   a) To receive an update on the audit of pavements in Backwell
3.7. To receive an update from the Enhancement Working Party
3.8. To receive an update from the Finance Working Party
3.9. To receive an update on Downside

4. Planning

4.1. To receive an update on major planning sites within the parish, including:
   a) Sites with planning outline permission granted (e.g. Grove Farm)
      i) To agree a response to the Highways and Access arrangements for Grove Farm
   b) Sites with full consent at Reserved Matters stage or subject to Discharge of Conditions of Active (e.g. Farleigh Fields East and West, Land West of Rodney Road)
   c) Sites at pre-application stage or subject to emerging proposals (e.g. Land East of Backwell, Land North of Farleigh Road, South Nailsea)
4.2. To receive an update on the Local Green Space
4.3. To receive an update on the Local Plan
4.4. To receive an update on the Neighbourhood Plan
4.5. To receive an update on Bristol Airport
4.6. To receive and consider the monthly report from Lucy White
4.7. To agree a response to the planning applications as set out in the accompanying report

5. Transport and Infrastructure

5.1. To receive an update on the Bus Services Improvement Plan

5.2. To receive an update on Speed Indicator Devices

5.3. To consider a request from a resident for a no parking/keep clear white line

6. Environment and Community

6.1. To receive an update on the Green bus shelter proposal

6.2. To receive an update on tree planting locations

6.3. To receive an update on the digital noticeboard

6.4. To authorise the Clerk to seek a quotation and appoint Landscape Services for ditch clearance at Backwell Allotments, subject to Financial Regulations

7. Governance and Policy

7.1. To review the Policies and Procedures Schedule

a) To approve the Health and Safety Policy

7.2. To confirm BDO, Southampton, as External Auditor for 2025-26, to consider any conflicts of interest and sign the appropriate form

8. Consultations

8.2. To consider and approve the response to the West of England Combined Authority (WECA) to include North Somerset Council consultation

9. Contracts (details of quotations for 9.1 – 9.3 are set out in the accompanying reports)

9.1. Dog and Litter Bin Maintenance Contract
To consider and determine the most appropriate contractor for the provision of dog and litter bin maintenance services

9.2. Village Floral Displays Contract
To consider and determine the most appropriate contractor for the provision of village floral displays, including the War Memorial

9.3. Grounds Maintenance Contract
To consider and determine the most appropriate contractor for grounds maintenance services

9.4. Office Waste and Recycling Collection
To consider and determine the most appropriate recycling collection arrangement for the Parish Office in order to meet forthcoming legal requirements, with the following options:

a) 1 × 55L recycling box (excluding glass), monthly collection – £20.28 per year
b) 2 × 55L recycling boxes (including glass), monthly collection – £34.20 per year
c) 1 × 23L food waste bin, fortnightly collection – £70.20 per year

and to determine whether to implement food waste collection at this stage or review prior to the 2027 compliance deadline

9.5. IT Security – Online Accounts
To consider and determine the most appropriate arrangement for online accounts in order to enhance security, accountability and compliance, comprising four new accounts at a cost of £24.00 per month (excluding VAT)

10. Finance

10.1. To receive and consider Receipts and Payments schedule for April 2026
(Checked by a member of the Finance Working Party prior to the meeting)

10.2. To authorise expenditure for the month of April 2026

10.3. To receive and note the Bank Reconciliation, Statement of Accounts and Cashbook

10.4. To receive an update on the application for a Unity Trust Bank business bank card

11. Meeting Dates

11.1. To note the date of the following meetings:

- Planning Committee Meeting – Thursday 16th April 2026 in the Committee Room at 7:00pm
- Annual Parish Meeting of Electors – Thursday 23rd April 2026 in Backwell Parish Hall at 7:30pm
- Parish Council Meeting – Thursday 7th May 2026 in Backwell Parish Hall at 7:30pm
- Annual Meeting of Backwell Parish Council – Thursday 21st May 2026 in Backwell Parish Hall at 7:30pm

Dated this 26th day of March 2026



C Melton, Clerk to the Council,
1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653. Email: clerk@backwell-pc.gov.uk

of 4 years., which come to an end during lock down.

In my employment I was responsible for the bookkeeping and accounts for a small Manufacturing Company in Hewish but I have been retired for. 14 years.

Should you have any further Information you need please do not hesitate to contact me.

Kind regards

[redacted]

[redacted]

Dear Clare

Please find enclosed Completed application form for Parish Council

My family, through Marriage, have be residents of Backwell for at least 4 generations, and I have always been Interested In the village.

I have Concerns about the excessive building that is to take place, the lack of Infrastructure and the fact that our village is rapidly becoming a town.

With regard to previous. Council work, I was a School Governor at Burrington Primary School. for a term.

BACKWELL PARISH COUNCIL: CO-OPTION APPLICATION

Please complete this form and return by post to:
Backwell Parish Council, 1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
or by email to **clerk@backwell-pc.gov.uk.**
Please include a covering letter/email detailing how your experience and skills may be of benefit to the Parish Council.

NAME: Margaret Rogers (MRS)

ADDRESS: [redacted]

Postcode [redacted]

E-mail address: [redacted]

Telephone: Landline [redacted] Mobile [redacted]

Qualifications (as provided in the Local Government Act 1972, s79).
You must be able to answer "YES" to **at least ONE** of the following four questions; please circle as many as apply to you.

Are you registered as a Local Government Elector for the area of Backwell Parish Council?	(YES)	NO
During the whole of the last 12 months, have you resided in the Civil Parish of Backwell, or within 3 miles (4.8 kilometres) of it?	(YES)	NO
During the whole of the last 12 months have you occupied, as owner or tenant, land or premises in the Civil Parish of Backwell?	(YES)	NO
During the whole of the last 12 months, has your main place of work been within the Civil Parish of Backwell?	YES	(NO) retired

Disqualifications (as provided in the Local Government Act 1972, s80).
If you answer "YES" to any of the following questions it is likely that it will not be possible to co-opt you to the Parish Council. All information will be treated in the strictest confidence.

Do you hold any paid office or any other position of profit with this Council?	YES	(NO)
Have you ever been disqualified by a Court from holding Public Office?	YES	(NO)
Have you ever been declared bankrupt?	YES	(NO)
Have you ever been convicted of any offence where the sentence of imprisonment was more than 3 months (even if sentence suspended)?	YES	(NO)
Have you ever been found guilty of corrupt or illegal practices under Election Laws?	YES	(NO)
Are you subject to the notification requirement of or under Part 2 of the Sexual Offences Act 2003?	YES	(NO)

Signed [redacted] Date 10/2/26

BACKWELL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 5TH MARCH 2026 AT 19:30 IN BACKWELL PARISH HALL

PRESENT: Councillors Sarah Ould (Chairman), John Gordon, Barbara Harland, Phil Harris, Charles Hatcher, Jodie Hollis, Paddy Horner, Robert Martin, Hilary Power, Paul Ramos, James Sharkey, Bob Taylor and Anthony Young

IN ATTENDANCE: Clare Melton, Clerk
District Councillor Bridget Petty
1 member of the public

1. Apologies

990 Cllr Bowerman.

2. To consider co-option of new members onto Backwell Parish Council, and if co-opted, to receive their Declarations of Acceptance of Office

a) To consider the application of M Rogers

991 Deferred to next meeting.

3. To receive Councillors' declarations of interests and to consider any written applications for dispensations

992 **Personal interest**

Cllr Horner – Agenda item 11e) Station Close resident
Cllr Harland – Agenda items 11b) and j) – Dark Lane resident
Cllr Hollis – Agenda item 11g) – Backwell Common resident
Cllr Ould – Agenda item 11h) – House borders possible East Backwell site

993 **Prejudicial interest**

None.

994 **Disclosable Pecuniary Interests**

None.

4. Minutes

a) To receive and confirm as a correct record the amended Minutes of the Full Council meeting held on 15.01.26

995 The amended Minutes of the Full Council Meeting held on 15th January 2026 were confirmed as a correct record and signed by the Chairman

b) To receive and confirm as a correct record the Minutes of the Full Council meeting held on 05.02.26

996 The Minutes of the Full Council Meeting held on 5th February 2026 were confirmed as a correct record and signed by the Chairman.

5. Public Participation (time limit 10 minutes)

997 No public contribution.

6. To receive an update from the District Councillor

Dt Cllr Petty's monthly report was noted. Dt Cllr Petty provided a brief overview of North Somerset Council's (NSC) budget, and members asked questions.

998 Dt Cllr Petty also provided an update on Bristol Airport. Cllr Taylor asked Dt Cllr Petty to follow up with NSC regarding requests for improvements at Downside, including bus stops and lay-bys.

999 Cllr Harland and Cllr Taylor noted that if new applications for Bristol Airport are approved before current conditions are met, important infrastructure improvements or benefits may be lost. NSC should confirm all existing requirements are fulfilled prior to granting additional consent. Dt Cllr Petty confirmed that she is seeking advice. She also clarified that NSC must operate within the

constraints of national planning policy and guidance, which may override local planning considerations.

1000 Drainage at Church Town, and within the village more generally, was also briefly discussed.

7. To receive such communications as the person presiding may wish to lay before the Council

1001 Cllr Ould provided an update on the land next to West Leigh Infants School.

1002 Cllr Ould informed members that she has been in contact with the Chair of Flax Bourton Parish Council (FBPC) regarding joint concerns over changes to bus services and the impact on residents. The Chair of FBPC has contacted their District Councillor, who is following up. Cllr Harland noted that the X7 bus, which is due to be cancelled, was a factor in the approval of the Grove Farm planning application, as it was intended to be diverted through the development. As this service will no longer operate, she has written to North Somerset Council (NSC) seeking clarification.

1003 Cllr Martin asked Dt Cllr Petty whether there had been any progress regarding a bus stop at Downside. Dt Cllr Petty confirmed that she is monitoring the situation.

1004 Cllr Ould informed members that the Council is approaching capacity and that there is a need to encourage applicants with relevant skills, particularly in planning, to consider joining the Council, as current members are stretched. She also noted that other members should be willing to consider taking on the role of Chairman. Cllr Gordon volunteered to assist with planning matters and to learn more about the Chairmanship role. Cllrs Taylor and Power commented that the Chairman should not have to carry the majority of the workload and that tasks should be delegated to Working Parties and shared among Councillors.

1005 Cllr Ould informed members that she has stepped down from her role dealing with bookings for the WI Hall and Parish Hall.

1006 Cllr Ould proposed that items 23, 24, 25, 26 and 30 be deferred as further information is being sought. Agreed.

8. To answer questions from Councillors

1007 No questions received.

9. To receive and consider updates from the Planning Committee

1008 The Draft Minutes from the Planning Committee Meeting on 19th March 2026 were received and noted.

10. To receive an update from the Clerk of the Council

1009 The Clerk updated members on upcoming annual leave. The Clerk also provided an update on the application for a Unity Trust Bank business bank card.

11. Planning

1010 Cllr Ould handed over to Cllr Harland as Chair of Planning.

a) To receive update on Farleigh Fields East

1011 Cllr Harland updated members on progress on site, including mud on the road, drainage concerns and raised banks. She has written to Persimmon Homes (PH)

b) To receive an update on Farleigh Fields West (Land off Dark Lane)

1012 Cllr Harland updated members following a meeting with PH. She confirmed that she and Cllr Horner are continuing to work through the Construction Management Plan (CTMP) and will circulate a draft response

c) To receive an update on Local Green Space

1013 Cllr Harland informed members that the next Local Green Space Working Party meeting will take place tomorrow, 6th March

1014 Cllr Ould informed members that VWV Solicitors will be billing shortly. Previously estimate up to a limit of £4,000.00 plus VAT but it is likely to be approximately £2,500.00 plus VAT.

1015 Cllr Ould and all members gave thanks to Michael Pratt for all his hard work on the LGS and **agreed** to send a letter of thanks to him.

d) To receive an update on Rodney Road

1016 Cllr Harland informed members there will be a road closure over the Easter holidays. She has requested a meeting with Taylor Wimpey (TW)

e) To receive an update on Gleeson proposals – South Nailsea

1017 No update

f) To receive an update on Grove Farm

1018 Cllr Harland gave a brief update. Cllr Harland requested that thank you letters be sent to Lucy White Planning and Origin 3 Legal for their efforts. **Agreed**

i) To consider additional expenditure of £760.00 plus VAT in respect of legal advice previously authorised for Origin 3 Legal Ltd

1019 **Resolved: Unanimously Backwell Parish Council approves additional expenditure of £760.00 plus VAT for further legal advice from Origin 3 Legal Ltd in connection with work previously authorised.**

g) To receive an update on Land East of Backwell 450 homes (Land off Backwell Common (Rubix))

1020 No update

h) To receive an update on Land North of Farleigh Road (Mac Mic)

1021 No update

i) To receive an update on Long Lane

1022 Cllr Harland informed members that ongoing issues remain regarding highway and restricted byway damage. NSC Enforcement are involved

j) To receive an update on Coles Quarry

1023 Cllr Harland informed members that monitoring of the site continues

k) To receive an update on the Local Plan

1024 Cllr Harland updated members regarding the Draft Local Plan consultation and the strong response from Backwell residents. The NSC Scrutiny Panel met today and there are some points which BPC would like to stress again. Cllr Harland would like to draft a letter in response. **Agreed**. Dt Cllr Petty raised that it may be useful to also send the letter to the Chair of the NSC Corporate, Assets, Transport and Environmental Services Policy and Scrutiny Committee

i) Correction to Previously Approved Consultancy Costs –
To note and approve a correction to the Agenda item approved at the February meeting regarding professional consultancy costs from Chris Whitlow & Associates Ltd. The correct estimated cost to Backwell Parish Council is £2,080 plus VAT, correcting an error in the previously stated amount

1025 **Resolved: Unanimously Backwell Parish Council approves the correction to the previously approved consultancy costs from Chris Whitlow & Associates Ltd, confirming the correct estimated cost to the Council is £2,080 plus VAT**

l) To receive an update on the Neighbourhood Plan

1026 Cllr Harland reminded members that the Neighbourhood Plan review is on hold until the next stage of the NSC Local Plan

m) To receive and consider the monthly report from Lucy White

1027 Noted

n) To discuss and agree a response to the National Planning Policy Framework consultation

1028 Cllr Harland informed members that she and Cllr Horner are preparing a draft response. Members agreed that Backwell Parish Council will review and submit a formal response once finalised.

o) **<u>To consider the following planning applications</u>**
(*BPC's decisions submitted to NSC are set out below; the reasons for each decision are included in full in the Appendix*)

a) **26/P/0143/FUH** Yew Tree Cottage, The Batch, Backwell, BS48 3DL
Demolition of the single storey front and rear extensions on the North and South elevations and existing garage. Proposed erection of new single storey and two-storey extensions, new entrance porch and erection of a replacement double garage

1029 Cllr Harland proposed that BPC objects to this application. It was raised that the possibility of multiple occupancy as a concern in the future should be agreed in BPC's response. **Agreed.**

1030 **Resolved: Backwell Parish Council objects by a majority vote (1 abstention) to this application due to concerns regarding the scale, massing, form and design of the proposed extensions which appear disproportionate to the existing cottage and contrary to Residential Design Guidance policies RDG1 and RDG2**

b) **23/P/2325/OUT** Land off Netherton Wood Lane, Nailsea (St. Modwen Homes)
Outline planning permission for the demolition and clearance of existing buildings and structures on site, and development for up to 200no. dwellings (Use Class C3) together with access, public open space, parking, landscaping, and associated infrastructure with all matters reserved for subsequent approval.

1031 Cllr Harland informed members that an appeal has been made by the developer to the Planning Inspectorate against NSC's decision to refuse to grant planning permission. BPC objected to this application in June 2025 and same concerns remain. Nailsea Town Council (NTC) have requested that BPC be a witness at the Inquiry.

1032 **Resolved: Unanimously Backwell Parish Council agree in principle to support Nailsea Town Council and to provide a witness statement at the Planning Inquiry.**

12. To receive an update on the Bus Service Improvement Plan

1033 Cllr Harland informed members that Cllr Hatcher has requested information regarding the X1 service during the drainage roadworks, including the associated costs. It was also raised why this couldn't be carried out overnight to minimise disruption. Cllr Harland raised that this clashes with other road closures agreed by NSC. Dt Cllr Petty raised that disruption is necessary for works to be done but worth it for new bus stops etc. Cllr Harland noted that there does not seem to be joined up thinking by NSC and that HGVs trying to get to the development sites will not be able to get through. Risk to safety

1034 Members noted that drainage works, including the introduction of a temporary 20mph speed limit from the Rodney Road junction to the Leisure Centre, are due to commence on 16th March.

1034 It was **agreed** that BPC will provide update residents via Facebook regarding the forthcoming roadworks and the pedestrian crossing.

1035 Cllr Harland also reported that she has requested a correction to the details of the proposed pedestrian crossing by Backwell School and the Leisure Centre, as the crossing is not funded through the BSIP but by PH. Cllr Harland has also requested the Road Safety Audit (RSA) relating to the placement of the crossing and the associated timescales.

13. To receive an update on Bristol Airport

1036 Previously covered under earlier Agenda items.

1037 Cllr Martin requested the item be amended on future meeting Agendas to include Downside. **Agreed**.

14. To receive an update from the Rights of Ways and Highways Working Party

1038 Cllr Power provided a brief update.

1039 Following the update, Cllr Ould proposed that Cllr Gordon join the Rights of Way and Highways Working Party and take the lead, with Cllr Power, on matters relating to Speed Indicator Devices in the village.

1040 **Resolved: unanimously Backwell Parish Council agree that Cllr Gordon join the Rights of Way and Highways Working Party.**

15. To receive an update from Enhancement Working Party

1041 Cllr Ould informed members that the Enhancement Working Party met today and agreed the following dates for events:

2nd July 2026 – Summer Drinks following the Parish Council Meeting

26th November 2026 – Over 60s Tea Party

17th December 2026 – Carols around the Crib

Cllr Ould requested that members confirm availability for the events

a) To consider holding an Afternoon Tea event for parishioners on St George's Day, Thursday 26th April 2026

1042 Cllr Ould proposed holding an open afternoon event for residents on St George's Day. The proposal was opened for discussion. Following discussion, Cllr Ould proposed an amended motion that an open event be held on a date to be determined, avoiding April and May due to existing commitments

1043 **Resolved: Backwell Parish Council agree by a majority vote (1 against) that, in principle, an open afternoon event for residents be held on a date to be determined, avoiding April and May.**

16. To receive an update from the Finance Working Party

1044 No update.

17. To receive an update on possible funding source for Speed Indicator Devices (smiley face signs)

1045 Cllr Power provided an update on potential funding sources and possible locations for Speed Indicator Devices. She advised that Dark Lane is not considered appropriate at this stage, as PH will be undertaking works there and mitigation measures remain under discussion. PH are required to introduce measures to reduce the speed limit to 20mph.

Cllr Power noted that the A370 is currently the only location where speed data is available. Members also noted that the issue with the wall opposite the Rising Sun has been addressed through the stepped reduction in speed limits. If the proposed extension of the 20mph limit proceeds, that may be an appropriate time to consider devices at that location.

Cllr Power suggested that Station Road may be a suitable location due to its use by vulnerable pedestrians, including school children, and concerns regarding compliance with the 20mph limit. Members discussed the potential benefit of a mobile device that could be deployed at different locations within the village.

Cllr Power will meet with the Clerk to review the process for potential use of Community Infrastructure Levy (CIL) funding

1046 It was **agreed** that further research is required, including identification of appropriate devices and locations, potential funding sources and the obtaining of comparative quotations. The matter will be brought back to Council once this work has been completed.

1047 Dt Cllr Petty sought clarification as to why the matter required further resolution as it had previously been discussed in January. The Clerk clarified that the Council had agreed in principle to the purchase and installation of two radar speed signs; however, further work is required to determine the appropriate devices, locations and funding sources, and to obtain comparative quotations. Cllr Sharkey noted that he has forwarded information regarding a possible device. Liaison with NSC Highways will also be required prior to any purchase.

18. To receive an update on CCTV at Nailsea and Backwell train station

1048 Members noted that there was no update and **agreed** that the item be removed from the Agenda until such time as further information becomes available.

19. To receive an update on safety at The Crescent

1049 Members noted that there was no update and **agreed** that the item be removed from the Agenda until such time as further information becomes available.

20. To nominate a Councillor to the Parish Hall Management Committee following the resignation of Councillor Ould

1050 Resolved: Unanimously Backwell Parish Council agreed that Cllr Harris and Cllr Taylor attend the next two meetings of the Parish Hall Management Committee. A permanent appointment will be considered at the Annual Meeting of the Parish Council on 21st May.

21 To receive an update on the installation of a digital noticeboard in the village

1051 Cllr Harris informed members that a planning application is being prepared. Cllr Ramos advised that he is preparing visuals to support the application.

22. To consider the proposal to expand the West of England Combined Authority to include North Somerset Council and to agree whether a formal response should be submitted on behalf of the Council

1052 Cllr Young provided members with an overview of the proposal. Members asked questions and Dt Cllr Petty provided background information. It was **agreed** that Cllr Young will prepare a draft response outlining concerns specific to Backwell and circulate it to members for consideration and approval prior to submission on behalf of the Council**.**

23. To consider the tender quotations for the delivery of Dog & Litter Bin Maintenance:

a) Quotation A – £194.00 exc VAT, per week
b) Quotation B – £154.00, per week

1053 Agenda item deferred

24. To consider the tender quotations for the delivery of the village floral displays including the War Memorial:

a) Quotation A - Total cost of £1,760.00 for 12 months
b) Quotation B - Total cost of £4,450.00 for 12 months

1054 Agenda item deferred

25. To consider the tender quotations for the delivery of ground maintenance:

a) Quotation A - Total cost of £7,546.45 exc VAT for 12 months
b) Quotation B - Total cost of £5,249.07 for 12 months
c) Quotation C - Total cost of £6,570.00 for 12 months
d) Quotation D - Total cost of £3,443.50 for 12 months

1055 Agenda item deferred

26. To consider the tender quotations for weed control to the pavements in Backwell

1056 Agenda item deferred

27. Moor Lane Play Area – Replacement Swing Seats and Maintenance Materials

a) To consider a quotation for two replacement swing seats and biodegradable mould remover

1057 The Clerk confirmed that a quotation had been received for **£309.20 plus VAT** for two replacement swing seats and biodegradable mould remover

b) To consider the allocation of Community Infrastructure Levy (CIL) funds to cover the cost of the replacement swing seats

1058 The Clerk informed members that the North Somerset Council (NSC) CIL team has confirmed that the replacement of the swing seats would be an appropriate use of Community Infrastructure Levy (CIL) funds

1059 Resolved: Backwell Parish Council unanimously approves the quotation of £309.20 plus VAT for the supply of two replacement swing seats and biodegradable mould remover for Moor

Lane Play Area, with £245.00 plus VAT to be funded from Community Infrastructure Levy (CIL) funds.

28. To consider the format of the Agenda for the Annual Electors meeting to be held on 23rd April 2026

1060 It was **agreed** that Cllr Horner will deliver a 15-minute presentation on the impact of surface water flood risk and drainage issues in the light of climate change at the Annual Electors Meeting on 23rd April. Members also agreed that the event should be advertised early and invitations sent to relevant target audiences.

29. To receive and consider the audit of pavements in Backwell

1061 Cllr Ould and members expressed their thanks to the Backwell Residents' Association (BRA), and in particular Chris Elliott, for carrying out the pavement audit. Cllr Power confirmed that the Rights of Way and Highways Working Party will review the audit to inform requests for improvements to North Somerset Council (NSC).

30. To consider the replacement of a broken dog waste bin lid in Moor Lane

1062 The Clerk reported that further investigation is required, as the entire bin may need to be replaced. It was **agreed** to defer this item to the next meeting.

31. IT Security – Passwords and Online Accounts

To review current password practices and the use of online accounts, and to agree any necessary measures, including the potential introduction of individual user accounts, to enhance security, accountability, and compliance

1063 The Clerk gave a brief overview and confirmed that further cost information is being obtained

1064 The Clerk also informed members that the possibility of a website audit is being considered to ensure compliance with AGAR Assertion 10.

32. To approve the repair to the office ceiling at a shared cost of £787.00, as per the tenancy agreement. The cost to Backwell Parish Council will be £262.33.

1065 Resolved: Unanimously Backwell Parish Council approve the repair to the office ceiling at a shared cost of £787.00, in accordance with the tenancy agreement, with BPC's contribution being £262.33.

21:45 One member of the public left the meeting.

33. Accounts

a) To receive and consider Receipts and Payments schedule for March 2026
(Checked by Cllr Bowerman prior to the meeting)

1066 Noted

1067 The Clerk informed members that there were twelve additional payments and two internal bank transfers:

Payments						
Name	**Details**	**Date**	**Payment**	**Net**	**VAT**	**Total**
CBS (Accounting) Ltd	Payroll services	05.03.26	BACS	£27.50	£5.50	£33.00
Mr A Savage	Office cleaning, village orderly - February 2026	05.03.26	BACS	£704.00	£0.00	£704.00
Mr A Savage	Litter bin monthly February 2026	05.03.26	BACS	£120.00	£0.00	£120.00
Mr A Savage	Dog bin & litter bin monthly fee February 2026- **MOOR LANE**	05.03.26	BACS	£220.00	£0.00	£220.00
Mr A Savage	Dog bin monthly fee February 2026	05.03.26	BACS	£260.00	£0.00	£260.00

EDF Energy	Parish Office	26.03.26	DD	£17.44	£0.87	£18.31
EDF	Parish Lighting 01 to 28 Feb 26	05.03.26	BACS	£318.79	£15.94	£334.73
GB Sport & Leisure	Monthly Play equipment inspection - **Moor Lane Feb** '26	05.03.26	BACS	£25.00	£5.00	£30.00
GB Sport & Leisure	Monthly Play equipment inspection - Oatfield Feb '26	05.03.26	BACS	£25.00	£5.00	£30.00
PC Dial	Monthly IT contract charge- Feb 26 (workstations) & business emails	01.03.26	DD	£202.00	£40.40	£242.40
H MacCallum-New	Expenses - Tea Bags for Parish office	05.03.26	BACS	£4.35	£0.00	£4.35
C Melton	Expenses - Milk for Parish office	05.03.26	BACS	£4.45	£0.00	£4.45
			TOTAL	**£1,928.53**	**£72.71**	**£2,001.24**

Bank transfers					
Unity Instant Access to Unity T2	For bills	03.03.26	£20,000.00	£0.00	£20,000.00
Unity T1 to Unity T2	Transfer of final funds from Moor Lane	03.03.26	£4.58	£0.00	£4.58
		TOTAL	**£20,004.58**	**£0.00**	**£20,004.58**

1068 The confirmed total internal bank transfers, including the additions above, was £28,004.58.

1069 Noted

b) To authorise expenditure for the month of February 2026

1070 The confirmed total expenditure for the month, including the additions above, was £13,981.10

1071 **Resolved: Unanimously Backwell Parish Council authorise expenditure of £13,981.10**

c) To receive and note the Bank Reconciliation, Statement of Accounts and Cashbook

1072 Noted

d) To receive an update on the invoice from Lighting Illumination Technology Experience Ltd (LITE) for a call-out to investigate Christmas lights that were not working at a cost of **£550.00 plus VAT**, and to retrospectively approve payment

1073 Cllr Ould provided an update regarding the invoice from Lighting Illumination Technology Experience Ltd (LITE) for a call-out to investigate Christmas lights that were not working. The invoice had been queried; however, following clarification it was confirmed that the charge was payable under the terms of the contract

1074 **Resolved: Unanimously Backwell Parish Council retrospectively approves payment of £550.00 plus VAT to Lighting Illumination Technology Experience Ltd (LITE) for the call-out to investigate the Christmas lights**

e) To note the closure of the inactive HSBC Current Account 1 and HSBC CIL bank accounts

1075 Noted

f) To receive an update on the application for a Unity Trust Bank business bank card

1076 Previously covered under Agenda item 10

g) To receive and note the Year End Health Check report carried out by Scribe Accounts

1077 The Clerk confirmed that a small number of minor points were identified in the report. These have now been rectified and Scribe Accounts confirmed that there are no issues. Members noted the report and were satisfied that the Council's financial records remain in good order.

34. Confidential Items

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted

21:55 Dt Cllr Petty left the meeting

1078 Resolved: Unanimously Backwell Parish Council agree that any Public and Press should leave the meeting.

35. Staff Matters

a) To receive an update on outstanding staff annual leave and hours.

1079 The Clerk gave a brief overview of the current position. Cllr Harris proposed that in the future, matters can be discussed with the Finance Working Party and recommendations brought to Full Council for approval where necessary. **Agreed**.

36. To note the date of the next Parish Council Meeting as <u>Wednesday</u> 1st April 2026 in Backwell Parish Hall at 7:30pm

1080 Noted.

1081 There being no further items of business, the Chairman closed the meeting at 22:00 hours.

Appendix – Backwell Parish Council responses to planning applications agreed at the Full Council Meeting on 5th March 2026

11. Planning

o) To consider the following planning applications:

a) **26/P/0143/FUH –** Yew Tree Cottage, The Batch, Backwell, BS48 3DL
Demolition of the single storey front and rear extensions on the North and South elevations and existing garage. Proposed erection of new single storey and two-storey extensions, new entrance porch and erection of a replacement double garage
Cllr Harland proposed that BPC objects to this application. It was raised that the possibility of multiple occupancy as a concern in the future should be agreed in BPC's response. **Agreed.**
Resolved: Backwell Parish Council objects by a majority vote (1 abstention) to this application due to the following reasons:
Scale, Massing, and Design:
The proposal represents an extensive build, with the percentage of increase in footprint unclear from the online drawings. A clarification of the percentage increase is requested. The scale, massing, form, height, and design of the build are considered disproportionate to the existing dwelling, which is a traditional cottage-style property. As such, the proposal contravenes Residential Design Guidance (RDG)1 & 2.
It is noted that there are no windows overlooking the immediate neighbour to the east however the build in proximity appears to be against RDG 1 & 2 as is the flat roof on the second storey. As a minimum any two storey extension would require a reduced footprint and at the least a shallow hip and purlin roof design more in keeping with the character of the original cottage.
Increased Footprint and Impact on Neighbours:
Backwell Parish Council notes that this proposal represents a significant increase in footprint. Whilst the curtilage suggests that this application can be accommodated BPC wishes to understand the impact on the residents to the east and the purpose moving forward for such an increase in footprint for a residential property.
Flood Risk and Surface Water Displacement:
Given the scale of this application with the increased surface water displacement BPC is concerned about the increase flood risk or contribution to cumulative surface water impacts within the wider area, especially due to the site's sloped topography. The proposed roof will be larger, which is likely to result in faster water displacement and increased surface water volume. The Parish Council therefore requests that if the officer is minded to approve the applicant must provide a simple drainage plan arrangement demonstrating how surface water runoff will be appropriately managed and mitigated. This could include a Sustainable Drainage System (SuDS) or an on-site soakaway. This plan should be conditioned to safeguard both the property and neighbouring properties, as well as future-proof the site.
Guttering and Soffits:
Confirmation is needed that the guttering and soffits will be fully contained within the curtilage of the property and will not overhang neighbouring properties. This has been an issue in the parish in the past, and BPC requests that this be consistently enforced for similar developments.
Ecological Considerations:
The site is located within the North Somerset Bat SAC Consultation Zone B. Lesser and Greater Horseshoe bats are located a short distance away as the crow flies in the northern end of Brockley Woods. Therefore, considering its position the Parish

Council requests that strict control of external lighting is secured by condition. In accordance with model condition ECO08, details of any external floodlighting or means of illumination of any building or structure should be submitted to and approved in writing by the Local Planning Authority prior to occupation. No external lighting should be installed other than in accordance with the approved details, and no variation should occur without prior written approval of the Local Planning Authority.

The proposal must include ecological enhancements, such as the installation of at least six swift boxes, as per BPC's Biodiversity Policy.

Construction Traffic and Site Constraints:

The Batch is a constrained area with a narrow, single-track un-pavemented lane unsuitable for large construction vehicles. The proposal would require smaller vehicles for deliveries and construction, with vehicles needing to operate on a one-in, one-out basis with no waiting nearby. As two-way passing or turning is almost impossible. Downside Road is a busy approach to the Airport, with blind bends, waiting cannot be deferred to this road or anywhere else in Downside. A site visit would illustrate the constraints.

Many of our lanes nearby have been damaged and underlined by small construction sites, Highways and NSC Planning Enforcement are aware of this which has created safety issues for residents and road users, hence more care is being taken on these constraints sites to condition construction traffic movements carefully.

If minded to approve BPC request the following considerations and conditions;

1. Due to the size of the applications footprint, a condition is placed to prohibit multiple occupancy on safety grounds due to the poor highways visibility and accessibility.

2. A drainage plan is devised and implemented

3. That the building design ensures that all water displacement occurs within the curtilage of the property

4. A CTMP is created to ensure that all construction vehicles must be parked on site.

Deliveries and traffic movements outside school opening and closure times as the children of Downside have to walk the Batch and then wait for a bus at the top of the batch without a pavement.

BPC requests that construction and work on site is limited to 8pm to 5pm Mon to Friday and 8pm to 1pm on Saturdays with no machinery or work undertaken outside of these hours. No work on Sundays or Bank Holidays. This will help preserve the tranquillity of the area, which in a hollow is quite protected from the noise of the airport and Downside Road.

5. Ecological enhancement with Bat mitigation and swift boxes as outlined above.

b) **23/P/2325/OUT –** Land off Netherton Wood Lane, Nailsea (St. Modwen Homes) Outline planning permission for the demolition and clearance of existing buildings and structures on site, and development for up to 200no. dwellings (Use Class C3) together with access, public open space, parking, landscaping, and associated infrastructure with all matters reserved for subsequent approval.

Cllr Harland informed members that an appeal has been made by the developer to the Planning Inspectorate against NSC's decision to refuse to grant planning permission. BPC objected to this application in June 2025 and same concerns remain. Nailsea Town Council (NTC) have requested that BPC be a witness at the Inquiry.

Resolved: Unanimously Backwell Parish Council agree in principle to support Nailsea Town Council and to provide a witness statement at the Planning Inquiry.

BACKWELL PARISH COUNCIL
MINUTES OF THE PLANNING COMMITTEE HELD IN BACKWELL PARISH HALL, BACKWELL, ON THURSDAY 19TH MARCH 2026 AT 19:00 HOURS

Present: Cllrs B Harland (Chairman), M Bowerman, C Hatcher, P Horner, S Ould and B Taylor

In attendance: Amy Symonds, Planning and Communications Officer

1. Apologies

497 Cllrs Martin and P Ramos

2. Declarations of Interest

Prejudicial Interests

498 None

Personal Interests

499 Cllr Harland – Agenda item - 7,15 -Lives nearby
Cllr Bowerman – Agenda item - 12 - Lives nearby
Cllr Horner - Agenda item -10- Lives nearby

Disclosable Pecuniary Interests

500 None

b) To consider Dispensations

501 None

3. Public Participation

502 No members of the public present.

4. Minutes of the Planning Committee on 19.02.26 (previously circulated)

503 The minutes of the Planning Committee Meeting held on **19.02.26** were confirmed as a correct record by those present at that meeting and duly signed by the Chairman.

5. To consider the following planning application/s:

Backwell Parish Council's (BPC) decisions submitted to NSC are set out below; the reasons for each decision are included in full in the Appendix)

A. 26/P/0308/LDP 2A Waverley Road Backwell BS48 3LP
Certificate of lawful development for the proposed use of one room within the existing domestic property as a small podiatry clinic.

504 **Resolved: Unanimously Backwell Parish Council agreed to Object.**

B. 26/P/0365/S73 W End Ln, Nailsea, Bristol BS48 4BY
Section 73 application to amend condition 2 (Plans) attached to permission 19/P/2973/FUL (Erection of a two storey extension to North West elevation to provide office, storage, lift, additional female WC's and disabled WC;

Erection of a single and two storey extension to South East elevation to provide additional changing rooms with WC/shower facilities and additional clubhouse facilities at ground floor level; extension to existing lounge at first floor level and use of the flat roof of ground floor extension to provide an external terrace. Extension of terraced area to North East elevation). To allow for a replacement of the proposed platform lift serving the first floor of the new two storey extension on the North West elevation with a faster, conventional lift to be located centrally on the elevation. The materials proposed to clad and roof the new lift would match the existing building.

