

CLERK'S REPORT

25TH MAY 2023

ANNUAL MEETING OF THE PARISH COUNCIL

AGENDA ITEMS

Agenda Item 12 – To consider co-option of new members

Following the elections when 11 Councillors were elected unopposed, 4 vacancies remain, and these may be filled by co-option. These vacancies do not need to be advertised as there cannot be a by-election for these seats. I have been advised the co-option process should not be any more onerous for the candidate than getting themselves elected. However, I have advertised as people may be unaware of the vacancies.

Agenda Items 13 and 14 – Schedule of Committees, Working Parties and Parish Council Representatives to Outside Organisations

Following the meeting I will prepare a completed copy for all Councillors and will email you all a copy.

Agenda Item 19 – Cheque Signatories

For members information, the following Councillors are listed as signatories on the bank mandate forms: M Bowerman, S Ould, H Power and R Taylor.

NON AGENDA ITEMS

Declaration of Acceptance of Office

All Councillors will need to sign their Acceptance of Office preferably before, or prior to the Annual Council meeting commencing, on the 25th May. If you haven't yet signed, please arrange to be at the Parish Hall approximately 15 minutes prior to the meeting commencing. Councillors cannot take part in a meeting of the Council until the form has been signed and witnessed. I will send all Councillors a copy of the form. I can witness the forms.

Registration of Members Interests form

All Councillors need to complete this form within 28 days of being elected, and I will email you all a copy. They must be completed electronically and returned to me, and I will make arrangements to have them published on the Parish Council website. North Somerset Council has a link to the BPC site at the following link:

<https://www.backwell-pc.gov.uk/declarations-of-members-interests/>

Return of Election Expenses

All Councillors are required to complete a Candidate Spending Return and the forms are available on the Electoral Commission website at the following link:

<https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/local-elections-england>

All forms are to be returned by the 2.6.23. A nil submission is required where applicable. I have been advised that the return of the form is mandatory, and the failure to do so is an illegal practice.

J Stone
19.5.23