

**BACKWELL PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON THURSDAY 7<sup>th</sup> MARCH 2024  
IN BACKWELL PARISH HALL**

**PRESENT:** Cllr Karen Barclay (Chair)  
Cllrs Barbara Harland, Mo Bowerman, David Lloyd,  
Hilary Power, Paul Ramos and Bob Taylor.

**IN ATTENDANCE:** Locum Clerk Keith Donoghue  
Two members of the public

**1. Apologies**

**001** Councillors Charles Hatcher, Marie Horton, Robert Martin and Sarah Ould  
District Councillor Petty was also unable to attend.

**2. Co-option of new members onto Backwell Parish Council**

**002** There were no candidates.

**3. Declarations of Interest**

**003** No declarations were made.

**4. Minutes of the previous meeting**

**004** It was unanimously **resolved** that the minutes of the meeting of the full council held  
on 1<sup>st</sup> February 2024 be signed by the Chair as a true record.

**5. Public participation**

**005** There were no members of the public present who wished to speak

**6. District Councillor Petty**

**006** Cllr Petty was thanked for her comprehensive report which was noted.

**7. Communications from the Chair**

**007** There were none

**8. Questions from Councillors**

**008** No questions were raised.

**9. Planning Committee Minutes**

**009** The minutes of the Committee held on 15<sup>th</sup> February 2024 were accepted as a true  
record.

**10. Clerk's Report**

**010** In the absence of the Clerk, there was no report.

**11. Planning Matters**

**011 a) Farleigh Fields**

Cllr Lloyd had met with Roger Wilmot of NSC and raised issues around flooding,  
Field.

**012 b) Rodney Road**

Outline planning approval had been given but there remained questions around  
access and pedestrian safety. Also, extra land had been included on the site plan.

Signed..... Chairman  
7<sup>th</sup> MARCH 2024 MINUTES

- 013 c) **Gleasons**  
There was nothing to report save that the Highway Engineer had asked for a six month deferral.
- 014 d) **Report from Lucy White**  
Members noted the report and the concern of the Lighthouse Partnership on school places of 750 additional dwellings.
- 015 e) **Grove Farm**  
Members felt sure that the 1299 responses that NSC had received must give them pause for thought and gratitude was expressed to those who have mobilised and garnered this response. It was agreed that all organisations should continue to work together to keep the momentum.
- 016 f) **Draft Local Plan**  
It was noted that most of the responses received by NSC had come from Backwell and a meeting was planned to discuss issues of planning, transport and strategic development. No decision would be made before April but a flavour of the thoughts may be available before then. It would be important to start work on the Neighbourhood Plan as soon as the Local Plan emerged.
- 017 g) **To consider the following planning applications:**  
v) **Application number 24/P/0032/FUH 37 Farleigh Road** – It was agreed to discuss this item first  
The application had been considered twice before and there were no fundamental changes and the recommendation for **approval** was unanimously **resolved**.
- 018 i) **Application number 24/P/0221/FUH 10 Church Lane**  
The recommendation was for **approval** which was unanimously **resolved**
- 019 ii) **Application number 24/P/0229/TPO 44 Hilldale Road**  
It was unanimously **resolved** that this decision be left with the tree preservation officer
- 020 iii) **Application number 24/P/0234/TPO 45 Backwell United Afc**  
It was unanimously **resolved** that this decision be left with the tree preservation officer
- 021 iv) **Application number 24/P/0164/FUL 34 Open Acres, Backwell Hill**  
This application was for a modernisation and improvement on what was already there and the recommendation for **approval** was **resolved** unanimously.
- 022 vi) **Application number 24/P/0302/FUH 35 Westfield Drive**  
There had been one objection to this application which included a window overlooking a neighbour. Although sympathetic members could not consider this ground for refusal of the application and it was **resolved** that it be **approved**. It was hoped that NSC would be encouraged to ask the architect to take into account 45 degree rules.
12. **Bristol Airport**
- 023 Cllr Taylor presented his report which was **noted** and he was thanked for maintaining a constructive dialogue.
13. **Terms of Reference from Parish Council Working Parties**
- 024 a) **Farleigh Fields**  
The draft proposed was unanimously **approved**
- 025 b) **Finance Working Party**  
The draft proposed was unanimously **approved**
- 026 c) **Force for Good, Making a difference Working Party**  
Consideration would be deferred to the next meeting
- 027 d) **Office Working Party**  
The draft proposed was unanimously **approved**