505 **Resolved: Unanimously Backwell Parish Council agreed to Support.**

C. 26/P/0322/TRCA Rushmoor Grange Rushmoor Lane Backwell BS48 3BN

Silver Birch. (T1) Crown reduction by up 6mtrs and remove dead wood.

506 **Resolved: Unanimously Backwell Parish Council agreed to defer to the tree officer.**

D. 26/P/0323/TPO Fairfield School Car Park Fairfield Way Backwell

To reduce silver birch (blue pin) 2.5 meter reduction. Install new bracing above old static bracing.

507 **Resolved: Unanimously Backwell Parish Council agreed to defer to the tree officer.**

E. 26/P/0360/TPO 11 Colliers Gardens Backwell BS48 3DT

T1 Ash tree. Reduction of crown height by approx 1.5-2 meters. Reduction of lateral growth by 1.5-2 meters

508 **Resolved: Unanimously Backwell Parish Council agreed to defer to the tree officer.**

F. 26/P/0455/FUH 25 Long-thorn Backwell BS48 3GZ

Proposed erection of a front porch extension.

509 **Resolved: Unanimously Backwell Parish Council agreed to support with a suggested condition.**

G. 26/P/0473/EA1 Land At Youngwood Farm Nailsea BS48 4NR

Screening Opinion request to determine as to whether proposed development is EIA development. Works proposed: demolition works, erection of 82no. dwellings, access landscaping, infrastructure and associated works. THIS IS NOT A PLANNING APPLICATION

510 **Resolved: Unanimously Backwell Parish Council agreed to object.**

Signed.....Chairman

H. 26/P/0477/FUL 45 West Town Road Backwell BS48 3HG
Proposed change of use from a printing and sign-writing workshop to the operation and administration of an online motor parts and household goods company, Use Classes E (g)(i), (ii) and (iii).

511 **Resolved: Unanimously Backwell Parish Council agreed to object.**

I. 26/P/0508/LDP 8 Court Close Backwell BS48 3JB
Certificate of lawful development for the demolition of the existing conservatory and proposed erection of a replacement single storey rear extension.

512 **Resolved: Unanimously Backwell Parish Council agreed to support however requests some safety considerations.**

J. 26/P/0438/TPO Backwell United Afc West Town Road BS48 3HQ
T3 - Black Oak - Monolith to 4 - 6 meters from the Ground. Extensive internal decay detected using PICUS.

513 **Resolved: Unanimously Backwell Parish Council agreed to refer to the Tree Officer with a suggested condition if felling is advised.**

6. Update on Farleigh Fields East (Land At Farleigh Farm & 54 & 56 Farleigh Road)

514 BPC notes the arrival of a SIDS (Speed Indicator Devices) and that BPC has requested more thorough cleaning of the A370 including gullies and footpaths. BPC are exploring a concern raised by a resident regarding the positioning of one of the new houses.

7. Update on Farleigh Fields West (Land off Dark Lane)
a) To note BPCs response to CTMP condition 18

515 Noted.

b) To note BPCs response to drainage comments for condition 20

516 Noted with thanks to Cllrs Horner

8. Update on Local Green Space

517 No update.

9. Update on Land West Of Rodney Road

518 BPC noted that some residents were confused about road closure. It was **agreed** that the Planning and Communications Officer would publish an announcement on our website to support residents understanding.

519 It was **agreed** that BPC would be happy to review a plan to conduct a muck shift from Backwell Grove to Grove Farm to reduce lorry movements on Rodney Road, subject to conditions.

10. Update on South Nailsea (South Nailsea - Gleeson land)

520 No update.

Signed.....Chairman

11. Update on Grove Farm (Land At Grove Farm West Town Rd)

521 Concerns regarding the demise of the X7 bus route were discussed leaving the Grove Farm site car dependent.

12. Update on Land East of Backwell (Land Off Backwell Common(RUBIX)

522 BPC noted that they were disappointed to see a public notice of intent on 37 Farleigh Road to demolish despite no active application on the planning portal.

13. Update on Land North of Farleigh Road (Mac Mic)

523 No update.

14. Update on Long Lane

524 Awaiting an update from Enforcement and PROW.

15. Update on Coles Quarry

525 Following an incident on the school run with two HGV's, the project manager has agreed to construct a CTMP to avoid traffic movement at school times. Estimated time to implement is one month. In the meantime, all HGV drivers have been briefed on safety expectations.

526 It was **agreed** that the Clerk would contact the PCSO and request their presence on the school run and to explore pavement obstructions around the village to try to increase safety.

16. Update on Local Plan

a) To reach agreement on a draft letter to NSC in response to the published summary of the Local Plan consultation, as presented in the Scrutiny Plan

527 **Resolved: Agreed in principle a draft will be circulated**

17. Update on Neighbourhood Plan

528 No update.

18. Update on monthly report from Lucy White

529 No update.

19. Update on the Bus Services Improvement Plan (BSIP)

a) Implication for A370 roadworks and closure to improve drainage, install pedestrian crossing, replace 6 bus stops

530 It was **agreed** that the Planning and Communication Officer would add the maps of the crossing and bus stops to our website.

b) Update on questions raised to North Somerset Council regarding the Notice of 20mph Speed limit in Backwell.

531 BPC have queried schedule and arrangements and are awaiting a response to share with residents on our website.

c) Agree a way forward regarding the cancellation of the X7 bus.

532 **Resolved: no action agreed, awaiting update from the Chair of Flax Bourton Parish Council who is leading on the X7 on behalf of ALCA (Avon Local Councils' Association)**.

Signed.....Chairman

20. Update on Bristol Airport

533 Next meeting on Thursday 26th March.

21. To note Backwell Parish Councils response to the Government Consultation on National Planning Policy Framework: proposed reforms and other changes to the planning system

534 Noted.

22. NSC's response to BPC's request for parking restrictions on Hyatts Wood road

535 Backwell Parish Council notes NSC refusal to add double yellow lines for safety reasons.

23. To agree to a response to the Proposed Public Footpath Diversion Orders.

536 **a) Resolved: Unanimously Backwell Parish Council supports the minor amendment.**

537 **a) Resolved: Unanimously Backwell Parish Council supports the minor amendment**.

24. To note the date of the next Planning Committee Meeting as Thursday 16th April 2026, to be held in Backwell Parish Hall at 7:00pm.

538 Noted.

25. Confidential Items

539 Members discussed a confidential planning matter. No formal decisions or resolutions were made.

540 There being no further business the Chairman thanked everyone for attending and closed the meeting at 21:39 hours.

Signed.....Chairman

North Somerset Council

Report to the Placemaking, Economy and Sustainable Communities Policy and Scrutiny Committee

Date of Meeting: 5 March 2026

Subject of Report: Development contributions, including CIL and s106, and their relationship to the emerging Local Plan 2041 and Infrastructure Delivery Plan

Town or Parish: All

Officer/Member Presenting: Marcus Hewlett, Planning Policy Assistant Manager

Recommendations

It is recommended that the committee:

1. Notes the content of this report and subsequent discussion ahead of a member briefing on development contributions, scheduled for 18 March 2026, and highlight any aspects to focus upon.

2. Considers the issues set out, which provide wider understanding of developer contributions and CIL, its collection, monitoring, and spend linked to delivery of infrastructure to support the emerging Local Plan 2041 and Infrastructure Delivery Plan.

1. Summary of Report

1.1 The report addresses the following aspects:

- Provides a summary of the legislative and policy background to development contributions, and the Community Infrastructure Levy (CIL) regulations.

- Highlights the relationship between proposals for growth emerging through the new Local Plan 2041 (LP2041), the supporting Infrastructure Delivery Plan (IDP), and development contributions. These interdependencies emphasise the importance of an overarching strategy for infrastructure planning and delivery (especially funding) to facilitate sustainable development across North Somerset.

- Highlights the importance of internal governance arrangements for s106, CIL, and the need to follow robust processes and procedures. This includes various administrative functions including collection, monitoring and other tasks as well as negotiation of s106 contributions at the planning application stage. It also highlights the importance of clear and transparent decision making around development contribution and CIL spending with clear governance structures, ensuring members

aspirations and priorities for infrastructure investment, as expressed through the LP2041 and IDP, are being implemented.

2. Legislative and Policy context

Legislation

2.1 Section 106 of the Town and Country Planning Act 1990 provides the legal basis for planning obligations - legally binding agreements between a developer (or landowner) and a Local Planning Authority (LPA). Planning obligations are used to make a development acceptable in planning terms where planning conditions alone are insufficient.

2.2 Planning obligations are entered into either by agreement between the developer and the LPA (bilateral), or via a unilateral undertaking offered by the landowner. Such obligations bind the specific site to which they relate meaning they bind future owners. Under s106, obligations may:

- restrict the development or use of land,
- require works or activities to be carried out,
- require land to be used in specific ways, or
- **secure financial contributions to the LPA**.

2.3 Local planning authorities can seek s106 obligations only where they meet **three statutory tests** as set out in Regulation 122 of the CIL Regulations 2010. Obligations must be:

- **Necessary** to make the development acceptable in planning terms.
- **Directly related** to the development.
- **Fairly and reasonably related in scale and kind** to the development.

2.4 These tests ensure that obligations mitigate the impacts of the proposed development, where without the obligation, the development would likely be refused. The tests place a specific set of parameters on the collection of financial contributions and mean that contributions collected are for a specific planning purpose and must be proportionate. Once secured for a particular purpose, planning obligations must be spent within agreed timeframes and on exactly what they are secured for in the first place, unless there is express agreement from all parties to vary this.

2.5 Common themes in s106 Agreements include:

- The delivery of affordable housing,
- Financial contributions to various services/infrastructure items such as education, health and community facilities, transport infrastructure, and blue and green infrastructure,
- Provision of facilities within a development proposal.

2.6 s106 is normally used where site-specific mitigation is required as a direct result of a particular development, or for infrastructure that must be delivered in a timely way to facilitate or support development. On larger sites such as the Weston Villages developments that are building out, or in future the proposed Strategic Locations of

Wolvershill, Woodspring, Nailsea and Backwell and Pill, s106 often involve a variety of obligations as there are significant infrastructure requirements associated with the development.

2.7 Whilst s106 relates to site-specific mitigation, the Community Infrastructure Levy (CIL) is intended for wider, strategic infrastructure and has a different legislative context. CIL is a non-negotiable statutory development charge introduced to enable local authorities to fund infrastructure required to support new development across their areas. The primary legislation is the Planning Act 2008 which provides the overarching legal framework, supported by the CIL Regulations 2010 which provide the operational rules. North Somerset Council adopted a CIL charging schedule and started charging new developments from 18 January 2018.

2.8 Double-charging through both CIL and s106 is prohibited: infrastructure funded by CIL should not also be secured via s106 so there is a need to identify the relationship between funding via CIL and funding via s106. This relationship should be explored through the IDP and agreed through internal governance arrangements and may be reviewed periodically.

Policy

2.9 Paragraph 29 of the National Planning Policy Framework (NPPF) sets out how development plans should include policies for 'the provision of infrastructure and community facilities at a local level'. Paragraph 35 goes on to state:

> *'Plans should set out the contributions expected from development. This should include setting out the levels and types of affordable housing provision required, along with other infrastructure (such as that needed for education, health, transport, flood and water management, green and digital infrastructure). Such policies should not undermine the deliverability of the plan.'*

2.10 Paragraph 56 is clear that decision makers should consider whether otherwise unacceptable developments could be made acceptable through the use of planning conditions and obligations. Paragraph 58 repeats the tests enshrined in Regulation 122(2) of the CIL Regulations 2010 and paragraph 59 sets out guidance on viability.

2.11 Currently adopted Core Strategy policy CS34: Infrastructure delivery and development contributions provides the overarching local policy context – see appendix 1 for the full text of this policy.

2.12 A similar policy is emerging through the new North Somerset Local Plan 2041 as set out in Policy DP63: Infrastructure delivery and development – see appendix 2.

3. Details

Relationship between the LP2041, IDP, and approach to s106 and CIL

3.1 The policy context referred to above sets the context for how development contributions are secured. The Local Plan itself includes allocations of land for specific uses, most notably housing and employment, along with schedules of the necessary infrastructure to support existing and new communities. The IDP complements the local plan by listing out all of the infrastructure that is required to facilitate the growth identified. In the IDP there are various cross references to the specific locational policies of the emerging local plan, such as LP1: Wolvershill

Strategic Location, LP2: Woodspring, and LP3: Nailsea and Backwell Strategic Location.

3.2 The IDP contains the schedule of infrastructure schemes identified to support the proposed growth within the LP2041, as well as details around the delivery of the required infrastructure, including its cost where known, how this will be funded, timing of delivery and priority categorisation. It is important that there is an overarching funding strategy for the delivery of infrastructure leading into the local plan examination, although it is not expected that all funding will necessarily be known or confirmed at the outset of the plan. For example, this may be the case for infrastructure that is identified as being longer term and not so critical in terms of its role in unlocking development. Such items may rely on availability of future funding e.g. from central government.

3.3 For the new LP2041, there is a critical link between the growth proposals set out in the local plan, including at the Strategic Locations, the required infrastructure identified within the IDP to support this growth, and the application of s106 and CIL to support the timely delivery of this infrastructure, and ultimately sustainable and high-quality development.

3.4 The effectiveness of the local plan relies upon a credible approach to infrastructure delivery, especially those items of infrastructure identified as being essential to unlocking development whether key transport interventions or new schools.

3.5 Traffic and transport issues were a major theme across the district in response to the Regulation 19 Local Plan consultation. The main concerns were impact on the road network, particularly around the proposed strategic locations, with proposed new developments expected to result in increased car use which is unsustainable, concerns over accuracy of the evidence base in relation to transport and deliverability of new infrastructure.

3.6 Infrastructure capacity and delivery was widely raised across all proposed allocations and policy areas. The main concerns were that existing infrastructure such as schools and doctor's surgeries were at capacity and could not support an increased population, and that the delivery of new infrastructure wouldn't be possible alongside new development in a timely manner.

3.7 S106 contributions and CIL funding is therefore an essential part of securing timely delivery to address these challenges. The LP2041 and IDP provide the overarching framework for infrastructure investment identifying the range of infrastructure that is both required and desirable to support the local plan, and an overarching prioritisation through the priority categorisation. Since the LP2041 reflects the council's Corporate Plan, there is a clear link between plans and strategies that ultimately translates to decisions on infrastructure investment. Individual s106 negotiations and allocation of CIL funding should reflect this prioritisation with clear governance arrangements in place to facilitate effective and transparent decision making, as well as certainty to services around sources of funding for infrastructure.

Funding identified infrastructure and development viability

3.8 Whilst development contributions and CIL provide a significant source of funding for infrastructure, it is often not the only source. In many cases other sources of funding will be required, such as grant funding from central government to fund infrastructure, particularly very expensive items that cannot be funded via development contributions alone. This brings into play the concept of development

viability and the fact that there is a finite amount of funding that development can contribute based upon a robust understanding of the costs of development versus the value. Viability testing of the development proposals of the LP2041 was undertaken by independent consultants to gauge the viability of development, taking into account the range of identified infrastructure. The direction of national planning policy is to ensure viability is bottomed out at the plan making stage, rather than through protracted negotiations at planning application stage. This is often a complex and changing issue but efforts are in place to ensure the proposals set out in the LP2041 are deliverable, including the range of supporting infrastructure.

3.9 On most s106 Agreements, there will be an element of negotiation at the planning application stage that may or may not include debate and testing of viability. Negotiation often focusses on the justification for requested items in the context of the CIL Regulation 122 tests set out earlier in this report (necessary, directly related, fair and reasonable). Ultimately signatories to a legal deed reach an agreement on the contents and there are specific clauses within the agreement that need to be monitored, such as trigger points for payment and time periods for committing and spending contributions. Processes are in place to ensure effective administration and monitoring takes place, as well as ensuring relevant inputs into the negotiation stage to ensure s106 funding reflects priorities identified in the LP2041, IDP and any other local aspirations in line with the regulations.

3.10 Any gaps in funding via these routes are also being investigated, for example where it becomes clear through viability assessment that development funding alone will not be sufficient to cover the cost of infrastructure. In these cases additional funding routes will be explored including grant funding models similar to the Housing Infrastructure Fund utilised for the Banwell Bypass project. The overarching strategic approach to the funding strategy will be embedded within the IDP.

Securing effective governance, processes and procedures

3.11 The effective administration of s106 and CIL is crucial to the implementation of the LP2041 and IDP, and ultimately delivery of sustainable development supported with the necessary infrastructure. Both s106 and CIL are governed by strict legislative and regulatory frameworks but both require an overarching strategy to ensure coordinated and effective delivery of infrastructure.

3.12 In 2025 the council secured independent advice through the Planning Advisory Service (PAS) Enhancing Infrastructure Planning and Delivery for English Councils Programme (September 2025). This identified a series of actions to support the effective preparation and implementation of the IDP including facilitating effective engagement across the council. Discussions are ongoing with service areas to facilitate effective infrastructure planning and delivery and at the scheduled member briefing there will be discussions around how members input into this process most effectively.

3.13 This includes ensuring that members aspirations and priorities for infrastructure are reflected, including via the LP2041 and IDP, as well as any opportunity for input at planning application stage.

4. Consultation

4.1 The local plan process itself includes statutory stages of consultation prescribed in the Local Plan Regulations. This includes consultation on the policy framework

related to infrastructure and development contributions as well as specific development proposals and infrastructure requirements.

4.2 At key stages, the emerging Infrastructure Delivery Plan has also been part of the supporting documents published at various consultation stages. Comments received on the IDP and infrastructure delivery in general at the Regulation 19 consultation stage are currently being considered.

5. Financial Implications

5.1 Preparation of the local plan is funded from existing budgets, which have been supplemented with government grants to support and expedite plan-making. Preparation of the IDP is also funded from existing budgets.

5.2 Administration of s106 and CIL is funded from existing budgets and via CIL income, as the regulations make provision for.

5.3 Inherently there are financial implications associated with s106 and CIL in regards to ensuring local communities are supported by efficient range of services and facilities. Development without sufficient investment in infrastructure often places burdens on existing infrastructure and can lead to additional costs to the council, for example Home to School Transport costs where there are insufficient places at local schools. There may also be greater pressure on council funding to upgrade infrastructure where development funding may be a viable and justified source of funding.

5.4 There are also risks associated with s106 income, which must be robustly collected, committed and spent in accordance with the legal agreement as drafted and entered into. Robust monitoring processes are in place to limit these risks and part of the overall governance considerations.

6. Legal Powers

6.1 s106 and CIL are given legal power through the legislation previously summarised. Both s106 and CIL are governed by strict regulations.

7. Climate Change and Environmental Implications

7.1 The LP2041 will play a significant role in defining and delivering the Council's response to climate change. It sets out the approach to environmental issues in terms of, for example, the location and form of development, targets for renewable energy generation, minimising car use and maximising use of public transport and active travel, encouraging green infrastructure and biodiversity, avoiding sensitive areas such as areas at flood risk or areas of ecological importance and minimising waste.

7.2 Investment via s106 and CIL funding into some types of infrastructure has a direct benefit to addressing climate change resilience and adaptation including investment in green infrastructure, sustainable drainage, sustainable travel infrastructure, as well as enabling modernisation of building stock in some sectors, such as the provision of modern energy efficient schools, new community spaces and health facilities.

8. Risk Management

8.1 Risks identified relate to those more generally present around the failure to secure an up-to-date local plan because the effective delivery of new development along with sufficient infrastructure is dependent upon this as part of the plan-led system of development.

8.2 Without an up-to-date local plan, IDP, and associated strategy for s106 and CIL, development is likely to be piecemeal, uncoordinated and not reflect the principles and priorities held locally. In addition, as well as having in place an overarching strategy for infrastructure funding, the effective application of s106 and CIL relies upon clear and transparent governance arrangements, robust processes and procedures for its administration.

8.3 Without an overall approach, there may be missed opportunities to collect s106 funding, resulting in additional pressures on infrastructure. There is also a risk of not being able to secure sufficient funding to cover planned infrastructure. This is mitigated through setting in place an overarching strategy via the local plan and IDP and ensuring application of CIL and s106 is coordinated in line with that overarching strategy. It is also about ensuring appropriate governance structure, processes and procedures are in place to facilitate and further actions are in progress on this in line with advice via the Planning Advisory Service (PAS) Enhancing Infrastructure Planning and Delivery for English Councils Programme (September, 2025).

9. Equality Implications

9.1 An Equalities Impact Assessment is produced for the LP2041. Investment in infrastructure has various important benefits to supporting equality e.g. through ensuring a range of travel choices, access to education, and community services, and to green spaces for recreation.

10. Corporate Implications

10.1 The Local Plan, IDP and application of s106 and CIL are aligned to the Corporate Plan’s visions and objectives and has significant implications for a wide range of council services, such as education, highways and transport, public health and

economy. The planning policy team work collaboratively with all affected service areas.

10.2 Infrastructure investment through s106 and CIL delivers action across all four of the Council's ambitions set out in the Corporate Plan:

- *Our children and young people are cared for, safe, supported, and are given equality of opportunity to thrive* - e.g. through investment in new schools in modern and well-equipped settings.

- *Our communities are caring, healthy and safe, where people help each other to live well* – e.g. through facilitating delivery of new play spaces, parks, green spaces, and health centres.

- *Our towns and villages are thriving and sustainable places to live, work and visit* – e.g. through investment in transport interventions to improve accessibility as well as affordable housing products.

- *Our council delivers consistently good services and value for money to support our community* – e.g. through provision of new schools, encouraging colocation of services with partner agencies e.g. health, community facilities, and enhancements to transport infrastructure.

10.3 In many ways effective investment in infrastructure alongside and facilitated through new development, provides the environment to support the effective delivery of other services.

11. Options Considered

11.1 Given the relationship between the local plan proposals for growth and resulting infrastructure requirements, the options are focussed around the different scenarios for growth through preparation of the local plan. There has been some optioneering through the identification of infrastructure e.g. transport infrastructure assessment through the supporting Transport Assessment, with preferred options being reflected in the Regulation 19 local plan.

11.2 The IDP reflects the infrastructure requirements arising from the local plan proposals and technical work assessing the impacts of these proposals. Going forward the IDP will set out priorities for infrastructure that will inform prioritisation of investment via s106 and CIL, and this will be overseen by governance structures within the council.

Author:

Marcus Hewlett, Planning Policy Assistant Manager

Appendices:

Appendix 1 - Core Strategy Policy CS34: Infrastructure delivery and development contributions

Appendix 2 – Local Plan 2041 Policy DP63: Infrastructure delivery and development contributions

Background Papers:

- North Somerset Local Plan 2041 Pre-submission plan

APPENDIX 1

Core Strategy Policy CS34: Infrastructure delivery and development contributions

Infrastructure delivery
Infrastructure delivery will take place in a coordinated manner guided by an Infrastructure Delivery Plan to support the Core Strategy and specific delivery schedules for key areas. These will include mechanisms for the funding and delivery of physical, social, community, environmental and any other infrastructure required to support development and regeneration. The Infrastructure Delivery Plan and delivery schedules will be reviewed and if necessary revised as and when required.

Development contributions
Development proposals will be expected to provide a contribution towards the cost of infrastructure. Subject to statutory processes and regulations, contributions may be collected towards:

• Initial costs, eg design and development work and 'pump-priming' of projects or programmes.

• Capital costs.
• Ongoing revenue such as the management and maintenance of services and facilities.
• Any other infrastructure related costs permitted by law and identified as a local need.

Contributions will be collected through Section 106 agreements and/or through a Community Infrastructure Levy once a Charging Schedule is in place.

Until a Charging Schedule is in place, and before 2014, contributions from S106 Agreements may be pooled to meet the costs of strategic infrastructure, where this meets the legal tests set out in the Community Infrastructure Regulations.

Once the Charging Schedule is in place, S106 Agreements will continue to be used for site specific costs and affordable housing.

This policy contributes towards achieving Priority Objective 2.

APPENDIX 2

Emerging LP2041 Policy DP63: Infrastructure delivery and development contributions

Infrastructure will be provided in step with new development and co-ordinated through the Infrastructure Delivery Plan. This will include the mechanisms for funding and delivery of physical, social, digital, community, economic and employment, environmental, transport and any other infrastructure required to support development and regeneration.

Where the local provision for education, health, sport, recreation, open space and other community facilities will be inadequate to meet the projected needs and standards of new residential development, additional provision will be sought to meet any identified shortfall.

Facilities will be provided in tandem with population growth and in safe and accessible locations that will facilitate safe routes to the venue and be directly accessible to a pedestrian and cycle network.

Development proposals will be expected to provide a contribution towards the cost of infrastructure. Subject to statutory processes and regulations, contributions may be collected towards:

• Initial costs (such as design and development work and ‘pump priming’ of projects or programmes);

• Capital costs;

• Ongoing revenue costs such as the management and maintenance of services and facilities; and

• Any other infrastructure related costs permitted by law and identified as a local need.

The council may also seek non-financial contributions and obligations where appropriate, such as Local Labour Agreements or works-in-kind. Contributions will be secured and collected through S106 contributions and the Community Infrastructure Levy (CIL).

The council may apply market recovery and other such mechanisms in order to receive required contributions upon any uplift in market conditions and this will be written into a Section 106 or similar agreement. No such flexibility is applied to CIL charges.

WEST OF ENGLAND | MAYORAL COMBINED AUTHORITY

REPORT TO: **WEST OF ENGLAND JOINT COMMITTEE**

DATE: **27 MARCH 2026**

REPORT TITLE: **SPATIAL DEVELOPMENT STRATEGY**

RESPONSIBLE OFFICER: **DIRECTOR OF PLACE**

Key Decision No

Purpose of Report

Following the draft National Planning Policy Framework (NPPF) that was published for consultation by the Ministry of Housing, Communities and Local Government (MHCLG) in December 2025, this paper seeks to further define the scope of the Spatial Development Strategy (SDS).

Recommendation

That the West of England Joint Committee:

1) Approves the proposed 30-year time period for the SDS.
2) Notes the draft vision for the SDS.
3) Notes the draft Matters of Strategic Importance (MOSIs) to be covered by the SDS.
4) Notes that the MCA and North Somerset will work with MHCLG to establish a Strategic Planning Board as the formal decision-making body for the SDS. The Strategic Planning Board's Terms of Reference will ultimately be set out in accordance with secondary legislation due to be laid by MHCLG later this spring under the Planning and Infrastructure Act 2025.
5) Notes the acceptance of the grant of £1,553,846 from the Ministry of Housing, Communities and Local Government (MHCLG) to support the development of the SDS.
6) Delegates the finalisation of the detail of delivery of the new MHCLG grant to the West of England Mayoral Combined Authority (MCA) Director of Place in consultation with the Directors of Housing / Place of the Unitary Authorities. In the event of a consensus not being reached at Director level, decision making will be escalated to the West of England MCA's Chief Executive Officer (CEO)

in consultation with the Unitary Authority CEOs.
Reasons for recommendation The MCA is progressing work on the SDS, in partnership with B&NES, Bristol, North Somerset and South Gloucestershire Councils. To ensure timely progression in line with the Government's ambitions for universal coverage of SDS by the end of the Parliament, this paper seeks to define the core scope of future work to be taken forward. It also seeks to accept further funding offered by MHCLG to progress works.
Voting arrangements To be determined by a majority of those Members in attendance, or their substitutes (one vote representing each Authority) and excluding the West of England Mayoral Combined Authority Mayor.
Publication Requirements For publication.

Background

1. In July 2025, the MCA Committee approved work to begin on the SDS alongside North Somerset, as directed by central government. Building on the West of England Growth Strategy, the Spatial Development Strategy (SDS) will be a comprehensive plan to guide how the West of England will grow in the future. It will consider how we build the right homes in the right places, what roads, schools and hospitals might be needed, how to support local jobs and businesses, and how to protect and restore nature and prepare for climate change. As part of the development plan, the SDS will help shape more detailed Local Plans prepared by our unitary authorities (UAs) later on and will be used in future when decisions are made about new projects.

2. To date, there has been limited clarity from government on the role and focus of SDS. We are yet to receive any formal regulations in relation to the Planning and Infrastructure Act 2025 or guidance from central government itself on how to prepare the SDS. The most relevant update is the draft National Planning Policy Framework (NPPF) published for consultation in December 2025. While this does not focus solely on SDS, it does set the following draft requirements of SDS[1]:

[1] Draft NPPF (2025) Draft Policy PM1 Spatial Development Strategies

- Set a positive vision for future growth and change over a period of at least 20 years, including apportionment to UAs of objectively assessed needs for housing and other uses that are best considered at a strategic scale.
- Support economic growth by providing a spatial framework for strategic investment;
- Identify broad locations for strategic development;
- Identify the general extent of areas established as Green Belt;
- Identify broad locations for nature conservation and habitat enhancement, restoration and creation;
- Set the type, extent and broad location of strategic infrastructure needed to enable development and serve existing communities;
- Be supported by a proportionate level of information on the mechanisms for delivering the strategy; and,
- Be replaced every 10 years, and altered at least every 5 years.

3. The draft NPPF also clarifies the 'tests of soundness' for examining the SDS. Whilst the SDS will continue to need to be informed by a baseline understanding of needs, opportunities, constraints and wider context, it proposes that SDS will no longer be examined against the former test of 'justified'. This should reduce the evidence burden required for SDS. The draft NPPF proposes that a sound SDS should be:

    - **Positive** – the strategy sets out a positive approach to delivering growth which, as a minimum, seeks to meet the area's objectively assessed needs, and is based on effective joint working on cross-boundary strategic matters.
    - **Appropriate** – the strategy sets out an appropriate strategy to enable the delivery of sustainable development, taking into account reasonable alternatives, the 10 Year Infrastructure Plan, the National Industrial Strategy, any relevant Local Growth Plan and other relevant strategies;
    - **Effective** – the strategy sets out effective policies for development and there is a reasonable prospect that local plans will be capable of identifying site allocations to implement its spatial strategy.
    - **Consistent with national policy** – the strategy accords with the policies for plan making in the NPPF and other statements of national planning policy.

4. Draft policies also recognise that there may be limited certainty about the delivery of infrastructure towards the end of the plan period, and that this should be taken into account in examining the SDS.

5. While we await formal SDS regulations and guidance, we are working to the draft NPPF and the 'Top Tips for SDS Readiness' published by the Planning Advisory

Service (PAS). This suggests that MCAs start work on an SDS by following the steps below:

- Build strong foundations
- Get to know the value and role of the SDS
- Scope out what a 'vision led and outcome focused' SDS looks like
- Scope out the core content of your SDS
- Carry out an evidence base and digital and data audit, identifying any gaps
- Prepare your project delivery plan.

6. In March 2026, PAS published the full 'SDS Readiness Guide and Toolkit'. The October 2025 Committee paper broadly conformed with this new advice on the set up of 'Governance and Working Arrangements', and the procedural elements of the 'Project Delivery Plan'. This Committee Paper seeks to further develop the content and scope of the SDS against the 'Role Assessment' and 'Evidence and Data Audit' workstreams. The team will continue to track conformity with this new PAS guidance.

SDS Time Period

7. The Planning and Infrastructure Act 2025 is the primary legislative basis on which the SDS will be prepared. This includes a statutory requirement that an SDS "must specify the period for which it is to have effect", however it does not legally define what this should be. Nonetheless, obtaining clarity early on our intended delivery time line is critical to defining the scope and focus of the SDS and proportionality of associated evidence.

8. The December 2025 draft NPPF subsequently sets out that SDS should set "*a strategy for a sustainable pattern of growth covering a period of **at least** 20 years*". In parallel, the existing (December 2024) version of the NPPF sets out that "*where larger scale developments such as new settlements or significant extensions to existing villages and towns form part of the strategy for the area, policies should be set within a vision that looks further ahead (at least 30 years)".*

9. The starting point for the development of options was the SDS having a minimum plan period of 20 years and a maximum plan period of 30 years. The benefits and the risks / challenges of each option are set out as follows:

Table 1 Summary of Plan Period Option 1: Benefits and Challenges

Option 1	
Summary: This option would result in the SDS having a 20-year plan period (2030 to 2050). which would be the minimum plan period based on emerging planning policy.	
Benefit(s): • The 'new style' Local Plans across the region will commence during this window and existing Local Plans will come to an end. • Aligns with statutory national commitment to reach net zero and end date for several other strategic plans across the nation and region. • Aligns with wider national targets e.g. the UK's legally binding commitment to achieve net zero by 2050. • Likely to be a greater degree of certainty for plan-making over a 20 year period. • More straightforward to align with work already undertaken for previous versions of the SDS. • Policy provision (in Draft Policy PM1) for SDS to be altered 'at least every 5 years' so a 20-year plan could be considered a 'starting point' for SDS in the West of England. • Certainty required in the evidence base would increase with a 'nearer term' plan.	Risks/Challenge(s): • This plan period extends only 8 years beyond the end of current Local Plans across the region (BANES plan period is furthest in the future and ends 2042). This would leave a shorter period of time for the SDS to address challenging issues across the region e.g. unmet housing need, or to be more ambitious / visionary. • Given the minimum plan period for SDS in line with national policy, there is limited allowance for the SDS preparation programme to change (i.e. the SDS would need to be adopted by 2030 for 2050 to be the end date or risk further evidence being required at a later point). • Risk that a 20-year SDS is seen as non-compliant, given the need to consider e.g. strategic growth locations that come forward over a 30+ year period.

Table 2 Summary of Plan Period Option 2: Benefits and Challenges

Option 2	
Summary: This option would result in the SDS having a 30-year plan period (2030-2060), which would likely be the maximum in line with policy/guidance and case study examples.	
Benefit(s): • Approach aligns with the Planning Inspectorate's view that new-style SDS should be 'vision-led and evidence supported', which was discussed at the Planning Advisory Service 'Front-runner workshop'. • Allows for more visionary and long-term strategic thinking in the SDS (i.e. 'what kind of place do we want to hand over to our children').	Risks/Challenge(s): • Existing evidence already completed for UAs Local Plans / previous version of the SDS will need to be extended further to cover the longer time period. • Greater challenge demonstrating deliverability over a longer time period in line with draft NPPF 'tests of soundness' (Policy PM14), albeit the draft NPPF does recognise that there will likely be limited certainty in the delivery of infrastructure

• Greater opportunity to consider strategic and cross-boundary challenges on a 'concept' basis over time. • Aligns with anecdotal insights / recent industry publications that SDS should be 30-year strategies. • Opportunity to deliver a genuinely long-term and stable spatial investment and growth framework for the region. • Policy provision (in Draft Policy PM1) for SDS to be altered 'at least every 5 years' so the first iteration of a 30-year plan could be considered a 'starting point' for SDS in the West of England. • Allows for the programme for SDS production / examination to slip and still be within the 20-year time period required for policy compliance.	towards the end of the plan period (Policy PM14(3)). • Very few plans / strategies continue to have effect after 2050, albeit some infrastructure providers (e.g. water company investment cycles and strategic environmental programmes), and anecdotal evidence that some employers in the region, considering much longer timeframes. • A significant scale of demand / need that would need to be met over a longer time period – potentially exacerbating the challenges of identifying land for development.

10. On balance, it is recommended that a 30-year plan for the SDS is progressed, running from 2030 – 2060. This demonstrates our strategic ambition as a sub-region and maximises the ability for visioning and long-term thinking in the SDS, while providing a step-change in approach from the local plans currently in preparation across the region.

Vision, Objectives and Matters of Strategic Importance (MoSIs)

11. The Planning Advisory Service's 'Top tips for SDS readiness' guide and the full 'SDS Readiness Guide and Toolkit' establishes three themes for early priorities for starting work on the SDS which this Topic Paper seeks to fulfil. These include:

    - **Take account of nationally prescribed content**: Reflect the fixed and discretionary legislative requirements, the National Planning Policy Framework (particularly the plan making policies) and national planning practice guidance.
    - **Examine what a 'vision-led and outcome focussed' SDS looks like**: Map out and review existing visions and other factors that are likely to influence a specific place based SDS vision (e.g. mayoral priorities, local plan visions & local growth plans), looking for alignment and divergence, and identifying key drivers for change. It further advises that this should be undertaken at the same time as developing the Evidence and Data Audit.
    - **Scope the content of the SDS:** Develop an Initial Proposition as a 'starter for ten' on SDS content and / or a provisional contents page to frame and test next

steps, particularly for evidence and data audit. Keep the scope as tight as possible reflecting that the fundamental purpose of the SDS is to determine the broad location of development growth, identify infrastructure requirements and provide a long-term spatial investment framework for the area.

