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Summons for 2026 Parish Council Meeting Backwell Parish Council (Quorum 5)

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

To Councillors,

You are summoned to attend the next Parish Council Meeting which will take place on **Thursday 5th November 2026 at 19:30 hours at BACKWELL PARISH HALL** to consider the business set out on the attached Agenda. In the event of you being unable to attend, will you kindly advise me at the earliest opportunity.

Members are reminded that they are required to provide a Declaration of Interests prior to the appropriate Agenda item and should state the nature of the interest. The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.



Clare Melton
Clerk to the Council

Distribution list:
Cllr M Bowerman
Cllr J Gordon
Cllr B Harland
Cllr P Harris
Cllr C Hatcher
Cllr J Hollis
Cllr P Horner
Cllr R Martin
Cllr S Ould
Cllr H Power
Cllr M Rogers
Cllr R Taylor
Cllr A Young

Notice of Full Council Meeting and Agenda
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

Date: Thursday 5th November 2026
Time: 7:30pm
Venue: Backwell Parish Hall
Public Participation: Members of the public may speak during Item 2 on Agenda items only.

1. Administration

1.1. To receive apologies for absence
1.2. To receive declarations of interest and consider written applications for dispensations
1.3. To approve the Minutes of the meeting held on 1st October 2026

2. Public Participation

2.1. To receive public questions and statements (10 minutes maximum)

3. Reports

3.1. To receive a report from the District Councillor
3.2. To receive communications from the Chairman
3.3. To answer questions from Councillors
3.4. To receive and note the Minutes of the Planning and Placemaking Committee meeting held on 15.10.26
    a) To receive the recommendation of the Planning and Placemaking Committee and to formally approve and ratify expenditure of up to £4,300 plus VAT for Local Plan Examination representation (Planning Committee Minute numbers 139 – 141 and 143):
        i) Barrister (Hashi Mohamed): 50% contribution of £1,500.00 plus VAT, plus 50% contribution towards hotel expenses (cost TBC)
        ii) Planning Consultant (Lucy White): 50% contribution up to £2,300 plus VAT
3.5. To receive an update from the Clerk
3.6. To receive an update from the Rights of Ways and Highways Working Party
3.7. To receive an update from the Enhancement Working Party
3.8. To receive an update from the Finance Working Party
    i) To consider and approve early payment of the grant application from Backwell Junior School PTA for funding for football kit, using CIL money
    ii) To consider accepting a late grant application from Yatton Youth and Community worker for a lunch time programme to support pupils at Backwell School
3.9. To receive an update on Downside

4. Planning

4.1. To receive an update on major planning sites within the parish, including:
    a) Sites with planning outline permission granted (e.g. Grove Farm)

b) Sites with full consent at Reserved Matters stage or subject to Discharge of Conditions of Active (e.g. Farleigh Fields East and West, Land West of Rodney Road)
    i) To note the Farleigh Fields East, Expert Opinion Hydrology document,
    ii) To note the Farleigh Fields West, Dark Lane, Expert Opinion Hydrology Document
    iii) To note Backwell Parish Council's response to the latest submission pack for Farleigh Fields West, Dark Lane
c) Sites at pre-application stage or subject to emerging proposals (e.g. Land East of Backwell, Land North of Farleigh Road, South Nailsea)
    i) To note the joint response from Backwell Parish Council and Nailsea Town Council to application 23/P/1145/OUT, Land South Of Nailsea, West Of Station Road, Nailsea

4.2. To receive an update on the Local Green Space
4.3. To receive an update on the Local Plan
4.4. To receive an update on the Neighbourhood Plan
a) To receive an update on for planning ahead for young people
b) To receive an update on the safe route to school project
4.5. To receive an update on Bristol Airport
a) To consider and determine the Council's response to the resubmission documents regarding Bristol Airport's 15mppa application
4.6. To receive and consider the monthly report from Lucy White Planning Ltd
4.7. To consider and determine the Council's response to planning applications received prior to the meeting, as set out in the Planning document circulated separately to members
4.8. To consider and determine Backwell Parish Council's response to the North Somerset Highway Maintenance Programme 2027/28 questionnaire
4.9. To receive and consider the fee proposal of up to £1,950.00 plus VAT from Lucy White Planning Ltd to review the planning application for Coles Quarry and prepare representations.
4.10. To consider and determine Backwell Parish Council's response to the North Somerset Highway Department's review of Brockley Crossroads

5. Transport and Infrastructure
5.1. To receive an update on the Bus Services Improvement Plan
5.2. To receive an update on Vehicle Activated Signs

6. Environment and Community
6.1. To receive an update on tree planting locations
6.2. To receive an update on the digital noticeboard
6.3. To receive an update on the ditch clearance at Backwell Allotments
a) To consider and and approve the quotation for ditch clearance, including soil disposal, at a cost of £1,320.00 plus VAT
6.4. To receive an update on the invitation from North Somerset Council's Senior Anti-Social Behaviour Officer

7. Governance and Policy
7.1. To review the Policies and Procedures Schedule:
a) To consider and approve updated Employee Disciplinary Policy

b) To consider and approve updated Employee Grievance Policy
c) To consider and approve updated Lone Working Policy
d) To consider and approve updated Sickness Absence Policy
e) To consider and approve updated Maternity Leave and Pay Policy
f) To consider and approve updated Paternity Leave and Pay Policy
g) To consider and approve updated Carer's Leave Policy

7.2. To consider and approve the schedule of meeting dates from April 2027 to March 2028

7.3. To consider and determine whether to establish a Finance Committee

8. Contracts and maintenance

8.1. To consider and approve a 3-month trial proposal from Cobalt Accountants for additional RFO and financial support services at £300.00 plus VAT per month (bringing the total monthly fee to £333.00 plus VAT alongside existing payroll services), as an extension to the existing contract under Financial Regulation 5.12(iv)

8.2. To receive an update on decorating the old metal barriers that surround the Christmas tree

8.3. To consider and approve a quotation of £1763.70 to rub down and repaint the two swings and the two access gates at Moor Lane Play Area and also to replace all the swing chains on both swings.

9. Finance

9.1. To receive and consider Receipts and Payments schedule for November 2026 (Checked by a member of the Finance Working Party prior to the meeting)

9.2. To authorise expenditure for the month of November 2026

9.3. To receive and note the financial reports including Bank Reconciliation, Statement of Accounts, Cashbook, Budgeting report, Committed Spend report and Net Position report

9.4. To note the following, authorised under the Clerk's delegated authority:
a) Backwell Parish Council branded feather flag purchased from Sailflags at a cost of £150.40 plus VAT
b) Community litter picking aids purchased from The Brush & Broom at a cost of £123.75 plus VAT
c) Bramble clearance and spray behind the Parish Office at a cost of £220.00, CPS providing the service
d) Hydrology survey data from Pinpoint Mapping Limited at a cost of £325.00 plus VAT as considered by the Planning & Placemaking Committee on 15.10.26 and paid urgently to meet examination deadlines (Minute 139, 142 and 143)
e) Adding a name to the Honours board, services provided by Gould Group, at a cost of £65.00 plus VAT

9.5. To discuss CIL (Community Infrastructure Levy) funds and consider any actions

10. Confidential

To resolve, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the Public and Press from the meeting due to the confidential nature of the business to be transacted

10.1. To receive an update on the Local Green Space, determine any next steps and agree any necessary authorisations

10.2. To receive an update on *Backwell as a Strategic Site*

10.3. To consider and determine a proposal to increase the Clerk's contracted working hours, following successful completion of CiLCA

10.4. To note the successful completion of the agreed office development project by the Clerk and formally approve the awarding of a five spinal column point pay increase, backdated to 1st June 2026, in accordance with the resolution of 2nd July 2026 (Minute 370)

10.5. To consider and determine*:*

a) Whether to waive Financial Regulation 5.1 (requirement for competitive quotations) in accordance with Financial Regulation 5.3, recognising Local Council Consultancy as a specialist sole supplier for local council operational reviews

b) Whether to instruct Local Council Consultancy to carry out an independent operational review of Backwell Parish Council's internal structures, operational needs, and financial planning, subject to receipt of a fee proposal not exceeding £3,000 plus VAT

11. Meeting Dates

To note the date of the next meeting as Thursday 3rd December 2026 to be held in Backwell Parish Hall at 7:30pm

Dated this 30th day of October 2026

Clare Melton

C Melton, Clerk to the Council,

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653. Email: clerk@backwell-pc.gov.uk

Planning Applications Report – Backwell Parish Council Full Council Meeting 1st October 2026

Agenda item 4.7

a) 26/P/1857/FUL – Land East Of 2 Fairfield Close, Backwell, BS48 3PS (Target date 5 November 2026)

Proposed erection of 1no. detached dwelling and detached double garage, alongside alterations to landscaping and hard standing.

Resolved: Unanimously Backwell Parish Council (BPC) objects to this application on the following grounds:

Strategic & Policy Framework Context

This objection is grounded in the statutory Development Plan, comprising the North Somerset Core Strategy (2017), the North Somerset Sites and Policies Plan (Parts 1 & 2), the Backwell Neighbourhood Plan, and the national policy framework set out in the National Planning Policy Framework (NPPF).

Under Section 38(6) of the Planning and Compulsory Purchase Act 2004, determination must be made in accordance with the Development Plan unless material considerations dictate otherwise. The material considerations in this case overwhelmingly reinforce refusal.

Response Statement & Rationale

Backwell Parish Council OBJECTS to planning application 26/P/1857/FUL.

1. **Conservation Area Setting, Spatial Character, and Residential Amenity**
   - **Setting of the Adjacent Conservation Area: The application site directly affects the setting of the adjacent Conservation Area. The proposed overdevelopment and loss of open space harm the established historic setting and spatial transition between the built form and the Conservation Area**
     - **NPPF Alignment: NPPF Chapter 16 (Conserving and enhancing the historic environment) requires local planning authorities to give great weight to the conservation of designated heritage assets and their settings**
     - **Local Policy: Contrary to North Somerset Core Strategy Policy CS5 (Landscape and the historic environment) and Sites and Policies Plan Policy DM4 (Conservation Areas), which mandate that development preserve or enhance the character, appearance, and setting of heritage assets**
   - **Preservation of Quiet Residential Character: Fairfield Close and the surrounding area represent a quiet, low-density residential context. The neighbouring Village Club provides a peaceful, non-raucous environment, and the current quiet residential amenity must be protected.**
   - **Local Policy: The introduction of an overdeveloped dwelling with tight plot boundaries directly degrades neighbour amenity and introduces visual**

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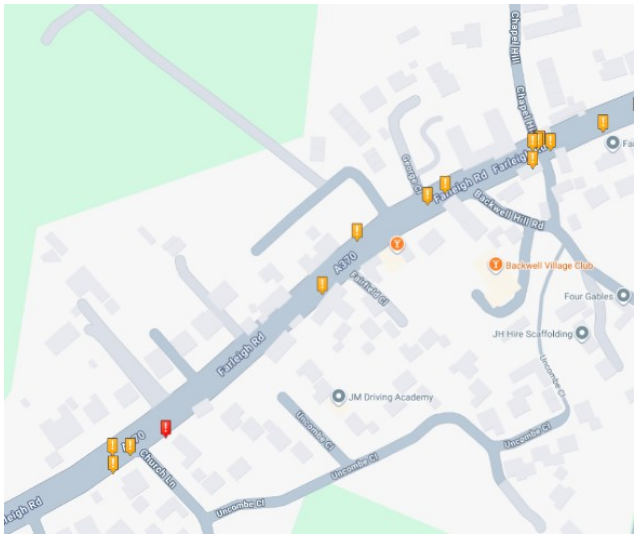
intrusion, contrary to Sites and Policies Plan Policy DM32 (High Quality Design).

2. Cumulative Impact & Local Housing Context

- **Volume of Consented Housing Growth: Backwell has seen almost 800 houses consented in recent years, representing approximately 40% population growth**
- **Emerging Local Plan Allocation: An additional 889 houses are allocated for Backwell in the Emerging Local Plan**
- **Unsustainable Infill Growth: Backwell lacks the infrastructure, healthcare, and educational service investment required to absorb additional uncoordinated speculative infill development**
    - **NPPF Alignment: NPPF Chapter 2 (Achieving sustainable development) mandates that housing development must be aligned with adequate infrastructure provision**
    - **Local Policy: Contrary to Core Strategy Policy CS14 (Habitable communities) and Policy CS33 (Infill development and small sites), as the cumulative impact renders further uncoordinated windfall development structurally and socially unsustainable**
- **Backwell Neighbourhood Plan 2014-2026 Alignment: While the Backwell Neighbourhood Plan historically supported appropriate infill, this policy context pre-dates current high levels of rapid strategic expansion and cannot justify inappropriate windfall proposals that breach character constraints. The Neighbourhood Plan is currently under review.**

3. Highway Safety, Access, and Transport Infrastructure

- **Defective & Out-of-Date Highway Safety Data: The Planning Statement provided by *Stokes Morgan* relies on out-of-date accident statistics. Recent serious incidents in the vicinity include a vehicle rollover requiring two hospitalisations near Fairfield Close on the A370 (14.9.26)**
  Crash map



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- **Inaccurate Public Transport Provision: The application claims the site is well-served by public transport; however, the X8 bus service was cancelled on 6th April 2025**
- **Substandard Visibility Splays & Vehicle Movements: Proposed parking provision for up to 6 vehicles creates additional vehicle movements onto an existing visibility splay on the A370 which fails to meet required highways safety standards**
- **Complex Ingress/Egress & Junction Dangers: Access from this side of the main road is increasingly complex. The 30mph speed limit was introduced specifically to alleviate highway dangers associated with the new Farleigh Fields estate as well as address speeding through the village; however, despite the reduced mandatory maximum speed reduction and the installation of a west bound speed indicator device vehicles only about 30% of vehicles are expected to comply. Right-hand turns on and off this heavily congested stretch of the A370 remain inherently hazardous**
    - **NPPF Alignment: NPPF Chapter 9 (Promoting sustainable transport) dictates that development should be refused on highways grounds if there would be an unacceptable impact on highway safety**
    - **Local Policy: Contrary to Sites and Policies Plan Policy DM24 (Safety, traffic and provision of infrastructure) and Policy DM28 (Parking standards)**
- **Unsafe Parking & Reversing Operations: Access leads onto a large parking area, but the entrance bottleneck creates significant risk that vehicles will execute unsafe reversing manoeuvres into Fairfield Close**
- **Unsuitability for Denser Residential Uses (HMOs): The constrained, narrow access renders the location completely unsuitable for higher-density residential use or potential conversion to a House in Multiple Occupation (HMO)**
- **Refuse Vehicle Access: Existing bin collection access rights for neighbouring properties must be preserved without physical obstruction or interference.**

4. **Overdevelopment, Design, and Plot Siting**
    - **Unacceptable Plot Ratio: Hardstanding, driveway, and an oversized double garage occupy over 50% of the site is disproportionate, leaving insufficient space for private amenity gardens or meaningful soft landscaping. This is out of keeping with the spatial grain of the surrounding neighbourhood**
        - **NPPF Alignment: NPPF Chapter 12 (Achieving well-designed places) stresses that development must be sympathetic to local character, building orientation, and surrounding plot ratios**
        - **Local Policy: Contrary to Sites and Policies Plan Policy DM32 (High Quality Design) and Core Strategy Policy CS12 (Achieving high quality design and place making)**
    - **Excessive Scale & Squeezed Footprint: The proposed 4-bedroom house and garage appear squeezed into the plot, causing overshadowing and visual dominance relative to neighbouring properties. A scaled-down 3-bedroom**

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dwelling with a small study and a single garage plus store would represent a more appropriate development intensity

- **Outdoor WC / Risk of Unapproved Conversion: The detached outdoor WC is uncharacteristic of the area and presents a risk of future conversion into an unapproved ancillary living unit. This should be removed from the plan.**

5. **Hydrology, Surface Water & Flood Risk**
   - **Out-of-Date SFRA / EA Flood Mapping: The Strategic Flood Risk Assessment (SFRA 1) relies on outdated Environment Agency flood maps, a concern recognized by both the Lead Local Flood Authority (LLFA) and Hydrologists**
   - **Missing SuDS Detail: While Sustainable Drainage Systems (SuDS) are referenced in principle, full technical details regarding site-specific locality, capacity, and design are absent**
     - **NPPF Alignment: NPPF Chapter 14 (Meeting the challenge of climate change, flooding and coastal change)**
     - **Local Policy: Contrary to Core Strategy Policy CS3 (Flooding and water resources) and Sites and Policies Plan Policy DM1 (Flooding and drainage)**
     - **Backwell has significant surface water issues. A new home on the hill potentially creates more surface water run off onto the A370, it is therefore vital that suitable soakaway systems and SuDs are provided to inform this application.**

6. **Sustainability & Climate Adaptation**
   - **Insufficient Photovoltaic Solar Provision: While PV elements are included, the design fails to utilize remaining available roof slopes or the garage roof space to maximize clean energy generation.**
   - **Missing Renewable Adaptation Infrastructure: To align with climate emergency declarations, the development should incorporate air/electric heat pumps powered by solar energy with adequate battery storage, a minimum 10kWh battery storage system to future-proof energy supply should be installed as part of this application.**
     - **Local Policy: Contrary to Core Strategy Policy CS1 (Addressing climate change and carbon reduction) and Policy CS2 (Delivering sustainable design and construction).**

7. **Trees, Ecology, and Environmental Protection**
   - **Inaccurate Tree Impact Assessments: Section 6.4 of the submission incorrectly claims there will be no impact on off-site trees. Root Protection Areas (RPAs) and canopy protection for adjacent off-site trees (shown on Block Plan Rev B) should be protected during on site build out. A tree protection plan is needed**
   - **Fallow Land Habitat Loss: The site has lay fallow for an extended period, creating established habitats that require immediate ecological assessment prior to any site clearance**

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- **NPPF Alignment: NPPF Chapter 15 (Conserving and enhancing the natural environment) requiring biodiversity protection and net gain**
- **Local Policy: Contrary to Core Strategy Policy CS4 (Nature Conservation), Sites and Policies Plan Policy DM8 (Nature Conservation), and Policy DM9 (Trees and Woodlands).**

Suggested Planning Conditions (If Officer is Minded to Approve)
If North Somerset Council is minded to grant planning permission, Backwell Parish Council requests that the following conditions be attached:

1. **Conservation Area & External Materials Control (Core Strategy CS5 / Policy DM4): Samples of all external facing materials, scale parameters, and boundary treatments must be submitted and approved to safeguard the setting of the adjacent Conservation Area**
2. **Construction Traffic Management Plan (CTMP) (Policy DM24): As this is a constrained site, prior to commencement, a simple CTMP shall be submitted requiring all construction and delivery vehicles to park within the site boundaries, with delivery schedules strictly avoiding peak traffic hours on the A370**
3. **On-Site Surface Water Disposal & Soakaway Design (Core Strategy CS3 / Policy DM1): Hydraulic calculations to inform a simple on-site soakaway and surface water drainage system must be approved prior to construction**
4. **Tree & Root Protection Measures (Policy DM9): Submission of an Arboricultural Method Statement specifying root and canopy protection zones for all on-site and adjacent off-site trees during construction, overriding Section 6.4 of the Planning Statement**
5. **Ecological Mitigation & Pre-Commencement Surveys (Core Strategy CS4 / Policy DM8): Immediate pre-commencement surveys for nesting birds, reptiles, and bats must be carried out by a qualified ecologist before any ground clearing or development occurs**
6. **Restriction on Outbuilding/Outdoor WC Usage (Policy DM32): A condition stipulating that the outdoor WC/outbuilding shall be used solely for ancillary purposes and shall not be altered, expanded, or converted into habitable accommodation**
7. **Removal of Permitted Development Rights (HMO Conversion) (Policy DM32): In light of Backwell's proximity to the Airport and Bristol, the removal of Permitted Development rights (Class C3 to C4) to prevent conversion of the property into a House in Multiple Occupation (HMO) is required**
8. **Maintenance of Access for Refuse Collection (Policy DM24): Provision and retention of access routes and turnaround areas to ensure neighbour refuse collection rights are maintained without obstruction**
9. **Enhanced Renewable Energy Requirements (Core Strategy CS1 & CS2): Scheme details for expanded PV arrays across remaining roof slopes/garage, an electric or air source heat pump, and a minimum 10kWh battery storage system to be submitted and installed prior to occupation.**

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b) 26/P/1480/FUH - 4 Russetts Cottages Backwell Common Backwell BS48 3AD
Proposed erection of a part-two storey, part-first floor rear extension. (Amended plans)
BPC note that planning permission for application 26/P/1480/FUH (4 Russetts Cottages, Backwell Common) has already been approved by NSC, requiring no further comment.