Signed..... Chairman  
7<sup>th</sup> MARCH 2024 MINUTES

- 028 e) Rights of Way and Highways Working Party**  
Consideration would be deferred to the next meeting.
- 14. Update from the Footpath Working Party**  
**029** There was no report
- 15. Update from Enhancement Working Party**  
**030** There was no report
- 16. Review of Policies and Procedures**  
**031** a) The updated Complaints Policy was unanimously **approved**  
**032** b) The statement as to the General Power of Competence was **noted**  
**033** c) The Grant awarding Policy was **approved**  
**034** d) The Health and Safety Policy was **approved**
- 17. Ditch Clearance at Backwell Allotments**  
**035** After a brief discussion it was unanimously **resolved** that the quotation from Landscape Services in the sum of **£600.00 plus VAT** be accepted
- 18. Speed limits at Backwell Bow and Backwell Common**  
**036** It was observed that this had been objected to at the previous meeting and the letters sent were **noted**.
- 19. Parking restrictions in Moor Lane**  
**037** This proposal to make permanent what was already in place was unanimously **approved**.
- 20. Parking restrictions in Oatfield, Downside**  
**038** This restriction had been requested for many years and was unanimously **approved**
- 21. Changing the grassed area by Backwell War Memorial**  
**039** It was explained that this area was difficult to access and the work had been advertised without response. It was therefore unanimously **resolved** to accept the quotation from Morley Plants and Gardens to replace the grassed area with slate chippings at a cost of **£325.00**. It was further **resolved** to accept the quotation from Morley Plants & Gardens for the annual maintenance of both the war memorial garden and the floral displays in the village at a cost of **£3,375.00**.
- 22. Nailsea and District Community Transport Service Level Agreement**  
**040** It was **agreed** to discuss this item under Agenda item 40.
- 23. Update from Office Working Party**  
**041** It was **agreed** to discuss this item under Agenda item 41.
- 24. Replacement of Apple Tree off Farleigh Road**  
**042** The quotation of **£148.00 plus VAT** from Landscape Services was unanimously **approved**.
- 25. Removal of section of hedge in Garston Close**  
**043** It was noted that the work had been carried out and the quotation from Landscape Services of **£100.00 plus VAT** was unanimously **approved**.

Signed..... Chairman  
7<sup>th</sup> MARCH 2024 MINUTES

- 26. Replacement of topsoil in play areas**  
**044** It was noted that this work was obligatory and the quotation from Landscape Services of **£220.00 plus VAT** was unanimously **approved**
- 27. Appointment of member to Planning Committee**  
**045** Cllr Charles Hatcher had expressed an interest and his appointment was unanimously **approved**
- 28. Appointment of member to Rights of Way and Highways Working Group**  
**046** Cllr Charles Hatcher had expressed an interest and his appointment was unanimously **approved**
- 29. Application from Brockley Church for toilet facility grant**  
**047** After some discussion Cllr Taylor agreed to indicate the support of the Council in any consideration of an application for a grant by the church authorities to the Stancombe Quarry.
- 30. E mail addresses for Parish Councillors**  
**048** It was observed that this had previously been discussed and agreed and the quotation from PC Dial was unanimously accepted and **approved** with provision for the maximum number of parish councillors
- 31. Repairs to Parish Clock**  
**049** The work had already been carried out and the expenditure of **£175.00 plus VAT** was **approved**
- 32. Street weed control**  
**050** This was work no longer undertaken by NSC and the quotation of **£649.00 plus VAT** was **approved**
- 33. Replacement notice board for Moor Lane Play Area**  
**051** The quotation from Earth Anchors for **£1316.00 plus VAT** was **accepted**
- 34. Jubilee stone wording**  
**052** The proposed wording was **approved** with one abstention
- 35. West Town Road phone box**  
**053** After some discussion it was **agreed** that repainting and general refurbishment of the phone box would be undertaken to encourage its future use by any local organisation
- 36. Purchase of litter bin for Moor Lane**  
**054** This purchase at a cost of **£160.37 plus VAT** was **approved**
- 37. Lids for waste bins**  
**055** It was **agreed** to purchase replacement lids subject to the receipt of manufacturing quotations
- 38. Extension of grounds maintenance contract**  
**056** The quotation provided representing only a small increase from the previous year it was **resolved** to accept Landscape Services proposal for **£7078.91 plus VAT**

Signed..... Chairman  
7<sup>th</sup> MARCH 2024 MINUTES

**39. Accounts**

**057** All accounts and reports having previously been scrutinised it was **resolved** that they be approved and noted as appropriate.

**40. Resolution to exclude the press and public**

In view of the confidential items to be discussed it was unanimously **resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended the press and public should be excluded.

**058 Nailsea and District Community Transport Service Level Agreement**

The agreement reached was **approved** and thanks were given for the work involved in bringing this to completion.

**41. Staff matters**

**059** There being no press or public present, members discussed the confidential matters.

There being no further business the meeting closed at 21:00

Signed..... Chairman  
7<sup>th</sup> MARCH 2024 MINUTES