12. Having reviewed the West of England Growth Strategy and mayoral priorities, other regional plans including the Transport Vision and the emerging Local Plan visions, we propose the following as an '**initial proposition**' for the SDS vision which we will continue to develop further with communications support and wider engagement. The 'first five years' of the vision have been informed by the emerging Local Plans within the region, whilst the latter period reflect the longer-term public benefits and positive outcomes that the SDS is trying to achieve. Notations at the start of each statement relate to defined Matters of Strategic Importance in paragraph 14 and Figure 1.

The Draft Vision Statement

The West of England will be one of the best places to live and work in the country: a diverse and inclusive region of the bustling cities of Bristol and Bath, regenerated towns and flourishing villages, where nature thrives across our cities, towns and beautiful landscapes.

By the end of the first five years…

[E, N] Existing plans and programmes will be becoming a reality, enhancing the West of England's international reputation as a region where innovation meets the natural and historic environment, where world-class universities, bold businesses and private investors, and restless creativity push boundaries and shape the future for our communities[2].

[E,I,N] Growth zones, strategic sites and regeneration areas will be emerging as vibrant and inclusive new districts where people want to live and spend time, and where our businesses thrive, complementing and enhancing the character and vitality of our existing rural and urban communities.

[H] Real progress will have been made on reducing inequalities and deprivation across our region. Thousands of new, high-quality homes will have been built in the right places, creating new communities and strengthening existing ones, with homes that are affordable, attractive, healthy and sustainable and provide variety and choice. High quality retrofit and sensitively designed re-use of existing buildings will form part of the solution in reducing our impact on the natural environment.

[T] There will be early investment in transport throughout the region, connecting our existing and new communities to both our rural and urban places and making the West of England

[2] Including the West of England Growth Strategy (September 2025); the Government's Modern Industrial Strategy (November 2025) and 10 Year Infrastructure Strategy (June 2025); and the local plans of the four unitary authorities in the West of England.

more accessible and inclusive for all[3]. New development will be focused in locations that are accessible by public transport and active travel, reducing the need to travel by car.

[I] Development will be supported by the full range of infrastructure required for all communities to thrive, such as quality local health services, excellent schools that match the ambitions of our young people, cutting-edge digital connectivity and open, nature-rich spaces which support healthier communities and improve our climate resilience. Developments are supported by the timely delivery of necessary infrastructure and public services.

[N,+] Green growth will underpin our success, proving that economic prosperity and environmental leadership go hand in hand. While making efficient use of land and bringing more homes to our existing urban areas, growth and regeneration will also make vital space for nature throughout the region, ensuring nature can be restored, be re-connected and recover across the West of England, as outlined in our Local Nature Recovery Strategy[4].

[I,+] The region will be better adapted to and more resilient to the impacts of climate change, reinforcing our leadership in clean and green industries with investment in green infrastructure[5]. Nature will provide region-wide sustainable solutions to help us address the long-term risks of climate change and nature loss - improving air and water quality, restoring soil productivity, reducing flooding[6] and urban heating, and improving public health.

Going forward…

[+] As the West of England continues to grow, development will be directed to the right places, expanding or creating new communities in a way that respects our beloved landscapes and supports nature recovery, whilst enhancing our cherished culture and heritage and underpinning the unique vitality of our existing cities, towns and villages.

[H] Through strong partnership between the public sector, developers and private investors, we will meet our pressing housing needs in full, ensuring that everyone has the opportunity for a decent place to call home at every stage of life.

[E] Growth in housing will be matched by growth in core aspects of the West of England's diverse economy, from cutting edge innovation in artificial intelligence, digital technology and green industries to the vibrant creative sector and the crucial everyday economy, providing local people with the jobs and skills they require to meet their full potential.

[T] Mass transit to reduce car travel will be delivered on key routes across the West of England, supported by widespread local investment in public transport and active travel. Connections within and between our towns and cities, as well as vital connections to our rural communities and beyond the region, will be convenient, reliable, and affordable, served by a sustainable transport network that enables people to get where they need to be easily, quickly and safely.

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[3] Joint Local Transport Plan 4, 2020-2036
[4] The Local Nature Recovery Strategy and Toolkit
[5] West of England Joint Green Infrastructure Strategy and Action Plan
[6] Bristol Avon Flood Strategy

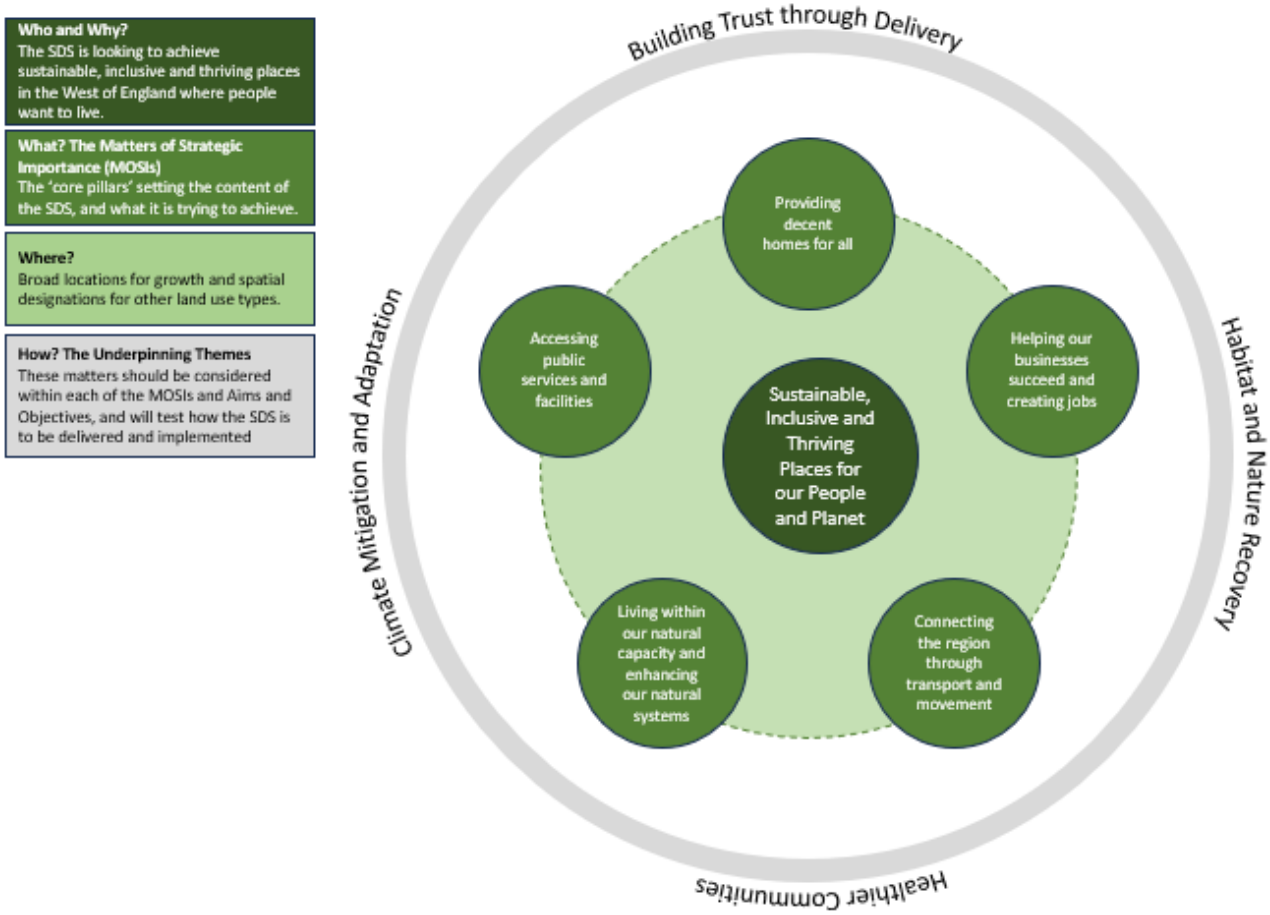
[I] The necessary infrastructure will be carefully coordinated to match the delivery of homes and jobs as they come forward, ensuring that nobody is left behind.

[N,+] The region will be greener, with cleaner air and water and more spaces managed for nature, promoting biodiversity, health and wellbeing, reducing the risk of flooding and mitigating and adapting to the impacts of climate change. The West of England will remain a place people choose to call home— a place that sets the pace, drives new ideas and shapes the future.

13. In line with the Planning Advisory Service's Readiness advice, we have also worked to define the initial proposition for the scope of the SDS. The Planning and Infrastructure Act 2025 states that the policies within the SDS "*must include a statement of the strategic planning authority's policies (however expressed), in relation to the development and use of land in the strategy area, which are of strategic importance to that area*". The draft December 2025 NPPF also defines an SDS as a "*plan containing policies on the development and use of land on matters of strategic importance to the area prepared by strategic planning authorities*". Neither specify what matters may be of 'strategic importance' but leave this to be defined locally.

14. We propose that the West of England SDS covers five Matters of Strategic Importance (MOSIs) which define 'what' the scope of the SDS should be, building off the Growth Strategy:
    - Providing decent homes for all;
    - Helping our businesses succeed and creating jobs;
    - Connecting the region through transport and movement;
    - Living within our natural capacity and enhancing our natural systems; and,
    - Accessing public services and facilities.

Fig 1: Proposed Matters of Strategic Importance and underpinning themes for the SDS



15. We anticipate that, subject to further guidance from MHCLG, each would become a core chapter of the SDS. Appendix 1 sets out our proposals for which sub-topics that the SDS will consider within each Matter of Strategic Importance.

16. The five MOSIs are proposed to set within an overarching aim of achieving 'sustainable, inclusive and thriving places for people and planet'. This will need to be considered throughout the SDS as it identifies 'Broad Locations for Growth' and other broad designations.

17. Finally, we propose a series of 'underpinning themes' for 'how' the MOSIs will be implemented. These directly relate to core legislative requirements of the SDS and policy tests of soundness. They will effectively form the 'golden threads' that will need to be considered in all policies and decisions made.

18. We intend to publish formal topic papers on both the SDS plan period and on 'Vision, Objectives and MOSIs' on the MCA's website in due course as part of our

emerging SDS evidence base.

Strategic Planning Board (SPB)

19. As set out at the July Committee, the MCA does not currently have the legal powers necessary to prepare and adopt a Spatial Development Strategy (SDS) jointly with North Somerset. Even if North Somerset join the MCA, which is subject to the outcome of the current consultation, an interim statutory mechanism is required. Consequently, a Statutory Strategic Planning Board (SPB) must be established to provide the legally compliant governance framework for the SDS. The SPB will serve as the formal decision-making body for the SDS, including responsibilities such as approving public engagement and consultation activities, and agreeing the submission of the SDS for independent examination.

20. At the October Committee, Members approved the joint working principles for developing an SDS, which are outlined in paragraphs 8-9 of that paper. Most notable and applicable to the SPB include the following principles and strategic themes which will guide the West of England Strategic Planning Board:

    - **Co-development and equality of participation**. All UAs participate as equal partners with respect for different priorities and relationships. Political engagement will be sought at all levels. Formal voting will take place on a majority basis.
    - **Timing and momentum.** Meeting HMG's ambitious timeline for SDS delivery this Parliament will require working at pace, balancing the ambition of allowing sufficient space and time for internal discussions with the need for agile decision making.

21. We continue to engage with MHCLG on the design of the SPB, which the Department will establish through secondary legislation later in 2026. The SPB will mirror existing governance arrangements from the MCA's Committee and Joint Committee wherever practicable. It is expected that the key distinction from existing committees is that formal voting rights would extend to the Metro Mayor and the four UA Leaders, with decisions of the SPB being taken and carried on the basis of a simple majority.

Funding

22. In July, the MCA Committee approved an initial £2.408m budget for the SDS. This was formed of £1.908m of Investment Fund and £500k of grant funding from the Ministry of Housing Communities and Local Government (MHCLG). MHCLG have

now offered a further £1,553,846 of funding to progress works on the SDS.

Alternative Options Available

23. The MCA has a legal requirement to deliver a Spatial Development Strategy. The Government has been clear that this should be delivered by the end of this Parliament and include North Somerset. An alternative option to producing the SDS is not available.

Consultation and Engagement

24. In October 2025, the West of England Combined Authority Committee agreed an indicative timescale for the SDS. This included a first public engagement on the SDS in late 2026, followed by a formal public consultation in late 2027.

Key Risks

25. The key risk is that we are progressing work on the SDS in advance of the details of the revised NPPF being confirmed, and further formal guidance from MHCLG. This is necessary given the government's requirement for universal coverage of SDS by the end of this Parliament. We are seeking to mitigate risk by regular engagement with MHCLG officers and the Planning Advisory Service (PAS).

Diversity, Equity and Inclusion Implications

26. The MCA will be conducting a number of impact assessments throughout the SDS process to ensure the implications of its emerging work are fully understood. This is expected to include a Sustainability Appraisal (SA) / Strategic Environmental Assessment (SEA) (depending on the regulations) and Health Impact Assessment (HIA).

27. The Spatial Development Strategy will be developed and implemented in line with our duties under the Equality Act 2010 and the Public Sector Equality Duty. Through an accompanying Equality Impact Assessment and ongoing engagement, we will consider how spatial choices relating to housing, transport, infrastructure and environmental policy affect different communities across the region. In particular, the Strategy will seek to advance equality of opportunity by promoting accessible and affordable homes, improving inclusive connectivity through public and active transport, and ensuring that new development supports health, wellbeing and climate resilience. Engagement activity will be designed to

be accessible and inclusive, enabling underrepresented and disadvantaged communities to shape the long-term spatial vision for the West of England. Impacts will be monitored over time to ensure the Strategy continues to support a more equal, fair and inclusive region.

Climate Change Implications

28. As a plan for how the West of England will grow, the SDS will need to plan for a future that is uncertain in terms of climate change. We know that our climate will not be the same as it is now, and we can use this opportunity to plan accordingly. In addition, we will ensure that the plan supports our net zero commitments, so that we reduce future climate impacts including our sustainable transport and energy needs.

29. Both the Planning and Infrastructure Act and the draft NPPF are clear that climate mitigation, climate adaptation (how we adapt to future climate scenarios) and nature recovery are core to the preparation of the SDS. The requirement to consider the Local Nature Recovery Strategy (LNRS) gives us the opportunity to move beyond seeing the environment and nature as a constraint, and to look at locations where we can support the restoration of nature in line with LNRS priorities. These ambitions align with our Growth Strategy which prioritises green growth, nature recovery and building climate resilience and outcomes for people into everything we do.

Financial Implications

30. An initial budget of £2.408m for the SDS was allocated by the MCA's Committee in July 2025. This paper recommends increasing this budget to £3,961,846. It remains unclear whether this will be sufficient to deliver the full scopes of work required, with MHCLG yet to publish formal regulations / guidance for the SDS. Previous estimates of the full cost have been in the region of £6m and so it is possible that further funding will need to be found after 26/27.

Legal Implications

31. The MCA Committee has lawful authority to agree the recommendations of this report pursuant to section 1 of the Localism Act 2011.

32. In developing the proposals set out in this report, officers have had the benefit of specialist legal advice from external solicitors. It is envisaged that officers will continue to commission such advice as their work on the Spatial Development

Strategy proceeds.

33. Officers must have regard, particularly in their engagement with external legal advisers, to the sections on Spatial Development Strategy which are contained in Part 4 and Schedule 2 of the West of England Combined Authority Order 2017, as it may be amended or superseded from time to time.

34. At the point in the future if and when the MCA Committee decides to adopt a specific Spatial Development Strategy, current regulations require a unanimous vote of the Members, including the Mayor. The provisions of the emerging Planning and Infrastructure Bill may move this requirement to a majority vote of the Members, with the Mayor having the casting vote in the event of a tie.

35. Legal Services will provide ongoing support and advice to officers as needed.

Human Resources Implications

36. Delivering an SDS will require new dedicated resource within the MCA and the UAs. The initial budget secured from the Investment Fund and MHCLG has already being used to recruit a small planning policy team within the MCA. We propose using some of the additional funding secured from MHCLG to enable dedicated UA resource to support the delivery of the SDS.

37. For situations that result in the need for more staff resource than currently exists, HR will work with the relevant officer/lead to ensure the request to recruit approvals and CLT approvals are in place, followed by the Combined Authority's recruitment or agency process to appoint all posts – including fixed term, permanent, interim, agency or contractor.

38. Whilst not anticipated, in situations where funding is reduced, the Combined Authority's internal managing change and redeployment processes will be applied where applicable.

Health and Safety Implications

39. There are no health and safety implications arising from this report.

Commercial and Procurement

40. There are no additional Commercial implications arising from this report, beyond those already considered. Regular engagement is taking place with the

Commercial team as part of the SDS process.

41. Pre-market engagement will be undertaken prior to commencing a procurement, which will be in accordance with the Procurement Act 2023 and subject to Commercial Board approval. Any Market Engagement findings will be used to develop and inform any Procurement Strategy, tender documentation, and approach to market. The commercial team will develop all procurement strategies to ensure that the MCA can achieve best value for money.

42. As this portfolio is classified as a high priority gold, as prescribed by the MCA's contract segmentation tool (with varying tiered contracts forming this portfolio), it is anticipated that the commercial contract management activity will be managed and supported by the centralised Commercial Contract Management team.

43. The Commercial team will ensure appropriate resources are allocated to support and deliver the procurement projects.

Appendices

Appendix 1 – Proposed Matters of Strategic Importance for the SDS

West of England Mayoral Combined Authority Contact:

Report Author: Alex Cobb
Contact Details: Alex.Cobb@WestofEngland-CA.gov.uk

Appendix 1 – Proposed Matters of Strategic Importance (MOSIs) for the SDS

1. The below table sets out considers the questions that the SDS will plan to answer for each of the MOSIs, based on the draft NPPF, Planning and Infrastructure Act and our engagement with key stakeholders. A topic paper explaining this in further detail will be published on the MCA's website in due course.

MOSI	Summary of Role of the SDS	Role of the Broad Locations
Decent homes for all	The SDS will identify: • How many homes are needed across the West of England over the next 30 years. • How many affordable homes are needed across the West of England over the next 30 years. • Housing needs for particular/specialist groups e.g. travellers, students, older people.	The SDS will identify where these homes will be located through the identification of 'broad locations for growth' across the region.
Helping our businesses succeed and creating jobs	The SDS will build on the National Industrial Strategy and the West of England Growth Strategy in setting out how the region can sustainably grow its economy over the next 30 years. It will: • Set out the amount of land needed to meet the demand for jobs across the West of England. • Reflect the needs of small and large businesses operating across the region including in priority sectors as identified in the West of England Growth Strategy.	The SDS will identify broad locations of where job opportunities and capacity for employment will be located.
Connecting the region through transport and movement	The SDS will be developed with sustainable transport as a key vision consideration in deciding where new homes and jobs should be located. It will: • Identify where new strategic transport facilities are required to accommodate new development. • Accommodate the expansion of existing transport facilities where required. • Ensure that transport and movement across the West of England allows for sustainable travel, including active travel (walking and cycling).	The SDS will do this by identifying locations for strategic transport facilities and corridors for movement.

	To do this, the SDS will reflect the aims and objectives of the West of England Transport Strategy.	
Living within our natural capacity and enhancing our natural systems	The SDS will be developed with mitigating and adapting to climate change as key considerations. It will: • Support sustainable growth by ensuring that climate change mitigation and adaptation are central to decisions about where new homes, jobs and infrastructure are located. • Support the transition to net zero, strengthen resilience to current and future climate risks; and, • Align spatial priorities with the Local Nature Recovery Strategy — recognising nature as essential infrastructure that underpins sustainable growth.	When considering where broad locations for growth should be located these will be assessed to ensure development supports the transition to net zero, including measures to reduce emissions. The SDS will embed improved resilience to climate change to support growth, reducing our risks to current and future hazards, including: • Storms, flood risk and coastal change; • Drought, water supply and wastewater. • Overheating and risk of wildfires The SDS will also set out how broad locations for growth can: • Support nature recovery; • Benefit from nature as 'infrastructure'; • Enhance biodiversity
Access to public services and facilities	The SDS will adopt a broad definition of public services and facilities. It will include: • Physical infrastructure such as utilities, flood mitigation measures, and energy. • Social infrastructure including for education, healthcare, cultural facilities and recreation and community spaces. • Green and blue infrastructure including parks, green spaces, natural landscapes, and SuDS.	The SDS will ensure that where broad locations for growth are identified, they can be supported by sufficient Infrastructure, such as public services and facilities, both for existing and new communities.

Lucy White
Planning Limited

Monthly Planning Update for Backwell Parish Council

March 2026 Issued 25.03.26

North Somerset Cabinet and Council Meetings

There was no Cabinet or Council meeting during March. A Placemaking, Economy and Sustainable Communities Policy and Scrutiny Committee was held on 5th March. A representative of Sustainable Pill and District spoke at the meeting, referencing a petition submitted on 24 February 2026 regarding the scale of development proposed at Pill and Easton-in-Gordano and requested that the Committee suspend this part of the Local Plan until further investigation into the feasibility is undertaken. The Planning Policy Manager advised that the plan would proceed to examination and the petition would be added to the consultation responses and therefore made available to the Inspector.

The Local Plan Regulation 19 Consultation feedback was reported to the meeting. It was noted that an informal session of the PESC would be held in mid April to look at any proposed changes to the Local Plan which Officers may recommend in response to representations received during the consultation.

Officers anticipate the examination will start around October 2026, with adoption no sooner than early 2027.

The advice from officers is not to progress any new Neighbourhood Plans until the new Local Plan is in place.

The policies in the emerging plan will start to carry more weight for decision making purposes, depending on the level of unresolved objections.

A report regarding developer contributions, including CIL and S106 and their relationship to the emerging Local Plan and Infrastructure Delivery Plan was reported to the Committee. See attached. The report is broadly an explanation to members about how the IDP has identified needs which should be met through CIL and S106 with additional grant funding where necessary.

NSC Local Plan 2040

No further update.

Emerging Planning Policies

A consultation has been launched by NSC regarding public space protection orders (PSPOs) and whether changes should be made to the rules contained with these PSPOs. The consultation is open until 27 April 2026.

NSC Stakeholder Workshops

No workshop this month.

Government planning policy updates

No relevant updates.

Other Relevant Matters

WECA has started work to define the scope of the West of England Spatial Development Strategy. A report to the West of England Joint Committee on 27 March 2026 seeks to approve a 30 year time period (2030-2060) for the SDS. A strategic planning board, including North Somerset will be set up in accordance with secondary legislation which is due to be laid by Spring 2026.

A draft vision statement is included within the report. It focusses on delivery of the strategies within the adopted Local Plans for the first five years of the plan period. Proposed matters of strategic importance, vision and objectives will be the subject of topic papers to be published in due course.

Planning Applications Report – Backwell Parish Council Full Council Meeting 1st April 2026

Agenda item 4.6

a) **26/P/0447/FUH – Bowbell Cottage, The Batch, Backwell, BS48 3DL**
Proposed erection of a second storey rear/side extension and associated works

b) **26/P/0440/FUH – 5 Amberlands Close, Backwell, BS48 3LW**
Proposed erection of a single storey rear extension and extension to front porch

c) **26/P/0520/FUH – 33 Church Town, Backwell, BS48 3JQ**
Proposed erection of a first floor front extension over existing garage

d) **26/P/0527/FUH – 4 Manor Court, Backwell, BS48 3BS**
Proposed conversion of existing garage to form livable space and erection of a single storey rear extension. Expansion of existing raised rear terrace and front hardstanding

e) **26/P/0554/FUH – Bracken Lodge, Church Lane, Backwell, BS48 3JJ**
Proposed new loft conversion with the installation of 3 new dormer windows to the rear elevations and conservation roof lights to the front elevation. Installation of new bi-fold doors to the rear elevation at ground floor level to replace existing windows and replacement of the single pane windows to be replaced with new UPVC windows and associated works

f) **26/P/0568/DEA – 37 Farleigh Road, Backwell, BS48 3PB**
Application to determine if prior approval is required for the proposed demolition of existing dwelling and outbuildings at 37 Farleigh Road

g) **26/P/0477/FUL 45 West Town Road, Backwell, BS48 3HG**
Proposed change of use from a printing and sign-writing workshop to the operation and administration of an online motor parts and household goods company, Use Classes E (g)(i), (ii) and (iii).

h) **25/P/2353/FUL Former Railway Compound Backwell Bow Backwell**
Change of use of land from disused railway compound to 1no. Traveller and Gypsy pitch together with the formation of hardstanding, the erection of a day room and creation of a paddock

Backwell Parish Council
1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

Quote

Alia DILLON <alia.dillon@elancity.co.uk> 24 March 2026 at 11:01
To: Backwell Parish Clerk <clerk@backwell-pc.gov.uk>

Good Morning Clare,

Thank you for your email and the updates.
I confirm the quote is still valid. I have also attached a quote for our ultra mobile speed sign, the sign is the same as the model I quoted however, the power option is battery powered. This will prevent you from having to move the solar panel from one location to another.

Please let me know if you have any questions.

Kind regards,

ElanCity

Alia
Account Manager

alia.dillon@elancity.co.uk
02039092018
Wilberforce House, Station Road
London NW4 4QE



From: Backwell Parish Clerk <clerk@backwell-pc.gov.uk>
Sent: 20 March 2026 12:38
To: Alia DILLON <alia.dillon@elancity.co.uk>
Subject: Quote

[Quoted text hidden]

SO-UK07522.pdf
988K

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Wilberforce House, Station Road
LONDON
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Phone: +442039360920
Email: sales@elancity.co.uk

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BACKWELL
BRISTOL
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Billing address :
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BACKWELL PARISH COUNCIL
1ST FLOOR, 43 RODNEY ROAD
BACKWELL
BRISTOL
BS48 3HW - United Kingdom

Tel. : +447951291690

Quotation N° SO-UK06493

Your Reference	Quotation Date	Contact	Payment Terms
	13/10/2025	DILLON Alia	

Description	Qty	Unit Price	Disc.(%)	Discounted price	Price
[EPRA0162AA] GB[AS-BT] RADAR SPEED SIGN EVOLIS VISION - SOLAR VERSION - USB/BLUETOOTH ready to install including: - Speed Display: 38cm high (green/amber/red) with "Warning Triangle" (anti-racing function), - Dynamic Message Display: 64x16cm surface area for alert in case of excessive speed. ---------- - 2mm Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) - BI-DIRECTIONAL traffic STATISTICS, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty on parts, labor and return to factory (return shipping included).	2,00 Unit(s)	2500,00	0,00	2500,00	£ 5000,00
[EACC0041AA] 100W Solar Panel & mounting kit	2,00 Unit(s)	394,23	100,00	0.00	£ 0,00
[EACC0046AB] Assembled Yuasa 12V22Ah Battery with Integrated Fuse Protection (8A) - 6-month warranty	4,00 Unit(s)	64,96	100,00	0.00	£ 0,00
[061] TRANSPORT & PACKAGING	1,00 Unit(s)	179,00	0,00	179,00	£ 179,00
[EDSC0004AA] Commercial discount	1,00 Unit(s)	-500,00	0,00	-500,00	£ -500,00

Total discount HT:	£ 1548,30
Total excl. VAT:	£ 4679,00
Taxes (20%):	£ 935,80
Total :	**£ 5614,80**

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LONDON
NW4 4QE - United Kingdom
Phone: +442039360920
Email: sales@elancity.co.uk

Description	Qty	Unit Price	Disc.(%)	Discounted price	Price

Valid for agreement
(Stamp, Signature and Date)

Date / Signature / Name

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GENERAL TERMS AND CONDITIONS OF SALE OF THE COMPANY ELAN CITE S.A.S.

Applicable as of 01/07/2022

Article 1
Scope

These general terms and conditions of sale (GTC) apply to all sales of products of the supplier (the company Elan City, Wilberforce House, Station Road, LONDON NW4 4QE), in the absence of specific written agreement of the parties prior to the order. Consequently, any order for products implies the customer's unconditional acceptance of these GTC, that prevail over any other document of the buyer, and notably over any general terms and conditions of purchase.

Any document other than these general terms and conditions of sale and notbly catalogues, prospectuses, advertisements, notices, only has an informative and indicative value, not contractual.

Article 2
Order delivery and Product reception

To be binding on the supplier, the purchase order must be expressly accepted within 1 week of its receipt, or not expressly rejected. Orders sent to the supplier are irrevocable for the customer, in the absence of written acceptance from the supplier.

Unless otherwise agreed, delivery times are indicative, and the supplier shall not be liable for any delay in delivery of the Products that is caused by an event, circumstance or cause beyond a party's reasonable control, or the customer's failure to provide the supplier with adequate delivery instructions or any other instructions that are relevant to the supply of the Products. Penalty clauses included in the commercial documents of our customers are not enforceable against the supplier.

The transfer of ownership occurs only after full payment of the price by the buyer, regardless of the delivery date.

The transfer of risks of the supplier's products shall occur at the point the carrier takes possession of the Products.

The terms implied by sections 13 to 15 of the Sale of Goods Act 1979 are, to the fullest extent permitted by law, excluded from the contract.

Without prejudice to the measures to be taken by the customer with respect to the carrier, in case of apparent defects or missing items, any complaint, whatever its nature, relating to the delivered products will be accepted by the supplier only if made in writing, by registered letter with acknowledgement of receipt, within three (3) days of the delivery.

The buyer must provide all justifications of the reality of the identified defects or shortages.

The customer may not return goods without the express prior written agreement of the supplier, notably obtained by e-mail.

Return costs will be charged to the supplier only if the latter or its representative confirms the apparent defect or missing items.

When the supplier or its agent confirms the apparent defect or missing item(s) after verification, the customer may only request from the supplier a replacement of the non-conforming items and/or delivery of the missing items, at the expense of the latter, without the customer being entitled to claim any compensation of any kind or cancellation of the order.

The customer's unconditional acceptance of the Products covers any visible defects and/or shortages.

Any reservation must be confirmed in accordance with the above conditions.

A complaint by the buyer under the conditions and according to the methods described in this article does not suspend the customer's payment for the goods in question.

The supplier can in no way be held liable for acts occurring during transport, or in case of destruction, damage, loss or theft, even if it had chosen the carrier.

For the avoidance of doubt, nothing in the contract limits any liability which cannot legally be limited, including liability for:

a) death or personal injury caused by negligence;

b) fraud or fraudulent misrepresentation; and

c) breach of the terms implied by section 12 of the Sale of Goods Act 1979.

The customer is responsible for installing the products.

The correct operation of the Products must be verified within 5 working days. This is to avoid delayed payment in case of malfunction caused by transport and not visible when unpacking. Payment may not be delayed in case of testing and identification of a malfunction after this period of 5 working days.

GENERAL TERMS AND CONDITIONS OF SALE

Article 3

Prices and payment terms

Our prices are calculated net, without discount, and payable according to the terms defined in the order.

If the customer fails to make a payment due to the supplier under the contract by the due date, then, without limiting the supplier's remedies under the contract, the customer shall pay interest on the overdue sum from the due date until payment of the overdue sum, whether before or after judgment. Interest under this Article 3 will accrue each day at the rate provided in accordance with the Late Payment of Commercial Debts (Interest) Act 1998. The debt will also be increased, if necessary, by recovery costs at the customer's expense equal to a minimum of £35, with the application of additional compensation in the event that legal services are required.

The supplier retains ownership of the sold Products until the actual payment of the entire price in principal and accessories. Non-payment, even partial, of any amount on its due date may lead to repossession of the Products. In case of a claim, the sale will be terminated by operation of the law. The customer shall return any unpaid Products at its own expense and risk, after receiving a formal notice by registered letter with acknowledgement of receipt. The repossession of the products by the supplier is not exclusive of any other legal avenues available to the latter.

It is strictly forbidden for the Customer to give as guarantee or pledge or to grant any other security on the Products under reservation of ownership.

Article 4

Product Conformity - Guarantee

Under the guarantee for hidden defects, the Supplier shall be liable only to replace defective products at no cost, with the Customer not being entitled to claim any damages whatsoever. The supplier guarantees its products against hidden defects, in accordance with the law, customs, case law, and under the following conditions:

- the guarantee applies only to products that have become the property of the buyer;
- it only applies to products that are entirely manufactured by the supplier;
- it does not apply if our products are used under unintended conditions of use or performance.

In addition to the legal guarantee against hidden defects, our Products (except for batteries guaranteed for 6 months) benefit from a commercial guarantee of 24 months including parts and labour from the **shipment date**.

In case of observed malfunction, Elan Cité will, by telephone, perform the usual verifications with the customer: power supply, software configuration... The removal, installation and repackaging of the equipment remain the responsibility of the customer.

If the malfunction is proven, it is covered by the guarantee. We ask you to repackage the equipment **in its original box and packing**. We will then collect the equipment (entirely at the expense of Elan Cité) for a workshop repair and a return of the equipment, again at the expense of Elan Cité.

If the original box was not kept, we can send you a new one. This will then be at the customer's expense.

Should no product failure be discovered, a flat fee will be charged to the customer, including round trip transportation and labour related to the verification of the equipment.

The guarantee does not apply to accidents of external origin affecting the equipment itself: vandalism, fire, fall, connection error..., or when the damage is due to inappropriate handling or storage.

Any defect or fault recognised after contradictory examination only obliges Elan Cité to replace, free of charge, the Products recognised as defective, thereby excluding any indirect damage, operating loss or additional harm.

Article 5

Power supply by solar panel of the radar speed signs: Elan Cité Manufacturer's guarantee of autonomy

The low consumption of the devices guarantees the overall autonomy of the system even in winter.

In case of failure, Elan Cité will take back and provide reimbursement for the solar panel. This guarantee will not apply in the following cases: bad orientation of the solar panel, bad choice of installation generating shadows on the solar panel, non-regulatory use of the radar speed sign, use of batteries other than those provided by Elan Cité (special solar batteries), obsolescence of the batteries.

Power supply by public lighting grid of the radar speed signs and of the Electronic Information Displays

Elan Cité will not be held liable under the guarantee or under its responsibility if the duration of public lighting is not sufficient to power the Product and guarantee its autonomy.

For devices powered by electrical grids (public or permanent lighting), Elan Cité provides a male/female plug to facilitate the connection. However, the reliability of the connection is the sole responsibility of the customer

.

CONDITIONS GÉNÉRALES DE VENTE

Any question relating to these general terms and conditions of sale as well as to the sales governed by them, that is not addressed by these contractual provisions, will be governed by French law to the exclusion of any other law, and as a supplementary measure, by the Vienna Convention on the international sale of goods.

In case of dispute concerning these general terms and conditions of sale as well as the sales governed by them, competence is attributed to the commercial court of NANTES, in the absence of a contrary provision of public order.

(IDU n°: FR028499_05O5SM)

INFORMATION - SIGNATURE - STAMP

Delivery address
Site name: .....
Address: .....
Post code: ..... CITY: .....

Delivery schedule :(mandatory in case of equipment purchase
Monday to Friday: ..... to .....
Closing days: .....

Contact
Name : .....
Tel.: .....
E-mail address of .....@.....

Specific information
.....
.....
.....
.....
.....
.....
.....

The signatory declares having the capacity to represent and bind the buyer.
S/he declares having reviewed and validated these general terms and conditions of sale.

Drafted in On

First name Surname :

Function:

Signature

GENERAL TERMS AND CONDITIONS OF SALE

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Email: sales@elancity.co.uk

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BS48 3HW - United Kingdom

Billing address :
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BACKWELL
BRISTOL
BS48 3HW - United Kingdom

Tel. : +447951291690

Quotation N° SO-UK07522

Your Reference	Quotation Date	Contact	Payment Terms
	24/03/2026	DILLON Alia	

Description	Qty	Unit Price	Disc.(%)	Discounted price	Price
[EPRA0162AA] GB[AS-BT] RADAR SPEED SIGN EVOLIS VISION - SOLAR VERSION - USB/BLUETOOTH ready to install including: - Speed Display: 38cm high (green/amber/red) with "Warning Triangle" (anti-racing function), - Dynamic Message Display: 64x16cm surface area for alert in case of excessive speed. ---------- - 2mm Polycarbonate front panel screen-printed "YOUR SPEED" - Integrated solar power regulator - USB and BLUETOOTH LE (Low Energy) connection - Upgradable to 3G/4G (optional) - BI-DIRECTIONAL traffic STATISTICS, - Software provided for PC and Smartphone, - Mounting kit included (excluding clamps), - 2-year warranty on parts, labor and return to factory (return shipping included).	2,00 Unit(s)	2400,00	0,00	2400,00	£ 4800,00
[EACC0046AB] Assembled Yuasa 12V22Ah Battery with Integrated Fuse Protection (8A) - 6-month warranty	8,00 Unit(s)	64,96	100,00	0.00	£ 0,00
[02404] EXTERNAL BATTERY CHARGER	2,00 Unit(s)	100,56	100,00	0.00	£ 0,00
[061] TRANSPORT & PACKAGING	2,00 Unit(s)	89,99	0,00	89,99	£ 179,98
[EDSC0004AA] Commercial discount	1,00 Unit(s)	-500,00	0,00	-500,00	£ -500,00

Total discount HT:	£ 1220,80
Total excl. VAT:	£ 4479,98
Taxes (20%):	£ 896,00
Total :	**£ 5375,98**

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ELANCITY-UK
Wilberforce House, Station Road
LONDON
NW4 4QE - United Kingdom
Phone: +442039360920
Email: sales@elancity.co.uk

Description	Qty	Unit Price	Disc.(%)	Discounted price	Price
Autonomie des batteries : 1 à 2 semaines en fonction du trafic (2 batteries). ---------- Configuration évolutive avec la mise en place facilitée d'un panneau solaire ultérieurement.					