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Minutes of the Full Council Meeting held on 1st October 2026 at 19:30 in Backwell Parish Hall
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

PRESENT: Councillors Sarah Ould (Chairman), Mo Bowerman, Barbara Harland, Phil Harris, Charles Hatcher, Jodie Hollis, Margaret Rogers, Bob Taylor and Anthony Young

IN ATTENDANCE: Clare Melton (Clerk), District Councillor Bridget Petty, four members of the public

1. Administration

1.1. To receive apologies for absence

558. Cllrs John Gordon, Paddy Horner and Robert Martin

1.2. To receive declarations of interest and consider written applications for dispensations

559. Personal interest:
Cllr Harland – Agenda item 4.1b) – Backwell resident
Cllr Rogers – Agenda item 4.1b) – Backwell resident
Cllr Bowerman – Agenda item 4.1c) – Backwell resident

560. Prejudicial interest:
None.

561. Disclosable Pecuniary Interests:
None.

1.3. To approve the Minutes of the meeting held on 3rd September 2026

562. The Minutes of the Full Council Meeting held on 3rd September 2026 were confirmed as a correct record and signed by the Chairman.

2. Public Participation

2.1. To receive public questions and statements (10 minutes maximum)

563. Cllr Ould invited the members of the public to speak if they wished.

564. A resident thanked Backwell Parish Council (BPC) for the work they do for the village.

565. The resident explained a timebank scheme which he is intending to explore setting up. The resident had submitted a written document in advance which was circulated to Councillors. First stage will be a public meeting. No BPC involvement needed at this stage. Councillors asked questions and were supportive of the idea. The resident said more information on timebanks can be found on www.timebanking.org.

566. Members thanked the resident for explaining the proposal.

19:45 One member of the public left the meeting

567. Cllr Ould invited comments from all remaining members of the public present during Public Participation. No further representations were made.

3. Reports

3.1. To receive a report from the District Councillor

568. Dt Cllr Petty had no additions to her written report. Members noted that the Local Government Boundary Commission for England has published its report recommending a new two-councillor ward for Backwell, Brockley, Cleeve, Butcombe and Wrington. The report will be submitted to Parliament for approval.

569. Cllr Hatcher asked Dt Cllr Petty to clarify her stance on the proposed Bristol Airport expansion. Dt Cllr Petty confirmed her opposition to the expansion and outlined her reasons.

3.2. To receive communications from the Chairman

570. Cllr Ould informed members that Community Infrastructure Levy (CIL) funds will be a standing Agenda item going forward to allow members to share project ideas. Cllr Ould also suggested introducing a CIL ideas form for members to complete outside of meetings.

571. In response to a query from Cllr Taylor regarding the presentation of CIL funds on the Bank Reconciliation, the Clerk confirmed that the NatWest account holds the CIL funds and agreed to adjust the account label in Scribe for clarity.

572. Cllr Ould reminded members to respond promptly to Council correspondence and emails.

573. Cllr Ould reported an emerging issue ahead of scheduled works at Farleigh Fields West (Dark Lane), noting that Cllr Harland is following up on the matter.

574. Cllr Ould suggested providing members with contact detail slips for North Somerset Council (NSC) and developers to hand out to residents making enquiries. The Office will explore options.

3.3. To answer questions from Councillors

575. A query concerning what procedural lessons could be learned from the Local Boundary Commission review was addressed by Cllr Ould. Members considered opportunities for utilising internal skill sets where available prior to commissioning paid external advice. Members noted that the final consultation submission was approved in accordance with democratic voting procedures.

3.4. To receive and note the Minutes of the Planning Committee meeting held on 17.09.26

576. Received and noted.

3.5. To receive an update from the Clerk

577. The Clerk updated members on staffing arrangements during the Planning and Communications Officer's extended leave. Members were asked to note that officer capacity will be constrained during this period, and were requested to exercise mindfulness regarding workload, including avoiding non-urgent or last-minute Agenda requests.

3.6. To receive an update from the Rights of Ways and Highways Working Party

578. Cllr Power informed members that a footpath installed by Taylor Wimpey terminates short of the kissing gate at the lower end of the field, creating a muddy patch.

579. Cllr Power reported that while the new footpath on NSC land near West Leigh Infant School is wider than anticipated, it is being well-used by residents. Concern was expressed regarding potential unauthorised use by motorcycles and vehicles, and Cllr Power is exploring deterrent options.

580. Cllr Power reported that NSC intends to designate the path as a permissive path rather than a designated public footpath as previously indicated.

581. Cllr Power has requested new fingerposts from NSC to ensure footpaths are clearly signed.

582. Cllr Power reported that a confusing mix of former and new speed limit signage remains following the implementation of the new 20mph limit. Cllr Power and Dt Cllr Petty are following up on the matter with NSC.

583. The Clerk reported that accurate quotes for the Vehicle Activated Signs has been requested now that we have what3words locations. It is hoped that this may be received in time for the next Agenda.

a) To consider and approve in principle whether to seek legal advice regarding the footpath from the Jubilee Stone

584. Following discussions between Cllr Power and Cllr Gordon, it was confirmed that seeking external legal advice was unnecessary.

b) To consider whether to apply for Tree Preservation Orders (TPOs) for the trees that are on the lane that adjoins the Playing Fields at the end of Rushmoor Lane

585. Cllr Power advised that following an initial site inspection, TPOs appear unnecessary, though a further visit with Cllr Harland will take place. Cllr Taylor suggested that some trees in the area may already have TPO protection.

3.7. To receive an update from the Enhancement Working Party

586. Cllr Bowerman reminded members that pinecones and raffle prizes are still required for the Over 60s Tea Party. Cllr Bowerman confirmed she will oversee ticket distribution but requested a volunteer to cover one ticket sales date she is unable to attend.

587. Cllr Ould advised members that she will be away on the date of the Tea Party. Members were requested to contact Cllr Bowerman directly if they can assist on the day or with setup on the preceding evening.

3.8. To receive an update from the Finance Working Party

588. Cllr Ould reported that the Finance Working Party had been unable to meet in advance of the meeting, and therefore no recommendations would be presented to members for consideration this month.

589. Cllr Taylor informed members that the Finance Working Party would shortly be reviewing the Grant Application list. It was noted that the six-month financial review would be presented at the October meeting, and that budget planning is now under way.

3.9. To receive an update on Downside

590. Cllr Harland reported that the temporary bus stop at Downside was now operational and being used.

591. An update was received regarding Bristol Airport, noting that a meeting with key organisations was scheduled to take place in early October.

4. Planning

592. Cllr Ould handed over to Cllr Harland as Chair of Planning.

4.1. To receive an update on major planning sites within the parish, including:

a) Sites with planning outline permission granted (e.g. Grove Farm)

593. Cllr Harland updated members on the recent meeting with Brockley Parish Council, NSC and Highways.

i) To note the response to the Grove Farm Reserved Matters application (26/P/1443/RM) prepared by Lucy White Planning Ltd on behalf of BPC

594. Noted

b) Sites with full consent at Reserved Matters stage or subject to Discharge of Conditions of Active (e.g. Farleigh Fields East and West, Land West of Rodney Road)

595. Cllr Harland reported that the construction of affordable housing units at Rodney Road is progressing.

596. Cllr Harland reported that the issue regarding noisy manhole covers at Farleigh Fields East continues. Persimmon Homes are awaiting an agreed works window from NSC Highways to carry out further work.

597. Residents in the new houses at Farleigh Fields East are continuing to express concern about the drainage system and SuDS; Dr Chris Whitlow is currently preparing a hydrology report on behalf of the Council.

i) To discuss and approve the draft report on Farleigh Fields West Drainage

598. Members noted that, owing to external time constraints, the draft Farleigh Fields West Drainage Report was approved and submitted prior to the meeting.

599. **Resolved: Unanimously, Backwell Parish Council (BPC) receive and note the prior submission of the Farleigh Fields West Drainage Report**

600. Members noted receipt of a substantial re-submission pack for Farleigh Fields West which will be considered at the next Planning and Placemaking Committee meeting. While progress on ecological aspects was welcomed, concerns remain regarding play equipment standards and the absence of updates to the LEMP and CEMP.

c) Sites at pre-application stage or subject to emerging proposals (e.g. Land East of Backwell, Land North of Farleigh Road, South Nailsea, Land North Of Farleigh Road)

i) To discuss and approve the draft response to Mac Mic's application 26/P/1324/OU2 Land North of Farleigh Road

601. Cllr Harland reported that the draft response to the Mac Mic application (26/P/1324/OU2, Land North of Farleigh Road) required one minor amendment prior to submission.

602. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the response to application 26/P/1324/OU2 subject to final amendment.**

603. Cllr Harland reported that she had written to Nailsea Town Council (NTC) regarding the reconsultation on the Gleeson's application (Land South of Nailsea). Cllr Harland proposed that BPC and NTC prepare a joint response.

604. **Resolved: Unanimously, Backwell Parish Council (BPC) approve submitting a joint response with Nailsea Town Council to the reconsultation on the Gleeson application (Land South of Nailsea).**

4.2. To receive an update on the Local Green Space

605. No update.

4.3. To receive an update on the Local Plan

606. Cllr Harland thanked Backwell Residents' Association (BRA) for the contribution of £5,000 towards BPC's opposition to the overdevelopment of Backwell. The Clerk confirmed that a formal letter of thanks has been sent.

i) To approve a 50% contribution (£4,000 plus VAT) for Hashi Mohamed KC's briefing time regarding the Local Plan examination, with the remaining 50% to be funded by Nailsea Town Council (further to the expenditure approved in Minute 937, 5th February 2026)

607. **Resolved: Unanimously, Backwell Parish Council (BPC) approve a 50% contribution of £4,000 plus VAT for Hashi Mohamed's briefing time and site visit**

608. Cllr Harland informed members that the NSC Local Plan Examination hearing commences on 9th November. NSC have confirmed that there are no plans to live stream the proceedings. Cllr Harland proposed that the Clerk write to request live streaming.

609. **Resolved: Unanimously, Backwell Parish Council (BPC) request the Clerk to write urgently to the Planning Inspectorate requesting live streaming of the hearing sessions, and separately to North Somerset Council (NSC).**

4.4. To receive an update on the Neighbourhood Plan

610. No update.

a) To receive an update on planning ahead for young people

611. No update.

b) To receive an update on the safe route to school project

612. Cllr Hollis advised members that grant funding may be available for hi-vis jackets. Cllr Power will look into this opportunity.

613. Cllr Ould confirmed that the new project email account is up and running.

4.5. To receive an update on Bristol Airport

614. Cllr Harland provided a brief update on a recent Airport Consultative Committee (ACC) and confirmed that she will circulate notes.

615. Cllr Harland noted an increase in airport parking in the village, with drivers parking locally to use the new A2 bus service. BPC has requested involvement in the review of the A2 service.

4.6. To receive and consider the monthly report from Lucy White Planning Ltd

616. Received and noted with thanks.

4.7. To consider and determine the Council's response to planning applications received prior to the meeting, as set out in the Planning document circulated separately to members, and any applications received after publication of the Agenda *(BPC's decisions submitted to NSC are set out below; full details and reasons are included in Appendix 1)*

a) 26/P/1857/FUL – Land East Of 2 Fairfield Close, Backwell, BS48 3PS (Target date 5 November 2026)

Proposed erection of 1no. detached dwelling and detached double garage, alongside alterations to landscaping and hard standing.

617. **Resolved: Unanimously Backwell Parish Council (BPC) objects to this application**

21:13 *Two members of the public left the meeting.*

b) 26/P/1480/FUH - 4 Russetts Cottages Backwell Common Backwell BS48 3AD

Proposed erection of a part-two storey, part-first floor rear extension. (Amended plans)

618. BPC note that planning permission for application 26/P/1480/FUH (4 Russetts Cottages, Backwell Common) has already been approved by NSC, requiring no further comment.

4.8. To consider and determine the Council's response to the Government's consultation on Planning Powers for Mayors in England

619. Cllr Young provided an overview of the draft response to the Government's consultation on Planning Powers for Mayors in England, which was circulated prior to the meeting.

Following discussion, three additions and one amendment were **agreed**. It was further **agreed** to forward a copy of the final submission to Dt Cllr Petty as requested.

620. Members expressed their thanks to Cllr Young for preparing the response.

621. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the response to the Government's consultation on Planning Powers for Mayors in England, subject to the final amendments agreed in Minute 618.**

5. Transport and Infrastructure

5.1. To receive an update on the Bus Services Improvement Plan

622. Members noted that the smart bus priority traffic lights have not yet been installed. It was requested that the Clerk write to North Somerset Council to request an update.

5.2. To receive an update on Vehicle Activated Signs

623. Discussed under Agenda item 3.6.

6. Environment and Community

6.1. To receive an update on tree planting locations

624. Cllr Ould reported that plans are underway to take grafts from the 'Strawberries and Cream' tree.

625. Cllr Hollis reported that she and Cllr Rogers are reviewing potential planting sites across the village, including a potential location for a 'Peace' tree near the new footpath/Backwell Grove.

6.2. To receive an update on the digital noticeboard

626. The Clerk reported a delay in progress regarding the digital noticeboard due to ongoing discussions concerning the land agreement with Bicknell Holdings Limited. Cllr Young and the Assistant Clerk are reviewing the contract terms, and installation of the noticeboard remains on hold pending final approval of the wording.

6.3. To receive an update on the ditch clearance at Backwell Allotments

a) To receive an update on the quote for the further ditch excavation

627. Awaiting an updated quotation for the ditch excavation; consideration was deferred.

6.4. To receive an update on the invitation from North Somerset Council's Senior Anti-Social Behaviour Officer

628. Deferred to the next meeting.

6.5. To receive an update on the proposed screening of *People's Emergency Briefing*

629. Cllr Ould noted that the screening was positive and recommended it to members who missed the event.

630. Dt Cllr Petty advised that a follow-up meeting will take place next week.

7. Governance and Policy

7.1. To review the Policies and Procedures Schedule:

a) To consider and approve the updated Press and Media Policy

631. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the updated Press and Media Policy**

b) To consider and approve the updated Backwell Honours Board Policy

632. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the updated Backwell Honours Board Policy**

c) To consider and approve the updated Equality and Diversity Policy

633. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the updated Equality and Diversity Policy.**

8. Contracts and maintenance

8.1. To consider and determine the quotation for new Backwell Christmas Tree lights at a cost of:

a) Multicoloured lights - non flashing @ £688.07 plus VAT
b) Multicoloured lights - with 10% cool white flash @ £751.19 plus VAT

634. The Clerk asked members to consider whether flashing lights would be appropriate, given the tree's proximity to a main road and the potential impact on individuals with certain medical conditions.

635. **Resolved: Unanimously, Backwell Parish Council (BPC) approve quotation a) for non-flashing multicoloured lights at a cost of £688.07 plus VAT.**

8.2. To consider decorating or painting the old metal barriers that surround the Christmas tree

636. Cllr Ould proposed investigating a banner for the following year and suggested inviting local preschools to decorate the area for the current year. Cllr Taylor expressed concern, noting that the barriers serve as a primary safety warning and must remain clear for that purpose.

8.3. To note the written agreement with Bicknell Holdings Plc regarding the digital noticeboard situated on the corner of Rodney Road and West Town Road

637. Noted. Also see Minute 625.

8.4. To consider and approve the quotation for weed control spray around the village at a cost of £695.00 exc VAT

638. It was noted non-toxic products would be used and no glyphosate around the play areas.

639. **Resolved: Unanimously Backwell Parish Council (BPC) approve the quotation of £695.00 exc VAT for Complete Weed Control to supply and apply weed control around the village.**

8.5. To note the contract with Lebara as the network provider for the digital noticeboard, at a monthly cost of £10.00, with the first three months charged at £5.00

640. Noted.

21:40 Dt Cllr Petty left the meeting.

9. Finance

9.1. To receive and consider Receipts and Payments schedule for October 2026 (Checked by Cllr Bowerman prior to the meeting)

641. Received and noted.

9.2. To authorise expenditure for the month of October 2026

642. The Clerk reported nine additional payments totalling £2,606.95, one receipt for £71.77 and a bank transfer of £5,000.00 from the Unity T2 account to the Unity T1 account. (See Appendix 2)

643. The confirmed total expenditure for the month, including the additions set out in Appendix 2, was £31,484.66

644. **Resolved: Unanimously Backwell Parish Council (BPC) authorise expenditure of £31,484.66**

9.3. To receive and note the Bank Reconciliation, Statement of Accounts and Cashbook

645. Received and noted

9.4. To note the following, authorised under the Clerk's delegated authority:

a) Sim card and monthly fee for use in the digital noticeboard purchased from Lebara at a cost of £5.00

646. Noted

b) Stone chippings for the Allotments purchased from Tarmac at a cost of £390.00 plus VAT

647. Noted

9.5. To note that following the implementation of the 2026/27 National Joint Council (NJC) pay award, staff salaries have been updated accordingly, and backdated pay from 1st April 2026 will be processed in the October payroll

648. Noted

9.6. To consider and approve the implementation of a temporary fund transfer process for the NatWest account, as recommended by the Finance Working Party, pending further research into long-term opt

649. The Clerk updated members on an operational issue regarding two-Councillor online authorisation for transfers from the NatWest account. Members noted the interim procedure agreed by the Finance Working Party: the Clerk will notify the Working Party via email prior to any transfer, obtain written authorisation from two members, and complete the transaction in the physical presence of one Working Party member while alternative banking arrangements are researched.

650. **Resolved: Unanimously, Backwell Parish Council (BPC) approve the temporary fund transfer process for the NatWest account as recommended by the Finance Working Party.**

10. Confidential

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted.

651. **Resolved: Unanimously, Backwell Parish Council (BPC) agree that members of the Public and Press be excluded from the meeting.**

21:48 *One member of the public left the meeting.*

10.1. To receive an update on Local Green Space, determine any next steps and agree any necessary authorisations

652. Cllr Ould informed members that there was no further update at present. Potential next steps were discussed.

10.2. To receive an update on Backwell as a Strategic Site

653. Cllr Harland gave a brief update.

10.3. To agree a reserve fund of up to £24,000 to ensure Backwell Parish Council can uphold our Planning and Placemaking principle

654. Cllr Harland outlined the background to the request and addressed questions from members.

655. Members discussed seeking clarification regarding the legality of utilising Community Infrastructure Levy (CIL) funds for this purpose.

