

Our Ref: 13
Date: 29/01/2024

Sarah Ould
backwellparishhall.booking@gmail.com

Dear Sarah,

Backwell: Parish Hall – Clock Work

On our recent visit to site, our engineer Paul reported that the solution to synchronising the dials is quite complicated. Both dials (internal & external) will need to be accessed from scaffold – provided by you at no additional cost to Smith of Derby the Clockmakers.

Proposals

The proposed work will be completed over one full day; as mentioned above, we will require two sections of scaffold to be present which is to be provided by you at no cost to Smith of Derby.

Once in place, our engineer will attend site, access and remove the dials and con rods – these will be thoroughly cleaned and lubricated to ensure they provide friction free movement. The dials will then be synched, commissioned and site left in good working order.

Quotation

Item	Price	Notes
Attend site, remove dialworks and thoroughly service and synch dials. Rebuild, commission and leave site in good working order.	£1,197	Prices are net + VAT. Please note that in the event of any further unexpected work being identified, this will form a separate quotation and the work will not be undertaken without approval. Please see 'Important Notes' below, which should be read in conjunction with this proposal.

Payment Terms

Our payment terms will be 30 days net from date of invoice

Important Notes

We will require the hall to be free all day to allow the work to be completed without issue.



Important Points to Note:

- 🕒 Our standard Terms & Conditions apply, a copy of which is attached.
- 🕒 All quotations are valid for 30 days.
- 🕒 All quotations are excluding VAT.
- 🕒 Once a customer PO has been accepted by Smith of Derby, or letter to proceed, or the like, and has been confirmed by ourselves:
 - If work does NOT commence within 6 months 'due to the customer not being able to proceed', Smith of Derby reserve the right to re-price.
 - If the customer does not accept the re-price, the customer can terminate the contract (see clause 14.2.8 in Smith of Derby Terms & Conditions of Supply).
- 🕒 Smith of Derby can charge for storage if we have property in our care and the job is delayed by the customer.
- 🕒 In the event scaffold or hoist access is required, unless otherwise indicated this is not included in our proposal and quotation and should be arranged by others at no cost to Smith of Derby. Alternatively we would be pleased to obtain costs and advise accordingly.
- 🕒 In the event of an agreed installation date subsequently being delayed by the contractor/customer, at no fault of Smith of Derby, Smith of Derby reserve the right to claim payment for work completed or any costs already incurred at this point.
- 🕒 Our price includes for installation and commissioning in one visit. Where the site is not ready for single visit installations due to events outside of our control (i.e. power supply not installed and working or access equipment not available), such visits will be charged accordingly.

I hope the above proposals and quotation meets with your approval; if I can be of any further assistance please do not hesitate to contact me. I look forward to receiving your further instructions.

Yours sincerely



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Technical Sales

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