Valid for agreement
(Stamp, Signature and Date)

Date / Signature / Name

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GENERAL TERMS AND CONDITIONS OF SALE OF THE COMPANY ELAN CITE S.A.S.

Applicable as of 01/07/2022

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For the avoidance of doubt, nothing in the contract limits any liability which cannot legally be limited, including liability for:

a) death or personal injury caused by negligence;

b) fraud or fraudulent misrepresentation; and

c) breach of the terms implied by section 12 of the Sale of Goods Act 1979.

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Our prices are calculated net, without discount, and payable according to the terms defined in the order.

If the customer fails to make a payment due to the supplier under the contract by the due date, then, without limiting the supplier's remedies under the contract, the customer shall pay interest on the overdue sum from the due date until payment of the overdue sum, whether before or after judgment. Interest under this Article 3 will accrue each day at the rate provided in accordance with the Late Payment of Commercial Debts (Interest) Act 1998. The debt will also be increased, if necessary, by recovery costs at the customer's expense equal to a minimum of £35, with the application of additional compensation in the event that legal services are required.

The supplier retains ownership of the sold Products until the actual payment of the entire price in principal and accessories. Non-payment, even partial, of any amount on its due date may lead to repossession of the Products. In case of a claim, the sale will be terminated by operation of the law. The customer shall return any unpaid Products at its own expense and risk, after receiving a formal notice by registered letter with acknowledgement of receipt. The repossession of the products by the supplier is not exclusive of any other legal avenues available to the latter.

It is strictly forbidden for the Customer to give as guarantee or pledge or to grant any other security on the Products under reservation of ownership.

Article 4

Product Conformity - Guarantee

Under the guarantee for hidden defects, the Supplier shall be liable only to replace defective products at no cost, with the Customer not being entitled to claim any damages whatsoever. The supplier guarantees its products against hidden defects, in accordance with the law, customs, case law, and under the following conditions:

- the guarantee applies only to products that have become the property of the buyer;
- it only applies to products that are entirely manufactured by the supplier;
- it does not apply if our products are used under unintended conditions of use or performance.

In addition to the legal guarantee against hidden defects, our Products (except for batteries guaranteed for 6 months) benefit from a commercial guarantee of 24 months including parts and labour from the **shipment date**.

In case of observed malfunction, Elan Cité will, by telephone, perform the usual verifications with the customer: power supply, software configuration... The removal, installation and repackaging of the equipment remain the responsibility of the customer.

If the malfunction is proven, it is covered by the guarantee. We ask you to repackage the equipment **in its original box and packing**. We will then collect the equipment (entirely at the expense of Elan Cité) for a workshop repair and a return of the equipment, again at the expense of Elan Cité.

If the original box was not kept, we can send you a new one. This will then be at the customer's expense.

Should no product failure be discovered, a flat fee will be charged to the customer, including round trip transportation and labour related to the verification of the equipment.

The guarantee does not apply to accidents of external origin affecting the equipment itself: vandalism, fire, fall, connection error..., or when the damage is due to inappropriate handling or storage.

Any defect or fault recognised after contradictory examination only obliges Elan Cité to replace, free of charge, the Products recognised as defective, thereby excluding any indirect damage, operating loss or additional harm.

Article 5

Power supply by solar panel of the radar speed signs: Elan Cité Manufacturer's guarantee of autonomy

The low consumption of the devices guarantees the overall autonomy of the system even in winter.

In case of failure, Elan Cité will take back and provide reimbursement for the solar panel. This guarantee will not apply in the following cases: bad orientation of the solar panel, bad choice of installation generating shadows on the solar panel, non-regulatory use of the radar speed sign, use of batteries other than those provided by Elan Cité (special solar batteries), obsolescence of the batteries.

Power supply by public lighting grid of the radar speed signs and of the Electronic Information Displays

Elan Cité will not be held liable under the guarantee or under its responsibility if the duration of public lighting is not sufficient to power the Product and guarantee its autonomy.

For devices powered by electrical grids (public or permanent lighting), Elan Cité provides a male/female plug to facilitate the connection. However, the reliability of the connection is the sole responsibility of the customer

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CONDITIONS GÉNÉRALES DE VENTE

Any question relating to these general terms and conditions of sale as well as to the sales governed by them, that is not addressed by these contractual provisions, will be governed by French law to the exclusion of any other law, and as a supplementary measure, by the Vienna Convention on the international sale of goods.

In case of dispute concerning these general terms and conditions of sale as well as the sales governed by them, competence is attributed to the commercial court of NANTES, in the absence of a contrary provision of public order.

(IDU n°: FR028499_05O5SM)

INFORMATION - SIGNATURE - STAMP

Delivery address
Site name: .....
Address: .....
Post code: ..... CITY: .....

Delivery schedule :(mandatory in case of equipment purchase
Monday to Friday: ..... to .....
Closing days: .....

Contact
Name : .....
Tel.: .....
E-mail address of .....@.....

Specific information
.....
.....
.....
.....
.....
.....
.....

The signatory declares having the capacity to represent and bind the buyer.
S/he declares having reviewed and validated these general terms and conditions of sale.

Drafted in On

First name Surname :

Function:

Signature

GENERAL TERMS AND CONDITIONS OF SALE

Speed Indicator Signs (SIDS)

These are signs which display the approaching vehicles speed, they are not authorised traffic signs, so their use is limited to information only.
This limits their use to non-permanent signage (so must be mobile) and to limited time periods in varied locations, and they do not, by themselves inform motorists if they are complying with the law or relate to a specific hazard.

It should be noted that this type of sign is not always effective in reducing vehicle speeds and in some locations, it can have the opposite effect of causing some vehicles to speed up (e.g. drivers who want to see how high the number will go). The Department for Transport recommend the use of standard Vehicle Activated Signs as outlined above.

If communities want to use this type of sign North Somerset will approve their use under the following circumstances.

An application will need to come from the relevant Parish / Town Council

The sign will only be in one location for a maximum of 2 weeks and will not return to that same location for 3 months.

The PC will identify locations for North Somerset to approve using existing street furniture, if existing furniture is not available, then the installation of additional posts will be added to the Highways works programme for the PC to fund.
The PC will be responsible for appointing someone accredited to work on the Highway if the signs are to be erected on the Highway, a list of approved contractors can be found at the following link: Accredited contractors | North Somerset Council (n-somerset.gov.uk)

Alternatively, the SIDS could be erected on its own free standing equipment, if free standing equipment is being use the PC take full responsibility for the equipment and any incidents which may occur, it is advisable that the PC take out public liability insurance to guard against any claims.

If the PC want to use street lights to erect the signs on they will need to contact streetlighting@n-somerset.gov.uk for approval.

When erecting on street furniture it should be erected at a minimum of 1.5 metres above a verge, 2.1 metres above a footway and 2.3 metres above a cycleway, no part of the sign will be closer than 450mm from the edge of the carriageway.

The sign will be clearly seen from 60 metres away.

The sign face and operation of the sign will be approved by North Somerset before it is purchased.

Resident request for a no parking/keep clear white line outside 55 Westfield Road

“I would like to apply for white H shaped advisory markings to be painted in front of my dropped kerb. My name is xxxxxx xxxxx and I live at 55 Westfield Road, BS48 3ND.

There are a combination of factors behind my application. My house in the part of Westfield Road that connects to Station Road and so is effectively a dead-end, which means that I have to turn left out of my drive. More and more, people are parking in front of my dropped kerb, but not in front of our drive. This makes it really difficult to turn left, especially as we have a long wheelchair adapted vehicle, due to my wife's disability. Pointing out that our dropped kerb is slightly to the left of our driveway could help reduce the issues that we have.

Please can you let me know what, if anything, I need to do to process my request?”

Request received via email 19th March 2026.

Backwell Parish Council

1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW
Tel 01275 464653
Email clerk@backwell-pc.gov.uk

Health and Safety Policy

This Statement has been prepared as a requirement under Section 2 of the Health and Safety at Work Etc. Act 1974.

It sets out the Council's general policy for safeguarding the health and safety at work of employees.

So far as is reasonably practicable, the Council will also ensure that persons not in its employment, who may be affected by its activities, are not exposed to risks to their health and safety.

1.0 Statement of Safety Policy

1.1 Backwell Parish Council recognises and accepts its duty as an employer to provide a safe and healthy workplace and working environment for all employees.

1.2 Backwell Parish Council will ensure the health, safety and welfare at work of all employees as far as is reasonably practicable by:

a) providing and maintaining equipment and systems of work that are safe and without risks to health.

b) ensuring that the use, handling, storage and transport of articles and substances is done in a safe manner without risks to health.

c) providing such information, instruction, training and supervision as may be required to ensure the health and safety of its employees whilst at work.

d) maintaining all places of work for which it is responsible in a safe condition and without risks to health.

e) providing and maintaining a working environment for its employees which is safe and without risk to health and, adequate as regards facilities and arrangements for their welfare at work, including appropriate provision of protective clothing and equipment.

f) undertaking and revising from time to time as appropriate, a risk assessment relating to each work area, which encompasses all matters relating to occupational health as it affects employees.

1.3 So far as is reasonably practicable, the Council will ensure that persons not in its employment who may be affected by its activities are not exposed to risks to their health and safety.

1.4 The Council will provide competent technical advice on safety and health matters when this is necessary.

1.5 The Council reminds employees of their own duties and responsibilities under Sections 7 and 8 of the Health and Safety at Work Etc. Act 1974,

a) to take reasonable care for the Health and Safety of themselves and of other persons (including non-employees) who may be affected by their acts or omissions at work.

b) to co-operate with the Council in meeting its statutory obligations and contribute positively to the safety and health at work by: -

i) complying with all statutory regulations and any relevant code of practice.

ii) maintaining working areas in a tidy condition.

iii) ensuring any guards provided are maintained in position when any machine or equipment is in use.

iv) wearing appropriate protective clothing.

v) operating in accordance with any safe system of working laid down by the Council.

c) not intentionally or recklessly to interfere with or misuse anything provided in the interests of Health, Safety or Welfare or in pursuance of any statutory requirements.

d) report to the Clerk, or if not available, the Assistant Clerk, any accident, however trivial, or dangerous occurrence or defective protective equipment they have experienced, witnessed or which may have been made known to them and any other matters which may be relevant in assessing the risk of an accident or dangerous occurrence at the place of work, in accordance with Regulation 12, Management of Health and Safety at Work Regulations, 1992.

2.0 Policy Implementation

2.1 The Clerk, or if not available, the Assistant Clerk, will report to the Council, any matter relating to Health and Safety or Welfare which is unsatisfactory and/or requires remedial action.

2.2 The Clerk, or if not available, the Assistant Clerk, will be responsible for: -

a) collating accident reports.

b) organising training in safety matters for existing staff and all new entrants.

c) arranging risk assessments where necessary.

2.3 The Council shall provide the necessary finance to comply with the requirements of safety legislation.

2.4 The Council will be responsible for: -

a) the promotion of accident prevention measures, advice, and training.

b) the identification and elimination of potential hazards.

c) the development of safe working methods and environments.

d) regular inspection of work environments to check compliance with established regulations.

2.5 The Council will ensure that there is an effective system of communication with its employees on health and safety matters.

a) If an employee wishes to bring to the attention of the Council any matter which in the employee's opinion contravenes the Health and Safety at Work Etc. Act, 1974, Management of Health & Safety at Work

Regulations 1999, they should do so by first discussing it with the Clerk, or if not available, the Assistant Clerk.

b) The Clerk, or if not available, the Assistant Clerk, will refer the matter to the Chairman of the Council.

c) If an employee feels that the matter has still not been resolved to their satisfaction, they may approach the Chairman who may instruct that the matter be raised at the next meeting of the Council.

2.6 All equipment owned by the Council will be kept in good condition and the Clerk, or if not available, the Assistant Clerk, will ensure that provision is made for regular maintenance and inspection.

2.7 The Clerk, or if not available, the Assistant Clerk, will be responsible for inspecting and maintaining First Aid Boxes.

2.8 This Statement of the Council's Safety Policy will be reviewed and added to or amended as necessary to take into account changes in legislation, methods of working, machinery or tools.

2.9 Detail of risks, risk assessment, risk management and Health and Safety Executive guidance will be kept in a separate file as an addendum to this Policy.

3.0 Health & Safety Regulations

3.1 Management of Health and Safety at Work Regulations 1999: require employers to carry out risk assessments, make arrangements to implement necessary measures, appoint competent people and arrange for appropriate information and training.

3.2 Workplace (Health, Safety and Welfare) Regulations 1992: cover a wide range of basic health, safety and welfare issues such as ventilation, heating, lighting, workstations, seating and welfare facilities.

3.3 Health and Safety (Display Screen Equipment) Regulations 1992: set out requirements for work with Visual Display Units (VDUs).

3.4 Personal Protective Equipment at Work Regulations: require employers to provide appropriate protective clothing and equipment for their employees.

3.5 Provision and Use of Work Equipment Regulations 1998: require that equipment provided for use at work, including machinery is safe.

3.6 Manual Handling Operations Regulations 1992 (Amended 2002): cover the moving of objects by hand or bodily force.

3.7 Health and Safety (First Aid) Regulations 1981: Covers requirements for first aid.

3.8 Employers' Liability (Compulsory Insurance) Act 1969: requires employers to take out insurance against accidents and ill health to their employees.

3.9 The Health and Safety Information for Employees Regulations 1989: require employers to display a poster telling employees what they need to know about health and safety.

3.10 Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR): require employers to notify certain occupational injuries, diseases and dangerous events.

3.11 Noise at Work Regulations 1989: require employers to take action to protect employees from hearing damage.

3.12 Electricity at Work Regulations 1989: require people in control of electrical systems to ensure they are safe to use and maintained in a safe condition.

3.13 Control of Substances Hazardous to Health Regulations 2002 (COSHH): Require employers to assess the risks from hazardous substance and take appropriate precautions.

A Copy of this Statement will be issued to all employees and Backwell Parish Councillors.

This policy will be reviewed bi-annually, or sooner if legislation changes.

Date of policy: March 2026
Date for next review: March 2028

— policy ends here —

CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	

☐ I confirm that there are no conflicts of interest with BDO LLP.

☐ I confirm the following conflicts of interest (please detail below:

_____

_____

_____

_____

_____

This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference

Signed (Clerk/RFO)

Print Name

Signed (Chair)

Print Name

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW

Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk
Website: www.backwell-pc.gov.uk

Our Ref: Invitation to quote

16th February 2026

Quotation for Dog & Litter Bin Maintenance 2026-2027

I would like to invite you to provide a quotation for the following services to Backwell Parish Council for a period of either one year or three years. Please complete all shaded sections.:

Description	Qty	£ each	Total £
Dog bin emptying – weekly throughout the village	11	£77	£4004
Dog bin emptying – twice weekly throughout the village	2	£144	£8008
Litter bin emptying - weekly throughout the village	15	75	3900
Disinfectant – weekly	28	£28	£728
		Subtotal	£8632 or £12636.0
		VAT (if applicable)	£1726.40 or £2527.20
		TOTAL	£10358.40 or £15163.20

By submitting this quotation, you are confirming that you are able to:

1. comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request

2. be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on request
3. comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

Yours sincerely,



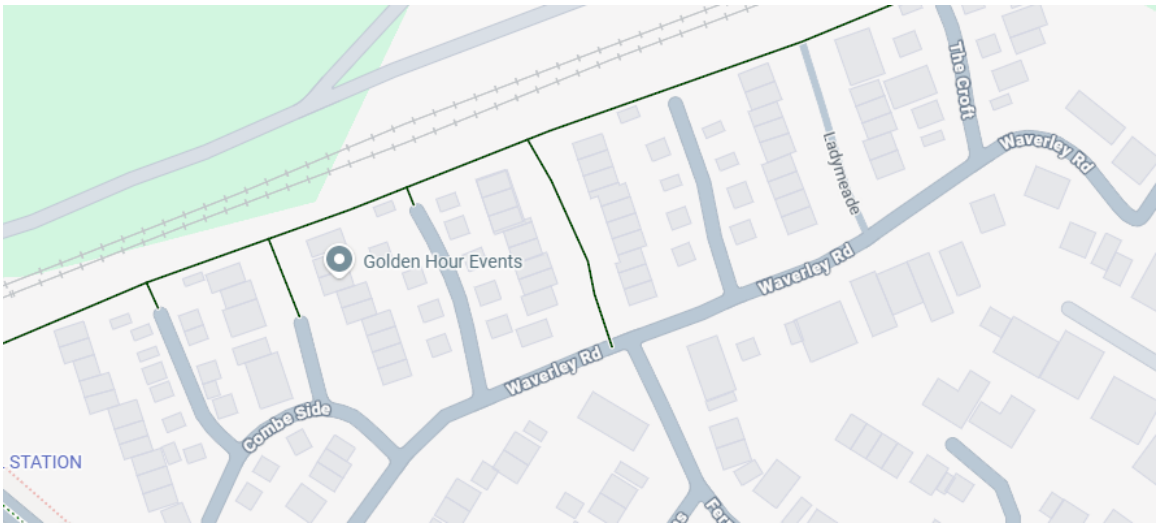
Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

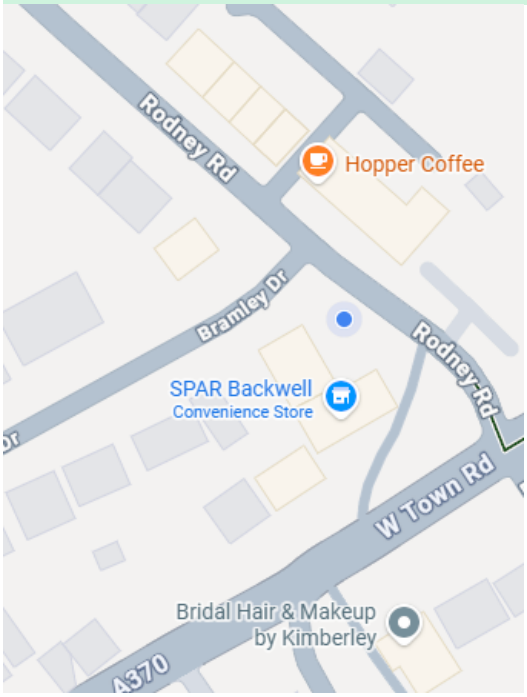
clerk@backwell-pc.gov.uk
01275 464653
https://www.backwell-pc.gov.uk/

Bin type	Bin No.	Bin name	Bin location
Dog waste	1	Combe Side	On footpath running parallel with railway line
Dog waste	2	The Croft	On footpath at end of Waverly Road at field entrance
Dog/litter	3	Moor Lane	At far end of Moor Lane as you reach the field
Dog Waste	4	Moor Lane play area	On footpath from Long Thorn estate
Litter bin	5	Moor Lane play area	On footpath from Long Thorn estate
Dog waste	6	Moor Lane play area	Top corner close to field entrance
Litter bin	7	Moor Lane play area	Within the fenced children's play area
Litter bin	8	Moor Lane play area	At the back of the fenced play area
Litter bin	9	Moor Lane play area	Opposite noticeboard
Dog waste	10	Moor Lane play area	Opposite noticeboard
Litter bin	11	Moor Lane play area	At entrance from Westfield Road
Dog waste	12	Moor Lane play area	At entrance from Westfield Road
Litter bin	13	Westfield Road	Just before the footpath entrance to Moor Lane park
Litter bin	14	Rodney Road	Outside charity shop

Litter bin	15	Rodney Road	On corner of car park
Litter bin	16	Rodney Road	Spar Green
Litter bin	17	Rodney Road	Spar Green
Litter bin	18	Rodney Road	Next to side wall of Spar
Dog waste	19	Hillside Road	Top of road in front of Sores Court (twice a week)
Dog waste	20	Dark Lane	At the top of Dark Lane approaching Recycling Centre, at the field access near the mini roundabout (twice a week)
Dog waste	21	Church Lane	Near Church, opposite Court Close
Dog waste	22	Backwell Leisure Centre	By the field entrance at the back of the car park (North East corner)
Dog waste	23	A370, Farleigh Road	At start of footpath B36. Opposite side of the road to Church Lane turning.
Dog waste	24	Allotment field	At entrance of field
Dog waste	25	Chapel Hill	At start of cycle path on right shortly after passing under the railway (coming from A370)
Dog waste	26	Backwell Common	Isolated on post on main Backwell village side of passing under railway bridge.
Litter bin	27	Oatfield	At entrance to recreation area in the first field
Litter bin	28	Oatfield	Near the skate ramp

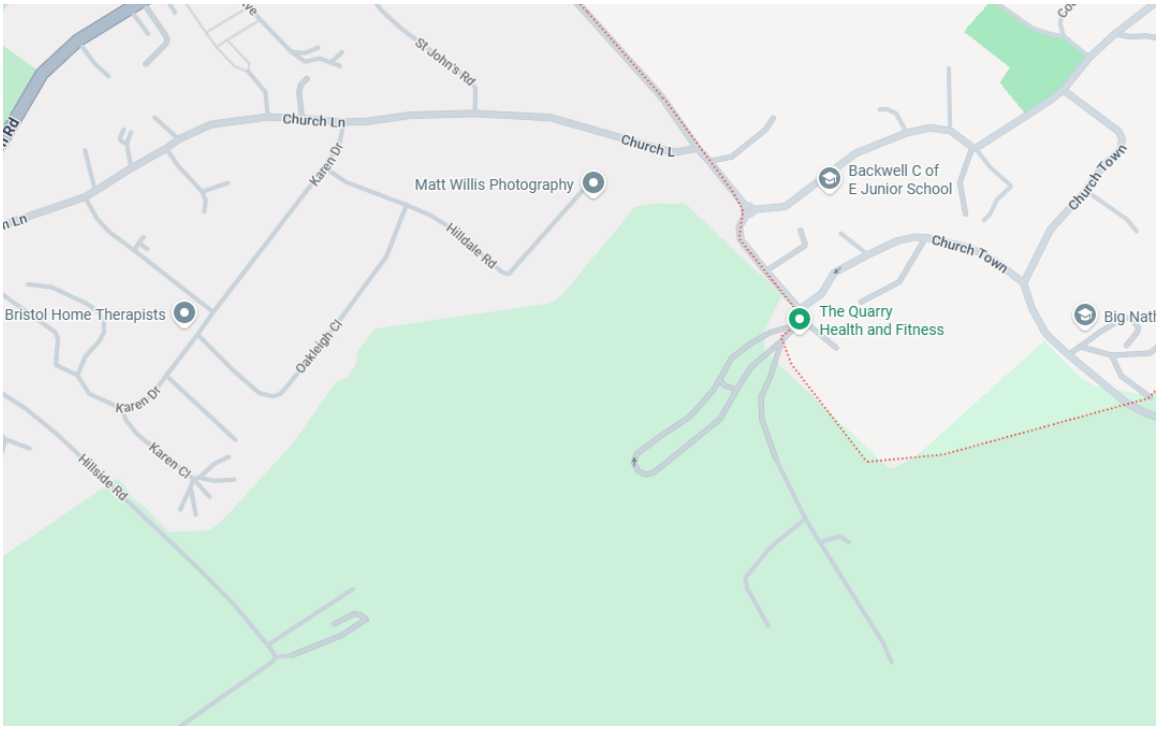


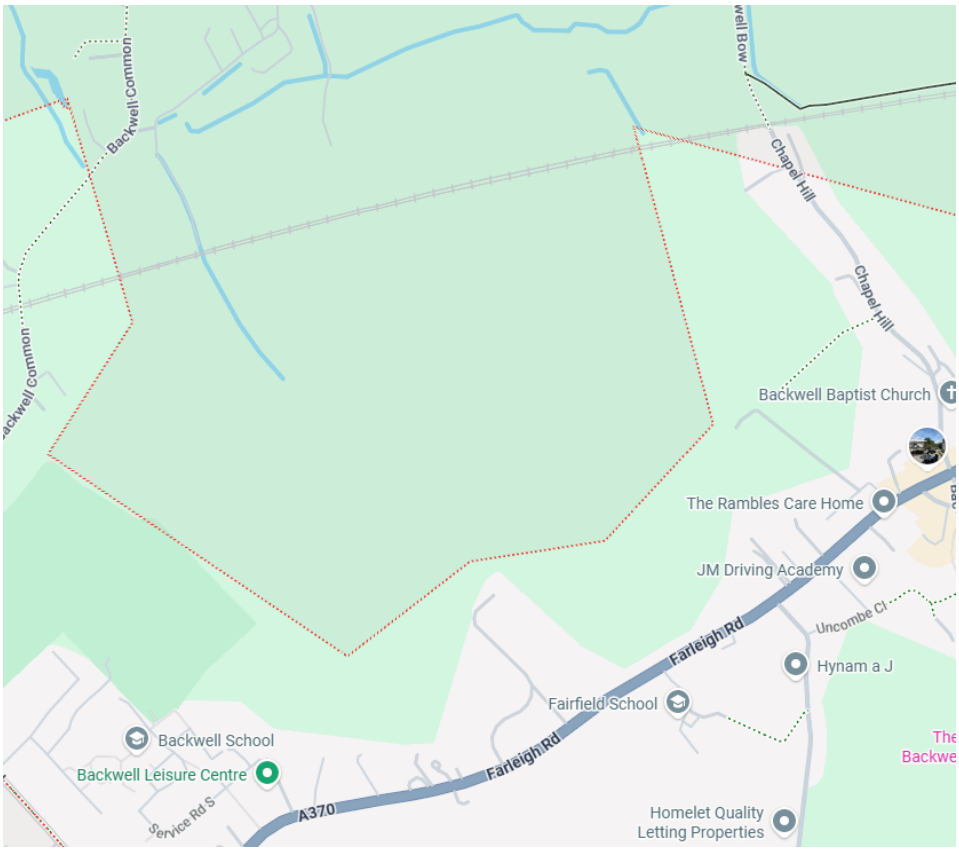

Consensus Support
- Moor Lane
Moor Ln
Long-Thorn
Lunty Mead
Long-Thorn
Sladds Ct
Long-Thorn
Garstons Cl
Long-Thorn
Simon Buck -
Action Coach
Myrtle Pits
Playground


Rodney Rd
Hopper Coffee
Bramley Dr
Rodney Rd
SPAR Backwell
Convenience Store
W Town Rd
Bridal Hair & Makeup
by Kimberley
A370

3

14


St John's Rd
Church Ln
Church L
Karen Dr
Matt Willis Photography
Backwell C of
E Junior School
Church Town
Hillside Rd
Church Town
Bristol Home Therapists
The Quarry
Health and Fitness
Big Nat
Oakleigh Cl
Karen Dr
Karen Cl
Hillside Rd


Backwell Common
Chapel Hill
Chapel Hill
Backwell Baptist Church
The Rambles Care Home
JM Driving Academy
Farleigh Rd
Uncombe Cl
Hynam a J
Fairfield School
Backwell School
Backwell Leisure Centre
Farleigh Rd
A370
Service Rd S
Homelet Quality
Letting Properties

19


The Avenue
Backwell Common
Oatfield Playground
Hyatts Wood R
Downside Pk
Fox Holes
Top rated
Oatfield
The Old Chaff Mill
Acorns
Hyatts Wood Rd
Downside Rd

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW

Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk
Website: www.backwell-pc.gov.uk

Our Ref: Invitation to quote

16th February 2026

Quotation for Dog & Litter Bin Maintenance 2026-2027

I would like to invite you to provide a quotation for the following services to Backwell Parish Council for a period of either one year or three years. Please complete all shaded sections.:

Description	Qty	£ each	Total £
Dog bin emptying – weekly throughout the village	11	£5-50p.	£60-50p
Dog bin emptying – twice weekly throughout the village	2	£5-50p	£11-00
Litter bin emptying - weekly throughout the village	15	£5-50p	£82-50p.
Disinfectant – weekly	28	£ Included With Dog Bin Emptying.	£
		Subtotal	£154-00
		VAT (if applicable)	
		TOTAL	£154-00

By submitting this quotation, you are confirming that you are able to:

1. comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request
2. be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on

Tender comparison for Dog & Litter bin maintenance 2026-2027

	Dog waste emptying	Litter bin emptying	Bin cleaning cost	Weekly Total
Quote A	£7	£5	£1(per bin)	£194
Quote B	£5.50	£5.50	£0	£154.00

			Quote A		Quote B	
Ref	**Schedule of Works (see below for Standards required)**	**Frequency**	**£ Each**	**£ Total**	**£ Each**	**£ Total**
F	**4 x Planters on Backwell crossroad railings**					
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£190.00	£380.00	£450.00	£1,800.00
G	**3 x Cast iron planters. 1 x outside Parkers Estate Agent, 2 x Rodney Road shops**					
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£240.00	£480.00	£250.00	£750.00
H	**Millennium Stones (x4)**					
	1 - Station Road as you approach Backwell from Nailsea		£50.00		£100.00	
	2 - A370 as you approach Backwell from Flax Bourton		£50.00		£350.00	
	3 - A370 as you approach Backwell from Cleeve		£50.00		£350.00	
	4 - Hyatt's Wood Road, Downside		£50.00		£200.00	
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£200.00	£400.00		£1,000.00
I	**War Memorial**					

	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£180.00	£360.00		£900.00
	Additional costs	Weekly maintanence		£140.00		
		Total yearly cost		**£1,760.00**		**£4,450.00**

Quote A — [redacted]

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW

Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk
Website: www.backwell-pc.gov.uk

Our Ref: Invitation to quote

16th February 2026

Quotation for the delivery of the village floral displays activities 2026-2027

I would like to invite you to tender a quotation for the delivery of the village floral displays activities specified in the Schedule below for areas within the Backwell Parish for a period of either one year or three years. Please complete all shaded sections

Contractor	[redacted]
Contact/Email	
Contractor's Quote Ref	

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
F	**4 x Planters on Backwell crossroad railings**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year. + Swell Gel inc	2 x per annum	£190	£380
G	**3 x Cast iron planters. 1 x outside Parkers Estate Agent, 2 x Rodney Road shops**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year. + Swell Gel inc	2 x per annum	£240	£480.
H	**Millennium Stones (x4)**			
	1 - Station Road as you approach Backwell from Nailsea		£50	
	2 - A370 as you approach Backwell from Flax Bourton		£50	
	3 - A370 as you approach Backwell from Cleeve		£50	

 Weekly visit for maintenance. £140.

	4 - Hyatt's Wood Road, Downside		£50	
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year. Swell Gel not required	2 x per annum	£200	£400
I	**War Memorial**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year. Swell Gel inc	2 x per annum	£180	£360
	*Price to include provision of good quality plants, replacement compost as and when required, watering as required to maintain plants through the seasons			

By submitting this quotation, you are confirming that you are able to:

1. Be insured and remain insured for the duration of the contract for Public Liability Insurance and provide a copy of the certificate on request
2. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

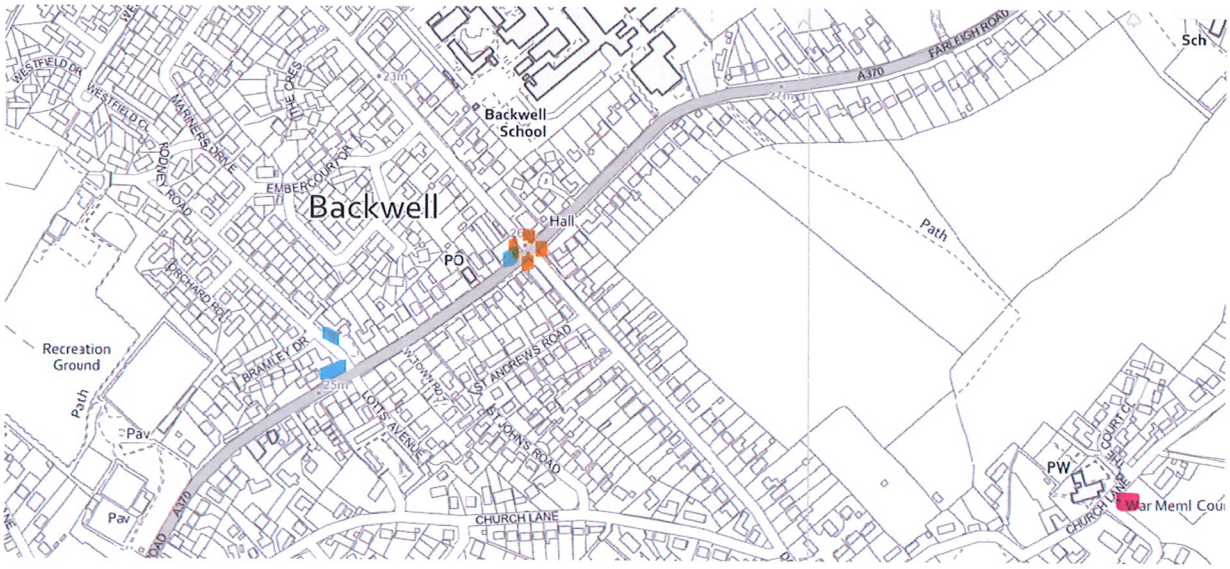
Yours sincerely,

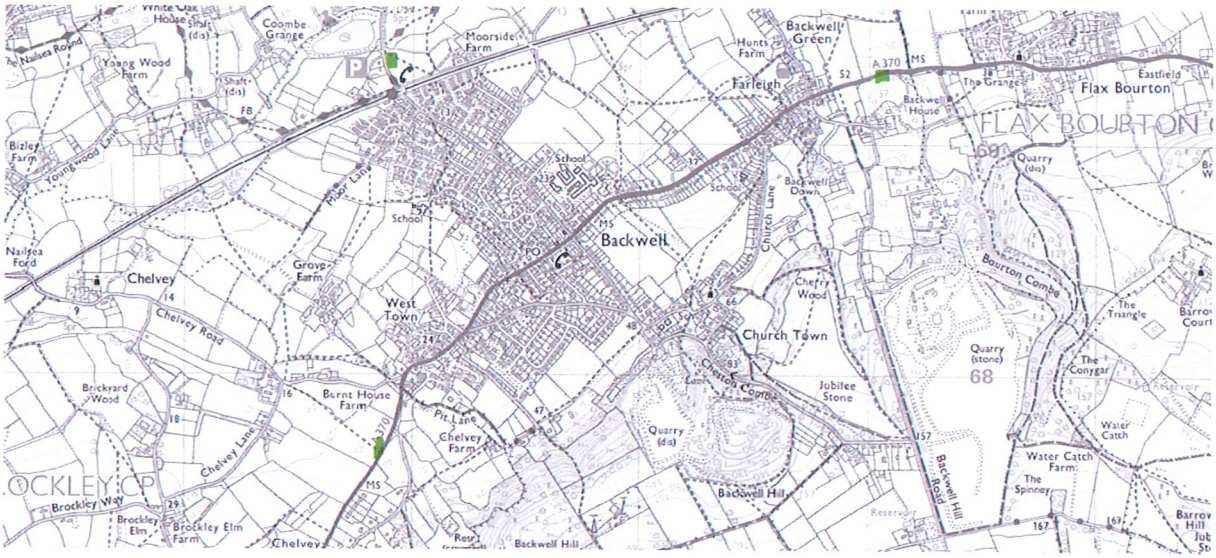
Clare Melton

Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

clerk@backwell-pc.gov.uk
01275 464653
https://www.backwell-pc.gov.uk/


Backwell
Backwell School
Hall
PO
Recreation Ground
Path
Pav
Pav
BRAMLEY DR
LOTTS AVENUE
ST ANDREWS ROAD
ST JOHNS ROAD
CHURCH LANE
A370
FARLEIGH ROAD
Path
PW
CHURCH LANE
War Meml Cou
Sch


Backwell
Chelvey
West Town
Church Town
Farleigh
Backwell Green
Flax Bourton
FLAX BOURTON
Backwell Hill
Chelvey Road
Church Lane
Backwell Hill Road
Bourton Combe
Jubilee Stone
Quarry (dia)
Quarry (stone)
Water Catch Farm
The Spinney
The Conygar
Cherry Wood
Grove Farm
Burnt House Farm
Chelvey Farm
Brockley Elm Farm
Moorside Farm
Coombe Grange
Young Wood Farm
Bizley Farm
Nailsea Ford
Brickyard Wood
Hunts Farm
Backwell House
The Grange
Eastfield
Backwell Down
Cherry Wood
The Triangle
Water Catch
Brockley Way
Pier Lane
Youngwood Lane
Nailsea Road
A370
PO
MS
FB
School

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW

Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk
Website: www.backwell-pc.gov.uk

Our Ref: Invitation to quote

16th February 2026

Quotation for the delivery of the village floral displays activities 2026-2027

I would like to invite you to tender a quotation for the delivery of the village floral displays activities specified in the Schedule below for areas within the Backwell Parish for a period of either one year or three years. Please complete all shaded sections.