656. **Resolved: Unanimously, Backwell Parish Council (BPC) approve a reserve fund of £24,000 for Planning and Placemaking.**

10.4. To note the calculated new pay rates and backdated pay amounts for staff in relation to Agenda item 9.5

657. Deferred to the next meeting.

10.5. To consider and determine a proposal to increase the Clerk's contracted working hours, following successful completion of CiLCA

658. Deferred to the next meeting.

11. Meeting Dates

11.1. To note the date of the next meeting as Thursday 5th November 2026 to be held in Backwell Parish Hall at 7:30pm

659. Members noted the date of the next meeting. Cllr Ould requested members confirm their attendance in advance, as the scheduled date coincides with Bonfire Night. Apologies for absence were received and recorded from Cllrs Power and Young.

660. There being no further items of business, the Chairman closed the meeting at 22:15 hours.

APPENDIX 2 – AGENDA ITEMS 9.1 – 9.2

RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 1ST OCTOBER 2026

	Name	Invoice no	Details	Date	Payment	Net Amount	VAT	Total
Receipts								
26:R16	NatWest	n/a	Bank interest	28.08.26	IN	£189.93	£0.00	£189.93
26:R15	North Somerset Council	n/a	Precept payment	04.09.26	IN	£134,633.43	£0.00	£134,633.43
26:R17	Backwell Residents Association	n/a	Donation	24.09.26	IN	£5,000.00	£0.00	£5,000.00
						£139,823.36	**£0.00**	**£139,823.36**
				Plus receipts received after Agenda		**£0.00**	**£0.00**	**£0.00**
							GRAND TOTAL	**£139,823.36**

Corporate Purchasing Card				**Date**		**Net Amount**	**VAT**	**Total**
26:265	Lebara	N/A	Monthly charge for Sim card for digital noticeboard	15.09.26	PURCHASE	£5.00	£0.00	£5.00
26:261	Total Mechandise	N/A	100 BPC pens	14.08.26	PURCHASE	£105.00	£21	£126.00
26:272	Blakemore Retail Backwell	N/A	Office milk & teabags	18.09.26	PURCHASE	£5.75	£0	£5.75
26:262	Lloyds Commercial Banking	N/A	Card monthly charge	26.08.26	CHG	£3.00	£0	£3.00
					Total	**£118.75**	**£21.00**	**£139.75**

Payments								
PO27/26:	Jet Property Management	N/A	Office monthly rent October 2026	01.10.26	SO	£750.00	£0.00	£750.00
26:266	Unity Trust Bank	N/A	Unity T1 - bank charge 31 Aug 26	31.08.26	CHG	£7.00	£0.00	£7.00
26:269	Unity Trust Bank	N/A	Unity T2 - bank charge 31 Aug 26	30.09.26	CHG	£13.15	£0.00	£13.15
26:268	North Somerset Council	800524702	Office fortnightly waste disposal	01.11.26	DD	£48.40	£0.00	£48.40
26:270	British Gas	727443969	Parish Office 26 August to 15 Sept 26	29.09.26	DD	£9.94	£0.49	£10.43
26:264	EDF	29451517	Parish Lighting 01 Aug -31 Aug 26	01.09.26	BACS	£169.68	£8.48	£178.16
26:263	EDF	KI-0C1375BA-0030	Christmas Lights Feeder Pillar	15.09.26	BACS	£25.78	£1.29	£27.07
PO21/26:	Digital Signage Limited	21	Digital noticeboard - pre despatch payment.	11.09.26	BACS	£7,491.75	£1,498.35	£8,990.10
26:258	Chris Whitlow & Associates	83.0706	Local Plan flood risk advice proposal	08.09.26	BACS	£4,000.00	£800.00	£4,800.00
26:259	Tarmac	468	Chippings for allotment carpark and pathway	08.09.26	BACS	£390.00	£78.00	£468.00
26:251	CPS Grounds Ltd	INV-12504	Grounds maintenance September	01.10.26	BACS	£446.06	£89.21	£535.27
26:267	BNP Leasing Solutions	B7980082	Photocopier leasing agreement	30.10.26	DD	£129.00	£25.80	£154.80
26:271	G Wells	N/A	Refund of overpayment	16.09.26	REFUND	-£10.00	£0.00	-£10.00
26:281	GB Sports & Leisure	21005	Operational playground inspections - September 26	01.10.26	BACS	£50.00	£10.00	£60.00
26:273/26:276/26:277/26:279	Staff salaries	N/A	Salaries Oct 2026	30.10.26	BACS	£5,055.87	£0.00	£5,055.87
26:275	HM Revenue & Customs	N/A	PAYE & NI – Sept 2026 (mth 6)	06.10.26	BACS	£818.68	£0.00	£818.68
26:274	Avon Pension Fund	N/A	Pension contributions - Sept 2026 (mth 6)	01.10.26	BACS	£1,172.60	£0.00	£1,172.60
26:280	L Galpin	N/A	Expenses - office milk	01.10.26	BACS	£10.20	£0.00	£10.20
26:278	R Taylor	N/A	Epenses - mileage, lock and rust repellant	01.10.26	BACS	£147.99	£0.00	£147.99
				Corporate Purchasing Card		£118.75	£21.00	£139.75
						£20,844.85	**£2,532.62**	**£23,377.47**
				Plus invoices received after Agenda		**£2,606.95**	**£520.79**	**£3,127.74**
				Plus bank transfer after Agenda				**£5,000.00**
							GRAND TOTAL	**£31,505.21**

Bank transfers								
N/A	Unity T2	N/A	Lloyds Bank Corporate Card	09.09.26	TRANSFER	£399.60	£0.00	£399.60
								£0.00
			TOTAL			**£0.00**	**£0.00**	**£399.60**

BACKWELL PARISH COUNCIL

RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 1ST OCTOBER 2026 (rec. post Agenda)

Payments

	Name	Invoice no	Details	Date	Payment	Net Amount	VAT	Total
26:291	Lloyds Comercial Ba	N/A	Monthly fee for commercial credit card	28.09.26	DD	£3.00	£0.00	£3.00
26:285	Avon Alarms Ltd	146415	Annual maintenance	01.10.26	BACS	£100.00	£20.00	£120.00
26:282	PC Dial	PCD-INV-19983	Business emails and IT support Sept 26	28.09.26	SO	£220.00	£44.00	£264.00
26:286	Virgin Media	747067601/001/0926	Office internet and phone 18 Oct-17 Nov 26	19.10.26	DD	£43.00	£8.60	£51.60
26:287	Sparkle Restore	INV03030	Office window clean	29.09.26	BACS	£27.57	£5.51	£33.08
26:290	William Hayle Fire & Security	16,944	Repair of Parish office door entry system	01.10.26	BACS	£110.00	£22.00	£132.00
26:289	Rapide	792525	Office Staionery	01.10.26	BACS	£92.76	£18.55	£111.31
26:283	Vision	100285575	Photocopier technical service 21 Aug to 25 Sept	28.10.26	DD	£110.62	£22.13	£132.75
26:288	Lucy White Planning Ltd	758	Planning consultant fees	01.010.26	BACS	£1,900.00	£380.00	£2,280.00
			TOTAL			**£2,606.95**	**£520.79**	**£3,127.74**

RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 3RD SEPTEMBER 2026

	Name	Invoice no	Details	Date	Payment	Net Amount	VAT	Total
Receipts								
26:R18	HSBC	n/a	interest to 22 Sept 26	23.09.26	IN	£71.77	£0.00	£71.77
		n/a			IN	£0.00	£0.00	£0.00
						£71.77	**£0.00**	**£71.77**

Bank transfers								
N/A	Unity Trust T2 Acc	N/A	Unity Trust T1 Acc (BRA Donation)	29.09.26	IN	£5,000.00	£0.00	£5,000.00
N/A		N/A			IN	£0.00	£0.00	£0.00
								£0.00
			TOTAL			**£5,000.00**	**£0.00**	**£5,000.00**

Corporate Purchasing Card				**Date**		**Net Amount**	**VAT**	**Total**
		N/A			PURCHASE	£0.00	£0.00	0
								0

Minutes of the Planning and Placemaking Committee Meeting held on 15th October 2026 at 19:00 in Backwell Parish Hall Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

PRESENT: Councillors Mo Bowerman, Barbara Harland (Chairman), Sarah Ould and Andrew Young.
IN ATTENDANCE: Amy Symonds, Planning and Communications Officer

1. Administration

1.1. To receive apologies for absence

0126. Apologies were received from Cllrs Hatcher, Horner, Martin and Taylor.

1.2. To receive declarations of interest and consider written applications for dispensations

0127. **Personal interest**

Cllr Harland – Agenda item 2.1b) and c) – Backwell Resident
Cllr Bowerman – Agenda item 2.1c) – Backwell Resident
Cllr Young- Agenda item 2.1c) – Backwell Resident
Cllr Ould - Agenda item 2.1c) – Backwell Resident

0128. **Prejudicial interest**

None.

0129. **Disclosable Pecuniary Interests**

None.

1.3. Public Participation

0130. No members of the public were present.

1.4. To approve the Minutes of the meeting held on 17th September 2026

131. The Minutes of the Planning and Placemaking Committee Meeting held on 17th September 2026 were confirmed as a correct record and signed by the Chairman.

2. Planning

2.1. To receive an update on major planning sites within the parish, including:

a) Sites with planning outline permission granted (e.g. Grove Farm)

132. No update

b) Sites with full consent at Reserved Matters stage or subject to Discharge of Conditions of Active (e.g. Farleigh Fields East and West, Land West of Rodney Road)

i) To agree a response to the reserved matter resubmission documents for 25/P/1990/RM (Land off Dark Lane)

133. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to submit a response that reflects the updates but reinforces previous comments** *(BPC's full response is included in Appendix 1).*

ii) To note the Farleigh Fields East Hydrology report

134. Noted.

135. Land West of Rodney Road – Members noted that Cllr Powers is following up on the missing connection between the footpath at the bottom of the Playing Fields and the kissing gate. Members were advised that the issue relates to trees subject to a Tree Preservation Order (TPO), and that further time will be required to establish a possible solution.

c) Sites at pre-application stage or subject to emerging proposals (e.g. Land East of Backwell, Land North of Farleigh Road, South Nailsea)

i) To agree a response to the re-consultation on application 23/P/1145/OUT (Land South of Nailsea)

136. Deferred to Full Council meeting

ii) To consider and approve a fee proposal of up to £1,950 plus VAT for the preparation and coordination of planning representations in relation to application 26/P/1809/EA1 (Coles Quarry)

137. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to a fee proposal of up to £1,950 plus VAT for the preparation and coordination of planning representations in relation to application 26/P/1809/EA1 (Coles Quarry) from Lucy White Planning Ltd**

2.2. To receive an update on the Local Green Space

138. No update

2.3. To receive an update on the Local Plan.

a) To consider the requirement for legal, technical, and survey support for the upcoming Local Plan Examination and to RESOLVE:

1) To approve in principle the instruction of Barrister Hashi Mohamed, Planning Consultant Lucy White, and PIN Point Mapping Land Surveys for the Local Plan examination

139. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed in principle to the instruction of Barrister Hashi Mohamed, Planning Consultant Lucy White, and PIN Point Mapping Land Surveys for the Local Plan examination**

2) To recommend to Full Council the approval of expenditure up to £5,800 plus VAT, to be allocated as follows:

i) A 50% contribution (up to £2,000 plus VAT) towards an additional day of examination hearing representation by Barrister Hashi Mohamed (shared equally with Nailsea Town Council)

140. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to recommend to Full Council approval of a 50% contribution of up to £2,000 plus VAT towards Barrister Hashi Mohamed's additional examination hearing representation.**

ii) A 50% contribution (up to £2,300 plus VAT) towards two additional days of examination hearing representation by Planning Consultant Lucy White (shared equally with Nailsea Town Council)

141. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to recommend to Full Council approval of a 50% contribution of up to £2,300 plus VAT towards Planning Consultant Lucy White's additional examination hearing representation**

iii) Expenditure of up to £1,500 plus VAT for hydrology survey data from PIN Point Mapping Land Surveys

142. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to recommend to Full Council approval of expenditure of up to £1,500 plus VAT for hydrology survey data from PIN Point Mapping Land Surveys.**

3) To authorise the Clerk/RFO, in consultation with the Chair/Vice-Chair, to provisionally commit and instruct these resources due to urgent examination deadlines, subject to formal financial ratification at the next Full Council meeting

143. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed to authorise the Clerk/RFO, in consultation with the Chair/Vice-Chair, to provisionally commit and instruct the resources due to urgent examination deadlines, subject to formal financial ratification at the next Full Council meeting.**

2.4. To receive an update on the Neighbourhood Plan

144. Members received an update on the Neighbourhood Plan following discussions with Polden Planning. It was noted that the updated National Planning Policy Framework (NPPF) and the emerging North Somerset Local Plan provide greater certainty to progress the Neighbourhood Plan, with a focus on local priorities, environmental protection, sustainability and mitigating the impacts of Bristol Airport.

145. Next steps: A meeting will take place before Christmas to review draft policies, followed by wider community engagement in early 2027.

a) To receive and update on the Social Cohesion Project, including progress to date and any developments regarding youth provision and opportunities for engagement with young people in the community

146. No update.

b) To receive an update on the Safe Routes to School initiative, including any progress, discussions, and next steps

147. No update.

2.5. To receive an update on Bristol Airport

148. Members noted the report from the Airport Consultative Committee meeting held on 1st October 2026 circulated prior to the meeting.

a) To consider a response to the re-consultation on application 26/P/0686/OU2.

149. Deferred to full council meeting

b) To agree our position on the A2 bus review.

150. **Resolved: Unanimously, Backwell Parish Council (BPC) agreed that, while recognising the positive aspects of the A2 bus service, concerns remain regarding the current arrangements, which have resulted in residents parking vehicles in inappropriate locations, and that improvements are required.**

2.6. To receive an update on the Bus Services Improvement Plan

a) To receive an update on the Bus Priority Smart Light at Backwell crossroads

151. Members noted recent issues with traffic light sensors causing tailbacks at Backwell crossroads. Residents have been asked to report issues directly to NSC, who have advised that the problem is being fixed.

152. Cllr Harland updated members that the smart lights are due to be installed shortly, although no installation date has been confirmed. NSC had been asked

to configure the lights to revert to the next arm after triggering to prevent tailbacks on Station Road and Dark Lane.

b) To agree our position on the Brockley crossroads

153. Members noted that BPC has requested to be involved in the review and is awaiting further details.

154. Members agreed that the Brockley Bus Lane offers limited benefit as buses appear not to be using it, and noted that reported near misses have highlighted ongoing safety concerns.

2.7. To receive an update on Backwell as a Strategic Site

155. Members received an update on discussions with NSC Highways regarding the impact of the Farleigh Fields West development alongside existing construction. The site start date has been delayed while traffic management, diversion routes and parking restrictions are reviewed. Further discussions are planned with the developer to address road safety, pedestrian access and construction traffic. BPC will continue working collaboratively to address outstanding concerns.

2.8. To discuss Backwell Flood Action Group's complaint (CaseRef:NSC352676) sent to North Somerset Council and consider any actions needed

156. **Unanimously, Backwell Parish Council (BPC) agreed to support the complaint by sharing BPC's photographic library of local flooding with North Somerset Council.**

2.9. To consider the planning applications set out below, plus any received after the publication of this Agenda, and to agree the Council's response *(BPC's decisions submitted to NSC are set out below; full details and reasons are included in Appendix 1)*:

a) 26/P/1935/FUH - 152 Farleigh Road Backwell BS48 3PN

Proposed removal of existing conservatory and erection of a single-storey extension in place. Alterations to garden walls and installation of ground-mounted photovoltaic panels.

157. **Resolved: Unanimously, Backwell Parish Council supports this application subject to advice and approval by the Conservation Officer.**

b) 26/P/1936/LBC - 152 Farleigh Road Backwell BS48 3PN.

Listed Building Consent for the removal of existing conservatory, erection of a single-storey extension in place and formation of new internal openings. Alterations to garden walls and installation of ground-mounted photovoltaic panels.

158. **Resolved: Unanimously, Backwell Parish Council supports this application subject to advice and approval by the Conservation Officer.**

c) 26/P/1951/AGA - Land Adjacent To Oakfield Estate Hyatts Wood Road Backwell

Application to determine if prior approval is required for the proposed creation of new access track.

159. **Resolved: Unanimously, Backwell Parish Council objects to this application and considers that prior approval is required.**

d) 26/P/1906/TPO - 21 Waverley Road Backwell BS48 3LP

009528 Ash - Dismantle - This has extensive / advanced stage 4 Ash dieback within the crown and is overhanging multiple gardens and a footpath. T1 ? Self seeded Elm ? Fell ? This tree is growing under/within the Ash and needs removing to allow the safe dismantling of 009528.

160. **Resolved: Unanimously, Backwell Parish Council deferred to the advice of the Council's Tree Officer.**

3. **Confidential**

To resolve, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the Public and Press from the meeting due to the confidential nature of the business to be transacted.

3.7. To receive an update on the next steps for the Local Plan examination and allocated sites

161. Members considered the proposed arrangements for Nailsea Town Council (NTC) and BPC to participate jointly in the North Somerset Local Plan Examination.

162. Members noted the intention to submit hearing statements and attend specified examination sessions, with support from Flax Bourton Parish Council, Brockley Parish Council, Backwell Residents Association and Nailsea Action Group (ID 63213025)

163. The proposed schedule of hearing dates, examination matters, relevant questions and nominated attendees was noted.

4. **Meeting Dates**

To note the date of the next Planning and Placemaking Committee Meeting – Thursday 19th November 2026 in the Committee Room at Backwell Parish Hall at 7:00pm.

164. Noted.

165. There being no further items of business, the Chairman closed the meeting at 20:22 hours.

Appendix 1 – Planning Applications

Backwell Parish Council Planning Committee Meeting 15th October 2026

Agenda items 2.1.

b) Sites with full consent at Reserved Matters stage or subject to Discharge of Conditions of Active (e.g. Farleigh Fields East and West, Land West of Rodney Road)

i) To agree a response to the reserve matter resubmission documents for 25/P/1990/RM (Land off Dark Lane)To agree the Council's responses to the street lighting and monitoring plans relating to Land at Grove Farm.

Resolved: Unanimously, Backwell Parish Council agreed to submit a response that reflects the updates but reinforces previous comments.

Agenda item 2.9.

a. **26/P/1935/FUH - 152 Farleigh Road Backwell BS48 3PN**
Proposed removal of existing conservatory and erection of a single-storey extension in place. Alterations to garden walls and installation of ground-mounted photovoltaic panels.