Contractor	[redacted]	
Contact/Email		
Contractor's Quote Ref		

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
F	**4 x Planters on Backwell crossroad railings**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£450 each planter	£1800
G	**3 x Cast iron planters. 1 x outside Parkers Estate Agent, 2 x Rodney Road shops**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£250 each	£750
H	**Millennium Stones (x4)**			
	1 - Station Road as you approach Backwell from Nailsea		£100	£100
	2 - A370 as you approach Backwell from Flax Bourton		£350	£350
	3 - A370 as you approach Backwell from Cleeve		£350	£350

	4 - Hyatt's Wood Road, Downside			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£200	£200
I	**War Memorial**			
	Planning & planting of appropriate annual plants twice a year. Pruning and maintenance of existing shrubs. Watering, tidying and weeding as required throughout the year.	2 x per annum	£900	£900
	*Price to include provision of good quality plants, replacement compost as and when required, watering as required to maintain plants through the seasons			**£4450**

By submitting this quotation, you are confirming that you are able to:

1. Be insured and remain insured for the duration of the contract for Public Liability Insurance and provide a copy of the certificate on request
2. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

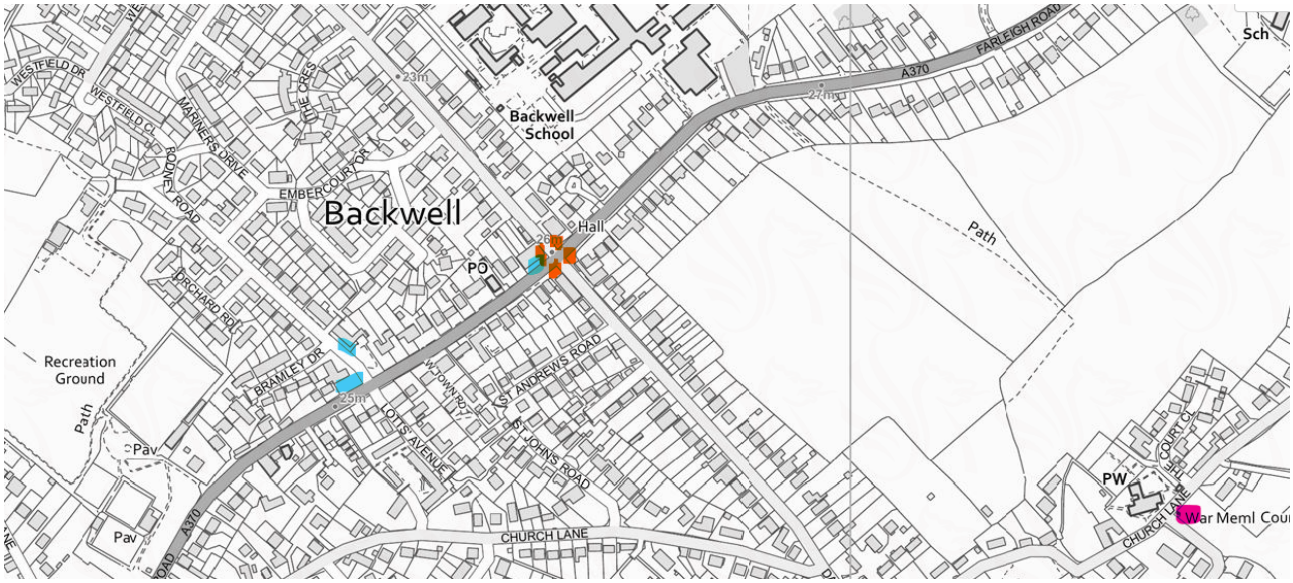
Yours sincerely,

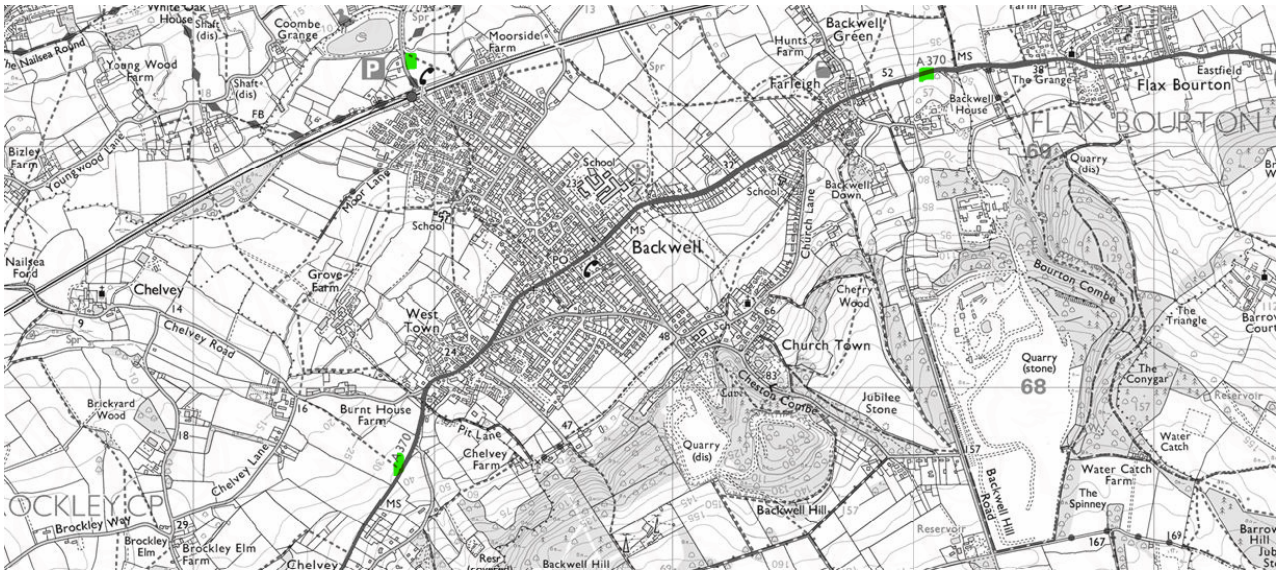


Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

clerk@backwell-pc.gov.uk
01275 464653
https://www.backwell-pc.gov.uk/


Backwell
Backwell School
Hall
PO
Recreation Ground
Path
Pav
Pav
A370
FARLEIGH ROAD
A370
WESTFIELD DR
WESTFIELD CL
MARINERS DRIVE
RODNEY ROAD
EMBER COURT CR
ORCHARD RD
BRAMLEY DR
DOWN RD
ST ANDREWS ROAD
ST JOHN'S ROAD
LOTS AVENUE
CHURCH LANE
PW
CHURCH LANE
Path
Sch
War Meml Cou


Backwell
Backwell Green
Farleigh
Hunts Farm
Moorside Farm
Coombe Grange
Young Wood Farm
Bizley Farm
Youngwood Lane
Nailsea Ford
Chelvey
Chelvey Road
Grove Farm
West Town
Church Town
Church Lane
Backwell Dawn
Cherry Wood
Bourton Combe
Flax Bourton
FLAX BOURTON
Quarry (dis)
Quarry (stone)
68
Jubilee Stone
Cheston Combe
Brickyard Wood
Burnt House Farm
Pit Lane
Chelvey Farm
Chelvey Lane
Brockley Way
Brockley Elm
Brockley Elm Farm
Backwell Hill
Backwell Hill Road
Water Catch
Water Catch Farm
The Spinney
The Conygar
The Triangle
Eastfield
The Grange
Backwell House
Reservoir
A370
MS
School
PO

			Quote A		Quote B		Quote C		Quote D	
Ref	**Schedule of Works (see below for Standards required)**	**Frequency**	**£ Each**	**£ Total**	**£ Each**	**£ Total**	**£ Each**	**£ Total**	**£ Each**	**£ Total**
A	**Site A - Parish Hall & Allotments** (marked in green)									
A1	Strimmed - May, August & October. All adjacent pathways to be swept free of arising. Site to be left in clean and tidy condition.	3x per annum	£122.74	£368.22	£68.83	£206.48	£90.00	£270.00	£67.50	£202.50
B	**Site B - Spar Shop greens, Village Club classified Conservation Area including bridal path up to Uncombe Close** (marked in orange)									
B1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Fortnightly mid March to mid-October	£39.39	£630.24	£5.54	£94.13	£90.00	£1,260.00	£22.50	£360.00
B2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Once in Autumn/Winter	£41.89	£41.89	£29.82	£29.82		£150.00	Inc in above	
C	**Site C - Oatfield Play area** (marked in yellow)									
C1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£102.69	£1,643.04	£39.44	£670.52	£100.00	£1,400.00	£78.00	£1,248.00

C2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	£69.81	£69.81	£46.02	£46.02		£360.00	Inc above	
C3	Perimeter hedge cut by means of tractor flail	Once per annum	£334.21	£334.21	£690.00	£690.00	Inc in £360		£130.00	£130.00
D	**Site D - Moor Lane** (marked in red on the map)									
D1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£181.22	£2,899.52	£138.32	£2,359.89	£140.00	£1,960.00	£78.00	£1,248.00
D2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	£69.81	£69.81	£138.82	£138.82		£900.00	Inc above	
D3	Pruning of large borders/shrubberies within the parkland	Once per annum	£698.16	£698.16	£39.35	£39.35	Inc in £900		£80.00	£80.00
D4	High level tractor flailing	Once per annum	£557.01	£557.01	£966.00	£966.00	Inc in £900		£130.00	£130.00
E	**Site E - Station Road** (marked in blue on the map)									
E1	Grass cut - May, July & September. Areas either side of The Crescent x2 , corner of Waverley Road (grass and laurel hedge) & Station Road post box to garages	3x per annum	£78.18	£234.54	£2.68	£8.04	£90.00	£270.00	£15.00	£45.00
		Total for year		£7,546.45		£5,249.07		£6,570.00		£3,443.50

*exc VAT

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North Somerset
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Our Ref: Invitation to quote

16th February 2026

Quotation for the delivery of the ground maintenance activities 2026-2027

I would like to invite you to tender a quotation for the delivery of the ground maintenance activities specified in the Schedule below for grounds within the Backwell Parish for a period of either one year or three years. Please complete all shaded sections.

Contractor	[redacted]
Contact/Email	
Contractor's Quote Ref	PR/2026

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
A	**Site A - Parish Hall & Allotments** (marked in green)			
A1	Strimmed - May, August & October. All adjacent pathways to be swept free of arising. Site to be left in clean and tidy condition.	3x per annum	£122.74 + vat	£368.22 + vat
B	**Site B - Spar Shop greens, Village Club classified Conservation Area including bridal path up to Uncombe Close** (marked in orange)			
B1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Fortnightly mid March to mid-October	£39.39 + vat	£630.24 + vat

B2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Once in Autumn/Winter	£41.89 + vat	£41.89 + vat
C	**Site C - Oatfield Play area** (marked in yellow)			
C1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£102.69 + vat	£1,643.04 + vat
C2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	£69.81 + vat	£69.81 + vat
C3	Perimeter hedge cut by means of tractor flail	Once per annum	£334.21 + vat	£334.21 + vat
D	**Site D - Moor Lane** (marked in red on the map)			
D1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£181.22 + vat	£2,899.52 + vat
D2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	£69.81 + vat	£69.81 + vat
D3	Pruning of large borders/shrubberies within the parkland	Once per annum	£698.16 + vat	£698.16 + vat
D4	High level tractor flailing	Once per annum	£557.01 + vat	£557.01 + vat

E	**Site E - Station Road** (marked in blue on the map)			
E1	Grass cut - May, July & September. Areas either side of The Crescent x2 , corner of Waverley Road (grass and laurel hedge) & Station Road post box to garages	3x per annum	£78.18 + vat	£234.54 + vat

By submitting this quotation, you are confirming that you are able to:

1. Comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request
2. Be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on request
3. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

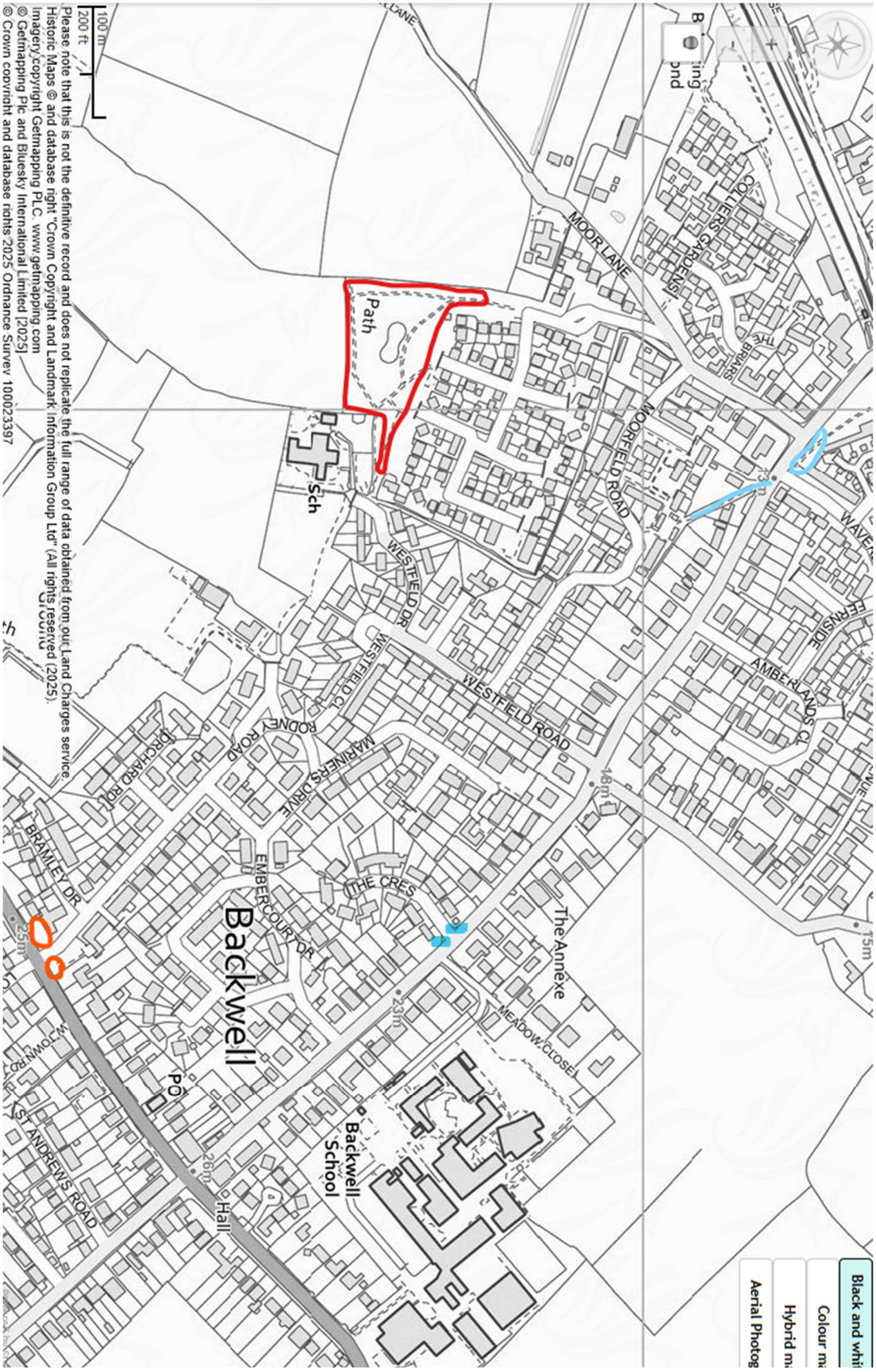
Yours sincerely,

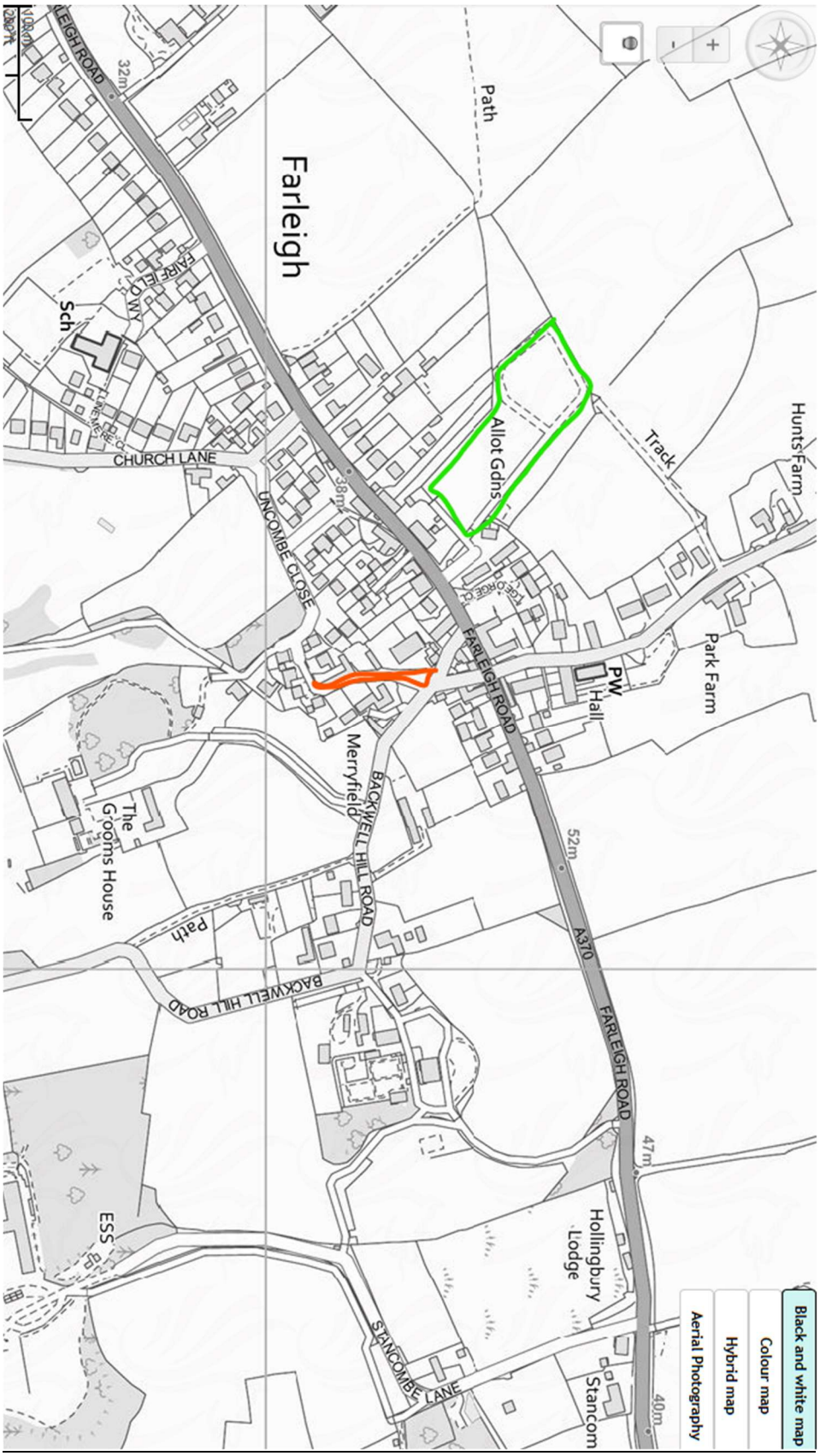
Clare Melton

Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

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01275 464653
https://www.backwell-pc.gov.uk/


Path
Sch
MOOR LANE
MOORFIELD ROAD
WESTFIELD DR
WESTFIELD CL
WESTFIELD ROAD
RODNEY ROAD
MARINERS DRIVE
DORCHARD RD
BRAMLEY DR
EMBERCOURT DR
THE CRES
Backwell
PO
ST ANDREWS ROAD
Hall
Backwell School
The Annexe
MEADOW CLOSE
AMBERLANDS CL
FERNSIDE
THE GRANGE
COLLIERS GARDENS
148m
15m
25m
23m
26m
100 m
200 ft
Please note that this is not the definitive record and does not replicate the full range of data obtained from our Land Charges service.
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Black and whi
Colour ma
Hybrid ma
Aerial Photog


Farleigh
Path
Allot Gdns
Track
Hunts Farm
Park Farm
CHURCH LANE
UNCOMBE CLOSE
FARLEIGH ROAD
PW
Hall
Merryfield
BACKWELL HILL ROAD
The Grooms House
Path
BACKWELL HILL ROAD
A370
FARLEIGH ROAD
Hollingbury Lodge
STANCOMBE LANE
Stancom
ESS
Sch
32m
38m
52m
47m
40m
Black and white map
Colour map
Hybrid map
Aerial Photography


Edson's Farm
Garleys Wood
Drain
THE BATCH
Dingle Cottage
DOWNSIDE ROAD
Sewage Works
Oatfield Farm
Oatfield Batch
Oatfield Cottage
The Old Chaff Mill
Old Farm
Backwell Caravan Site
HYATTS WOOD ROAD
CATFIELD
Green Tiles
Downside Farm
Lulsgate Farm
Track
205m
164m
100 m
200 ft
Please note that this is not the definitive record and does not replicate the full range of data obtained from our Land Charges service.
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General Standards for Grounds Maintenance (v1.0) Backwell Parish

Grass Maintenance

a. The Contractor shall carry out grass cutting of all grass areas as specified in **Ref: B1, B2, C1, C2, D1, D2** and **E1** above.

b. For clarification, the term 'grass' shall be deemed to include all plants growing in the sward area (i.e grass bents, flower spikes, weed species, etc.).

c. For clarification, cutting is deemed to mean reducing the mean height of standing grass etc to the following standards following a maintenance visit:

Area descriptor	Quality
General Grass Areas	40mm
Pitch Area (F1 and F2)	25-30mm

d. Identified Boundary areas shall be cut as defined on site map supplied by the Parish Council and agreed with the Contractor prior to the cutting season.

e. The sward shall be cut cleanly and evenly with no tearing or ripping and the contractor shall ensure that the movement of mowing machinery does not lead to skidding, balding or the effects of fast turns.

f. Any litter found on the areas to be mowed shall be removed prior to mowing. Any litter shredded as a result of mowing or strimming operations shall also be removed immediately after mowing has been completed.

g. All clippings and mowings which land on hard surfaces: wetpour surfaces in play area, car park, hard surface pathways, flower beds etc., shall be removed immediately upon completion of grass cutting works.

h. Any damage caused by the contractor shall be immediately reported to the Parish Clerk, to include photos of the damage where possible.

Machinery

The Contractor may use such machinery and methods as they believe best to achieve the desired finish

Frequency

a. The frequency of mowing will depend upon the area descriptor and prevailing conditions. In very wet or frosty weather all grass-cutting operations shall be deferred until ground conditions allow grass cutting to continue. Missed cut’s will be added at a later date where possible/required or credited pro-rata.

b. The grass cutting scheduled will be as stated in the Schedule of Works above unless otherwise agreed with the Parish Clerk.

Quote B - [redacted]

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1st Floor
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North Somerset
BS48 3HW

Tel: 01275 464653

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Our Ref: Invitation to quote

16th February 2026

Quotation for the delivery of the ground maintenance activities 2026-2027

I would like to invite you to tender a quotation for the delivery of the ground maintenance activities specified in the Schedule below for grounds within the Backwell Parish for a period of either one year or three years. Please complete all shaded sections.

Contractor	[redacted]
Contact/Email	
Contractor's Quote Ref	

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
A	**Site A - Parish Hall & Allotments** (marked in green)			
A1	Strimmed - May, August & October. All adjacent pathways to be swept free of arising. Site to be left in clean and tidy condition.	3x per annum	68.83	206.48
B	**Site B - Spar Shop greens, Village Club classified Conservation Area including bridal path up to Uncombe Close** (marked in orange)			
B1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Fortnightly mid March to mid-October	5.54	94.13
B2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy	Once in Autumn/Winter	29.82	29.82

	(where possible in line with good horticultural practice). All debris from works to be removed from site.			
C	**Site C - Oatfield Play area** (marked in yellow)			
C1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	39.44	670.52
C2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	46.02	46.02
C3	Perimeter hedge cut by means of tractor flail	Once per annum	690.00	690.00
D	**Site D - Moor Lane** (marked in red on the map)			
D1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	136.82	2359.89
D2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	138.82	138.82
D3	Pruning of large borders/shrubberies within the parkland	Once per annum	39.35	39.35.
D4	High level tractor flailing	Once per annum	966.00	966.00
E	**Site E - Station Road** (marked in blue on the map)			
E1	Grass cut - May, July & September. Areas either side of The Crescent x2 , corner of Waverley Road (grass and laurel hedge) & Station Road post box to garages	3x per annum	2.68	8.04.

By submitting this quotation, you are confirming that you are able to:

1. Comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request
2. Be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on request
3. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

Yours sincerely,

Clare Melton

Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

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Quote C – [redacted]

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Contractor	[redacted]
Contact/Email	
Contractor's Quote Ref	

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
A	**Site A - Parish Hall & Allotments** (marked in green)			
A1	Strimmed - May, August & October. All adjacent pathways to be swept free of arising. Site to be left in clean and tidy condition.	3x per annum	£90	£270
B	**Site B - Spar Shop greens, Village Club classified Conservation Area including bridal path up to Uncombe Close (marked in orange)**			
B1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Fortnightly mid March to mid-October	£90	£1260
B2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice).	Once in Autumn/Winter		£150

	All debris from works to be removed from site.			
C	**Site C - Oatfield Play area** (marked in yellow)			
C1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£100	£1400
C2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter		£360
C3	Perimeter hedge cut by means of tractor flail	Once per annum		
D	**Site D - Moor Lane** (marked in red on the map)			
D1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£140	£1960
D2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter		
D3	Pruning of large borders/shrubberies within the parkland	Once per annum		£900
D4	High level tractor flailing	Once per annum		
E	**Site E - Station Road** (marked in blue on the map)			
E1	Grass cut - May, July & September. Areas either side of The Crescent x2 , corner of Waverley Road (grass and laurel hedge) & Station Road post box to garages	3x per annum	£90	£270

By submitting this quotation, you are confirming that you are able to:

1. Comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request
2. Be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on request
3. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles

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BS48 3HW

Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk
Website: www.backwell-pc.gov.uk

Our Ref: Invitation to quote

16th February 2026

Quotation for the delivery of the ground maintenance activities 2026-2027

I would like to invite you to tender a quotation for the delivery of the ground maintenance activities specified in the Schedule below for grounds within the Backwell Parish for a period of either one year or three years. Please complete all shaded sections.

Contractor	[redacted]	
Contact/Email		
Contractor's Quote Ref		

Ref	Schedule of Works (see below for Standards required)	Frequency	£ Each	£ Total
A	**Site A - Parish Hall & Allotments** (marked in green)			
A1	Strimmed - May, August & October. All adjacent pathways to be swept free of arising. Site to be left in clean and tidy condition.	3x per annum	£67.50	£202.50
B	**Site B - Spar Shop greens, Village Club classified Conservation Area including bridal path up to Uncombe Close** (marked in orange)			
B1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris from works to be removed from site.	Fortnightly mid March to mid-October	£22.50	£360.00
B2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy	Once in Autumn/Winter	Inc in above.	Inc in above.

	(where possible in line with good horticultural practice). All debris from works to be removed from site.			
C	**Site C - Oatfield Play area** (marked in yellow)			
C1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£78.00	£1,248.00
C2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	Inc above	Inc above
C3	Perimeter hedge cut by means of tractor flail	Once per annum	£130.00	£130.00
D	**Site D - Moor Lane** (marked in red on the map)			
D1	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Fortnightly mid March to mid-October	£78.00	£1,248.00
D2	Grass cut, edges trimmed and strimmed. borders & hardstanding kept weed free. Litter collected and removed from all areas. Shrubs pruned/trimmed as and when required or requested to maintain neat and tidy (where possible in line with good horticultural practice). All debris to be removed from site.	Once in Autumn/Winter	Inc in above	Inc in above
D3	Pruning of large borders/shrubberies within the parkland	Once per annum	£80.00	£80.00
D4	High level tractor flailing	Once per annum	£130.00	£130.00
E	**Site E - Station Road** (marked in blue on the map)			
E1	Grass cut - May, July & September. Areas either side of The Crescent x2 , corner of Waverley Road (grass and laurel hedge) & Station Road post box to garages	3x per annum	£15.00	£45.00

By submitting this quotation, you are confirming that you are able to:

1. Comply with all Waste Disposal Legislation and at all times hold a Waste Disposal Authority License and provide a copy on request
2. Be insured and remain insured for the duration of the contract for Public Liability Insurance to the sum of £5,000,000 and provide a copy of the certificate on request
3. Comply with all Health and Safety regulations and ensure that all tools, equipment and transport vehicles are approved for the task and that operatives are trained in carrying out the task.

Procurement to be in accordance with the Parish Council's approved Standing Orders and Financial Regulations (a copy of which is available on our website).

Yours sincerely,

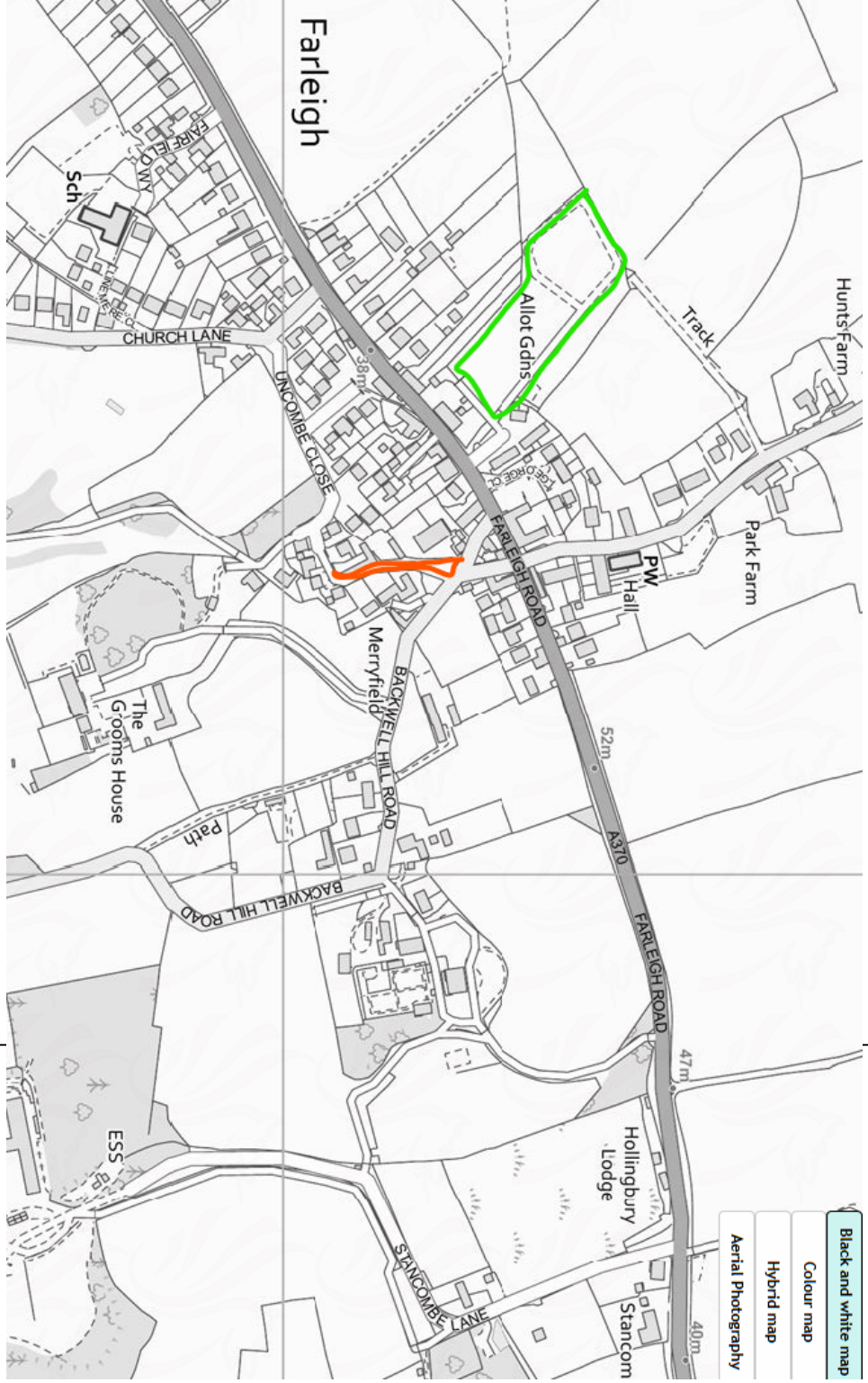


Clare Melton

Clerk/Responsible Financial Officer
Backwell Parish Council

clerk@backwell-pc.gov.uk
01275 464653
https://www.backwell-pc.gov.uk/

Path
Sch
MOOR LANE
COLLIERS CLOSE
THE BARNS
MOORFIELD ROAD
WESTFIELD DR
WESTFIELD CL
WESTFIELD ROAD
FERNSIDE
AMBERLANDS CL
RODNEY ROAD
MARINERS DRIVE
RICHARD RD
BRAMLEY DR
EMBERCOURT DR
THE CRES
Backwell
The Annexe
MEADOW CLOSE
Backwell School
Hall
PO
ST ANDREWS ROAD
TOWN RD
48m
25m
23m
26m
Black and whi
Colour ma
Hybrid ma
Aerial Photog
this is not the definitive record and does not replicate the full range of data obtained from our Land Charges service.
and database right "Crown Copyright and Landmark Information Group Ltd" (All rights reserved (2025).
ht Getmapping PLC. www.getmapping.com
Plc and Bluesky International Limited [2025]
ght and database rights 2025 Ordnance Survey 100023397


Farleigh
Sch
CHURCH LANE
UNCOMBE CLOSE
38m
Allot Gdns
Track
Hunts Farm
FARLEIGH ROAD
PW
Hall
Park Farm
Merryfield
BACKWELL HILL ROAD
The Grooms House
Path
52m
A370
FARLEIGH ROAD
47m
Hollingbury Lodge
STANCOMBE LANE
Stancom
40m
ESS
Black and white map
Colour map
Hybrid map
Aerial Photography

Edson's Farm
Garleys Wood
Drain
Sewage Works
Oatfield Farm
Oatfield Batch
Oatfield Cottage
CG
The Old Chaff Mill
Old Farm
DOWNSIDE ROAD
Backwell Caravan Site
HYATTS WOOD ROAD
CATFIELD
Green Tiles
Downside Farm
Lulsgate Farm
Track
205m
Dingle Cottage
THE BATCH
Drain
Oatfield W
Track
16.4m
Please note that this is not the definitive record and does not replicate the full range of data obtained from our Land Charges service.
Ordnance Survey 100023397

General Standards for Grounds Maintenance (v1.0) Backwell Parish

Grass Maintenance

a. The Contractor shall carry out grass cutting of all grass areas as specified in **Ref: B1, B2, C1, C2, D1, D2** and **E1** above.

b. For clarification, the term 'grass' shall be deemed to include all plants growing in the sward area (i.e grass bents, flower spikes, weed species, etc.).

c. For clarification, cutting is deemed to mean reducing the mean height of standing grass etc to the following standards following a maintenance visit:

Area descriptor	Quality
General Grass Areas	40mm
Pitch Area (F1 and F2)	25-30mm

d. Identified Boundary areas shall be cut as defined on site map supplied by the Parish Council and agreed with the Contractor prior to the cutting season.

e. The sward shall be cut cleanly and evenly with no tearing or ripping and the contractor shall ensure that the movement of mowing machinery does not lead to skidding, balding or the effects of fast turns.

f. Any litter found on the areas to be mowed shall be removed prior to mowing. Any litter shredded as a result of mowing or strimming operations shall also be removed immediately after mowing has been completed.

g. All clippings and mowings which land on hard surfaces: wetpour surfaces in play area, car park, hard surface pathways, flower beds etc., shall be removed immediately upon completion of grass cutting works.

h. Any damage caused by the contractor shall be immediately reported to the Parish Clerk, to include photos of the damage where possible.

Machinery

The Contractor may use such machinery and methods as they believe best to achieve the desired finish

Frequency

a. The frequency of mowing will depend upon the area descriptor and prevailing conditions. In very wet or frosty weather all grass-cutting operations shall be deferred until ground conditions allow grass cutting to continue. Missed cut's will be added at a later date where possible/required or credited pro-rata.

b. The grass cutting scheduled will be as stated in the Schedule of Works above unless otherwise agreed with the Parish Clerk.

QUOTE

Backwell Parish Council
Attention: Clerk
Backwell Parish Council
43 Rodney Road
Backwell
Bristol
North Somerset
BS48 3HW
UNITED KINGDOM

Date
23 Mar 2026

Expiry
30 Mar 2026

Quote Number
QU-1808

Reference
Extra Emails

VAT Number
119300251

PCD IT Support LTD
West End House
Blackfriars Road
Nailsea
BS48 4DJ
Tel: 01275 463217
Email: Support@pcdial.com

Description	Quantity	Unit Price	VAT	Amount GBP
Google Emails for the office users.	4.00	6.00	20%	24.00
			Subtotal	24.00
			TOTAL VAT 20%	4.80
			TOTAL GBP	**28.80**

-								
RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 1st March 2026								
	Name	**Invoice no**	**Details**	**Date**	**Payment**	**Net Amount**	**VAT**	**Total**
Receipts								
25:R52	Natwest	N/A	Bank interest	27.02.26	IN	£218.32	£0.00	£218.32
25:R50	Allotment	N/A	Allotment various	11.03.26	IN	£11.00	£0.00	£11.00
25:R53	Allotment	N/A	Allotment various	17.03.26	IN	£22.00	£0.00	£22.00
25:R51	ALCA	N/A	ALCA refund - duplicate payment	10.03.26	IN	£20.00	£0.00	£20.00
25:R54	HSBC Savings	N/A	Bank interest	23.03.26	IN	£67.63	£0.00	£67.63
						£338.95	**£0.00**	**£338.95**
Payments								
PO18	Jet Property Management	N/A	Office monthly rent April 2026	01.04.26	SO	£750.00	£0.00	£750.00
26:09	North Somerset Council	800493044	Office fortnightly waste disposal	01.05.26	DD	£46.71	£0.00	£46.71
25:526	British Gas	726420126	Parish Office gas	31.03.26	DD	£57.16	£2.85	£60.01
26:08	BNP Paribas	B7980082	Photocoper lease	30.04.26	DD	£129.00	£25.80	£154.80
26:19	Vision	100270153	Photocopier techincal service	25.04.26	DD	£129.99	£25.99	£155.98
26:05	Landscape Services LTD	INV-67258	Grounds maintenance - Feb 2026 Station Road	01.04.26	BACS	£18.89	£3.78	£22.67
26:06	Landscape Services LTD	INV-67257	Grounds maintenance - Sites A, B&C Feb 2026	01.04.26	BACS	£248.59	£49.72	£298.31
26:07	Landscape Services LTD	INV-67259	Grounds maintenance - Feb 2026 **MOOR LANE**	01.04.26	BACS	£340.14	£68.03	£408.17
26:18	GB Sport & Leisure	19772	Monthly Play equipment inspection - Oatfield & Moor Lane Feb '26	01.04.26	BACS	£50.00	£10.00	£60.00
26:01	Radipe	785985	Office supplies	01.04.26	BACS	£45.13	£9.03	£54.16
26:04	Jet Property Management	n/a	Office ceilng repair - split cost	01.04.26	BACS	£262.33	£0.00	£262.33
26:12	Wicksteed	831019	Moor Lane Arch bridge repair	01.04.26	BACS	£839.20	£167.84	£1,007.04
26: 14/15/16/17	Staff salaries	N/A	Salaries (plus CiLCA overtime) April 2026	30.04.26	BACS	£4,226.70	£0.00	£4,226.70
26:02	Avon Pension Fund	N/A	Pension contributions - March 2026 (mth 12)	01.04.26	BACS	£1,436.34	£0.00	£1,436.34
26:03	HM Revenue & Customs	N/A	PAYE & NI – March 2026 (mth 12)	06.04.26	BACS	£1,039.49	£0.00	£1,039.49
26:11	Cllr Bob Taylor	N/A	Expenses - Mileage	05.03.26	BACS	£105.30	£0.00	£105.30
26:13	C Melton	N/A	Expenses - office milk	01.04.26	BACS	£1.40	£0.00	£1.40
						£9,726.37	**£363.04**	**£10,089.41**
				Plus invoices received after Agenda		**£0.00**	**£0.00**	**£0.00**
							GRAND TOTAL	**£10,089.41**
Bank transfers								
N/A		N/A			IN	£0.00	£0.00	£0.00
								£0.00
			TOTAL			**£0.00**	**£0.00**	**£0.00**

Backwell Parish Council

Prepared by: **Clare Melton** Date: **25/03/26**

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 25/03/2026			
	Cash in Hand 01/04/2025			341,879.35
	ADD			
	Receipts 01/04/2025 - 25/03/2026			328,213.87
				670,093.22
	SUBTRACT			
	Payments 01/04/2025 - 25/03/2026			233,862.83
A	**Cash in Hand 25/03/2026** (per Cash Book)			**436,230.39**
	Cash in hand per Bank Statements			
	Petty Cash	25/03/2026	0.00	
	HSBC Current Account 1	25/03/2026	0.00	
	HSBC Savings Account 2	25/03/2026	65,650.58	
	HSBC CIL account	25/03/2026	0.00	
	Unity Bank Savings	25/03/2026	24,082.30	
	Unity T1 account (Moor Lane)	25/03/2026	0.00	
	Nat West Reserve	25/03/2026	299,793.51	
	Unity Bank T2 account (online payı	25/03/2026	38,710.00	
	Unity T1 account (Planning)	25/03/2026	7,994.00	
				436,230.39
	Less unpresented payments			
				436,230.39
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**436,230.39**
	A = B Checks out OK			

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Backwell Parish Council

Transactions for All Banks (From 01/04/2025 to 25/03/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
					STARTING BALANCE					**341,879.35**	
1	01/04/2025	Unity Bank T2 acc	Allotment rents	Rent for 2025 (	Allotment Rent	Various	18.00		18.00	341,897.35	01/04/2025
1	01/04/2025	Unity Bank T2 acc	Office rent - out	DUPLICATE (s	Office Rent - out	Mr & Mrs Tingle				341,897.35	01/04/2025
9	01/04/2025	Unity Bank T2 acc	Office rent - out	Apr 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	341,147.35	01/04/2025
21	01/04/2025	Unity Bank T2 acc	Utilities	18 Feb-18 Mar	Gas DD	British Gas	-103.11	-5.15	-108.26	341,039.09	09/04/2025
23	01/04/2025	Unity Bank T2 acc	Office Equipment M	Mar 25/IT Supp	IT Support	PCD IT Support	-159.00	-31.80	-190.80	340,848.29	01/04/2025
19	03/04/2025	Unity Bank T2 acc	Staff Pension	Mar 25	Pension	Avon Pension Fund	-868.07		-868.07	339,980.22	09/04/2025
2	03/04/2025	Unity Bank T2 acc	Training	Playground ins	Training	GB Sport & Leisure	-360.00	-72.00	-432.00	339,548.22	09/04/2025
25	03/04/2025	Unity Bank T2 acc	Office expenses	Milk & teabags	Expenses	Hannah MacCallum-N	-5.30		-5.30	339,542.92	09/04/2025
28	03/04/2025	Unity Bank T2 acc	Hall Hire	16 Jan-20 Mar	Hall Hire	Backwell Parish Hall	-136.00		-136.00	339,406.92	09/04/2025
3	03/04/2025	Unity Bank T2 acc	Grass cutting	Feb 25	Grass Cutting Station Road	Landscape Services	-18.34	-3.67	-22.01	339,384.91	09/04/2025
4	03/04/2025	Unity Bank T2 acc	Grass cutting	Feb 25/Sites A,	Grass Cutting	Landscape Services	-241.35	-48.27	-289.62	339,095.29	09/04/2025
5	03/04/2025	Unity T1 account (	Grass Cutting	Feb 25	Grass Cutting Moor Lane	Landscape Services	-330.23	-66.05	-396.28	338,699.01	09/04/2025
8	03/04/2025	Unity Bank T2 acc	Spar Green - Flora	Flowers/bulbs f	Spar Green	Mr G Wells	-37.02		-37.02	338,661.99	09/04/2025
11	03/04/2025	Unity Bank T2 acc	Planning	FFW (Dark Lan	Farleigh Fields West	Neil Brant Consulting I	-2,421.42	-484.28	-2,905.70	335,756.29	09/04/2025
13	03/04/2025	Unity T1 account (	Safety Inspections	Mar 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	335,726.29	09/04/2025
14	03/04/2025	Unity Bank T2 acc	Safety Inspections	Mar 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	335,696.29	09/04/2025
15	03/04/2025	Unity Bank T2 acc	Office/Village Clear	Mar 25	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	334,992.29	09/04/2025
16	03/04/2025	Unity Bank T2 acc	Emptying of Dog bi	7-28 Mar 25	Emptying dog bins	Mr Andrew Savage (C	-260.00		-260.00	334,732.29	09/04/2025
17	03/04/2025	Unity T1 account (	Refuse Collection	7-28 Mar 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-180.00		-180.00	334,552.29	09/04/2025
22	03/04/2025	Unity Bank T2 acc	Festive Lighting	1 Dec 24-6 Mar	Electricity Feeder Pillar	EDF	-22.21	-1.11	-23.32	334,528.97	09/04/2025
27	03/04/2025	Unity Bank T2 acc	Planning	FFW (Dark Lan	Planning Consultant	Lucy White Planning L	-3,059.80	-611.96	-3,671.76	330,857.21	09/04/2025
30	03/04/2025	Unity Bank T2 acc	Planning	DUPLICATE O	Farleigh Fields West	Neil Brant Consulting I				330,857.21	09/04/2025
31	03/04/2025	Unity Bank T2 acc	Office/Village Clear	Parish Office w	Window cleaning	Sparkle Restore	-26.25	-5.25	-31.50	330,825.71	09/04/2025
32	03/04/2025	Unity Bank T2 acc	General Maintenan	Parts for allotm	Allotment maintenance	Mr G Wells	-19.89		-19.89	330,805.82	09/04/2025
33	03/04/2025	Unity Bank T2 acc	Planning	P&R Committe	Planning Consultant	Lucy White Planning L	-730.90	-146.18	-877.08	329,928.74	09/04/2025
34	03/04/2025	Unity Bank T2 acc	Planning	Report & Rep.	Planning Consultant	Lucy White Planning L	-500.00	-100.00	-600.00	329,328.74	09/04/2025
34	03/04/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Report & Rep.	Planning Consultant	Lucy White Planning L	-650.00	-130.00	-780.00	328,548.74	09/04/2025
20	07/04/2025	Unity Bank T2 acc	Staff NI	Mar 25 (mth 12	PAYE & NI	HMRC (HM Revenue	-155.52		-155.52	328,393.22	09/04/2025
20	07/04/2025	Unity Bank T2 acc	PAYE	Mar 25 (mth 12	PAYE & NI	HMRC (HM Revenue	-195.20		-195.20	328,198.02	09/04/2025
2	11/04/2025	Unity Bank T2 acc	Precept NSC	Precept Payme	Precept	North Somerset Coun	85,750.00		85,750.00	413,948.02	11/04/2025
7	11/04/2025	Unity Bank T2 acc	Training	NPPF training (	Training	ALCA	-20.00		-20.00	413,928.02	11/04/2025
12	13/04/2025	HSBC Current Acc	Bank Charges	23 Feb-22 Mar	Bank Charges	HSBC	-5.00		-5.00	413,923.02	13/04/2025
58	15/04/2025	Unity Bank T2 acc	Planning	Refund - FFW (	Farleigh Fields West	Neil Brant Consulting I	415.10		415.10	414,338.12	15/04/2025

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Backwell Parish Council

Transactions for All Banks (From 01/04/2025 to 25/03/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
35	20/04/2025	HSBC CIL account	Bank Charges	28 Feb-29 Mar	Bank Charges	HSBC	-5.00		-5.00	414,333.12	20/04/2025
61	22/04/2025	Unity Bank T2 acc	Telephone/Broadba	18 Apr-17 May	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	414,281.52	22/04/2025
4	23/04/2025	HSBC Savings Ac	Bank Interest	To 22 Apr 25	Bank Interest	HSBC	96.66		96.66	414,378.18	23/04/2025
3	23/04/2025	Unity Bank T2 acc	VAT Refund	1 Jan-31 Mar 2	VAT Refund	HMRC (HM Revenue		1,723.04	1,723.04	416,101.22	23/04/2025
40	24/04/2025	Unity Bank T2 acc	Grants	Tent and shelte	Grant	1st Backwell Scouts	-3,000.00		-3,000.00	413,101.22	25/04/2025
41	24/04/2025	Unity Bank T2 acc	Grants	Running costs	Grant	Backwell Life	-500.00		-500.00	412,601.22	25/04/2025
42	24/04/2025	Unity Bank T2 acc	Grants	Inspection & pa	Grant	Backwell Parish Hall	-2,350.00		-2,350.00	410,251.22	25/04/2025
43	24/04/2025	Unity Bank T2 acc	Grants	Maintenance, a	Grant	Backwell Playing Field	-15,000.00		-15,000.00	395,251.22	25/04/2025
43	24/04/2025	Unity Bank T2 acc	Grants	Maintenance, a	Grant	Backwell Playing Field	-9,231.00		-9,231.00	386,020.22	25/04/2025
44	24/04/2025	Unity Bank T2 acc	Grants	speakers & soc	Grant	Backwell Senior Club	-150.00		-150.00	385,870.22	25/04/2025
45	24/04/2025	Unity Bank T2 acc	Grants	To subsidise re	Grant	Backwell & Nailsea Su	-400.00		-400.00	385,470.22	11/09/2025
46	24/04/2025	Unity Bank T2 acc	Grants	Lifesaving miss	Grant	Great Western Air Amb	-2,000.00		-2,000.00	383,470.22	25/04/2025
47	24/04/2025	Unity Bank T2 acc	Grants	Dementia with	Grant	Memories at the Barn	-400.00		-400.00	383,070.22	25/04/2025
48	24/04/2025	Unity Bank T2 acc	Grants	Music festival &	Grant	Somerset Internationa	-850.00		-850.00	382,220.22	25/04/2025
49	24/04/2025	Unity Bank T2 acc	Grants	2 xSchool proje	Grant	Somerset Storyfest	-1,250.00		-1,250.00	380,970.22	01/05/2025
50	24/04/2025	Unity Bank T2 acc	Grants	Graveyard Mai	Grant	St Andrew's Church	-550.00		-550.00	380,420.22	01/05/2025
51	24/04/2025	Unity Bank T2 acc	Grants	Expanding 'See	Grant	Vision North Somerset	-500.00		-500.00	379,920.22	25/04/2025
52	24/04/2025	Unity Bank T2 acc	Grants	towards Fitting	Grant	Backwell and Cleeve (	-5,000.00		-5,000.00	374,920.22	25/04/2025
53	24/04/2025	Unity Bank T2 acc	Grants	Assist in runnin	Grant	Backwell Toddler Grou	-1,170.00		-1,170.00	373,750.22	25/04/2025
54	24/04/2025	Unity Bank T2 acc	Grants		Grant	Backwell Climate Actic	-500.00		-500.00	373,250.22	25/04/2025
55	24/04/2025	Unity Bank T2 acc	Grants		Grant	Backwell Foundation	-500.00		-500.00	372,750.22	10/12/2025
56	24/04/2025	Unity Bank T2 acc	Grants	To provide a pr	Grant	Wellspring Counselling	-3,000.00		-3,000.00	369,750.22	25/04/2025
57	24/04/2025	Unity Bank T2 acc	Grants	Support for a B	Grant	West Backwell Bowling	-550.00		-550.00	369,200.22	25/04/2025
39	25/04/2025	Unity Bank T2 acc	Chairmans Allowar	Flowers for Kar	Flowers	The Flower Gift (Joanr	-30.00		-30.00	369,170.22	25/04/2025
73	25/04/2025	Unity Bank T2 acc	Nailsea & District C	Contribution to\	Service Level Agreement	Nailsea & District Com	-4,200.00		-4,200.00	364,970.22	25/04/2025
24	26/04/2025	Unity Bank T2 acc	Photocopier	25 Feb-20 Mar	Photocopier charges	Vision Office Technical	-355.36	-71.07	-426.43	364,543.79	28/04/2025
10	26/04/2025	Unity Bank T2 acc	Utilities	Parish Office 1·	Electricity DD	EDF	-108.57	-5.43	-114.00	364,429.79	28/04/2025
5	28/04/2025	Unity Bank T2 acc	Allotment rents	Rent for 2025 (	Allotment Rent	Various	18.00		18.00	364,447.79	28/04/2025
18	28/04/2025	Unity Bank T2 acc	Staff Salaries	Apr 25 (mth 1)	Salary	[redacted]					28/04/2025
6	29/04/2025	Unity Bank T2 acc	VO Grant	Contribution to\	Village Orderly Grant	North Somerset Coun	685.14		685.14	364,173.87	29/04/2025
26	30/04/2025	Unity Bank T2 acc	Staff Salaries	Apr 25 (mth 1)	Salary	[redacted]					30/04/2025
29	30/04/2025	Unity Bank T2 acc	Staff Salaries	Apr 25 (mth 1)	Salary	[redacted]					30/04/2025
6	30/04/2025	Unity Bank T2 acc	Photocopier	Apr 25	Photocopier Lease Rental	BNP Paribas Leasing	-129.00	-25.80	-154.80	362,200.98	30/04/2025
36	30/04/2025	Unity Bank T2 acc	Bank Charges	1-31 Mar 25	Bank Charges	Unity Trust Bank	-9.15		-9.15	362,191.83	30/04/2025

Backwell Parish Council

Transactions for All Banks (From 01/04/2025 to 25/03/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
83	30/04/2025	Unity T1 account (	Bank Charges	Apr 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	362,185.83	30/04/2025
37	01/05/2025	Unity Bank T2 acc	Staff Pension	Apr 25	Pension	Avon Pension Fund	-962.74		-962.74	361,223.09	02/05/2025
62	01/05/2025	Unity Bank T2 acc	Stationery	White Paper	Stationery	Rapide	-112.50	-22.50	-135.00	361,088.09	02/05/2025
72	01/05/2025	Unity Bank T2 acc	Subscriptions	ALCA & NALC	Annual Subscription	ALCA	-311.83		-311.83	360,776.26	02/05/2025
72	01/05/2025	Unity Bank T2 acc	Subscriptions	ALCA & NALC	Annual Subscription	ALCA	-640.15		-640.15	360,136.11	02/05/2025
78	01/05/2025	Unity Bank T2 acc	Audit Fees	Internal Audit 2	Audit Fees	Auditing Solutions Ltd	-400.00	-80.00	-480.00	359,656.11	02/05/2025
60	01/05/2025	Unity Bank T2 acc	Office rent - out	DUPLICATE	Office Rent - out	Mr & Mrs Tingle				359,656.11	01/05/2025
69	01/05/2025	Unity Bank T2 acc	Office expenses	Milk, tea bags &	Expenses	Mrs L Galpin	-22.91		-22.91	359,633.20	02/05/2025
79	01/05/2025	Unity Bank T2 acc	Chairmans Allowar	Financial aid	Financial aid	Backwell Athletic Junic	-2,500.00		-2,500.00	357,133.20	02/05/2025
80	01/05/2025	Unity Bank T2 acc	Office rent - out	May 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	356,383.20	19/05/2025
82	01/05/2025	Unity Bank T2 acc	Office Equipment M	Apr 25	IT Support	PCD IT Support	-165.00	-33.00	-198.00	356,185.20	12/05/2025
59	01/05/2025	Unity Bank T2 acc	Councillors Expens	Mileage	Expenses	Mr R Taylor	-48.60		-48.60	356,136.60	02/05/2025
65	01/05/2025	Unity Bank T2 acc	Festive Lighting	05 Mar-22 Apr	Electricity Feeder Pillar	EDF	-28.20	-1.41	-29.61	356,106.99	02/05/2025
66	01/05/2025	Unity Bank T2 acc	Grass cutting	March	Grass Cutting Station Road	Landscape Services	-18.34	-3.67	-22.01	356,084.98	02/05/2025
67	01/05/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C MA	Grass Cutting	Landscape Services	-241.35	-48.27	-289.62	355,795.36	02/05/2025
68	01/05/2025	Unity Bank T2 acc	Grass Cutting	March	Grass Cutting Moor Lane	Landscape Services	-330.23	-66.05	-396.28	355,399.08	02/05/2025
70	01/05/2025	Unity Bank T2 acc	Street Lighting (Ro	1 Jan-31 Mar 2	Street lighting	EDF	-313.52	-15.65	-329.17	355,069.91	02/05/2025
75	01/05/2025	Unity Bank T2 acc	General Maintenan	Re-erecting exi	Fence Repairs	Nailsea Fencing & Gai	-285.00	-57.00	-342.00	354,727.91	02/05/2025
76	01/05/2025	Unity Bank T2 acc	Grass cutting	Weed street sp	Weed control	Complete Weed Contr	-662.00	-132.40	-794.40	353,933.51	02/05/2025
38	06/05/2025	Unity Bank T2 acc	Staff NI	Apr 25 (mth 1)	PAYE & NI	HMRC (HM Revenue	-324.11		-324.11	353,609.40	07/05/2025
38	06/05/2025	Unity Bank T2 acc	PAYE	Apr 25 (mth 1)	PAYE & NI	HMRC (HM Revenue	-178.80		-178.80	353,430.60	07/05/2025
7	09/05/2025	Unity Bank T2 acc	CIL	CIL2024/25/H2	CIL receipt	North Somerset Coun	45.00		45.00	353,475.60	09/05/2025
64	09/05/2025	Unity Bank T2 acc	Utilities	19th March-22r	Gas DD	British Gas	-76.06	-3.80	-79.86	353,395.74	09/05/2025
97	13/05/2025	Unity Bank T2 acc	Payroll services	Final payment f	Payroll	MSP Secretaries Ltd	-50.76	-10.15	-60.91	353,334.83	13/05/2025
77	14/05/2025	HSBC Current Acc	Bank Charges	23 Mar-22 Apr	Bank Charges	HSBC	-5.00		-5.00	353,329.83	14/05/2025
105	14/05/2025	HSBC Current Acc	Bank Charges	Refund of char	Bank Charges	HSBC	5.00		5.00	353,334.83	14/05/2025
95	15/05/2025	Unity Bank T2 acc	Insurance	1 Jun 25-31 Ma	Insurance	Zurich Municipal	-1,046.90		-1,046.90	352,287.93	19/05/2025
96	15/05/2025	Unity Bank T2 acc	Subscriptions	2025-26	Annual Subscription	Parish Councils Airpor	-95.00		-95.00	352,192.93	19/05/2025
91	15/05/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-1.00		-1.00	352,191.93	19/05/2025
94	15/05/2025	Unity Bank T2 acc	Office expenses	Tea and coffee	Expenses	Clare Melton	-7.20		-7.20	352,184.73	19/05/2025
85	15/05/2025	Unity T1 account (	Safety Inspections	Apr 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	352,154.73	19/05/2025
86	15/05/2025	Unity Bank T2 acc	Safety Inspections	Apr 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	352,124.73	19/05/2025
87	15/05/2025	Unity Bank T2 acc	Office/Village Clear	Apr 25	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	351,420.73	19/05/2025
88	15/05/2025	Unity Bank T2 acc	Emptying of Dog bi	Apr 25	Emptying dog bins/litter bins	Mr Andrew Savage (C	-370.00		-370.00	351,050.73	19/05/2025