95. **Resolved: Unanimously, Backwell Parish Council supports this application subject to advice and approval by the Conservation Officer and provide the following comment:**
Scale & Character: The scope of the proposal is appropriately scaled and enhances the character of the grade II listed property.
Residential Use: Replacing the existing single-glazed conservatory with a modern, well-insulated, year-round extension is a logical improvement as the building is converted back into a single-family dwelling from a hotel.
Sustainability & Location: The installation of photovoltaic panels is a sensible measure to address carbon output and climate change, and their proposed location for the solar panels is discreet and appropriate.
Ecology (Bat Zone): The reduction in overall glazing following the removal of the old conservatory is positive, given the site's location within a Special Area of Conservation (SAC) Band B horseshoe bat zone. We request that the Ecology and Natural Environment department ensure light spillage is strictly controlled—all external lighting should be downward-facing and compliant with lighting lux levels below 0.5 as required for Bat sensitivity zone B
Tree Protection: It is essential that the Magnolia denudata is protected throughout works and that construction traffic is kept well clear of the root protection zones of mature trees established within the grounds.

b. 26/P/1936/LBC - 152 Farleigh Road Backwell BS48 3PN.
Listed Building Consent for the removal of existing conservatory, erection of a single-storey extension in place and formation of new internal openings. Alterations to garden walls and installation of ground-mounted photovoltaic panels.

96. **Resolved: Unanimously, Backwell Parish Council supports this application subject to advice and approval by the Conservation Officer and provides the following comment:**
Scale & Character: The scope of the proposal is appropriately scaled and enhances the character of the grade II listed property.
Residential Use: Replacing the existing single-glazed conservatory with a modern, well-insulated, year-round extension is a logical improvement as the building is converted back into a single-family dwelling from a hotel.
Sustainability & Location: The installation of photovoltaic panels is a sensible measure to address carbon output and climate change, and their proposed location for the solar panels is discreet and appropriate.
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Tree Protection: It is essential that the Magnolia denudata is protected throughout works and that construction traffic is kept well clear of the root protection zones of mature trees established within the grounds.

c. 26/P/1951/AGA - Land Adjacent To Oakfield Estate Hyatts Wood Road Backwell
Application to determine if prior approval is required for the proposed creation of new access track.

97. **Resolved: Unanimously, Backwell Parish Council objects to this application and considers that prior approval is required for the following reasons:**
Key Planning Grounds Requiring a Full Application:
Highways Safety, Speed Limit Transition & Existing Access Solutions:
Speed Limit Transition: The proposed access point is located near the 30mph speed limit change to the national limit along Hyatts Wood Road, adjacent to the local playing fields. Introducing vehicular ingress/egress where driver speeds fluctuate and pedestrian numbers are higher presents clear highways safety risks.
Existing Access Issues: The claimed need for better highway access or vehicle displacement along Hyatts Wood Road could be resolved through targeted traffic management—specifically double yellow lines or yellow box—rather than constructing new physical infrastructure in the countryside.
Highways Enforcement Referral: BPC recommends that current roadside parking and access issues along Hyatts Wood Road be referred directly to

NSC Highways for enforcement support and double-yellow line consultation.

Green Belt Protection & Incremental Estate Expansion:

Green Belt Location: The site lies within the designated Green Belt, directly adjacent to local playing fields. Engineering operations to lay access tracks risk encroaching into open countryside and eroding Green Belt openness.

Inappropriate Expansion: BPC is strongly concerned that this access track represents the incremental expansion of the Oakfield Estate into Green Belt land without proper policy oversight; it is minded to approve the land needs to be safeguarded by conditions.

Risk of Unauthorised Airport Parking & Enforcement History:

Proximity to Bristol Airport: Due to the site's proximity to Bristol Airport, BPC holds strong concerns regarding the potential future use of this field/track for unauthorised airport car parking. Any approval must condition the traffic movement to the track alone, the land must be safeguarded for agricultural use.

Precedent & Enforcement Burden: North Somerset Council continues to deal with a high volume of planning enforcement cases and enforcement notices related to field parking around the airport. Granting access under a prior approval process risks opening up secondary agricultural land to unpermitted parking operations without appropriate controls. BPC would always favour a full application process for transparency, residents consultation and the RSA process.

Ecology (SAC Horseshoe Bat Corridor):

The site sits within Band B of the Special Area of Conservation (SAC) for Horseshoe Bats. Constructing a heavy track risks damaging foraging grounds and boundary hedgerow commuting routes. A full application is required to allow NSC Ecology to evaluate light spillage, track surfacing, and environmental controls. This is a rural area and dark skies and corridors must be protected.

Flood Risk, Surface Water Runoff & Drainage Impact:

Localised Flooding: The surrounding area suffers from documented surface water management issues. Specifically, the stretch of highway just beyond the Oakfield play area—at the what three words location approximately at "Surfacing, Slippers, Smoker"—regularly floods, making Hyatts Wood Road extremely difficult and hazardous to navigate during heavy rainfall.

Hard Landscaping Concerns: Creating a new track introduces significant hardstanding/hard landscaping into an area already vulnerable to saturation. Without a comprehensive surface water drainage strategy, runoff from the track will exacerbate highway flooding. A full planning application is required to assess surface water impacts and ensure sustainable drainage systems (SuDS) are mandatory.

Tree Protection (RPZs):

Heavy excavation machinery poses direct threats to the Root Protection Zones (RPZs) of mature boundary trees lining Hyatts Wood Road and the playing fields. A full Arboricultural Impact Assessment (AIA) and Environmental Impact Assessment (EIA) is required.

d. 26/P/1906/TPO - 21 Waverley Road Backwell BS48 3LP
009528 Ash - Dismantle - This has extensive / advanced stage 4 Ash dieback within the crown and is overhanging multiple gardens and a footpath. T1 ? Self seeded Elm ? Fell ? This tree is growing under/within the Ash and needs removing to allow the safe dismantling of 009528.

98. Resolved: Unanimously, Backwell Parish Council deferred to the advice of the Council's Tree Officer.

Signed…….Chairman

20TH AUGUST 2026 PLANNING COMMITTEE APPENDIX

Land At Farleigh Fields And 54 And 56, Farleigh Road, Backwell, North Somerset (24/P/1795/AOC)

Expert Advice Report on Flood Risk

by

Dr. Chris Whitlow BSc, PhD

October 2026

Final

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1 Introduction

1. I was instructed in August 2026 to prepare an Expert Advice Report on flood risk to a residential development site in Backwell, Somerset. The site is referred is Land At Farleigh Fields And 54 And 56, Farleigh Road, Backwell, North Somerset with planning portal reference of 24/P/1795/AOC. The reference for the outline planning application was 21/P/1766/OUT.

2. The site is commonly known as Farleigh Fields East (FFE) and is located to the south of Farleigh Road and to the west of the Linemere residential development and Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School).

3. Instructions to prepare this report were received from the clerk of Backwell Parish Council, Clare Melton.

4. I am grateful to Dr. Patrick Horner, also of Backwell Parish Council, for his assistance in preparing this report.

5. The FFE development site was granted planning permission following an Appeal to the Secretary of State but the permission was subject to two planning conditions related to flood risk and drainage.

6. Conditions 21 and 22 related to the surface water and drainage strategy for the site.

7. Condition 21 was as follows:

No above-ground works shall take place until surface water drainage works have been implemented in accordance with details that have first been submitted to and approved in writing by the Local Planning Authority. Before these details are submitted, an assessment shall be carried out of the potential for disposing of surface water by means of a sustainable drainage system in accordance with the principles set out in the National Planning Policy Framework, associated Planning Practice Guidance and the non-statutory technical standards for sustainable drainage systems, and the results of the assessment provided to the Local Planning Authority. Where a sustainable drainage scheme is to be provided, the system shall be designed such that there is no surcharging for a 1 in 30 year event and no internal property flooding for a 1 in 100 year event + 40% allowance for climate change. The submitted details shall:

i. provide information about the design storm period and intensity, the method employed to delay and control the surface water discharged from the site to greenfield run off rates and volumes, taking into account long-term storage, and urban creep and the measures taken to prevent pollution of the receiving groundwater and/or surface waters, and

ii. include a timetable for its implementation.

8. Condititon 21 was signed off by the North Somerset Council drainage team in July 2025.

9. My understanding is that no post-development modelling was carried out by the developer to support the discharge of Condition 21.

10. I was instructed to carry out a review of the available information regarding flooding to the FFE site, both in terms of historical flooding data and outputs from mathematical models from the Environment Agency, North Somerset Council and Aegaea Flood Risk Consultancy.

11. From this review of available information, I was asked to state my opinions as to the current and future flood risk to properties on the Farleigh Fields East site and the approved flood mitigation measures specified in their “Concept Engineering Plan”, dated November 2024.

12. I have also been advised of additional unconsented works carried out within the footprint of the site that were not included in the drainage design submitted to NSC and consequently not approved by them.

13. My understanding is that these unconsented works may give rise to increased flood risk to third party properties and may be the subject of future enforcement proceedings.

14. At this stage, I was not requested to prepare a CPR Part 35 compliant report.

15. In particular, I was to address the following four questions:

16. What are the principle strengths and weaknesses of the available mathematical models of surface water flood risk as applied to the FFE development site?

17. Are the approved flood mitigation measures appropriate both in terms of location and design, in the context of the available historical flood risk information?

18. What are the likely implications to flood risk if the approved and/or unconsented drainage design and flood mitigation measures are constructed according to the current design?

19. What advice would I offer to North Somerset Council Enforcement Team regarding the FFE development?

2 Flooding Photographs

20. Backwell Parish Council have collated photographs from recent flood events between January 2008 and the present day.

21. These cover the entirety of the surface water flood route between Backwell Hill and the River Kenn to the north of the railway line and as far downstream as residential property at the western end of Station Close where the River Kenn flows to the south beneath the railway line.

22. Photographs of direct relevance to the FFE development are shown below.

23. Figure 1 shows floodwaters on the development (in the northern gravel trench) from the February 2026 storm event.

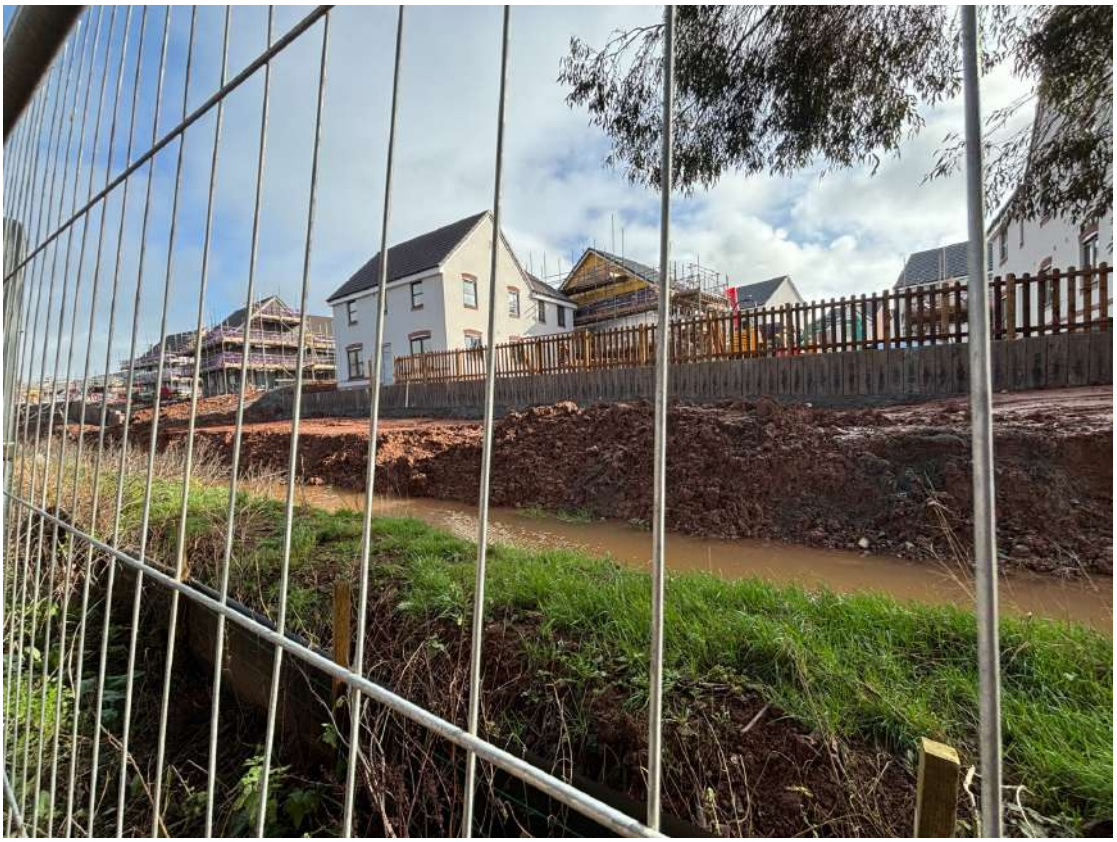


Figure 1: Floodwater in FFE northern gravel trench during February 2026

24. A further photograph showing extensive flooding of the FFE SUDS pond is shown in Figure 2 during November 2024, only four months after construction works began.



Figure 2: Extensive flooding of the FFE SUDS Pond during November 2024

25. Figure 3 shows an image from the September 2024 storm event showing flooding to the rear garden of 60, Farleigh Road.



Figure 3: Flooding to No. 60, Farleigh Road during September 2024 storm event

26. Figure 3 shows a clear orange colour to the floodwater which is indicative of silt carried from the FFE development site where construction work began in July 2024.



Figure 4: Flooding to rear garden of 64, Farleigh Road during December 2023 storm event

27. A clearer photograph of the surface water flood route from the catchment upstream of and across the development site is shown in Figure 5.



Figure 5: Surface Water Flood Flow Route on and upstream of the FFE development in December 2023

28. Figure 6 shows flooding to 64, Farleigh Road during the March 2024 storm event.



Figure 6: Floodwater surrounding 64, Farleigh Road during March 2024 storm event

29. Figure 7 shows another image from the January 2023 storm event but further to the west, behind Numbers 22-24 Farleigh Road.



Figure 7: Extensive ponding of floodwater behind Nos. 22-24 Farleigh Road in January 2023 Storm Event

30. Figure 8 also shows ponding of floodwaters behind Numbers 22-24 Farleigh Road for the same storm event.



Figure 8: Extensive ponding of floodwater to the west of FFE development in January 2023 Storm Event

31. Figure 9 shows following in the front gardens of 22 and 24 Farleigh Road during the November 2023 storm event. Farleigh Road is also shown as flooded.



Figure 9: Flooding to front gardens of 22 and 24 Farleigh Road during November 2023 storm event

32. Floodwaters completely surrounding 22, Farleigh Road for the same event are shown in Figure 10.



Figure 10: Floodwater surrounding 22, Farleigh Road during November 2023 storm event

33. Figures 1-10 illustrate a very small selection of the available photographs of flooding between January 2008 and the present day showing flooding to properties to the south of Farleigh Road, to the road itself and to downstream property such as Backwell Leisure Centre and Backwell School.

3 Hydraulic Modelling Results

34. There are three hydraulic models which cover the FFE site.

35. The first is the Environment Agency's national scale surface water model.

36. Figure 11 shows the modelled peak flood depths for the 1 in 1000 year return period (0.1%AEP) model including the impact of climate change.

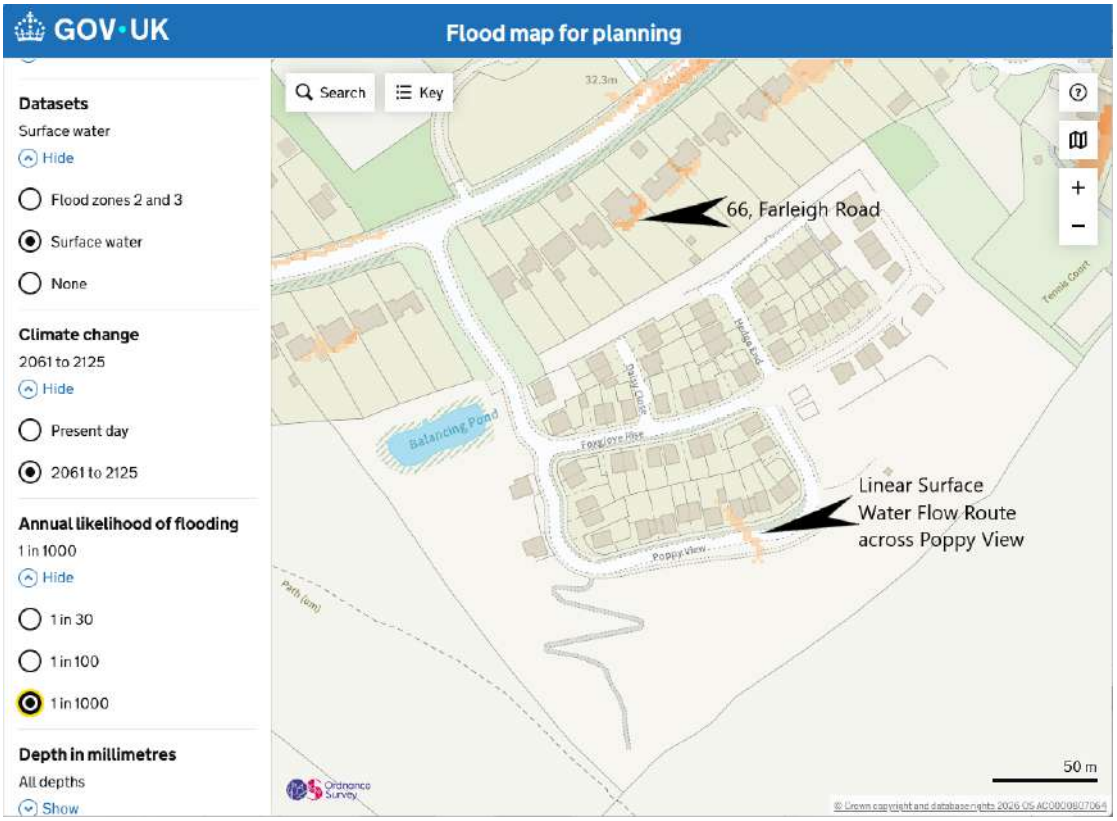


Figure 11: Environment Agency Surface Water Mapping for 1 in 1000 year return period (0.1%AEP) plus climate change storm event

37. Figure 11 shows that the Environment Agency's national scale surface water model indicates flooding to three properties only on Farleigh Road (No.66, 68 and 70) in the FFE location for the 1 in 1000 year return period storm event plus climate change. This is clearly at odds with recent photographs of flooding at numbers 60-64.

38. It is important to note that the display threshold for flooding in the Environment Agency's surface water model is 75mm. This means that any flood depths lower than 75mm are not shown on the mapping. On a steep hill, this assumption may give rise to under-representation of flood paths.

39. Despite this, a single linear flood extent passing through Poppy View is shown on Figure 11 which is indicative of a flood route on the slope of the hill that is likely to have given rise to the small area of modelled flooding to the three properties to the south of Farleigh Road and downstream.

40. This suggests that the Environment Agency mapping may not be accurate or reliable in this location as it clearly has not been calibrated using available flood risk information such as photographs of flooding from multiple recent storm events.

41. The second hydraulic model was made available by the Aegaea Consultancy (www.aegaea.com) who are also a well respected flood risk consultant who specialise in hydraulic modelling and hydrology. This was also developed using the TUFLOW software.

42. The Aegaea model was developed for Persimmon Homes in order to understand the baseline surface water flood risk to the FFE site.

43. My understanding is that no post-development version of this model was developed by Aegaea presumably because this was not required by Persimmon Homes.

44. Peak flood level results covering the FFE site are presented in Figure 12 for the 1 in 100 year return period (1%AEP) plus climate change storm event.