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Transactions for All Banks (From 01/04/2025 to 25/03/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
89	15/05/2025	Unity T1 account (	Refuse Collection	Apr 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-180.00		-180.00	350,870.73	19/05/2025
93	15/05/2025	Unity Bank T2 acc	Councillors Expens	Refreshments f	Expenses	Mrs M Bowerman	-17.55		-17.55	350,853.18	06/06/2025
98	15/05/2025	Unity Bank T2 acc	Grass cutting	April	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	350,830.51	19/05/2025
99	15/05/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C AP	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	350,532.20	19/05/2025
100	15/05/2025	Unity Bank T2 acc	Grass Cutting	April - Moor La	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	350,124.03	19/05/2025
84	19/05/2025	Unity Bank T2 acc	Telephone/Broadba	18 May-17 Jun	Telephone DD	Virgin Media Business	-43.10	-8.62	-51.72	350,072.31	19/05/2025
103	20/05/2025	Unity Bank T2 acc	Phonebox paint	Paint for Phone	Expenses	Hannah MacCallum-N	-41.66	-8.33	-49.99	350,022.32	06/06/2025
109	21/05/2025	Unity Bank T2 acc	Postage	Stamps for Fell	Expenses	Hannah MacCallum-N	-118.32		-118.32	349,904.00	21/05/2025
101	21/05/2025	Unity Bank T2 acc	Chairmans Allowar	Flowers for Bob	Flowers	The Flower Gift (Joanr	-30.00		-30.00	349,874.00	21/05/2025
81	21/05/2025	HSBC CIL account	Bank Charges	30 Mar-29 Apr	Bank Charges	HSBC	-5.00		-5.00	349,869.00	30/05/2025
8	23/05/2025	HSBC Savings Ac	Bank Interest	May 25	Bank Interest	HSBC	88.57		88.57	349,957.57	23/05/2025
90	25/05/2025	Unity Bank T2 acc	Photocopier	20 Mar-24 Apr	Photocopier charges	Vision Office Technica	-102.98	-20.61	-123.59	349,833.98	27/05/2025
92	26/05/2025	Unity Bank T2 acc	Utilities	Parish Office 1	Electricity DD	EDF	-108.57	-5.43	-114.00	349,719.98	27/05/2025
63	28/05/2025	Unity Bank T2 acc	Staff Salaries	May 25 (mth 2)	Salary	[redacted]					28/05/2025
111	28/05/2025	Unity Bank T2 acc	Advertising	Banner for Neig	Banner	Printing Banners	-58.04		-58.04	348,702.88	28/05/2025
112	28/05/2025	Unity Bank T2 acc	Festive Lighting	23-30 Apr 25	Electricity Feeder Pillar	EDF	-30.42	-1.52	-31.94	348,670.94	28/05/2025
71	30/05/2025	Unity Bank T2 acc	Staff Salaries	May 25 (mth 2)	Salary	[redacted]					30/05/2025
74	30/05/2025	Unity Bank T2 acc	Staff Salaries	May 25 (mth 2)	Salary	[redacted]					30/05/2025
129	31/05/2025	Unity Bank T2 acc	Bank Charges	May 25	Bank Charges	Unity Trust Bank	-13.65		-13.65	346,829.08	31/05/2025
128	31/05/2025	Unity T1 account (	Bank Charge	May 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	346,823.08	31/05/2025
107	01/06/2025	Unity Bank T2 acc	Office rent - out	June 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	346,073.08	02/06/2025
102	02/06/2025	Unity Bank T2 acc	Utilities	Office Gas	Gas DD	British Gas	-13.86	-0.69	-14.55	346,058.53	02/06/2025
118	02/06/2025	Unity Bank T2 acc	Office Equipment M	May 25 IT Supp	IT Support	PCD IT Support	-165.00	-33.00	-198.00	345,860.53	02/06/2025
104	05/06/2025	Unity Bank T2 acc	Staff NI	May 25	PAYE & NI	HMRC (HM Revenue	-182.00		-182.00	345,678.53	09/06/2025
106	05/06/2025	Unity Bank T2 acc	Staff Pension	May 25 (mth 2)	Pension	Avon Pension Fund	-967.42		-967.42	344,711.11	06/06/2025
116	05/06/2025	Unity Bank T2 acc	Stationery	Office supplies	Stationery	Rapide	-30.71	-6.14	-36.85	344,674.26	06/06/2025
119	05/06/2025	Unity Bank T2 acc	Stationery	Office supplies	Stationery	Rapide	-85.56	-17.11	-102.67	344,571.59	06/06/2025
110	05/06/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Clare Melton	-1.70		-1.70	344,569.89	06/06/2025
122	05/06/2025	Unity Bank T2 acc	Hall Hire	3 Apr-19 Jun 2	Hall Hire	Backwell Parish Hall	-278.00		-278.00	344,291.89	06/06/2025
123	05/06/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Clare Melton	-1.40		-1.40	344,290.49	06/06/2025
127	05/06/2025	Unity Bank T2 acc	Office Equipment	Refund for brok	IT Equipment	PCD IT Support	27.99	5.60	33.59	344,324.08	05/06/2025
104	05/06/2025	Unity Bank T2 acc	PAYE	May 25	PAYE & NI	HMRC (HM Revenue	-327.67		-327.67	343,996.41	09/06/2025
108	05/06/2025	Unity Bank T2 acc	Festive Lighting	Festive lighting	Festive electricity charges	EDF	-108.79	-21.76	-130.55	343,865.86	06/06/2025
125	05/06/2025	Unity T1 account (	Safety Inspections	May 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	343,835.86	06/06/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
126	05/06/2025	Unity Bank T2 acc	Safety Inspections	May 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	343,805.86	06/06/2025
124	05/06/2025	Unity Bank T2 acc	Payroll services	Jun 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	343,772.86	06/06/2025
147	06/06/2025	Unity Bank T2 acc	Office expenses	Milk	Expenses	Hannah MacCallum-N	-1.70		-1.70	343,771.16	06/06/2025
158	06/06/2025	Unity Bank T2 acc	Office expenses	See 25:147	Refund	Hannah MacCallum-N	1.70		1.70	343,772.86	06/06/2025
159	06/06/2025	Unity Bank T2 acc	Equipment Mainter	New litter/dog b	New litter/dog bin for Moor Lane	Jaydee Living Ltd	-173.95	-34.79	-208.74	343,564.12	18/06/2025
138	10/06/2025	Unity Bank T2 acc	Grass cutting	May- Station R	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	343,541.45	09/07/2025
130	13/06/2025	HSBC Current Acc	Bank Charges	23 Apr-22 May	Bank Charges	HSBC	-5.00		-5.00	343,536.45	13/06/2025
164	13/06/2025	HSBC Current Acc	Bank Charges	Refund of bank	Bank Charges	HSBC	5.00		5.00	343,541.45	13/06/2025
117	18/06/2025	Unity Bank T2 acc	Telephone/Broadba	18 Jun-17 Jul 2	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	343,489.85	18/06/2025
163	20/06/2025	HSBC CIL account	Bank Charges	30 Apr-29 May	Bank Charges	HSBC	-5.00		-5.00	343,484.85	20/06/2025
180	20/06/2025	HSBC CIL account	Bank Charges	Refund of bank	Bank Charges	HSBC	5.00		5.00	343,489.85	20/06/2025
9	22/06/2025	HSBC Savings Ac	Bank Interest	23 May-22 Jun	Bank Interest	HSBC	90.32		90.32	343,580.17	23/06/2025
131	25/06/2025	Unity Bank T2 acc	Office/Village Clear	May 25	Office/Village cleaning	Mr Andrew Savage (C	-684.00		-684.00	342,896.17	25/06/2025
132	25/06/2025	Unity Bank T2 acc	Emptying of Dog bi	May 25	Emptying dog bins	Mr Andrew Savage (C	-315.00		-315.00	342,581.17	25/06/2025
133	25/06/2025	Unity Bank T2 acc	Refuse Collection	May 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-225.00		-225.00	342,356.17	25/06/2025
142	25/06/2025	Unity Bank T2 acc	Emptying of Dog bi	May 25	Emptying dog bins/litter bins	Mr Andrew Savage (C	-125.00		-125.00	342,231.17	25/06/2025
120	26/06/2025	Unity Bank T2 acc	Photocopier	24 Apr-27 May	Photocopier charges	Vision Office Technical	-162.52	-32.50	-195.02	342,036.15	26/06/2025
121	26/06/2025	Unity Bank T2 acc	Utilities	Parish Office 1	Electricity DD	EDF	-108.57	-5.43	-114.00	341,922.15	26/06/2025
10	30/06/2025	Unity Bank Saving	Bank Interest	Jun 25	Bank Interest	Unity Trust Bank	369.41		369.41	342,291.56	30/06/2025
113	30/06/2025	Unity Bank T2 acc	Staff Salaries	Jun 25 (mth 3)	Salary	[redacted]					30/06/2025
114	30/06/2025	Unity Bank T2 acc	Staff Salaries	Jun 25 (mth 3)	Salary						30/06/2025
115	30/06/2025	Unity Bank T2 acc	Staff Salaries	Jun 25 (mth 3)	Salary						30/06/2025
140	30/06/2025	Unity Bank T2 acc	Bank Charges	May charges	Bank Charges	Unity Trust Bank	-12.00		-12.00	338,811.27	30/06/2025
188	30/06/2025	Unity T1 account (	Bank Charges	Jun 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	338,805.27	30/06/2025
176	01/07/2025	Unity Bank T2 acc	Office Equipment M	Jun 25 IT Supp	IT Support	PCD IT Support	-165.00	-33.00	-198.00	338,607.27	01/07/2025
190	01/07/2025	Unity Bank T2 acc	Office rent - out	Jul 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	337,857.27	01/07/2025
144	02/07/2025	Unity Bank T2 acc	Utilities	Gas 17th May -	Gas DD	British Gas	-16.46	-0.82	-17.28	337,839.99	02/07/2025
174	02/07/2025	Unity Bank T2 acc	Festive Lighting	27 Jun-23 Jun	Electricity Feeder Pillar	EDF	-7.37	-0.37	-7.74	337,832.25	02/07/2025
145	03/07/2025	Unity Bank T2 acc	Staff Pension	June 25 (mth 3	Pension	Avon Pension Fund	-1,149.01		-1,149.01	336,683.24	09/07/2025
141	03/07/2025	Unity Bank T2 acc	Training	Playground ins	Training	GB Sport & Leisure	-370.00	-74.00	-444.00	336,239.24	09/07/2025
150	03/07/2025	Unity Bank T2 acc	Subscriptions	Annual data pr	Data Controller fee	Information Commissi	-52.00		-52.00	336,187.24	09/07/2025
151	03/07/2025	Unity Bank T2 acc	Stationery	Neighbourhood	Stationery	Rapide	-56.89	-11.38	-68.27	336,118.97	09/07/2025
160	03/07/2025	Unity Bank T2 acc	Training	Planning Respo	Training	Nailsea Town Council	-90.00	-18.00	-108.00	336,010.97	09/07/2025
136	03/07/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-1.40		-1.40	336,009.57	09/07/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
136	03/07/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-4.99		-4.99	336,004.58	09/07/2025
136	03/07/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-3.15		-3.15	336,001.43	09/07/2025
152	03/07/2025	Unity Bank T2 acc	Office expenses	Expenses - Mill	Expenses	Mrs L Galpin	-15.96		-15.96	335,985.47	09/07/2025
162	03/07/2025	Unity Bank T2 acc	Hall Hire	June PCM	Hall Hire	Felton Village Hall	-35.00		-35.00	335,950.47	09/07/2025
134	03/07/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	335,652.16	09/07/2025
135	03/07/2025	Unity Bank T2 acc	Grass Cutting	Moor Lane	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	335,243.99	09/07/2025
143	03/07/2025	Unity Bank T2 acc	Festive Lighting	Rental agreem	Festive Lighting	Lite Ltd	-1,927.75	-385.55	-2,313.30	332,930.69	09/07/2025
148	03/07/2025	Unity Bank T2 acc	Councillors Expens	Mileage	Expenses	Mr R Taylor	-70.20		-70.20	332,860.49	09/07/2025
149	03/07/2025	Unity Bank T2 acc	Councillors Expens	Refreshments -	Councillors Expenses	Mrs M Bowerman	-8.19		-8.19	332,852.30	09/07/2025
153	03/07/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Planning consu	Planning Consultant	Lucy White Planning L	-1,365.00	-273.00	-1,638.00	331,214.30	09/07/2025
153	03/07/2025	Unity Bank T2 acc	Planning	Planning consu	Planning Consultant	Lucy White Planning L	-520.00	-104.00	-624.00	330,590.30	09/07/2025
154	03/07/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Neighbourhooc	Expenses	Mrs M Bowerman	-11.85		-11.85	330,578.45	09/07/2025
161	03/07/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Stationary for N	Expenses	Hannah MacCallum-N	-81.45		-81.45	330,497.00	09/07/2025
165	03/07/2025	Unity Bank T2 acc	General Maintenan	Wheelbarrow re	Allotment maintenance	Mr G Wells	-19.89		-19.89	330,477.11	09/07/2025
167	03/07/2025	Unity Bank T2 acc	Prof. Fees Neighbc	NP Launch Eve	Councillors Expenses	Barbara Harland	-93.00		-93.00	330,384.11	09/07/2025
170	03/07/2025	Unity Bank T2 acc	Safety Inspections	Playground ins	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	330,354.11	09/07/2025
171	03/07/2025	Unity Bank T2 acc	Office/Village Clear	June 25	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	329,650.11	09/07/2025
172	03/07/2025	Unity Bank T2 acc	Emptying of Dog bi	June 25	Emptying dog bins	Mr Andrew Savage (C	-220.00		-220.00	329,430.11	09/07/2025
172	03/07/2025	Unity Bank T2 acc	Emptying of Dog bi	June 25	Emptying dog bins	Mr Andrew Savage (C	-40.00		-40.00	329,390.11	09/07/2025
173	03/07/2025	Unity Bank T2 acc	Refuse Collection	June 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-180.00		-180.00	329,210.11	09/07/2025
175	03/07/2025	Unity Bank T2 acc	Emptying of Dog bi	June 25 Cleani	Emptying dog bins/litter bins	Mr Andrew Savage (C	-100.00		-100.00	329,110.11	09/07/2025
178	03/07/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Neighbourhooc	Information boards	Adroit Print	-504.00	-100.80	-604.80	328,505.31	09/07/2025
191	03/07/2025	Unity T1 account (	Safety Inspections	June 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	328,475.31	09/07/2025
139	03/07/2025	Unity Bank T2 acc	Safety markings	DUPLICATE	Safety markings at West Leigh	WJ South West Limite				328,475.31	09/07/2025
153	03/07/2025	Unity Bank T2 acc	Local Green Space	Planning consu	Planning Consultant	Lucy White Planning L	-910.00	-182.00	-1,092.00	327,383.31	09/07/2025
177	03/07/2025	Unity Bank T2 acc	Payroll services	July 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	327,350.31	09/07/2025
189	03/07/2025	Unity Bank T2 acc	Safety markings	Zigzag Lines ar	Safety markings at West Leigh	W J South West Ltd	-625.00	-125.00	-750.00	326,600.31	09/07/2025
146	07/07/2025	Unity Bank T2 acc	Staff NI	June 25	PAYE & NI	HMRC (HM Revenue	-600.38		-600.38	325,999.93	09/07/2025
146	07/07/2025	Unity Bank T2 acc	PAYE	June 25	PAYE & NI	HMRC (HM Revenue	-342.80		-342.80	325,657.13	09/07/2025
208	08/07/2025	Unity Bank T2 acc	Notice Boards	New noticeboa	Noticeboard	Earth Anchors Ltd.	-1,191.00	-238.20	-1,429.20	324,227.93	13/08/2025
168	14/07/2025	HSBC Current Acc	Bank Charges	23 May-22 Jun	Bank Charges	HSBC	-5.00		-5.00	324,222.93	14/07/2025
197	14/07/2025	HSBC Current Acc	Bank Charges	Refund of bank	Refund	HSBC	5.00		5.00	324,227.93	14/07/2025
193	16/07/2025	Unity Bank T2 acc	Office expenses	Milk & water for	Expenses	Hannah MacCallum-N	-3.65		-3.65	324,224.28	13/08/2025
169	18/07/2025	Unity Bank T2 acc	Telephone/Broadba	18th July - 18th	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	324,172.68	18/07/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
184	21/07/2025	HSBC CIL account	Bank Charges	30 May to 29 J	Bank Charges	HSBC	-5.00		-5.00	324,167.68	21/07/2025
237	21/07/2025	HSBC CIL account	Refund	Refund of bank	Refund	HSBC	5.00		5.00	324,172.68	21/07/2025
12	23/07/2025	HSBC Savings Ac	Bank Interest	To 22 Jul 25	Bank Interest	HSBC	87.53		87.53	324,260.21	23/07/2025
166	25/07/2025	Unity Bank T2 acc	Photocopier	Photocopier	Photocopier charges	Vision Office Technical	-134.58	-26.92	-161.50	324,098.71	25/07/2025
179	26/07/2025	Unity Bank T2 acc	Utilities	Parish Office 0	Electricity DD	EDF	-17.44	-0.87	-18.31	324,080.40	28/07/2025
204	28/07/2025	Unity Bank T2 acc	Office Equipment M	Jul 25 IT Suppo	IT Support	PCD IT Support	-165.00	-33.00	-198.00	323,882.40	01/08/2025
13	29/07/2025	Unity Bank T2 acc	Planning	Planning costs	Donation towards opposing unwanted planning a	Backwell Residents As	3,000.00		3,000.00	326,882.40	29/07/2025
192	29/07/2025	Unity Bank T2 acc	Utilities	19 Jun to 15 Ju	Gas DD	British Gas	-13.62	-0.68	-14.30	326,868.10	29/07/2025
137	30/07/2025	Unity Bank T2 acc	Photocopier	July	Photocopier Lease Rental	BNP Paribas Leasing	-129.00	-25.80	-154.80	326,713.30	30/07/2025
155	31/07/2025	Unity Bank T2 acc	Staff Salaries	Jul 25 (mth 4)	Salary	[redacted]					31/07/2025
156	31/07/2025	Unity Bank T2 acc	Staff Salaries	Jul 25 (mth 4)	Salary						31/07/2025
157	31/07/2025	Unity Bank T2 acc	Staff Salaries	Jul 25 (mth 4)	Salary						31/07/2025
214	31/07/2025	Unity Bank T2 acc	Bank Charges	Jul 25	Bank Charges	Unity Trust Bank	-10.20		-10.20	323,444.85	31/07/2025
217	31/07/2025	Unity T1 account (	Bank Charges	Jul 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	323,438.85	31/07/2025
11	01/08/2025	Unity Bank T2 acc	VAT Refund	1 Apr-30 Jun 2	VAT Refund	HMRC (HM Revenue		2,650.26	2,650.26	326,089.11	01/08/2025
211	01/08/2025	Unity Bank T2 acc	Utilities	16 Jul-31 July	Gas DD	British Gas	-8.42	-0.42	-8.84	326,080.27	14/08/2025
216	01/08/2025	Unity Bank T2 acc	Office rent - out	Aug 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	325,330.27	01/08/2025
195	01/08/2025	Unity Bank T2 acc	Water Rates	09 Jan 25-10 J	Water Rates DD Allotments	Water2Business	-279.63		-279.63	325,050.64	01/08/2025
215	01/08/2025	Unity Bank T2 acc	Utilities	1163211701	Water Rates DD Parish Office	Water2Business	-123.08		-123.08	324,927.56	01/08/2025
203	07/08/2025	Unity Bank T2 acc	Staff Pension	July mth 4	Pension	Avon Pension Fund	-1,230.15		-1,230.15	323,697.41	13/08/2025
194	07/08/2025	Unity Bank T2 acc	Office expenses	Amazon vouch	Expenses	Clare Melton	-20.00		-20.00	323,677.41	13/08/2025
181	07/08/2025	Unity Bank T2 acc	Grass cutting	June 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	323,654.74	13/08/2025
182	07/08/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C Jur	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	323,356.43	13/08/2025
183	07/08/2025	Unity Bank T2 acc	Grass Cutting	June 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	322,948.26	13/08/2025
187	07/08/2025	Unity Bank T2 acc	Notice Boards	Installation of n	Noticeboard	Nailsea Fencing & Ga	-125.00	-25.00	-150.00	322,798.26	13/08/2025
196	07/08/2025	Unity Bank T2 acc	Safety Inspections	July 2025	Annual Play Inspection	GB Sport & Leisure	-95.00	-19.00	-114.00	322,684.26	13/08/2025
196	07/08/2025	Unity Bank T2 acc	Safety Inspections	July 2025	Annual Play Inspection	GB Sport & Leisure	-95.00	-19.00	-114.00	322,570.26	13/08/2025
198	07/08/2025	Unity Bank T2 acc	Councillors Expens	Cardiff trip - no	Councillors Expenses	Phil Harris	-54.60		-54.60	322,515.66	13/08/2025
199	07/08/2025	Unity Bank T2 acc	Councillors Expens	Mileage & swe	Councillors Expenses	Mr R Taylor	-53.60		-53.60	322,462.06	13/08/2025
210	07/08/2025	Unity T1 account (	Safety Inspections	July 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	322,432.06	13/08/2025
212	07/08/2025	Unity Bank T2 acc	Prof. Fees Neighbc	monthly update	Planning Consultant	Lucy White Planning L	-1,690.00	-338.00	-2,028.00	320,404.06	13/08/2025
212	07/08/2025	Unity Bank T2 acc	Planning	monthly update	Planning Consultant	Lucy White Planning L	-300.00	-60.00	-360.00	320,044.06	13/08/2025
218	07/08/2025	Unity Bank T2 acc	Office/Village Clear	July 25	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	319,340.06	13/08/2025
219	07/08/2025	Unity Bank T2 acc	Emptying of Dog bi	July 2025	Emptying dog bins	Mr Andrew Savage (C	-270.00		-270.00	319,070.06	13/08/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
220	07/08/2025	Unity Bank T2 acc	Refuse Collection	July 2025	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-180.00		-180.00	318,890.06	13/08/2025
222	07/08/2025	Unity Bank T2 acc	Emptying of Dog bi	July '25 Village	Emptying dog bins/litter bins	Mr Andrew Savage (C	-100.00		-100.00	318,790.06	13/08/2025
224	07/08/2025	Unity Bank T2 acc	Safety Inspections	Jul 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	318,760.06	13/08/2025
185	07/08/2025	Unity Bank T2 acc	Events	Summer Drinks	Expenses	Mrs M Bowerman	-49.45		-49.45	318,710.61	13/08/2025
186	07/08/2025	Unity Bank T2 acc	Events	Summer drinks	Summer Drinks Event	AHM Catering Experie	-372.00	-74.40	-446.40	318,264.21	13/08/2025
212	07/08/2025	Unity Bank T2 acc	Local Green Space	monthly update	Planning Consultant	Lucy White Planning L	-455.00	-91.00	-546.00	317,718.21	13/08/2025
213	07/08/2025	Unity Bank T2 acc	Payroll services	August 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	317,685.21	13/08/2025
200	08/08/2025	Unity Bank T2 acc	Staff NI	Jul 25 (mth 4)	PAYE & NI	HMRC (HM Revenue	-583.17		-583.17	317,102.04	13/08/2025
200	08/08/2025	Unity Bank T2 acc	PAYE	Jul 25 (mth 4)	PAYE & NI	HMRC (HM Revenue	-322.00		-322.00	316,780.04	13/08/2025
221	13/08/2025	HSBC Current Acc	Bank Charges	23 Jun - 22 Jul	Bank Charges	HSBC	-5.00		-5.00	316,775.04	13/08/2025
240	13/08/2025	HSBC Current Acc	Bank Charges	Refund of bank	Refund	HSBC	5.00		5.00	316,780.04	13/08/2025
201	18/08/2025	Unity Bank T2 acc	Telephone/Broadba	18 Aug-17 Sep	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	316,728.44	18/08/2025
239	20/08/2025	HSBC CIL account	Bank Charges	30 Jun-29 Jul 2	Bank Charges	HSBC	-5.00		-5.00	316,723.44	30/08/2025
258	20/08/2025	HSBC CIL account	Bank Charges	Refund of bank	Refund	HSBC	5.00		5.00	316,728.44	30/08/2025
236	21/08/2025	Unity Bank T2 acc	Street Lighting (Ro	Rodney Rd – D	Street lighting	EDF	-349.90	-17.50	-367.40	316,361.04	21/08/2025
14	23/08/2025	HSBC Savings Ac	Bank Interest	To 22 Aug 25	Bank Interest	HSBC	85.23		85.23	316,446.27	23/08/2025
205	26/08/2025	Unity Bank T2 acc	Photocopier	photocopier me	Photocopier charges	Vision Office Technical	-80.93	-16.18	-97.11	316,349.16	26/08/2025
223	26/08/2025	Unity Bank T2 acc	Utilities	Parish Office 0	Electricity DD	EDF	-17.44	-0.87	-18.31	316,330.85	26/08/2025
248	28/08/2025	Unity Bank T2 acc	Office Equipment M	Aug 25 IT Supp	IT Support	PCD IT Support	-165.00	-33.00	-198.00	316,132.85	01/09/2025
250	28/08/2025	Unity Bank T2 acc	Utilities	Awaiting invoic	Gas DD	British Gas	-6.15	-0.31	-6.46	316,126.39	28/08/2025
16	29/08/2025	Nat West Reserve	Bank Interest	30 Apr-29 Aug	Bank Interest	Nat West Bank	756.23		756.23	316,882.62	29/08/2025
202	29/08/2025	Unity Bank T2 acc	Staff Salaries	Aug 25 (mth 5)	Salary	[redacted]					29/08/2025
206	29/08/2025	Unity Bank T2 acc	Staff Salaries	Aug 25 (mth 5)	Salary						29/08/2025
207	29/08/2025	Unity Bank T2 acc	Staff Salaries	Aug 25 (mth 5)	Salary						29/08/2025
238	31/08/2025	Unity Bank T2 acc	Bank Charges	1-31 Jul 25	Bank Charges	Unity Trust Bank	-11.10		-11.10	313,500.34	31/08/2025
259	31/08/2025	Unity T1 account (	Bank Charges	Aug 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	313,494.34	31/08/2025
260	01/09/2025	Unity Bank T2 acc	Office rent - out	Sept 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	312,744.34	01/09/2025
209	01/09/2025	Unity Bank T2 acc	Office/Village Clear	Sept 25	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	312,697.63	01/09/2025
15	04/09/2025	Unity Bank T2 acc	Planning	Towards repres	Donation towards opposing unwanted planning a	Backwell Residents As	5,000.00		5,000.00	317,697.63	05/09/2025
246	04/09/2025	Unity Bank T2 acc	Staff Pension	Aug 25 (mth 5)	Pension	Avon Pension Fund	-1,057.68		-1,057.68	316,639.95	05/09/2025
229	04/09/2025	Unity Bank T2 acc	Postage	Postage fee	Expenses	Hannah MacCallum-N	-2.50		-2.50	316,637.45	05/09/2025
241	04/09/2025	Unity Bank T2 acc	Training	Playground ins	Training	GB Sport & Leisure	-370.00	-74.00	-444.00	316,193.45	24/02/2026
235	04/09/2025	Unity Bank T2 acc	Office expenses	Train fare and r	Expenses	Clare Melton	-23.90		-23.90	316,169.55	05/09/2025
225	04/09/2025	Unity Bank T2 acc	Safety Inspections	Aug 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	316,139.55	05/09/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
226	04/09/2025	Unity Bank T2 acc	Grass cutting	Jul 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	316,116.88	05/09/2025
227	04/09/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C Jul	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	315,818.57	05/09/2025
228	04/09/2025	Unity Bank T2 acc	Grass Cutting	Jul 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	315,410.40	05/09/2025
230	04/09/2025	Unity Bank T2 acc	Councillors Expens	Mileage and su	Expenses	Mr R Taylor	-74.40		-74.40	315,336.00	05/09/2025
232	04/09/2025	Unity Bank T2 acc	Hedge cutting	Removal of fall	Removal of tree/shrub/hedge	Swift Tree Surgery Ltd	-1,100.00	-220.00	-1,320.00	314,016.00	05/09/2025
234	04/09/2025	Unity T1 account (	Safety Inspections	Aug 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	313,986.00	05/09/2025
251	04/09/2025	Unity Bank T2 acc	Utilities	Parish Office 1	Electricity DD	EDF	-17.44	-0.87	-18.31	313,967.69	26/09/2025
252	04/09/2025	Unity Bank T2 acc	Planning	August 25	Planning Consultant	Lucy White Planning L	-100.00	-20.00	-120.00	313,847.69	05/09/2025
254	04/09/2025	Unity Bank T2 acc	Office/Village Clear		Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	313,143.69	05/09/2025
255	04/09/2025	Unity Bank T2 acc	Emptying of Dog bi	August 25	Emptying dog bins	Mr Andrew Savage (C	-315.00		-315.00	312,828.69	05/09/2025
256	04/09/2025	Unity Bank T2 acc	Refuse Collection	August 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-225.00		-225.00	312,603.69	05/09/2025
257	04/09/2025	Unity Bank T2 acc	Emptying of Dog bi	August 25	Emptying dog bins/litter bins	Mr Andrew Savage (C	-135.00		-135.00	312,468.69	05/09/2025
233	04/09/2025	Unity Bank T2 acc	Office Maintainenc	Replacement o	Office Equipment Maintenance	Premtech Electrical Lt	-435.00	-87.00	-522.00	311,946.69	05/09/2025
252	04/09/2025	Unity Bank T2 acc	Local Green Space	August 25	Planning Consultant	Lucy White Planning L	-130.00	-26.00	-156.00	311,790.69	05/09/2025
253	04/09/2025	Unity Bank T2 acc	Payroll services	September 202	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	311,757.69	05/09/2025
17	05/09/2025	Unity Bank T2 acc	Precept NSC	Precept Payme	Precept	North Somerset Coun	85,750.00		85,750.00	397,507.69	05/09/2025
261	05/09/2025	Unity Bank T2 acc	Street Lighting (Ro	See notes	Street lighting	EDF	-349.90	-17.50	-367.40	397,140.29	05/09/2025
245	07/09/2025	Unity Bank T2 acc	Staff NI	Aug 25 (mth 5)	PAYE & NI	HMRC (HM Revenue	-420.43		-420.43	396,719.86	08/09/2025
245	07/09/2025	Unity Bank T2 acc	PAYE	Aug 25 (mth 5)	PAYE & NI	HMRC (HM Revenue	-100.60		-100.60	396,619.26	08/09/2025
262	09/09/2025	Unity Bank T2 acc	Subscriptions	Elements EPP	Annual Subscription	PCD IT Support	-75.00	-15.00	-90.00	396,529.26	09/09/2025
267	12/09/2025	Unity Bank T2 acc	Street Lighting (Ro	Outstanding ba	Street lighting	EDF	-81.78	-4.09	-85.87	396,443.39	12/09/2025
266	17/09/2025	Unity Bank T2 acc	Street Lighting (Ro	DUPLICATE (S	Street lighting	EDF				396,443.39	26/09/2025
249	18/09/2025	Unity Bank T2 acc	Telephone/Broadba	18 Sept-17 Oct	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	396,391.79	18/09/2025
18	23/09/2025	HSBC Savings Ac	Bank Interest	To 22 Sept 25	Bank Interest	HSBC	84.05		84.05	396,475.84	23/09/2025
276	23/09/2025	Unity Bank T2 acc	Office/Village Clear	Office window	Window cleaning	Sparkle Restore	-27.57	-5.51	-33.08	396,442.76	23/09/2025
247	26/09/2025	Unity Bank T2 acc	Photocopier	24 Jul-26 Aug 2	Photocopier charges	Vision Office Technical	-53.28	-10.66	-63.94	396,378.82	26/09/2025
291	28/09/2025	Unity Bank T2 acc	Office Equipment M	Sept 25 IT Sup	IT Support	PCD IT Support	-165.00	-33.00	-198.00	396,180.82	01/10/2025
280	29/09/2025	Unity Bank T2 acc	Office expenses	Office milk & te	Expenses	Mrs L Galpin	-21.55		-21.55	396,159.27	03/10/2025
19	30/09/2025	Unity Bank Saving	Bank Interest	Sept 25	Bank Interest	Unity Trust Bank	317.11		317.11	396,476.38	30/09/2025
20	30/09/2025	Nat West Reserve	Bank Interest	Sept 25	Bank Interest	Nat West Bank	152.12		152.12	396,628.50	30/09/2025
242	30/09/2025	Unity Bank T2 acc	Staff Salaries	Sept 25 (mth 6	Salary	[redacted]					30/09/2025
243	30/09/2025	Unity Bank T2 acc	Staff Salaries	Sept 25 (mth 6	Salary						30/09/2025
244	30/09/2025	Unity Bank T2 acc	Staff Salaries	Sept 25 (mth 6	Salary						30/09/2025
272	30/09/2025	Unity Bank T2 acc	Utilities	14 Aug to 16 S	Gas DD	British Gas	-16.10	-0.80	-16.90	393,248.55	30/09/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
294	30/09/2025	Unity Bank T2 acc	Bank Charges	Chq charge	Bank Charges	Unity Trust Bank	-0.30		-0.30	393,248.25	30/09/2025
301	30/09/2025	Unity Bank T2 acc	Bank Charges	Sept 25	Bank Charges	Unity Trust Bank	-10.35		-10.35	393,237.90	30/09/2025
300	30/09/2025	Unity T1 account (	Bank Charge	Sept 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	393,231.90	30/09/2025
302	01/10/2025	Unity Bank T2 acc	Office rent - out	Oct 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	392,481.90	01/10/2025
231	01/10/2025	Unity Bank T2 acc	Office/Village Clear	Oct 25	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	392,435.19	01/10/2025
277	02/10/2025	Unity Bank T2 acc	Staff NI	September 25	PAYE & NI	HMRC (HM Revenue	-453.02		-453.02	391,982.17	07/10/2025
289	02/10/2025	Unity Bank T2 acc	Staff Pension	September 25	Pension	Avon Pension Fund	-1,102.88		-1,102.88	390,879.29	03/10/2025
271	02/10/2025	Unity Bank T2 acc	Audit Fees	AGAR 2024-25	Audit Fees	BDO (Auditors)	-840.00	-168.00	-1,008.00	389,871.29	03/10/2025
275	02/10/2025	Unity Bank T2 acc	Office expenses	Office milk & dc	Expenses	Clare Melton	-12.24		-12.24	389,859.05	03/10/2025
292	02/10/2025	Unity Bank T2 acc	Office expenses	Office milk & te	Expenses	Hannah MacCallum-N	-5.55		-5.55	389,853.50	03/10/2025
297	02/10/2025	Unity Bank T2 acc	Hall Hire	For meetings (.	Hall Hire	Backwell Parish Hall	-162.00		-162.00	389,691.50	03/10/2025
264	02/10/2025	Unity Bank T2 acc	Equipment Mainter	Removal & rep	Play equipment repair	GB Sport & Leisure	-75.00	-15.00	-90.00	389,601.50	03/10/2025
268	02/10/2025	Unity Bank T2 acc	Grass cutting	Aug 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	389,578.83	15/10/2025
269	02/10/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C Aug	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	389,280.52	15/10/2025
270	02/10/2025	Unity Bank T2 acc	Grass Cutting	Aug 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	388,872.35	15/10/2025
273	02/10/2025	Unity Bank T2 acc	General Maintenan	Wheelbarrow re	Allotment maintenance	Mr G Wells	-34.49		-34.49	388,837.86	03/10/2025
277	02/10/2025	Unity Bank T2 acc	PAYE	September 25	PAYE & NI	HMRC (HM Revenue	-238.80		-238.80	388,599.06	07/10/2025
278	02/10/2025	Unity Bank T2 acc	Safety Inspections	September 202	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	388,569.06	03/10/2025
278	02/10/2025	Unity Bank T2 acc	Safety Inspections	September 202	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	388,539.06	03/10/2025
284	02/10/2025	Unity Bank T2 acc	Planning	S106 Grove Fa	Legal advice	Origin 3 Legal Limited	-2,460.00	-492.00	-2,952.00	385,587.06	03/10/2025
286	02/10/2025	Unity Bank T2 acc	Office/Village Clear	September 202	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	384,883.06	03/10/2025
287	02/10/2025	Unity Bank T2 acc	Emptying of Dog bi	September 202	Emptying dog bins	Mr Andrew Savage (C	-270.00		-270.00	384,613.06	03/10/2025
288	02/10/2025	Unity Bank T2 acc	Refuse Collection	September 202	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-180.00		-180.00	384,433.06	03/10/2025
290	02/10/2025	Unity Bank T2 acc	Festive Lighting	Oustanding bal	Electricity Feeder Pillar	EDF	-56.41	-2.82	-59.23	384,373.83	03/10/2025
293	02/10/2025	Unity Bank T2 acc	Emptying of Dog bi	September 202	Emptying dog bins/litter bins	Mr Andrew Savage (C	-140.00		-140.00	384,233.83	03/10/2025
299	02/10/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Neighbourhooc	N Plan expenses	Polden Planning Ltd	-1,072.00	-214.40	-1,286.40	382,947.43	03/10/2025
274	02/10/2025	Unity Bank T2 acc	Events	Chariman's drir	Councillors Expenses	Mrs M Bowerman	-118.17		-118.17	382,829.26	03/10/2025
296	02/10/2025	Unity Bank T2 acc	Payroll services	Oct 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	382,796.26	03/10/2025
297	02/10/2025	Unity Bank T2 acc	Backwell Village Sh	For meetings (.	Hall Hire	Backwell Parish Hall	-208.00		-208.00	382,588.26	03/10/2025
298	02/10/2025	Unity Bank T2 acc	Office Maintainenc	Annual Intruder	Maintenance of alarm	Avon Alarms Ltd	-95.00	-19.00	-114.00	382,474.26	03/10/2025
311	14/10/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Counsel's fees	Planning Consultant	Lucy White Planning L	-4,000.00	-800.00	-4,800.00	377,674.26	07/11/2025
312	14/10/2025	Unity Bank T2 acc	Office Maintainenc	Fixing back offi	Plumbing	S J Price Plumbing & I	-75.00	-15.00	-90.00	377,584.26	07/11/2025
21	17/10/2025	Unity Bank T2 acc	Hedge cutting	Part reimburse	Removal of tree/shrub/hedge	Taylor Wimpey	1,000.00		1,000.00	378,584.26	17/10/2025
285	20/10/2025	Unity Bank T2 acc	Telephone/Broadba	18 Oct to 17 No	Telephone DD	Virgin Media Business	-45.37	-9.07	-54.44	378,529.82	20/10/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
23	23/10/2025	HSBC Savings Acc	Bank Interest	Oct 25	Bank Interest	HSBC	81.02		81.02	378,610.84	23/10/2025
22	24/10/2025	Unity Bank T2 acc	CIL	P/1726/FUL & 2	CIL receipt	North Somerset Coun	133,272.18		133,272.18	511,883.02	28/10/2025
295	26/10/2025	Unity Bank T2 acc	Utilities	Parish Office 1	Electricity DD	EDF	-17.44	-0.87	-18.31	511,864.71	27/10/2025
263	30/10/2025	Unity Bank T2 acc	Photocopier	October	Photocopier Lease Rental	BNP Paribas Leasing	-129.00	-25.80	-154.80	511,709.91	30/10/2025
283	30/10/2025	Unity Bank T2 acc	Photocopier	26 Aug - 23 Se	Photocopier charges	Vision Office Technica	-71.86	-14.38	-86.24	511,623.67	30/10/2025
24	31/10/2025	Nat West Reserve	Bank Interest	Oct 25	Bank Interest	Nat West Bank	152.93		152.93	511,776.60	14/11/2025
279	31/10/2025	Unity Bank T2 acc	Staff Salaries	October 25 (mt	Salary	[redacted]					31/10/2025
281	31/10/2025	Unity Bank T2 acc	Staff Salaries	October 2025 (	Salary						31/10/2025
282	31/10/2025	Unity Bank T2 acc	Staff Salaries	October 2025 (	Salary						31/10/2025
309	31/10/2025	Unity Bank T2 acc	Bank Charges	01 Sept - 30 Se	Bank Charges	Unity Trust Bank	-10.65		-10.65	508,797.06	31/10/2025
314	31/10/2025	Unity Bank T2 acc	Utilities	17 Sept - 15 Oc	Gas DD	British Gas	-41.36	-2.06	-43.42	508,753.64	31/10/2025
353	31/10/2025	Unity T1 account (	Bank Charge	Oct 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	508,747.64	31/10/2025
354	01/11/2025	Unity Bank T2 acc	Office rent - out	Nov 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	507,997.64	03/11/2025
265	01/11/2025	Unity Bank T2 acc	Office/Village Clear	Nov 25	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	507,950.93	03/11/2025
323	03/11/2025	Unity Bank T2 acc	Office Equipment M	Oct 25 IT Supp	IT Support	PCD IT Support	-165.00	-33.00	-198.00	507,752.93	03/11/2025
341	04/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	507,738.93	07/11/2025
315	06/11/2025	Unity Bank T2 acc	Staff NI	October 2025	PAYE & NI	HMRC (HM Revenue	-344.22		-344.22	507,394.71	07/11/2025
316	06/11/2025	Unity Bank T2 acc	Staff Pension	October 2025	Pension	Avon Pension Fund	-944.52		-944.52	506,450.19	07/11/2025
308	06/11/2025	Unity Bank T2 acc	Website	Domain renewa	Website domain renewal	Squarebird	-70.00	-14.00	-84.00	506,366.19	07/11/2025
318	06/11/2025	Unity Bank T2 acc	Training	Office assistant	Training	ALCA	-14.00		-14.00	506,352.19	07/11/2025
321	06/11/2025	Unity Bank T2 acc	Training	Office assistant	Training	ALCA	-14.00		-14.00	506,338.19	07/11/2025
336	06/11/2025	Unity Bank T2 acc	Subscriptions	Microsoft 365 E	Annual Subscription	PCD IT Support	-116.00	-23.20	-139.20	506,198.99	07/11/2025
338	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	506,184.99	07/11/2025
339	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	506,170.99	07/11/2025
307	06/11/2025	Unity Bank T2 acc	Office Equipment	Office blinds	Office Blinds	Ashbury Blinds Ltd	-899.33	-179.86	-1,079.19	505,091.80	07/11/2025
313	06/11/2025	Unity Bank T2 acc	Office Equipment	Office supplies	Stationery	Rapide	-64.78	-12.96	-77.74	505,014.06	07/11/2025
319	06/11/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-1.40		-1.40	505,012.66	07/11/2025
324	06/11/2025	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Clare Melton	-1.70		-1.70	505,010.96	07/11/2025
337	06/11/2025	Unity Bank T2 acc	Office expenses	Over 60's Tea F	Expenses	Mrs L Galpin	-327.00		-327.00	504,683.96	07/11/2025
340	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,669.96	07/11/2025
342	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,655.96	07/11/2025
343	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,641.96	07/11/2025
344	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,627.96	07/11/2025
345	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,613.96	07/11/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
346	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,599.96	07/11/2025
347	06/11/2025	Unity Bank T2 acc	Training	E learning - Fre	Training	ALCA	-14.00		-14.00	504,585.96	07/11/2025
304	06/11/2025	Unity Bank T2 acc	Grass cutting	Sept 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	504,563.29	07/11/2025
305	06/11/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C Se	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	504,264.98	07/11/2025
306	06/11/2025	Unity Bank T2 acc	Grass Cutting	Sept 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	503,856.81	07/11/2025
310	06/11/2025	Unity Bank T2 acc	Planning	Prep for instruc	Planning Consultant	Lucy White Planning L	-195.00	-39.00	-234.00	503,622.81	07/11/2025
310	06/11/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Prep for instruc	Planning Consultant	Lucy White Planning L	-1,300.00	-260.00	-1,560.00	502,062.81	07/11/2025
315	06/11/2025	Unity Bank T2 acc	PAYE	October 2025	PAYE & NI	HMRC (HM Revenue	-171.40		-171.40	501,891.41	07/11/2025
317	06/11/2025	Unity Bank T2 acc	General Maintenan	bench bases &	Oatfield bench bases	Nailsea Fencing & Ga	-1,450.00	-290.00	-1,740.00	500,151.41	07/11/2025
322	06/11/2025	Unity Bank T2 acc	Councillors Expens	Mileage	Expenses	Mr R Taylor	-91.80		-91.80	500,059.61	07/11/2025
325	06/11/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Credit note for	Planning Consultant	Lucy White Planning L	1,000.00	200.00	1,200.00	501,259.61	07/11/2025
330	06/11/2025	Unity Bank T2 acc	Safety Inspections	Oct 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	501,229.61	07/11/2025
330	06/11/2025	Unity Bank T2 acc	Safety Inspections	Oct 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	501,199.61	07/11/2025
331	06/11/2025	Unity Bank T2 acc	Equipment Mainter	Replacement fc	Play equipment	GB Sport & Leisure	-86.19	-17.24	-103.43	501,096.18	07/11/2025
332	06/11/2025	Unity Bank T2 acc	Festive Lighting	2025 Festive lig	Festive Lighting	Lite Ltd	-3,855.50	-771.10	-4,626.60	496,469.58	07/11/2025
349	06/11/2025	Unity Bank T2 acc	Office/Village Clear	October 2025	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	495,765.58	07/11/2025
350	06/11/2025	Unity Bank T2 acc	Emptying of Dog bi	October 2025	Emptying dog bins	Mr Andrew Savage (C	-315.00		-315.00	495,450.58	07/11/2025
351	06/11/2025	Unity Bank T2 acc	Refuse Collection	October 2025	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-225.00		-225.00	495,225.58	07/11/2025
352	06/11/2025	Unity Bank T2 acc	Emptying of Dog bi	October 2025	Emptying dog bins/litter bins	Mr Andrew Savage (C	-175.00		-175.00	495,050.58	07/11/2025
320	06/11/2025	Unity Bank T2 acc	Jubilee stone engra	Jubilee Stone I	Engraving on Jubilee Stone	D J Brown Monumenta	-3,430.00	-686.00	-4,116.00	490,934.58	07/11/2025
334	06/11/2025	Unity Bank T2 acc	Payroll services	Nov 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	490,901.58	07/11/2025
348	06/11/2025	Unity Bank T2 acc	Office Maintainenc	Service & repai	Boiler service	S J Price Plumbing & I	-112.50	-22.50	-135.00	490,766.58	07/11/2025
329	18/11/2025	Unity Bank T2 acc	Telephone/Broadba	18 Nov to 17 D	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	490,714.98	18/11/2025
355	18/11/2025	Unity Bank T2 acc	Festive Lighting	Christmas Tree	Electricity Feeder Pillar	EDF	-30.73	-1.54	-32.27	490,682.71	19/11/2025
357	18/11/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	490,384.40	05/12/2025
365	18/11/2025	Unity Bank T2 acc	Office Maintainenc	2025 Exstinguis	Fire Extinguishers Service	Fireshield MAS	-83.00	-16.60	-99.60	490,284.80	05/12/2025
25	23/11/2025	HSBC Savings Ac	Bank Interest	Nov 25	Bank Interest	HSBC	77.61		77.61	490,362.41	23/11/2025
335	24/11/2025	Unity Bank T2 acc	Photocopier	23rd Sept - 24t	Photocopier charges	Vision Office Technical	-104.80	-20.96	-125.76	490,236.65	24/11/2025
333	26/11/2025	Unity Bank T2 acc	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	490,218.34	26/11/2025
26	28/11/2025	Nat West Reserve	Bank Interest	Nov 25	Bank Interest	Nat West Bank	217.80		217.80	490,436.14	28/11/2025
326	28/11/2025	Unity Bank T2 acc	Staff Salaries	Nov 25 (mth 8)	Salary	[redacted]					28/11/2025
327	28/11/2025	Unity Bank T2 acc	Staff Salaries	Nov 25 plus Cil	Salary						28/11/2025
328	28/11/2025	Unity Bank T2 acc	Staff Salaries	Nov 25 (mth 8)	Salary						28/11/2025
375	28/11/2025	Unity Bank T2 acc	Staff Salaries	Nov 25 (mth 8)	Salary						28/11/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
386	28/11/2025	Unity Bank T2 acc	Staff Pension	Pension Nov 2(	Pension	Avon Pension Fund	-973.31		-973.31	486,056.40	05/12/2025
382	28/11/2025	Unity Bank T2 acc	Office expenses	Milk & Over 60	Expenses	Mrs L Galpin	-11.75		-11.75	486,044.65	05/12/2025
384	28/11/2025	Unity Bank T2 acc	Office Equipment M	Nov 25 IT Supp	IT Support	PCD IT Support	-190.00	-38.00	-228.00	485,816.65	10/12/2025
385	28/11/2025	Unity Bank T2 acc	Office rent - out	DUPLICATE (S	Office Rent - out	Mr & Mrs Tingle				485,816.65	30/11/2025
382	28/11/2025	Unity Bank T2 acc	Events	Milk & Over 60	Expenses	Mrs L Galpin	-140.15		-140.15	485,676.50	05/12/2025
383	28/11/2025	Unity Bank T2 acc	Events	Over 60s Chris	Councillors Expenses - Over 60's	Mrs S Ould	-76.78		-76.78	485,599.72	05/12/2025
360	30/11/2025	Unity Bank T2 acc	Bank Charges	Oct 25	Bank Charges	Unity Trust Bank	-11.25		-11.25	485,588.47	30/11/2025
398	30/11/2025	Unity T1 account (	Bank Charge	Nov 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	485,582.47	30/11/2025
400	01/12/2025	Unity Bank T2 acc	Office rent - out	Dec 25	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	484,832.47	01/12/2025
303	01/12/2025	Unity Bank T2 acc	Office/Village Clear	Dec 25	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	484,785.76	01/12/2025
366	02/12/2025	Unity Bank T2 acc	Utilities	16 Oct to 18 N	Gas DD	British Gas	-69.81	-3.49	-73.30	484,712.46	02/12/2025
395	02/12/2025	Unity Bank T2 acc	Refuse Collection	November 25	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-220.00		-220.00	484,492.46	05/12/2025
393	02/12/2025	Unity Bank T2 acc	Office/Village Clear	November 25	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	483,788.46	05/12/2025
27	04/12/2025	Unity Bank T2 acc	VAT Refund	1 Jul-30 Sept 2	VAT Refund	HMRC (HM Revenue		3,275.61	3,275.61	487,064.07	09/12/2025
359	04/12/2025	Unity Bank T2 acc	Office expenses	Lap top stand &	Expenses	Hannah MacCallum-N	-30.85		-30.85	487,033.22	05/12/2025
364	04/12/2025	Unity Bank T2 acc	Office Equipment	Laptop - Planni	IT Equipment	PCD IT Support	-568.00	-113.60	-681.60	486,351.62	05/12/2025
367	04/12/2025	Unity Bank T2 acc	Training	Data Protectior	Training	ALCA	-140.00		-140.00	486,211.62	05/12/2025
368	04/12/2025	Unity Bank T2 acc	Office expenses	Office supplies	Expenses	Clare Melton	-4.80		-4.80	486,206.82	05/12/2025
369	04/12/2025	Unity Bank T2 acc	Office expenses	Key cutting for	Expenses	Hannah MacCallum-N	-11.50		-11.50	486,195.32	05/12/2025
391	04/12/2025	Unity Bank T2 acc	Training	James Sharkey	Training	ALCA	-35.00		-35.00	486,160.32	05/12/2025
392	04/12/2025	Unity Bank T2 acc	Training	Bob Taylor	Training	ALCA	-35.00		-35.00	486,125.32	05/12/2025
356	04/12/2025	Unity Bank T2 acc	Grass cutting		Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	486,102.65	05/12/2025
358	04/12/2025	Unity Bank T2 acc	Grass Cutting	October 2025	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	485,694.48	05/12/2025
361	04/12/2025	Unity Bank T2 acc	Councillors Expens	Over 60s Tea F	Expenses	Mrs M Bowerman	-22.96		-22.96	485,671.52	05/12/2025
362	04/12/2025	Unity Bank T2 acc	Defibrillator	Replacement p	Defibrillator	Tyntesfield Medical Gr	-112.80		-112.80	485,558.72	05/12/2025
372	04/12/2025	Unity Bank T2 acc	Festive Lighting	Installation of C	Festive Lighting	WGS Power & Lightin	-1,250.00	-250.00	-1,500.00	484,058.72	05/12/2025
373	04/12/2025	Unity Bank T2 acc	Safety Inspections	Nov 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	484,028.72	05/12/2025
373	04/12/2025	Unity Bank T2 acc	Safety Inspections	Nov 25	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	483,998.72	05/12/2025
381	04/12/2025	Unity Bank T2 acc	Councillors Expens	Mileage & Over	Expenses	Mr R Taylor	-50.40		-50.40	483,948.32	05/12/2025
390	04/12/2025	Unity Bank T2 acc	Prof. Fees Neighbc	Local plan leafl	Printing Costs	Adroit Print	-520.00		-520.00	483,428.32	05/12/2025
394	04/12/2025	Unity Bank T2 acc	Emptying of Dog bi	November 25	Emptying dog bins	Mr Andrew Savage (C	-260.00		-260.00	483,168.32	05/12/2025
397	04/12/2025	Unity Bank T2 acc	Emptying of Dog bi	November 25	Emptying dog bins/litter bins	Mr Andrew Savage (C	-130.00		-130.00	483,038.32	05/12/2025
370	04/12/2025	Unity Bank T2 acc	Events	Over 60s Tea F	Over 60's catering	AHM Catering Experie	-837.70	-167.54	-1,005.24	482,033.08	05/12/2025
374	04/12/2025	Unity Bank T2 acc	Events	Transport to O	Over 60's Expenses	Nailsea & District Com	-75.00		-75.00	481,958.08	05/12/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
381	04/12/2025	Unity Bank T2 acc	Events	Mileage & Ove	Expenses	Mr R Taylor	-83.64		-83.64	481,874.44	05/12/2025
389	04/12/2025	Unity Bank T2 acc	Payroll services	November 25	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	481,841.44	05/12/2025
396	04/12/2025	Unity Bank T2 acc	Events	Over 60s Tea F	Expenses	Mrs M Bowerman	-11.00		-11.00	481,830.44	05/12/2025
387	07/12/2025	Unity Bank T2 acc	Staff NI	Nov mth8	PAYE & NI	HMRC (HM Revenue	-373.46		-373.46	481,456.98	08/12/2025
387	07/12/2025	Unity Bank T2 acc	PAYE	Nov mth8	PAYE & NI	HMRC (HM Revenue	-282.60		-282.60	481,174.38	08/12/2025
402	09/12/2025	Unity Bank T2 acc	Hall Hire	Hall hire for me	Hall Hire	Backwell Parish Hall	-386.00		-386.00	480,788.38	10/12/2025
412	09/12/2025	Unity Bank T2 acc	Grants	DUPLICATE (S	Grant	Backwell Foundation				480,788.38	16/12/2025
401	09/12/2025	Unity Bank T2 acc	Office Maintainenc	Repair of hole i	Office Maintainence (inc repairs to the building)	Jet Property Managem	-400.00		-400.00	480,388.38	10/12/2025
28	12/12/2025	Unity Bank T2 acc	Allotment rents	Millett 32A (5/1	Allotment Rent	Various	792.00		792.00	481,180.38	12/12/2025
399	12/12/2025	Unity Bank T2 acc	Audit Fees	Internal Audit 9	Audit Fees	Auditing Solutions Ltd	-525.00	-105.00	-630.00	480,550.38	22/01/2026
29	16/12/2025	Unity Bank T2 acc	Allotment rents	Rent for 2026 (	Allotment Rent	Various	132.00		132.00	480,682.38	16/12/2025
407	16/12/2025	Unity Bank T2 acc	Office expenses	Office milk & cc	Expenses	Hannah MacCallum-N	-6.45		-6.45	480,675.93	16/01/2026
410	16/12/2025	Unity Bank T2 acc	Training	Essential Cllr T	Training	ALCA	-45.00		-45.00	480,630.93	16/01/2026
403	16/12/2025	Unity Bank T2 acc	Festive Lighting	Christmas Ligh	Electricity Feeder Pillar	EDF	-53.00	-2.65	-55.65	480,575.28	17/12/2025
405	16/12/2025	Unity Bank T2 acc	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	480,276.97	16/01/2026
406	16/12/2025	Unity Bank T2 acc	Grass Cutting	November 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	479,868.80	16/01/2026
380	18/12/2025	Unity Bank T2 acc	Telephone/Broadba	18 Dec 25 -17	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	479,817.20	18/12/2025
33	23/12/2025	HSBC Savings Ac	Bank Interest	Dec 25	Bank Interest	HSBC	75.20		75.20	479,892.40	23/12/2025
376	23/12/2025	Unity Bank T2 acc	Staff Salaries	Dec 25 (mth 9)	Salary	[redacted]					23/12/2025
377	23/12/2025	Unity Bank T2 acc	Staff Salaries	Dec 25 plus Cil	Salary						23/12/2025
378	23/12/2025	Unity Bank T2 acc	Staff Salaries	Dec 25 Dec 25	Salary						23/12/2025
379	23/12/2025	Unity Bank T2 acc	Staff Salaries	Dec 25 Dec 25	Salary						23/12/2025
371	23/12/2025	Unity Bank T2 acc	Photocopier	24 Oct-21 Nov	Photocopier charges	Vision Office Technica	-94.44	-18.89	-113.33	475,746.84	24/12/2025
388	26/12/2025	Unity Bank T2 acc	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	475,728.53	29/12/2025
30	29/12/2025	Unity Bank T2 acc	Allotment rents	Crawford 42AB	Allotment Rent	Various	176.00		176.00	475,904.53	29/12/2025
424	29/12/2025	Unity Bank T2 acc	Office Equipment M	Dec 25 IT Supp	IT Support	PCD IT Support	-190.00	-38.00	-228.00	475,676.53	02/01/2026
34	30/12/2025	Unity Bank T2 acc	Allotment rents	Rent for 2026 (	Allotment Rent	Various	271.00		271.00	475,947.53	30/12/2025
31	31/12/2025	Nat West Reserve	Bank Interest	Interest to 31 D	Bank Interest	Nat West Bank	256.88		256.88	476,204.41	31/12/2025
32	31/12/2025	Unity Bank Saving	Bank Interest	Dec 25	Bank Interest	Unity Trust Bank	241.60		241.60	476,446.01	31/12/2025
363	31/12/2025	Unity Bank T2 acc	Office/Village Clear	Jan 26	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	476,399.30	31/12/2025
425	31/12/2025	Unity Bank T2 acc	Bank Charges	Cheque fee - g	Cheque pd fee	Unity Trust Bank	-0.30		-0.30	476,399.00	31/12/2025
432	31/12/2025	Unity Bank T2 acc	Bank Charges	Nov 25	Bank Charges	Unity Trust Bank	-11.25		-11.25	476,387.75	31/12/2025
430	31/12/2025	Unity T1 account (	Bank Charge	Dec 25	Bank Charges	Unity Trust Bank	-6.00		-6.00	476,381.75	31/12/2025
431	01/01/2026	Unity Bank T2 acc	Office rent - out	Jan 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	475,631.75	02/01/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
414	02/01/2026	Unity Bank T2 acc	Utilities	19 Nov 25 to 1	Gas DD	British Gas	-109.44	-5.47	-114.91	475,516.84	02/01/2026
428	05/01/2026	Unity Bank T2 acc	Office expenses	Batteries	Expenses	Hannah MacCallum-N	-5.00		-5.00	475,511.84	16/01/2026
409	06/01/2026	Unity Bank T2 acc	Subscriptions	Subscription 2(	Annual Subscription	SLCC	-200.00		-200.00	475,311.84	06/01/2026
35	07/01/2026	Unity Bank T2 acc	Allotment rents	Weale 24CD-C	Allotment Rent	Various	44.00		44.00	475,355.84	07/01/2026
36	09/01/2026	Unity Bank T2 acc	Allotment rents	Harland 18AB-	Allotment Rent	Various	66.00		66.00	475,421.84	09/01/2026
450	12/01/2026	Unity Bank T2 acc	Office/Village Clear	Oct 25	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	475,375.13	02/02/2026
37	13/01/2026	Unity Bank T2 acc	Allotment rents	Berridge 35CD	Allotment Rent	Various	242.00		242.00	475,617.13	13/01/2026
417	15/01/2026	Unity Bank T2 acc	Staff Pension	Dec 25 (mth 9)	Pension	Avon Pension Fund	-968.00		-968.00	474,649.13	16/01/2026
415	15/01/2026	Unity Bank T2 acc	Subscriptions	Annual renewa	Annual Subscription	Starboard Systems Lir	-561.60	-112.32	-673.92	473,975.21	16/01/2026
418	15/01/2026	Unity Bank T2 acc	Staff NI	Dec 25 (mth 9)	PAYE & NI	HMRC (HM Revenue	-511.80		-511.80	473,463.41	16/01/2026
440	15/01/2026	Unity Bank T2 acc	Subscriptions	CANVA annual	Councillors Expenses	Mrs S Ould	-100.00		-100.00	473,363.41	27/01/2026
448	15/01/2026	Unity Bank T2 acc	Website	Annual hosting	Website hosting	Squarebird LLP	-329.99	-66.00	-395.99	472,967.42	16/01/2026
408	15/01/2026	Unity Bank T2 acc	Training	Essential Cllr T	Training	ALCA	-45.00		-45.00	472,922.42	16/01/2026
444	15/01/2026	Unity Bank T2 acc	Office expenses	Office milks, te	Expenses	Mrs L Galpin	-22.38		-22.38	472,900.04	16/01/2026
404	15/01/2026	Unity Bank T2 acc	Grass cutting	November 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	472,877.37	16/01/2026
411	15/01/2026	Unity Bank T2 acc	Festive Lighting	Festive lighting	Festive Lighting	Lite Ltd	-550.00	-110.00	-660.00	472,217.37	20/02/2026
416	15/01/2026	Unity Bank T2 acc	Councillors Expens	Refreshments f	Expenses	Mrs M Bowerman	-15.56		-15.56	472,201.81	16/01/2026
418	15/01/2026	Unity Bank T2 acc	PAYE	Dec 25 (mth 9)	PAYE & NI	HMRC (HM Revenue	-443.60		-443.60	471,758.21	16/01/2026
423	15/01/2026	Unity Bank T2 acc	Village Planters & \	Maintainence c	Maintenance of planters	Morley Plants and Gar	-1,988.25		-1,988.25	469,769.96	16/01/2026
426	15/01/2026	Unity Bank T2 acc	Prof. Fees Neighbc	LP and Plannin	Planning Consultant	Lucy White Planning L	-3,290.00	-658.00	-3,948.00	465,821.96	16/01/2026
427	15/01/2026	Unity Bank T2 acc	Festive Lighting	Distmantle pay	Festive Lighting	Lite Ltd	-1,927.75	-385.55	-2,313.30	463,508.66	16/01/2026
429	15/01/2026	Unity Bank T2 acc	Councillors Expens	Drinks for carol	Councillors Expenses	Mrs M Bowerman	-11.29		-11.29	463,497.37	16/01/2026
434	15/01/2026	Unity Bank T2 acc	Emptying of Dog bi	December 202	Emptying dog bins	Mr Andrew Savage (C	-315.00		-315.00	463,182.37	16/01/2026
435	15/01/2026	Unity Bank T2 acc	Refuse Collection	December 202	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-220.00		-220.00	462,962.37	19/01/2026
436	15/01/2026	Unity Bank T2 acc	Councillors Expens	Mileage & Ove	Expenses	Mr R Taylor	-54.00		-54.00	462,908.37	16/01/2026
438	15/01/2026	Unity Bank T2 acc	Street Lighting (Ro	01 Sept to 31 D	Street lighting	EDF	-508.00	-25.40	-533.40	462,374.97	16/01/2026
439	15/01/2026	Unity Bank T2 acc	Emptying of Dog bi	Decemeber 20	Emptying dog bins/litter bins	Mr Andrew Savage (C	-120.00		-120.00	462,254.97	16/01/2026
441	15/01/2026	Unity Bank T2 acc	Safety Inspections	December 202	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	462,224.97	16/01/2026
441	15/01/2026	Unity Bank T2 acc	Safety Inspections	December 202	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	462,194.97	16/01/2026
433	15/01/2026	Unity Bank T2 acc	Office/Village Clear	Decemeber 20	Office/Village cleaning	Mr Andrew Savage (C	-684.00		-684.00	461,510.97	16/01/2026
436	15/01/2026	Unity Bank T2 acc	Events	Mileage & Ove	Expenses	Mr R Taylor	-56.28		-56.28	461,454.69	16/01/2026
437	15/01/2026	Unity Bank T2 acc	Payroll services	January	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	461,421.69	16/01/2026
444	15/01/2026	Unity Bank T2 acc	Events	Office milks, te	Expenses	Mrs L Galpin	-6.85		-6.85	461,414.84	16/01/2026
38	19/01/2026	Unity Bank T2 acc	Allotment rents	Stephens 4AB-	Allotment Rent	Various	169.00		169.00	461,583.84	19/01/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
443	19/01/2026	Unity Bank T2 acc	Telephone/Broadba	18 Jan-17 Feb	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	461,532.24	19/01/2026
39	20/01/2026	Unity Bank T2 acc	Allotment rents	Smart 31CD-M	Allotment Rent	Various	44.00		44.00	461,576.24	20/01/2026
459	20/01/2026	Unity Bank T2 acc	Grass Cutting	Dec 25	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	461,168.07	06/02/2026
40	22/01/2026	Unity Bank T2 acc	Allotment rents	Wells 22ABCD	Allotment Rent	Various	44.00		44.00	461,212.07	22/01/2026
445	22/01/2026	Unity Bank T2 acc	Photocopier	photocopier me	Photocopier charges	Vision Office Technica	-82.72	-16.55	-99.27	461,112.80	27/01/2026
451	22/01/2026	Unity Bank T2 acc	Training	Clare - 3 Mth e	CiLCA Extension	SLCC	-50.00		-50.00	461,062.80	22/01/2026
447	22/01/2026	Unity Bank T2 acc	Utilities	17 Dec 25 to 6	Gas DD	British Gas	-78.18	-3.90	-82.08	460,980.72	22/01/2026
461	22/01/2026	Unity Bank T2 acc	Allotment rents	UNDER RECE	Allotment Rent	Esther Fuge				460,980.72	26/01/2026
42	23/01/2026	HSBC Savings Ac	Bank Interest	Jan 26	Bank Interest	HSBC	77.80		77.80	461,058.52	23/01/2026
41	26/01/2026	Unity Bank T2 acc	Allotment rents	Brown & Jones	Allotment Rent	Various	44.00		44.00	461,102.52	26/01/2026
43	26/01/2026	Unity Bank T2 acc	Allotment rents	Part refund Plo	Allotment Rent	Various	-11.00		-11.00	461,091.52	26/01/2026
446	26/01/2026	Unity Bank T2 acc	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	461,073.21	26/01/2026
464	28/01/2026	Unity Bank T2 acc	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-202.00	-40.40	-242.40	460,830.81	02/02/2026
47	30/01/2026	Nat West Reserve	Bank Interest	Jan 26	Bank Interest	Nat West Bank	233.73		233.73	461,064.54	30/01/2026
44	30/01/2026	Unity Bank T2 acc	Allotment rents	Holdstock 7CD	Allotment Rent	Various	22.00		22.00	461,086.54	30/01/2026
419	30/01/2026	Unity Bank T2 acc	Staff Salaries	Jan 26 Dec 25	Salary	[redacted]					30/01/2026
420	30/01/2026	Unity Bank T2 acc	Staff Salaries	Jan 26 plus CiL	Salary						30/01/2026
421	30/01/2026	Unity Bank T2 acc	Staff Salaries	Jan 26 (mth 10	Salary						30/01/2026
422	30/01/2026	Unity Bank T2 acc	Staff Salaries	Jan 26 (mth 10	Salary						30/01/2026
442	30/01/2026	Unity Bank T2 acc	Photocopier	Jan-Mar 26	Photocopier Lease Rental	BNP Paribas Leasing	-179.00	-35.80	-214.80	456,809.13	30/01/2026
45	31/01/2026	Unity Bank T2 acc	Precept NSC	ERROR, NO P/	Precept	North Somerset Coun				456,809.13	10/02/2026
490	31/01/2026	Unity Bank T2 acc	Bank Charges	Dec 25	Bank Charges	Unity Trust Bank	-19.80		-19.80	456,789.33	31/01/2026
494	31/01/2026	Unity T1 account (	Bank Charge	Jan 26	Bank Charges	Unity Trust Bank	-6.00		-6.00	456,783.33	31/01/2026
493	01/02/2026	Unity Bank T2 acc	Office rent - out	Feb 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	456,033.33	02/02/2026
413	01/02/2026	Unity Bank T2 acc	Office/Village Clear	Feb 26	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	455,986.62	02/03/2026
455	02/02/2026	Unity Bank T2 acc	Water Rates	11.07.25-08.1.2	Water Rates DD Allotments	Water2Business	-187.37		-187.37	455,799.25	02/02/2026
456	02/02/2026	Unity Bank T2 acc	Utilities	25.06.25-07.01	Water Rates DD Parish Office	Water2Business	-138.37		-138.37	455,660.88	02/02/2026
46	05/02/2026	Unity Bank T2 acc	Allotment rents	MILLS 41C	Allotment Rent	Various	11.00		11.00	455,671.88	05/02/2026
462	05/02/2026	Unity Bank T2 acc	Staff Pension	Jan 26 (mth 10	Pension	Avon Pension Fund	-981.70		-981.70	454,690.18	06/02/2026
479	05/02/2026	Unity Bank T2 acc	Website	Update website	Website hosting	Squarebird LLP	-32.50	-6.50	-39.00	454,651.18	06/02/2026
482	05/02/2026	Unity Bank T2 acc	Website	Renewal privac	Website hosting	Squarebird	-119.88	-23.98	-143.86	454,507.32	06/02/2026
453	05/02/2026	Unity Bank T2 acc	Training	Chairmanship s	Training	ALCA	-45.00		-45.00	454,462.32	06/02/2026
460	05/02/2026	Unity Bank T2 acc	Office Equipment	Cable installatio	Network cable installation	PCD IT Support	-279.00	-55.80	-334.80	454,127.52	06/02/2026
466	05/02/2026	Unity Bank T2 acc	Office expenses	Coffee for office	Expenses	Hannah MacCallum-N	-3.00		-3.00	454,124.52	06/02/2026

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473	05/02/2026	Unity Bank T2 acc	Office Equipment	New router and	IT Equipment	PCD IT Support	-285.00	-57.00	-342.00	453,782.52	06/02/2026
483	05/02/2026	Unity Bank T2 acc	Office expenses	Toilet brushes	Expenses	Hannah MacCallum-N	-11.98		-11.98	453,770.54	06/02/2026
452	05/02/2026	Unity Bank T2 acc	Prof. Fees Neighbc	Appraisal of NS	Transport Consultant	John Russell Transpor	-1,625.00	-325.00	-1,950.00	451,820.54	06/02/2026
454	05/02/2026	Unity Bank T2 acc	Hedge cutting	Bramble remov	Bramble clearance	Landscape Services	-80.00	-16.00	-96.00	451,724.54	06/02/2026
457	05/02/2026	Unity Bank T2 acc	Grass cutting	Dec 25	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	451,701.87	06/02/2026
458	05/02/2026	Unity Bank T2 acc	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	451,403.56	06/02/2026
472	05/02/2026	Unity Bank T2 acc	Safety Inspections	Jan 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	451,373.56	06/02/2026
472	05/02/2026	Unity Bank T2 acc	Safety Inspections	Jan 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	451,343.56	06/02/2026
474	05/02/2026	Unity Bank T2 acc	Councillors Expens	Mileage	Expenses	Mr R Taylor	-59.40		-59.40	451,284.16	06/02/2026
476	05/02/2026	Unity Bank T2 acc	Emptying of Dog bi	Jan 26	Emptying dog bins	Mr Andrew Savage (C	-315.00		-315.00	450,969.16	06/02/2026
477	05/02/2026	Unity Bank T2 acc	Refuse Collection	Jan 26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-275.00		-275.00	450,694.16	06/02/2026
481	05/02/2026	Unity Bank T2 acc	Emptying of Dog bi	Jan 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-150.00		-150.00	450,544.16	06/02/2026
484	05/02/2026	Unity Bank T2 acc	Equipment Mainter	Cradle Swing s	Play equipment repair	GB Sport & Leisure	-60.00	-12.00	-72.00	450,472.16	06/02/2026
475	05/02/2026	Unity Bank T2 acc	Office/Village Clear	Jan 26	Office/Village cleaning	Mr Andrew Savage (C	-684.00		-684.00	449,788.16	06/02/2026
480	05/02/2026	Unity Bank T2 acc	Payroll services	Feb 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	449,755.16	06/02/2026
463	07/02/2026	Unity Bank T2 acc	Staff NI	January mth 10	PAYE & NI	HMRC (HM Revenue	-522.17		-522.17	449,232.99	09/02/2026
501	07/02/2026	Unity Bank T2 acc	Staff NI	Feb mth 11	PAYE & NI	HMRC (HM Revenue	-598.41		-598.41	448,634.58	09/03/2026
463	07/02/2026	Unity Bank T2 acc	PAYE	January mth 10	PAYE & NI	HMRC (HM Revenue	-452.20		-452.20	448,182.38	09/02/2026
501	07/02/2026	Unity Bank T2 acc	PAYE	Feb mth 11	PAYE & NI	HMRC (HM Revenue	-489.40		-489.40	447,692.98	09/03/2026
491	10/02/2026	Unity Bank T2 acc	Office/Village Clear	Moved to next f	NSC fornightly refuse collection	North Somerset Coun				447,692.98	20/03/2026
471	18/02/2026	Unity Bank T2 acc	Telephone/Broadba	18th Feb-17 Ma	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	447,641.38	18/02/2026
499	20/02/2026	Unity Bank T2 acc	Events	Donation for pla	Entertainment	Congresbury Brass	-150.00		-150.00	447,491.38	20/02/2026
48	23/02/2026	HSBC Savings Ac	Bank Interest	To 22 Feb 26	Bank Interest	HSBC	77.89		77.89	447,569.27	23/02/2026
49	24/02/2026	Unity Bank T2 acc	Allotment rents	Rent for 2026 (	Allotment Rent	Various	22.00		22.00	447,591.27	24/02/2026
465	24/02/2026	Unity Bank T2 acc	Photocopier	18.12.25-23.01	Photocopier charges	Vision Office Technical	-67.35	-13.46	-80.81	447,510.46	24/02/2026
507	24/02/2026	Unity Bank T2 acc	Training	Playground ins	Training	GB Sport & Leisure	370.00	74.00	444.00	447,954.46	24/02/2026
511	25/02/2026	Unity Bank T2 acc	Subscriptions	Year End Healt	Year End Healthcheck (Accounts)	Starboard Systems Lir	-79.00	-15.80	-94.80	447,859.66	06/03/2026
449	25/02/2026	Unity Bank T2 acc	Training	B Harland Trair	Training	ALCA	-20.00		-20.00	447,839.66	25/02/2026
478	26/02/2026	Unity Bank T2 acc	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	447,821.35	26/02/2026
52	27/02/2026	Nat West Reserve	Bank Interest	Feb 26	Bank Interest	Nat West Bank	218.32		218.32	448,039.67	27/02/2026
467	27/02/2026	Unity Bank T2 acc	Staff Salaries	feb 26(mth)	Salary	[redacted]					27/02/2026
468	27/02/2026	Unity Bank T2 acc	Staff Salaries	Feb 26 plus Cil	Salary						27/02/2026
469	27/02/2026	Unity Bank T2 acc	Staff Salaries	Feb 26(mth)	Salary						27/02/2026
470	27/02/2026	Unity Bank T2 acc	Staff Salaries	Feb 26(mth)	Salary						27/02/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
513	27/02/2026	Unity Bank T2 acc	Telephone/Broadba		Telephone DD	Virgin Media Business	-45.97	-9.19	-55.16	443,731.65	18/03/2026
492	28/02/2026	Unity Bank T2 acc	Bank Charges	Jan 26	Bank Charges	Unity Trust Bank	-16.50		-16.50	443,715.15	28/02/2026
524	28/02/2026	Unity T1 account (	Bank Charges	Feb 26	Bank Charges	Unity Trust Bank	-6.00		-6.00	443,709.15	28/02/2026
523	01/03/2026	Unity Bank T2 acc	Office rent - out	Mar 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	442,959.15	02/03/2026
520	02/03/2026	Unity Bank T2 acc	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-202.00	-40.40	-242.40	442,716.75	02/03/2026
521	03/03/2026	Unity Bank T2 acc	Office expenses	Tea bags	Expenses	Hannah MacCallum-N	-4.35		-4.35	442,712.40	06/03/2026
518	03/03/2026	Unity Bank T2 acc	Payroll services	March payroll	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	442,679.40	06/03/2026
508	05/03/2026	Unity Bank T2 acc	Staff Pension	Feb 26 (mth 11	Pension	Avon Pension Fund	-1,477.19		-1,477.19	441,202.21	06/03/2026
488	05/03/2026	Unity Bank T2 acc	Training	Cllr Sharkey	Training	ALCA	-35.00		-35.00	441,167.21	06/03/2026
495	05/03/2026	Unity Bank T2 acc	Training	3 x data protec	Training	ALCA	-105.00		-105.00	441,062.21	06/03/2026
496	05/03/2026	Unity Bank T2 acc	Training	Freedom of Info	Training	ALCA	-105.00		-105.00	440,957.21	06/03/2026
497	05/03/2026	Unity Bank T2 acc	Training	NPPF training (	Training	ALCA	-20.00		-20.00	440,937.21	06/03/2026
498	05/03/2026	Unity Bank T2 acc	Office expenses	Hand soap	Expenses	Hannah MacCallum-N	-1.85		-1.85	440,935.36	06/03/2026
500	05/03/2026	Unity Bank T2 acc	Hall Hire	15th Jan - 19th	Hall Hire	Backwell Parish Hall	-148.00		-148.00	440,787.36	06/03/2026
502	05/03/2026	Unity Bank T2 acc	Training	Cllr Hatcher - D	Training	ALCA	-35.00		-35.00	440,752.36	06/03/2026
522	05/03/2026	Unity Bank T2 acc	Office expenses	Milk for office	Expenses	Clare Melton	-4.45		-4.45	440,747.91	06/03/2026
485	05/03/2026	Unity Bank T2 acc	Grass cutting	Jan 26	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	440,725.24	06/03/2026
486	05/03/2026	Unity Bank T2 acc	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	440,426.93	06/03/2026
487	05/03/2026	Unity Bank T2 acc	Grass Cutting	Jan 26	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	440,018.76	06/03/2026
489	05/03/2026	Unity Bank T2 acc	Street Lighting (Ro	01 Feb - 28 Fel	Street lighting	EDF	-318.79	-15.94	-334.73	439,684.03	06/03/2026
512	05/03/2026	Unity Bank T2 acc	Village Planters & \	2nd half 2025/2	Village Planters	Morley Plants and Gar	-1,988.25		-1,988.25	437,695.78	06/03/2026
515	05/03/2026	Unity Bank T2 acc	Emptying of Dog bi	Feb 26	Emptying dog bins	Mr Andrew Savage (C	-260.00		-260.00	437,435.78	06/03/2026
516	05/03/2026	Unity Bank T2 acc	Refuse Collection	Feb26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-220.00		-220.00	437,215.78	06/03/2026
519	05/03/2026	Unity Bank T2 acc	Emptying of Dog bi	Feb 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-120.00		-120.00	437,095.78	06/03/2026
525	05/03/2026	Unity Bank T2 acc	Safety Inspections	Feb 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	437,065.78	06/03/2026
525	05/03/2026	Unity Bank T2 acc	Safety Inspections	Feb 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	437,035.78	06/03/2026
514	05/03/2026	Unity Bank T2 acc	Office/Village Clear	Feb 26	Office/Village cleaning	Mr Andrew Savage (C	-704.00		-704.00	436,331.78	06/03/2026
51	10/03/2026	Unity Bank T2 acc	Refund	Overpayment f	Refund for overpaid training course	ALCA		20.00	20.00	436,351.78	10/03/2026
509	10/03/2026	Unity Bank T2 acc	Utilities	7 Jan to 24 Feb	Gas DD	British Gas	-211.45	-10.57	-222.02	436,129.76	10/03/2026
50	11/03/2026	Unity Bank T2 acc	Allotment rents	Plot 40D Rodri	Allotment Rent	Various	11.00		11.00	436,140.76	11/03/2026
53	17/03/2026	Unity Bank T2 acc	Allotment rents	Plot 46CD Patt	Allotment Rent	Various	22.00		22.00	436,162.76	17/03/2026
54	23/03/2026	HSBC Savings Ac	Bank Interest	Mar 26	Bank Interest	HSBC	67.63		67.63	436,230.39	23/03/2026
					CLOSING BALANCE - 25/03/2026					**436,230.39**	
							100,158.62	**-5,807.58**	**94,351.04**		

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	341,879.35	
Cash in Hand		
Staff Salaries		41,902.29
Staff Pension		12,682.67
Staff NI		5,068.69
Postage		120.82
Telephone/Broadband		521.44
Travelling		
Photocopier		1,937.27
Stationery		285.66
Website		552.37
Insurance		1,046.90
Audit Fees		1,765.00
Subscriptions		2,230.58
Training		1,723.00
Chairmans Allowance		2,560.00
Office Equipment		2,068.12
Office Equipment Maintenance		2,098.00
Office rent - out		9,000.00
Non domestic rates		
Advertising		58.04
Grants		46,901.00
Office expenses		600.36
Freedom of Information		
Hall Hire		1,145.00
Utilities		1,565.30
Prof. Fees Neighbourhood Plan/NSC Loc		15,202.30
Recruitment		
Crime & Disorder		
Councillors Expenses		632.55
Election Costs		
History of Backwell		
Equipment		
Equipment Maintenance/Repair		248.95
Grass Cutting		4,061.86
Hedge/Shrub cutting		
Safety Inspections		395.00
Refuse Collection		2,510.00
General Maintenance		
Sundries		
Bank Interest		

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Water Rates		467.00
Spar Green - Floral		37.02
Spar Green Maintenance		
Grass cutting		3,856.18
Hedge cutting	1,000.00	1,180.00
Uncombe Close		
Village Planters & War Memorial		3,976.50
Farleigh Green maintenance		
Street Lighting (Rodney Rd)		1,921.89
Refuse bins		
Emptying of Dog bins/litter bins		4,820.00
Community Floral Enhancement		
Festive Lighting		9,848.13
Rights of Way		
Sundries		
Notice Boards		1,316.00
Grit Bins		
New equipment		
Equipment Maintenance/Repairs		146.19
Fence repairs		
Safety Inspections		395.00
Refuse collection		
General Maintenance		1,735.00
Bank Interest	3,905.64	
Office Rent - in		
VO Grant	685.14	
Allotment rents	2,137.00	
General Maintenance		74.27
PAYE		3,545.07
Precept NSC	171,500.00	
Neighbourhood Plan		
NSC Cuts Contingency		
Community Resilience		
War memorial maintenance		
BPFC Contractor		
VAT Refund		
Planning	8,000.00	9,872.02
Over 60s Party		
School crossing patrol		
Defibrillator		112.80
Platinum Jubilee		
CIL	133,317.18	
Bank Charges		186.50

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS		PAYMENTS	
Sundry receipts				
History of N & B Railway				
Office/Village Cleaning			8,768.79	
Cookery Course				
Coronation 2023				
Climate Emergency				
Backwell Village Show			208.00	
Maintenance of Parish Hall Clock				
Nailsea & District Community Transport			4,200.00	
Legal Advice				
Maintainence of Parish Hall equipment				
Office Maintainence (inc repairs to the bu			1,200.50	
Literature				
Delivery charge				
Bank Charge			36.00	
Refund			-5.00	
Events			1,977.02	
Verge Maintanance (B'Farleigh to Stanco				
Local Green Space (FFE)			1,495.00	
Safety markings			625.00	
Phonebox paint			41.66	
Payroll services			325.76	
Jubilee stone engraving			3,430.00	
VAT	7,668.91		13,492.30	
		328,213.87		**238,167.77**
Closing Balances:				
Balances in Bank Account				431,925.45
Cash in Hand				
TOTAL		**670,093.22**		**670,093.22**