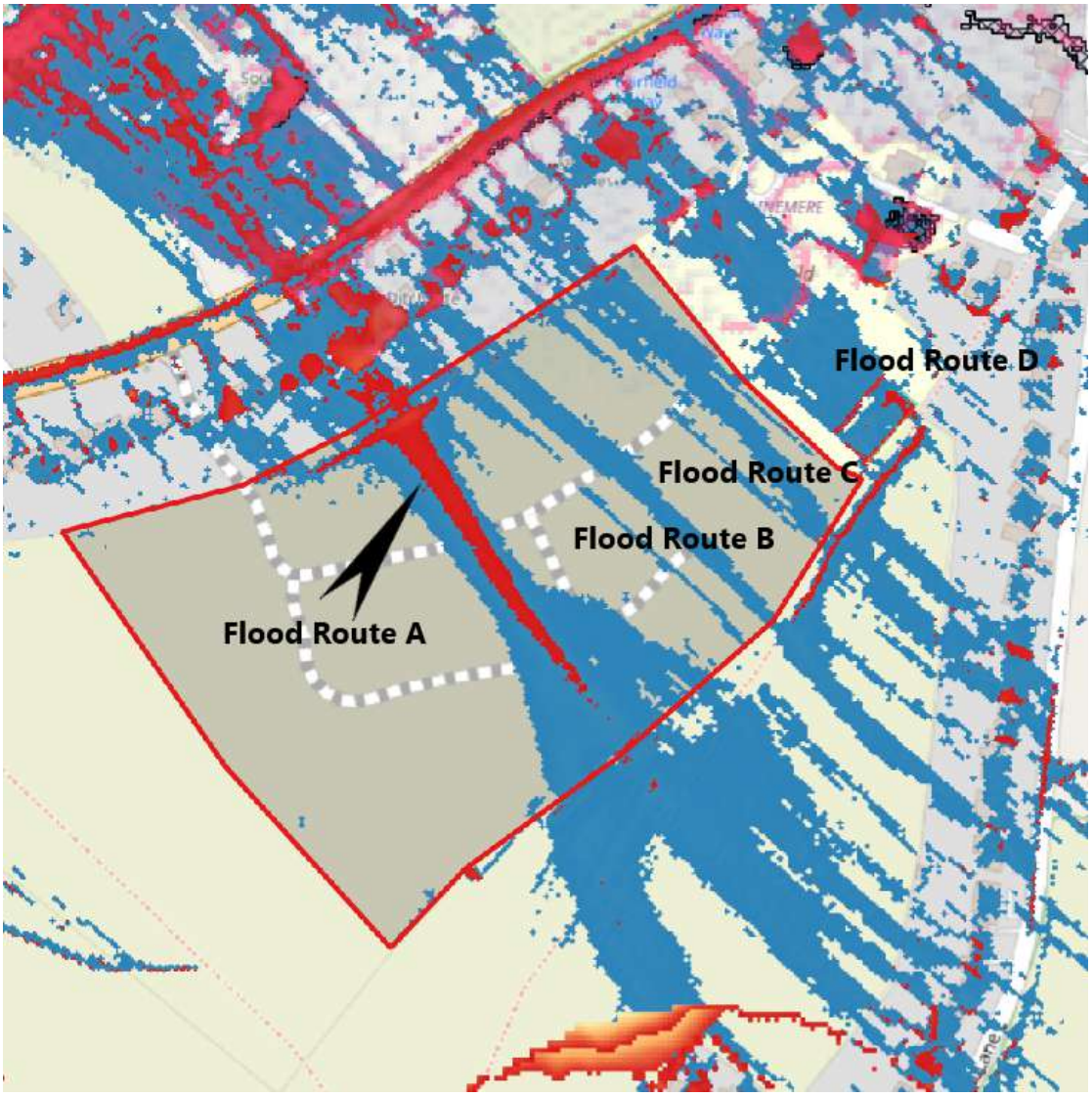


Figure 12: Peak Flood Depths and Surface Water Flood Flow Routes from Aegaea Model for 1 in 100 year return period (1%AEP) plus climate change event

45. The Environment Agency surface water flood extents are indicated by black hatched polygons and it can be seen that there are none of these covering the FFE development or downstream properties or the Farleigh Road in this location, despite photographs showing recent flooding.

46. Maximum flood depths greater than 50mm are coloured red in Figure 12.

47. Figure 12 shows surface water flood routes and ponding locations on and local to the FFE site.

48. North Somerset Council also kindly supplied a model for the Flax Bourton Area but this does not cover the whole FFE site or the upstream catchment so is not regarded as useful for this assessment.

49. The Aegaea model covers the whole of the development site and the upstream catchment.

50. The Aegaea model outputs on Figure 12 are for the 1 in 100 year plus climate change storm event and the blue colour indicates depths of less than 50mm.

51. Figure 12 shows three principal surface water flood routes through the FFE site and a further flood route to the north east.

52. The primary one is through the central part of the site in a south east to north westerly direction and has been labelled as Flood Route A.

53. The other two main surface water flood routes are shown as Flood Routes B and C in Figure 12 and are located to the north east of Flood Route A but orientated in the same direction from south east to north west.

54. A further flood route can be seen to the north east of the FFE site and is shown as Flood Route D.

55. Flood Route D passes through the Linemere residential development as well as Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School).

56. Figure 12 shows that the surface water flow paths originate upstream of the FFE site.

57. Inspection of the Environment Agency's LiDAR ground level data indicates that ponding of floodwaters occurs in the model to the south of the properties at 60-66 Farleigh Road at the lowest elevation on the FFE site.

58. The Aegaea model outputs also include peak depth mapping for the 30 year return period storm event which are presented in Figure 13.

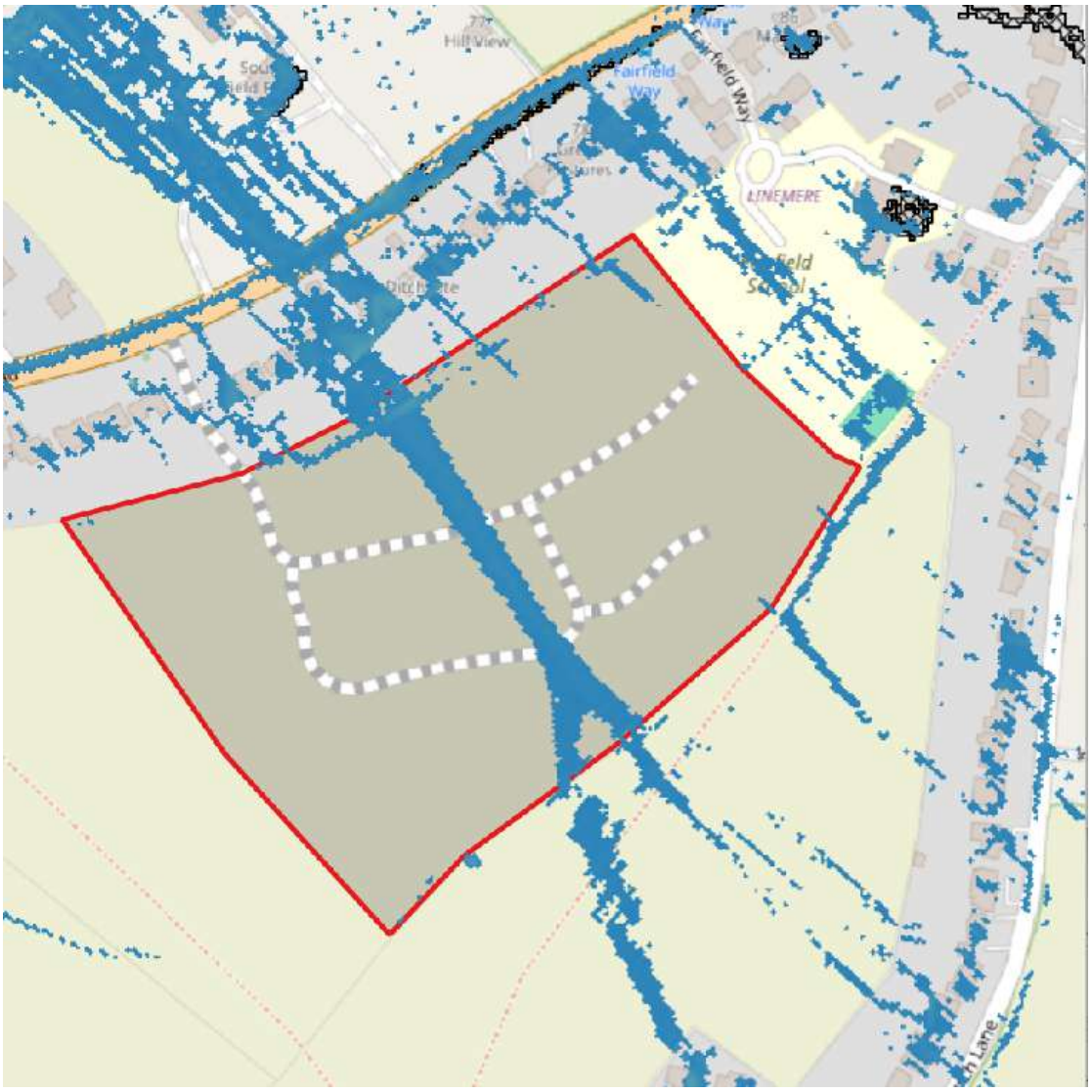


Figure 13: Surface Water Flood Routes and Ponding on FFE Site from the Aegaea model for the 1 in 30 year return period (3.33%AEP) storm event

59. Figure 13 shows that Flood Routes A and D are still present in the Aegaea model results even for the 1 in 30 year return period (3.33%AEP) storm event.

60. Flooding is indicated for this event both to properties immediately downstream of the FFE site as well as those to the north east such as the Linemere residential development and Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School).

61. Figure 13 also indicates that floodwaters are diverted around the FFE development towards the school.

62. In my opinion the linear pattern of flood levels on the FFE development immediately upstream of the existing properties on Farleigh Road is indicative of ponding rather than flow and would appear to correlate with the flooding shown in Figure 5.

63. No results from Aegaea were available for lower return period storm events than the 1 in 30 year (3.33%AEP).

64. The Aegaea model results, although uncalibrated, are far more consistent with the photographs supplied by Backwell Parish Council in this location than those shown in the Environment Agency surface water mapping.

4 Strengths and Weaknesses of available Hydraulic Models

65. It is important to establish that any hydraulic model of flood risk to the FFE site or indeed any development site should consider the catchment draining to the site.

66. This should include the hydrological catchment draining Backwell Hill which is included in the Environment Agency Surface Water model and the Aegaea model.

67. A weakness of the Environment Agency model are that it is not possible for NSC or indeed any hydraulic modelling consultancies to obtain their model.

68. Furthermore the Environment Agency model outputs are available only for the 1 in 30 year return period return period (3.33%AEP), 1 in 100 year return period (1%AEP) and 1 in 1000 year return period (0.1%AEP) storm events, including the impact of climate change.

69. The Environment Agency flood model is a national scale model and is not calibrated to local information.

70. The Environment Agency model is not used by any other flood risk consultancy as far as I am aware, unlike other software which is commercially available.

71. The Aegaea hydraulic model has been supplied to Backwell Parish Council to inform this document.

72. This model has been prepared using the TUFLOW software which is commercially available to any organisation in the UK and worldwide.

73. It is a catchment scale models rather than the Environment Agency's national scale model.

74. It is also possible to undertake a detailed review of TUFLOW models and also to amend and calibrate them if required.

75. The Aegaea model delivery includes results for the 30 year return period storm event, the 100 year return period (1%AEP) storm event and the 1000 year return period storm event (0.1%AEP).

76. The grid size for the Aegaea and Environment Agency surface water model is 2m.

77. A very significant strength of the Aegaea model is that it generates some flooding to downstream properties and the Farleigh Road even for the 30 year return period (3.33%AEP) storm event which is consistent with the lived experience of the local residents.

5 Assessment of Flooding Return Period

78. I have seen photographs illustrating external flooding to property in this location (north and south of Farleigh Road) from 2008, 2009, 2010, 2012, 2014, 2016, 2018, 2020, 2022, 2023, 2024, 2025 and 2026.

79. The Environment Agency's surface water flood model result show no areas surface water flood risk immediately to the south of Farleigh Road or to the road itself for the 1 in 30 year return period (3.33%AEP) as shown on Figure 13.

80. No results are available from the Environment Agency's surface water model for storm return periods less than 1 in 30 years (3.33%AEP).

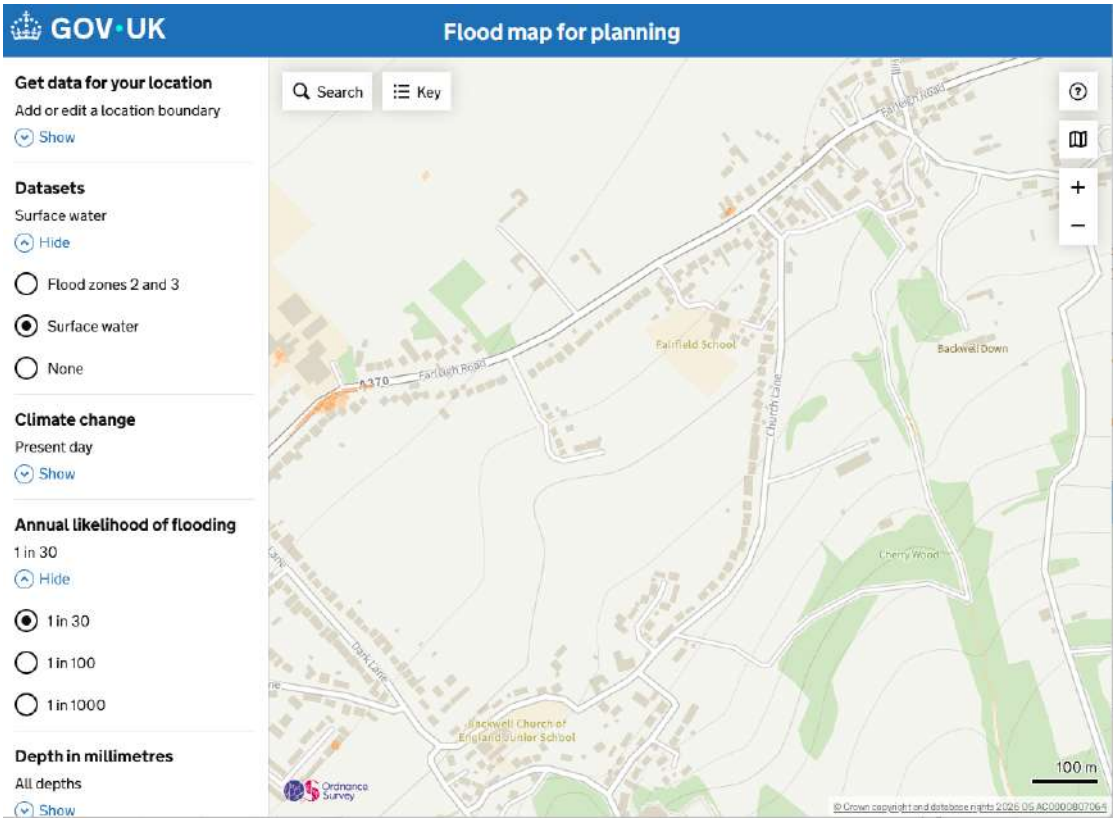


Figure 14: Environment Agency Surface Water Mapping for 1 in 30 year return period (3.33%AEP) event

81. It seems clear to me that the source of the areas of surface water flooding shown on Figures 1-6 would have been the hill to the south east of Farleigh Road where the FFE development is located.

82. This clearly demonstrates the need to produce a surface water model which is calibrated to available data from recent storm events in the Backwell catchment.

83. It seems indisputable that the storm return period associated with most recent storm events itemised in Paragraph 78 is likely to be 2 years or less (50%AEP).

84. The November 2012 flood event is likely to have been the highest on record and affected much of central and southern England. In my experience, this event is thought to have a return period of between 20 and 30 years.

85. Consequently any areas that were flooded during the November 2012 event should be considered as part of the functional floodplain (Environment Agency Flood Zone 3b).

6 FFE Site Drainage Design

86. I have made use of the Conceptual Engineering Design drawing, dated November 2024.

87. The drainage design drawing is shown on Figure 15, as prepared by RED Civils of Quay House, The Waterfront, Level Street, Brierley Hill DY5 1XD.



Figure 15: Drainage Design Drawing for FFE Site

88. Although, surprisingly, not stated explicitly on this map, ground raising towards the uppermost elevations of the FFE site to form a bund on the south eastern boundary of the site is indicated by the yellow contour lines.

89. This detail is very hard to read from the drainage drawing.

90. A zoom of Figure 15 showing the gravel trench to the north of the FFE development is shown as Figure 16.

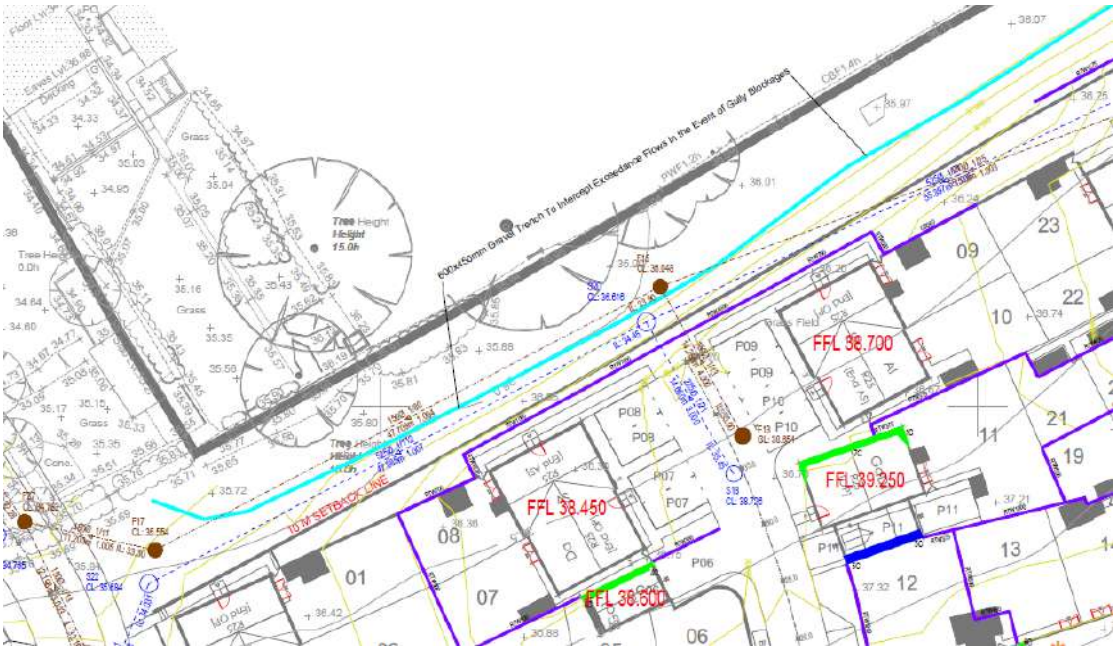


Figure 16: Drainage Design Drawing zoomed to northern gravel trench

91. As stated on the drawing, the purpose of the gravel trench is to,"intercept exceedance flows in the event of gully blockage."

92. A further zoom of Figure 15 to the south of the development is shown in Figure 17.

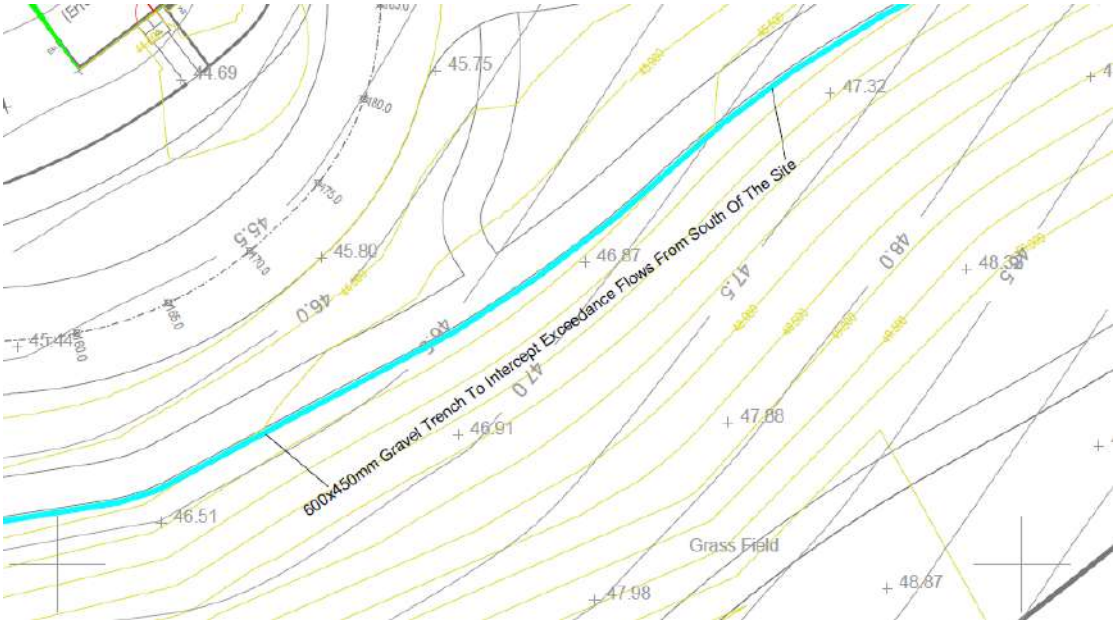


Figure 17: Gravel Trench to south of FFE development

93. Figure 17 states that this gravel trench is intended to,"intercept exceedance flows from the south of the site."

94. A further zoom of Figure 15 focuses on the SUDS pond.

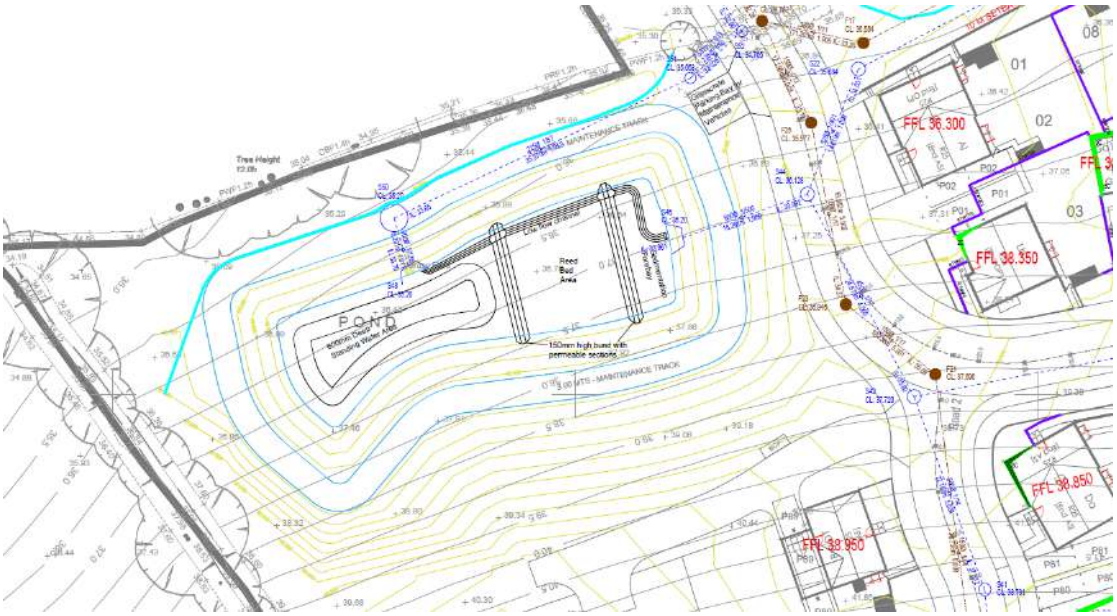


Figure 18: Location of SUDS Pond on FFE development

95. I have approximately superimposed the drainage design drawing on the peak flood depth map shown on Figure 1 from the Aegaea model for the 1 in 100 year return period (1%AEP) plus climate change storm event.

96. This image is presented in Figure 19.

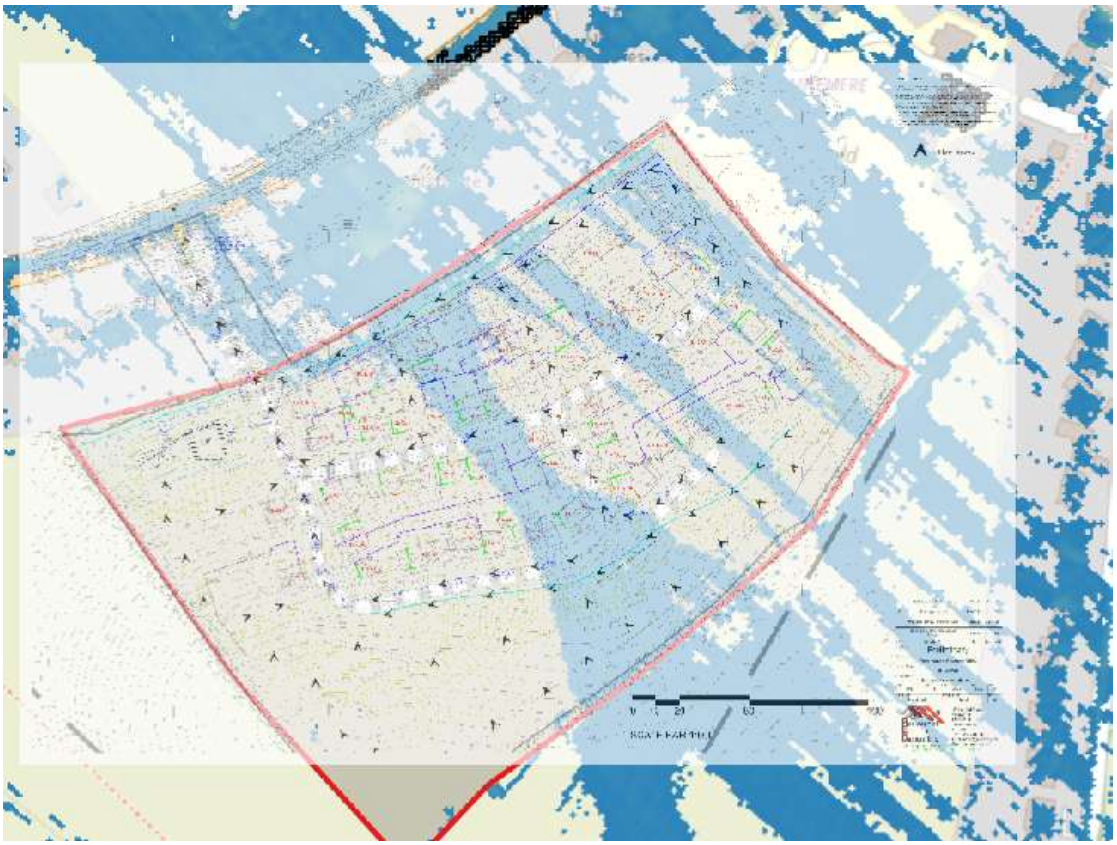


Figure 19: Design Drawing superimposed on 1 in 100 year (1%AEP) plus climate change peak surface water flood depth map from Aegaea model

97. Figure 19 suggests that the main surface water flood route passes straight down the middle of the site but not into the SUDS pond at the western extent of the site.

98. It is important to state that ground raising to form the bund would certainly have an impact on the surface water flood routes both in terms of magnitude and direction of flows.

99. It also seems likely that the gravel trench to the south of the site would at least be partly effective in conveying excess surface water flood flows towards the western part of the site.

100. It is not obvious from the drainage drawing that this flow would be conveyed into the SUDS pond. Rather it appears it would be conveyed towards the six self-build plots on the west of the site.

101. The impact of neither the land raising nor the gravel trench to the south has not been quantified by modelling.

102. Of more concern is the impact of the drainage design on Flow Route C which is not intercepted by the gravel trench.

103. I have been advised by Backwell Councillors Barbara Harland and Dr. Patrick Horner that a temporary bund has been constructed in this part of the FFE site.

104. This structure is not shown on the Drainage Design Drawing and has consequently not been included in the approval of the FFE development or the associated drainage design.

105. A Backwell parishioner has provided photographs of the structure and geo-located it on Figure 18.

106. Figure 19 shows the location of this structure and photographs.

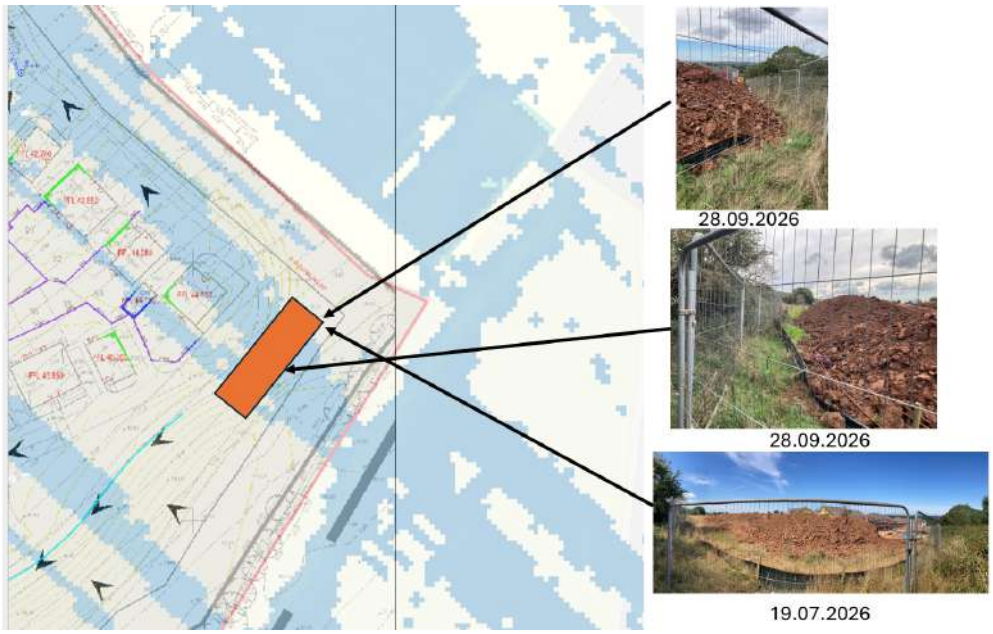


Figure 20: Photographs and Location of Temporary Unconsented Bund on FFE Site

107. Figure 19 shows that the unconsented bund completely blocks Surface Water Flood Route C.

108. Given the ground contours in this location, it is my opinion that the blockage of Flood Route C by the unconsented bund would cause flood flows to be directed to the north east, towards Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School) and the Linemere residential development as well as properties to the south of Farleigh Road.

109. Figure 18 shows that current and future residents of the FFE site, particularly those in the self-build plots, may be at risk from surface water flooding for high return period storm events.

110. It shows that further drainage works may be required to protect current and future residents from surface water flooding during high return period flood events.

111. This also applies to residential properties south of Farleigh Road, the Linemere residential development and Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School).

112. This may present a challenge to the developer as there exists property immediately downstream of the site on Farleigh Road which is already at very high risk of surface water flooding.

113. Furthermore it suggests that the gravel trench to the north of the site and the SUDS pond may not have appropriately sized or located to accommodate the entirely of the 1 in 1000 year storm runoff, given that Figures 1 and 2 show them to have been filled during a storm event that would likely occur every year.

114. It is possible that overflow from either of these features could give rise to property flooding.

7 Development of a new surface water drainage model for East Backwell and Nailsea

115. My company has been instructed by Backwell Parish Council and Nailsea Town Council to review and combine the existing NSC surface water flood models for Backwell and Flax Bourton and then extend them to the north of the railway line and downstream beyond the second crossing of the railway line to the south of Nailsea.

116. It has been agreed with Backwell Parish Council, Nailsea Town Council and North Somerset Council that the new baseline model will be provided to potential developers once it has been approved by the Environment Agency. The purpose of this is to enable developers to undertake the NPPF Exception Test for their development and assist with SUDS pond design.

8 Answers to Specific Questions in Instructions

117. The first question was, “What are the principle strengths and weaknesses of the available mathematical models of surface water flood risk as applied to the FFE development site?”

118. I have addressed this question in Section 4 of this report.

119. In my opinion, the key weakness of the Environment Agency surface water model is that the cutoff of 75mm depth hides the surface water flood route down Backwell Hill and through the FFE site. This surface water flow path is visible from the Aegaea model which was developed to understand flood risk to the FFE site.

120. The second question was, “Are the proposed flood mitigation measures appropriate both in terms of location and design, in the context of the available historical flood risk information?”

121. My answer is that, in my opinion, the current drainage design does not conform currently to the requirements of the National Planning Policy Framework (NPPF) and that the developer does not appear to have attempted to satisfy the NPPF Exception Test and prove that the FFE development does not increase flood risk to third party landowners.

122. In particular additional unconsented bund has been constructed that will likely cause additional flood risk to properties outside the site boundary – to the south of Farleigh Road, on the Linemere development and to Aurora Linemere Special Educational Needs and Disabilities School (formerly Fairfield School).

123. The third question was,”What are the likely implications to flood risk if the approved ad/or unconsented drainage design and flood mitigation measures are constructed according to the current proposals?”

124. In my opinion, the likely implications to flood risk if the proposed drainage design and flood mitigation measures are constructed according to the current proposals are that the self-build properties in the FFE development will likely be subject to more surface water flood risk than they would be without the flood mitigation measures.

125. Also in my opinion, the proposed SUDS pond is unlikely to perform as intended as Figures 1 and 2 in this document suggest it would likely at least partly fill during a 1 in 2 year year return period (50%) flood event.

126. In my opinion, the current flood mitigation measures including the unconsented bund may make flood risk worse rather than better for vulnerable properties immediately downstream of or to the north east of the development.

127. The fourth and final question I have been asked to answer is what advice I would give to the North Somerset Council Enforcement team regarding their potential response to the current site drainage and flood mitigation measures including the unconsented bund.

128. My strong recommendation is that they require the developer to demolish the unconsented bund as soon as possible and also to advise the developer that it would be in their own best interest to demonstrate via modelling that the current and future residents are safe from surface water flood risk. Furthermore that the development, including flood mitigation measures, does not increase flood risk to third party landowners.

129. It is also important for a developer to conform to the Measured Duty of a landowner. A landowner's measured duty of care is a legal obligation to take reasonable steps to prevent or stop a hazard, often arising from natural events like flooding, land slips, or fire, from causing damage to a neighbouring property.

9 Experience

130. My name is Dr. Christopher Derrick Whitlow. I hold a first class honours degree in Mathematics and a PhD in Applied Mathematics/Hydrometeorology.

131. I have held research fellow positions in the department of Civil Engineering at both the University of Birmingham and the University of Nottingham and also acted as an external supervisor or examiner for Masters level and PhD research at the University of Leeds and the Open University together with UNESCO-IHE in Delft.

132. I have acted as technical reviewer for the Journal of Hydraulic Research, American Society of Civil Engineers (ASCE) Hydraulics Division and the UK Institute of Civil Engineers (ICE) Journal.

133. As of 2023, I am a reviewer for the Journal of Flood Risk Management.

134. I have published more than 30 technical papers on the general subject of modelling and flood risk in international journals or conference proceedings.

135. I have also acted as a college member for the Engineering and Physical Sciences Research Council where I reviewed research grant applications and research reports on behalf of that organisation.

136. I was the primary developer of ISIS (now renamed Flood Modeller), the most widely used hydraulic modelling software in the UK to simulate river channels in one dimension.

137. I was the chair of the ISIS European User Group for more than 20 years.

138. I and my former employer, Edenvale Young Associates have chaired or hosted the TUFLOW European User Group for more than 10 years. TUFLOW is by far the most established software in the UK for modelling of out of bank or floodplain flows.

139. I wrote the first Environment Agency flood risk modelling strategy to draft stage in 2006.

140. Between 2006 and 2023, I was a Director of Edenvale Young Associates Ltd which is a Consulting Engineering practice which I started in 1996, initially as Edenvale Modelling Services.

141. Before that I was employed by Sir William Halcrow and Partners Ltd., where I worked initially as a graduate modeller and later as a senior modeller during which time I acted as the primary developer of ISIS and gained experience in two dimensional and three dimensional hydraulic modelling together with water quality, groundwater and sediment transport modelling.

142. Since establishing Edenvale Modelling Services in 1996 and Edenvale Young Associates in 2006 (via amalgamation with John Young Associates) I undertook or reviewed hydrological and hydraulic modelling studies and flooding investigations for a wide range of clients including all the main UK Civil Engineering Consultants, the Environment Agency, SEPA, EA Wales (later NRW) and several local authorities, both in the UK and overseas.

143. I was employed by the National Farmers Union (NFU) to act as an expert witness in a case against the Environment Agency which was heard in the High Court in November 2017 and have acted as expert witness for several private landowners and insurers in matters pertaining to flood risk and the planning process.

144. During my 40 years post-graduate experience I have specialised in all aspects of hydraulic and hydrological modelling and was previously employed for three years as the expert modeller for a World Bank funded project in Sri Lanka - the so-called Climate Resilience Improvement Project in Sri Lanka which had a total value of £300M.

145. Since 2024, I have acted as a Consultant to the World Bank.

146. I am currently employed by Chris Whitlow & Associates Ltd., a company of which I am director and proprietor.

10 Documentation

147. The documents relied upon to inform my report have been referenced within the report itself.

Signature:

(Dr.) CD Whitlow



Date: 30th September 2026

Land off Dark Lane 24/P/1185/OUT (25/P/1990/RM and 25/P/2442/AOC)

Expert Advice Report on Flood Risk

by

Dr. Chris Whitlow BSc, PhD

September 2026

Final

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1 Introduction

1. I was instructed in August 2026 to prepare an Expert Advice Report on flood risk to a residential development site in Backwell, Somerset. The site is referred to herein as Land off Dark Lane with planning portal references of 24/P/1185/OUT (25/P/1990/RM and 25/P/2442/AOC).

2. The site is commonly known as Farleigh Fields West (FFW) and is located to the south of Farleigh Road and to the east of Dark Lane.

3. Instructions to prepare this report were received from Barbara Harland who is the Head of Planning at Backwell Parish Council.

4. I am grateful to Dr. Patrick Horner, also of Backwell Parish Council, for his assistance in preparing this report.

5. The FFW development site was granted planning permission on 8th April 2025 but the permission was subject to 37 planning conditions of which 2 conditions related to flood risk and drainage.

6. Condition 20 related to the surface water and drainage strategy for the site.

7. It was stated that ""*Condition (20) secures a surface water drainage scheme in the interest of ensuring that the site properly drains. The condition is necessarily required prior to construction of the access given that scheme will include the access.*"

8. The wording of Condition 20 is as follows:

9. "*With the exception of demolition, the development hereby permitted shall not commence until a surface water drainage scheme has been submitted to and approved in writing by the Local Planning Authority. Before these details are submitted, an assessment shall be carried out of the potential for disposing of surface water by means of a sustainable drainage system in accordance with the principles set out in the National Planning Policy Framework, associated Planning Practice Guidance and the non-statutory technical standards for sustainable drainage systems, and the results of the assessment provided to the Local Planning Authority. Where a sustainable drainage scheme is to be provided, the system shall be designed such that there is no surcharging for a 1 in 30 year event and no internal property flooding for a 1 in 100 year event + 40% allowance for climate change. The submitted details shall:*

a) provide information about the design storm period and intensity, the method employed to delay and control the surface water discharged from the site to greenfield run off rates and volumes, taking into account long-term storage, and urban creep and the measures taken to prevent pollution of the receiving groundwater and/or surface waters;

b) include a timetable for implementation; and

c) a management and maintenance plan for the lifetime of the development which shall include details of land ownership; maintenance responsibilities/arrangements for adoption by any public body or statutory undertaker, or any other arrangements to secure the operation of the sustainable urban drainage scheme throughout its lifetime; a descriptionof the system, the identification of individual assets, services and access requirements; and details of routine and periodic maintenance activities.

The surface water drainage scheme shall be implemented and thereafter managed and maintained as approved."

10. I was instructed to carry out a review of the available information regarding flooding to the FFW site, both in terms of historical flooding data and outputs from mathematical models from the Environment Agency, North Somerset Council and Aegaea Flood Risk Consultancy.

11. From this review of available information, I was asked to state my opinions as to the current and future flood risk to properties on the Farleigh Fields West site and the proposed flood mitigation measures specified in their "Concept Engineering Plan", uploaded to the North Somerset Planning Portal on 2nd July 2026.

12. At this stage, I was not requested to prepare a CPR Part 35 compliant report.

13. In particular, I was to address the following four questions:

14. What are the principle strengths and weaknesses of the available mathematical models of surface water flood risk as applied to the FFW development site?

15. Are the proposed flood mitigation measures appropriate both in terms of location and design, in the context of the available historical flood risk information?

16. What are the likely implications to flood risk if the proposed drainage design and flood mitigation measures are constructed according to the current proposals?

17. What actions would I recommend to North Somerset Council's flood risk team in terms of approving the current drainage design?

2 Flood Risk Photographs

18. Backwell Parish Council have collated photographs from recent flood events between January 2008 and the present day.

19. These cover the entirety of the surface water flood route between Backwell Hill and the River Kenn to the north of the railway line and as far downstream as residential property at the western end of Station Close where the River Kenn flows to the south beneath the railway line.

20. Photograps of direct relevance to the FFW development are shown below.

21. Figure 1 shows floodwaters on the development from the January 2023 storm event.



Figure 1: Extensive ponding of floodwater on FFW development in January 2023 Storm Event

22. Figure 2 shows another image from the same storm event.



Figure 2: Extensive ponding of floodwater on FFW development in January 2023 Storm Event

23. Figure 3 also shows ponding of floodwaters on the FFW site for the same storm event.



Figure 3: Extensive ponding of floodwater on FFW development in January 2023 Storm Event

24. Figure 3 shows another image from the January 2023 storm event showing flooding to the rear garden of 64, Farleigh Road.



Figure 4: Flooding to rear garden of 64, Farleigh Road during January 2023 storm event appearing to show a floodwater pathway from the proposed development site

25. Figure 4 shows following in the front gardens of 22 and 24 Farleigh Road during the November 2023 storm event. Farleigh Road is also shown as flooded.



Figure 5: Flooding to front gardens of 22 and 24 Farleigh Road during November 2023 storm event

26. Floodwaters completely surrounding 22, Farleigh Road for the same event are shown in Figure 6.



Figure 6: Floodwater surrounding 22, Farleigh Road during November 2023 storm event

27. Figures 1-6 illustrate a very small selection of the available photographs of flooding between January 2008 and the present day showing flooding to properties to the south of Farleigh Road, to the road itself and to downstream property such as Backwell Leisure centre and Backwell School.

28. Although not immediately downstream of the FFW site, Figure 7 shows flooding to 64, Farleigh Road.



Figure 7: Floodwater surrounding 64, Farleigh Road during November 2023 storm event

29. Figure 8 illustrates the source of the flooding to numbers 62-66 during various flood events. This is a surface water flood route on the field above the properties.



Figure 8: Surface Water flood route through field above numbers 62-66 Farleigh Road

3 Hydraulic Modelling Results

30. There are three hydraulic models which cover the FFW site.

31. The first is the Environment Agency's national scale surface water model.

32. Figure 9 shows the modelled peak flood depths for the 1 in 1000 year return period (0.1%AEP) model including the impact of climate change.

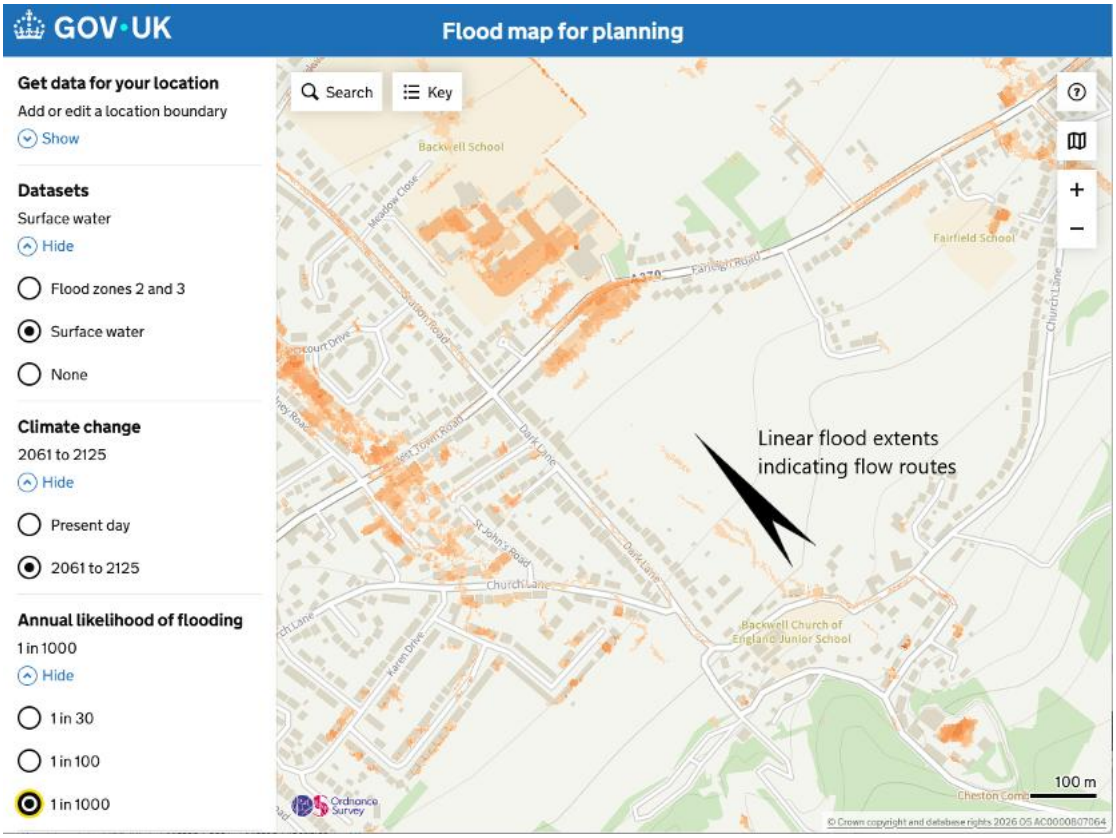


Figure 9: Environment Agency Surface Water Flood Mapping for 1 in 1000 year return priod (0.1%AEP) plus climate change

33. Figure 9 shows that the Environment Agency's national scale surface water model indicates flooding to some properties on Farleigh Road for the 1 in 1000 year return period storm event. This includes numbers 22-24 where photographs of recent flooding are available.

34. It is important to note that the display threshold for flooding in the Environment Agency's surface water model is 75mm. This means that any flood depths lower than 75mm are not shown on the mapping. On a steep hill, this assumption may give rise to under-representation of flood paths.

35. Despite this, some linear flood extents on the hill above numbers 22-24 Farleigh Road are shown on Figure 9 which are indicative of flood routes on the slopes of the hill that give rise to flooding on Farleigh Road and downstream.

36. The Flood Risk Assessment report submitted in support of the FFW development stated that, *"The surface water mapping shows a small area of water pooling during extreme 1000yr event, i.e., 0.1% AEP, in the eastern extent of the proposed site which poses a low risk of pluvial flooding."*

37. I do not believe this statement can possibly be true as pooling of floodwater does not occur on steep hills.

38. Figure 9 does not show any flooding to properties to the east including numbers 62-66, where photographs of recent flooding are also available, even for the 1 in 1000 year storm event plus climate change.

39. This suggests that the Environment Agency mapping may not be accurate or reliable in this location as it clearly has not been calibrated using available flood risk information such as photographs of flooding from recent storm events.

40. The second hydraulic model available that cover this location has been kindly supplied by the Flood Risk team at North Somerset Council (NSC).

41. This model was constructed using the TUFLOW software which is the Environment Agency's preferred software package for two dimensional modelling and used by most flood risk consultants in the UK. This model was constructed by Wallingford Hydrosolutions (WHS) (www.hydrosolutions.co.uk) who are a well respected flood risk consultancy.

42. The third hydraulic model was made available by the Aegaea Consultancy (www.aegaea.com) who are also a well respected flood risk consultant who specialise in hydraulic modelling and hydrology. This was also developed using the TUFLOW software.

43. Peak flood level results covering the FFW site are presented in Figure 10.

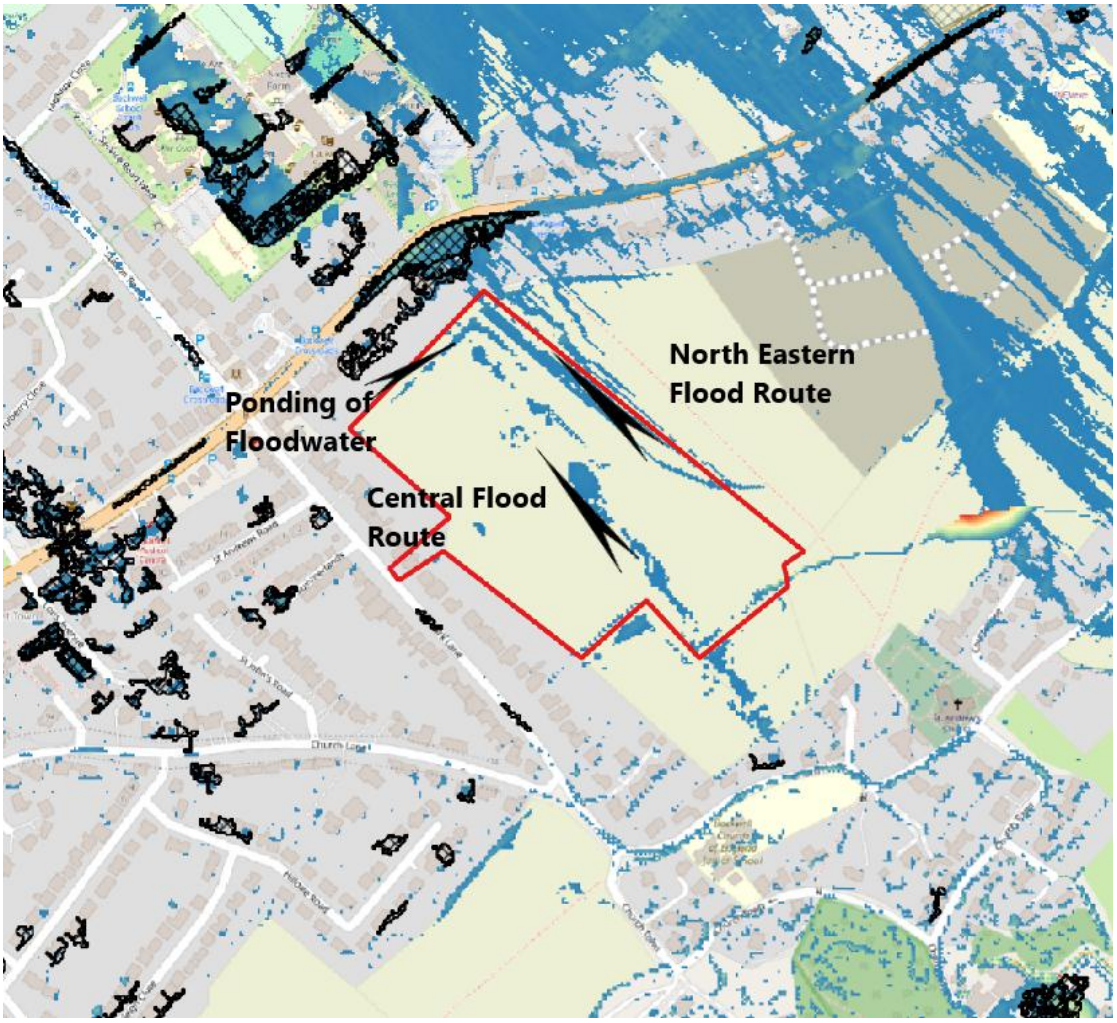


Figure 10: Surface Water Flood Routes and Ponding on FFW Site from Environment Agency, Aegaea and NSC models

44. The Environment Agency surface water flood extents are indicated by a black hatched polygons.

45. Figure 10 shows surface water flood routes and ponding locations on and local to the FFW site.

46. These are seen from the peak depth results from the NSC and Aegaea models shown in conjunction with the Environment Agency 1 in 1000 year return period (0.1%AEP) peak flood depths.

47. The NSC results cover the western and central areas of the FFW site whereas the Aegaea model covers the north eastern areas.

48. The NSC model outputs are for the 1 in 1000 year return period (0.1%AEP) storm event have been filtered to show flood depths greater than 75mm whereas the Aegaea outputs are for the 1 in 100 year plus climate change storm event and are unfiltered.

49. Figure 10 shows two distinct surface water flood routes through the FFW site – one through the central part of the site and another close to the north eastern boundary.

50. A further image is shown on Figure 11 where peak level results from both the NSC and Aegaea models have been filtered to 50mm minimum depth (coloured red).



Figure 11: Surface Water Flood Routes and Ponding on FFW Site from Environment Agency, Aegaea and NSC models for the 1 in 1000 year return period (0.1%AEP) storm event, filtered to show a mimimum of 50mm depth

51. Figure 11 shows that the principal flow route is through the middle of the FFW site and that the north eastern flow route corresponds to a lower depth flood pathway.

52. Figure 10 shows that the surface water flow path originates upstream of the FFW site.

53. In my opinion, these two flood routes are the source of the Environment Agency's surface water flooding areas upstream of and along Farleigh Road as well as locations downstream such as Backwell School and Backwell Leisure Centre.

54. Inspection of the Environment Agency's LiDAR ground level data indicates that ponding of floodwaters occurs in the model to the south of the affected properties.

55. Unlike the Environment Agency and the Aegaea results, the NSC model outputs also include peak depth mapping for the 2 year return period storm event which are presented in Figure 12.

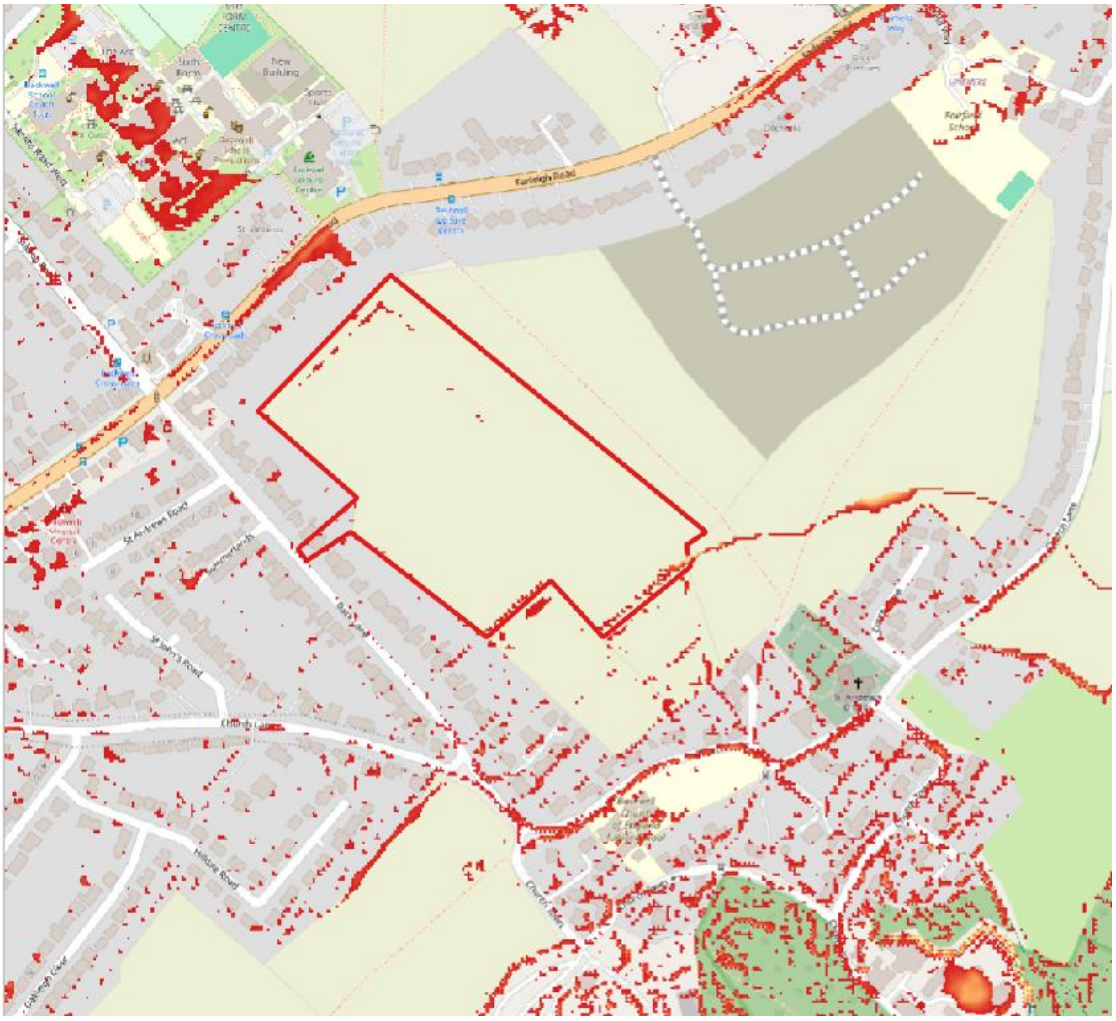


Figure 12: Surface Water Flood Routes and Ponding on FFW Site from Environment Agency, Aegaea and NSC models for the 1 in 2 year return period (50%AEP) storm event, filtered to show a mimimum of 50mm depth

56. Figure 12 shows some patches of flood depth greater than 50mm on the FFW site, particularly to the south east of the site boundary behind Farleigh Road. In my opinion, This is likely to be indicative of ponding rather than flow and would appear to correlate with the flooding shown in Figures 1 and 2.

57. Figure 12 also indicates flood depth greater than 50mm on property immediately to the south east of Farleigh Road as well as the road itself and the school downstream.

58. This is consistent with the photographs supplied by Backwell Parish Council and adds confidence to the NSC model results.

4 Strengths and Weaknesses of available Hydraulic Models

59. It is important to establish that any hydraulic model of flood risk to the FFW site or indeed any development site should consider the catchment draining to the site.

60. This should include the hydrological catchment draining Backwell Hill which is included in the Environment Agency Surface Water model, the Aegaea model and the NSC model.

61. A weakness of the Environment Agency model are that it is not possible for NSC or indeed any hydraulic modelling consultancies to obtain their model.

62. Furthermore the Environment Agency model outputs are available only for the 1 in 30 year return period return period (3.33%AEP), 1 in 100 year return period (1%AEP) and 1 in 1000 year return period (0.1%AEP) storm events, including the impact of climate change.

63. The Environment Agency flood model is a national scale model and is not calibrated to local information.

64. The Environment Agency model is not used by any other flood risk consultancy as far as I am aware, unlike other software which is commercially available.

65. Both the NSC and Aegaea hydraulic models have been supplied to Backwell Parish Council to inform this document.

66. Both of these models have been prepared using the TUFLOW software which is commercially available to any organisation in the UK and worldwide.

67. Both of these models are catchment scale models rather than the Environment Agency's national scale model.

68. It is also possible to undertake a detailed review of TUFLOW models and also to amend and calibrate them if required.

69. The Aegaea model delivery includes results for the 30 year return period storm event, the 100 year return period (1%AEP) storm event and the 1000 year return period storm event (0.1%AEP).

70. The NSC model delivery includes results for the 2 year return period (50%AEP), 10 year return period (10%AEP), 30 year return period (3.33%AEP), 50 year return period (2%AEP), 100 year return period (1%AEP) and 1000 year return period (0.1%AEP) storm events.

71. No climate change results were provided with the NSC model delivery.

72. The grid size for the Aegaea and Environment Agency surface water model is 2m whereas a 4m grid size has been used in the NSC model. Use of the 4m grid size in the NSC model is not thought to be problematic for the modelling of this catchment.

73. A very significant strength of the NSC model is that it generates what appear to be realistic flood depths on the FFW site as well as downstream properties and the Farleigh Road even for the 2 year return period (50%AEP) storm event.

5 Assessment of Flooding Return Period

74. I have seen photographs illustrating external flooding to property in this location (north and south of Farleigh Road) from 2008, 2009, 2010, 2012, 2014, 2016, 2018, 2020, 2022, 2023, 2024, 2025 and 2026.

75. The Environment Agency's surface water flood model results do show some areas of surface water flood risk immediately to the south of Farleigh Road for the 1 in 30 year return period (3.33%AEP) as shown on Figure 13.

76. No results are available from the Environment Agency's surface water model for storm return periods less than 1 in 30 years (3.33%AEP).

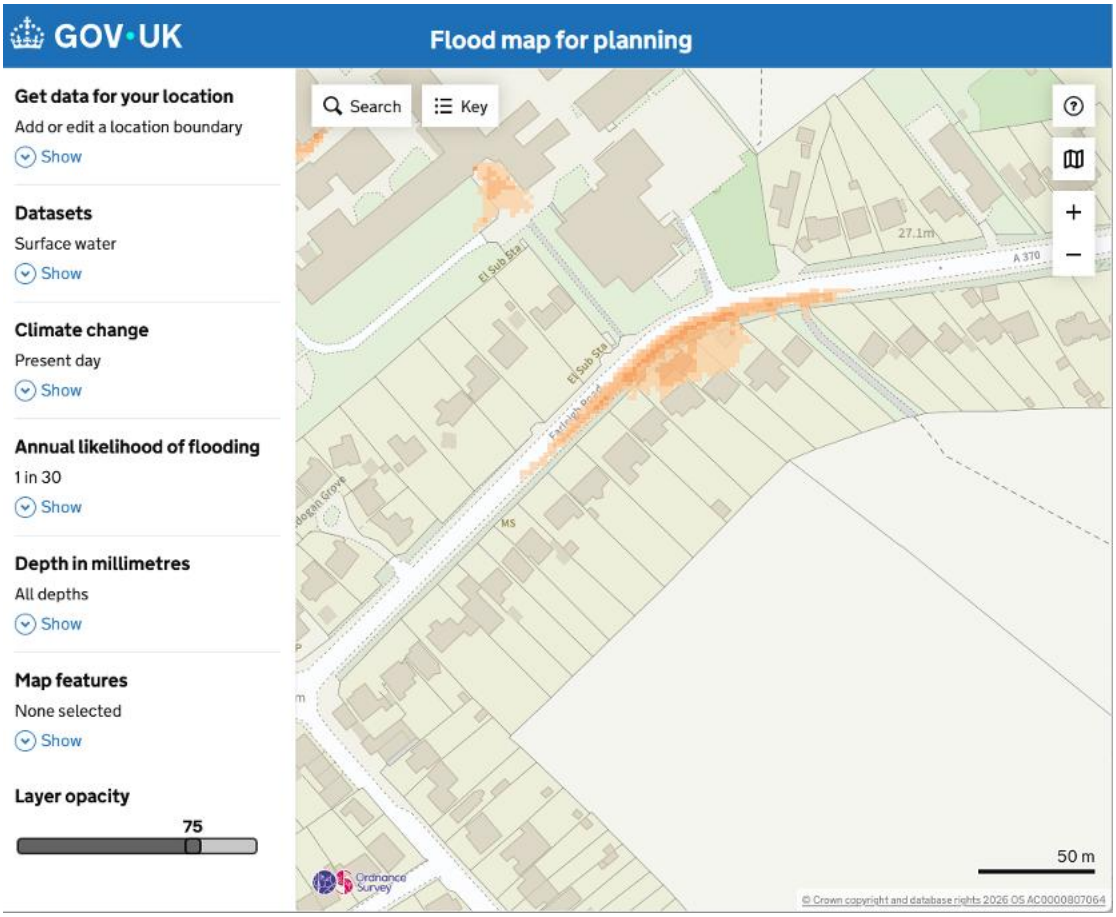


Figure 13: Environment Agency Surface Water Mapping for 1 in 30 year return period (3.33%AEP) event

77. It seems clear to me that the source of the area of surface water flooding shown on Figures 11-13 would have been the hill to the south east of Farleigh Road where the FFW development is located.

78. This clearly demonstrates the need to produce a surface water model which is calibrated to available data from recent storm events in the Backwell catchment.

79. It seems indisputable that the storm return period associated with most recent storm events itemsed in Paragraph 74 is likely to be 2 years or less (50%AEP).

80. The November 2012 flood event is likely to have been the highest on record and affected much of central and southern England. In my experience is thought to have a return period of between 20 and 30 years.

81. Consequently any areas that were flooded during the November 2012 event should be considered as part of the functional floodplain (Environment Agency Flood Zone 3b).

6 FFW Site Drainage Design

82. I have made use of the Conceptual Engineering Design drawing as uploaded to the North Somerset planning portal on 2nd July 2026.

83. The drainage design drawing is shown on Figure 13, as prepared by RED Civils of Quay House, The Waterfront, Level Street, Brierley Hill DY5 1XD.



Figure 14: Drainage Design Drawing for FFW Site

84. I have approximately superimposed the drainage design drawing on the peak flood depth map shown on Figure 1 from the NSC model for the 1 in 1000 year return period (0.1%AEP).

85. This image is presented in Figure 15.



Figure 15: Design Drawing superimposed on 1 in 1000 year peak surface water flood depth map from NSC model

86. Figure 15 suggests that the main surface water flood route passes straight down the middle of the site and into the attenuation basin at the downstream extent of the site.

87. It also shows that current and future residents of the FFW site may be at risk from surface water flooding for high return period storm events.

88. It shows that further, likely substantial, drainage works would be required to protect current and future residents from surface water flooding during high return period flood events.

89. This may present a challenge to the developer as there exists property immediately downstream of the site on Farleigh Road which is already at very high risk of surface water flooding.

90. Furthermore it suggests that the attenuation basin may not have been designed to be outside the 1 in 1000 year storm extent, as simulated by the NSC model.

91. This may be because much of the flooding occur as a result of runoff from the upstream catchment which may not have been considered by the developer and their drainage consultants.

7 Development of a new surface water drainage model for East Backwell and Nailsea

92. My company has been instructed by Backwell Parish Council and Nailsea Town Council to review and combine the existing NSC surface water flood models for Backwell and Flax Bourton and then extend them to the north of the railway line and downstream beyond the second crossing of the railway line to the south of Nailsea.

93. It has been agreed with Backwell Parish Council, Nailsea Town Council and North Somerset Council that the new baseline model will be provided to potential developers once it has been approved by the Environment Agency. The purpose of this is to enable developers to undertake the NPPF Exception Test for their development and assist with SUDS pond design.

8 Answers to Specific Questions in Instructions

94. The first question was, “What are the principle strengths and weaknesses of the available mathematical models of surface water flood risk as applied to the FFW development site?”

95. I have addressed this question in Section 4 of this report.

96. In my opinion, the key weakness of the Environment Agency surface water model is that the cutoff of 75mm depth hides the surface water flood route down Backwell Hill and through the FFW site. When a 50mm cutoff is applied to the NSC model, this surface water flow path becomes visible.

97. The second question was, “Are the proposed flood mitigation measures appropriate both in terms of location and design, in the context of the available historical flood risk information?”

98. My answer is that, in my opinion, the current drainage design does not conform currently to the requirements of the National Planning Policy Framework (NPPF) and that the developer does not appear to have attempted to satisfy the NPPF Exception Test and prove that the FFW development does not increase flood risk to third party landowners.

99. The third question was,”What are the likely implications to flood risk if the proposed drainage design and flood mitigation measures are constructed according to the current proposals?”

100. In my opinion, the likely implications to flood risk if the proposed drainage design and flood mitigation measures are constructed according to the current proposals are that properties in the FFW development will be subject to a very similar level of flood risk as they would be without the flood mitigation measures.

101. Also in my opinion, the proposed flood attenuation basin is unlikely to perform as intended as it does not appear to have been sized according to runoff from the entire drainage catchment upstream of the site and is located in an area that would flood in the baseline case for the 1 in 1000 year return period storm. Images 1 and 2 in this document suggest it would likely at least partly fill during a 1 in 2 year year return period (50%) flood event.

102. There is a risk that the current flood mitigation measures may make flood risk worse rather than better for vulnerable properties immediately downstream of the development.

103. The fourth and final question I have been asked to answer is what advice I would give to the North Somerset Council drainage team regarding their potential agreement/approval to the current site drainage and flood mitigation measures.

104. My strong recommendation is that they do not sign off the current drainage and flood mitigation measures until the developer or their consultant is able to demonstrate via modelling that the current and future residents are safe from surface water flood risk and that the development, including flood mitigation measures, does not increase flood risk to third party landowners.

105. It is also important for a developer to conform to the Measured Duty of a landowner. A landowner's measured duty of care is a legal obligation to take reasonable steps to prevent or stop a hazard, often arising from natural events like flooding, land slips, or fire, from causing damage to a neighbouring property.

9 Experience

106. My name is Dr. Christopher Derrick Whitlow. I hold a first class honours degree in Mathematics and a PhD in Applied Mathematics/Hydrometeorology.

107. I have held research fellow positions in the department of Civil Engineering at both the University of Birmingham and the University of Nottingham and also acted as an external supervisor or examiner for Masters level and PhD research at the University of Leeds and the Open University together with UNESCO-IHE in Delft.

108. I have acted as technical reviewer for the Journal of Hydraulic Research, American Society of Civil Engineers (ASCE) Hydraulics Division and the UK Institute of Civil Engineers (ICE) Journal.

109. As of 2023, I am a reviewer for the Journal of Flood Risk Management.

110. I have published more than 30 technical papers on the general subject of modelling and flood risk in international journals or conference proceedings.

111. I have also acted as a college member for the Engineering and Physical Sciences Research Council where I reviewed research grant applications and research reports on behalf of that organisation.

112. I was the primary developer of ISIS (now renamed Flood Modeller), the most widely used hydraulic modelling software in the UK to simulate river channels in one dimension.

113. I was the chair of the ISIS European User Group for more than 20 years.

114. I and my former employer, Edenvale Young Associates have chaired or hosted the TUFLOW European User Group for more than 10 years. TUFLOW is by far the most established software in the UK for modelling of out of bank or floodplain flows.

115. I wrote the first Environment Agency flood risk modelling strategy to draft stage in 2006.

116. Between 2006 and 2023, I was a Director of Edenvale Young Associates Ltd which is a Consulting Engineering practice which I started in 1996, initially as Edenvale Modelling Services.

117. Before that I was employed by Sir William Halcrow and Partners Ltd., where I worked initially as a graduate modeller and later as a senior modeller during which time I acted as the primary developer of ISIS and gained experience in two dimensional and three dimensional hydraulic modelling together with water quality, groundwater and sediment transport modelling.

118. Since establishing Edenvale Modelling Services in 1996 and Edenvale Young Associates in 2006 (via amalgamation with John Young Associates) I undertook or reviewed hydrological and hydraulic modelling studies and flooding investigations for a wide range of clients including all the main UK Civil Engineering Consultants, the Environment Agency, SEPA, EA Wales (later NRW) and several local authorities, both in the UK and overseas.

119. I was employed by the National Farmers Union (NFU) to act as an expert witness in a case against the Environment Agency which was heard in the High Court in November 2017 and have acted as expert witness for several private landowners and insurers in matters pertaining to flood risk and the planning process.

120. During my 40 years post-graduate experience I have specialised in all aspects of hydraulic and hydrological modelling and was previously employed for three years as the expert modeller for a World Bank funded project in Sri Lanka - the so-called Climate Resilience Improvement Project in Sri Lanka which had a total value of £300M.

121. Since 2024, I have acted as a Consultant to the World Bank.

122. I am currently employed by Chris Whitlow & Associates Ltd., a company of which I am director and proprietor.

10 Documentation

123. The documents relied upon to inform my report have been referenced within the report itself.

Signature:

(Dr.) CD Whitlow



Date: 25th September 2026

Nailsea Town Council
Past, Present & Future

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
BS48 3HW

Nailsea Town Council
Tithe Barn
Church Lane
Nailsea
BS48 4NG

23rd October 2026

John Warren
Planning Department
North Somerset Council

Dear Mr Warren,

23/P/1145/OUT Land South Of Nailsea West Of Station Road Nailsea

Nailsea Town Council (NTC) and Backwell Parish Council (BPC) remain concerned that no hydraulic modelling report is forthcoming from Gleeson Land to inform the latest public consultation process. The model and its report, on which this submission was based, was made available to the Environment Agency but not the other two statutory consultees on flood, drainage, and the water environment, nor to hydraulic experts commissioned to comment on the application by other non-statutory consultees including BPC and NTC.

This ongoing situation prevents a balanced and informed appraisal of the re-submission which is currently out for consultation. Indeed, the Somerset Drainage Boards Consortium was of the same opinion when commenting on the original submission which also failed to provide the earlier hydraulic modelling report. “For any new road to be acceptable to us, we need the applicant to demonstrate that the new road will not increase flood risk to third party and will not prevent the drainage of the land.”(SOMERSET_DRAINAGE_BOARDS_CONSORTIUM-3291505) The argument that the files are too large to share is unjustifiable given the large file sharing capability available to North Somerset Council.(23_P_1145_OUT-CORRESPONDENCE_13_10_26-3657741)

Gleeson Land have commented on the hydrology report commissioned by two residents from Dr Chris Whitlow for the original planning submission (23_P_1145_OUT-CORRESPONDENCE_09_09_26-3657735) but do not feel it necessary to submit their modelling report for expert scrutiny. NTC and BPC believe this is both unreasonable and unjustifiable, both councils have a proactive approach with developers even within a ‘without prejudice’ framework.

Our letter dated January 2026 made it clear that the residents who flooded in 2012, 2023 and 2024 consented to Royal Haskoning DHV to undertake survey work on their property for the purposes of calibrating their model. (23_P_1145_OUT-BACKWELL_AND_NAILSEA_TC_COMMENTS-3560443) This offer has not been taken up indeed Gleeson Land assert that this information cannot be used for calibrating their hydraulic model.

(23_P_1145_OUT-CORRESPONDENCE_09_09_26-3657735) We can confirm that the offer still stands.

BPC and NTC have since commissioned Pinpoint Mapping to measure the mAOD height of the 2012 flooding in November 2012 at 6/7 Station Close. This was 8.328m (Top of step in front of main door into No 6 Station Close; 347339.023, 169001.718)

Using the photographs from 12.01.2023 we can confirm that the flood height at 6/7 Station Close during that storm event was mAOD 8.088m.

Both Councils remain concerned that the flood events photographed in 2023 and 2024 appear similar to the 1 in 100yr flood event plus climate change in their Flood Risk Assessment despite reassurances to the contrary that they have used the photographs to validate their model. (23_P_1145_OUT-CORRESPONDENCE_09_09_26-3657735)

We also understand that it is not standard practice to choose the range of -20mm to 200mm as representing no increase in flood risk in the TUFLOW output presented within the Flood Risk Assessment and their recent correspondence.

(23_P_1145_OUT-CORRESPONDENCE_21_09_26-3657738) The range should in fact be -10mm to 200mm which was the approach Aegaea used when assessing downstream flood risk for Land At Farleigh Fields development.
(23_P_2508_RM-HYDRAULIC_MODEL_TECHNICAL_NOTE-3348841).

In summary, BPC and NTC respectfully request that further engagement is required, and Royal Haskoning DHV:

- Must provide their hydraulic model report used to inform this re-submission, which they have provided to the Environment Agency
- Ensure that the two historic calibration events for their hydraulic model from 6/7 Station Close must be included in future Environment Agency re-submissions.
    - November 2012 mAOD 8.328m
    - 12th January 2023 mAOD 8.088m
- Must update their model output flood range in the Flood Risk Assessment so that the lowest increase in flood depth determined is 10mm and not 20mm.

We look forward to hearing from you and Gleeson Land representatives.

Kind Regards,

Clare Melton
Clerk/Responsible Financial Officer
Backwell Parish Council
clerk@backwell-pc.gov.uk
01275 464653

Jo Duffy
Chief Executive Officer/Town Clerk
Nailsea Town Council
clerk@nailseatowncouncil.gov.uk
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Cc Will Charlton Tor & Co

Backwell Parish Council
1st Floor
43 Rodney Road
Backwell
North Somerset
BS48 3HW
6th November 2026

Formal Objection to Planning Application 26/P/0686/OU2 (Re-Consultation)

To: NSC Case Officer, Planning Department, North Somerset Council

Date: October 2026

Subject: Planning Application 26/P/0686/OU2 – Bristol Airport Expansion to 15 Million Passengers Per Annum (15mppa) (Re-Consultation Response)

Dear NSC Case Officer,

Backwell Parish Council (BPC) re-iterates its previous comments from the submits its formal objection to planning application **26/P/0686/OU2** on the 26th June 2026. In addition BPC has the following observations regarding the proposed expansion of Bristol Airport to 15mppa and wishes to reiterate its objection to this application.

BPC notes that across the updated application documents, Bristol Airport Limited (BAL) consistently downgrades major harms to a rating of 'minor adverse' impact rather than assigning them appropriate weight in the planning balance. For the avoidance of doubt, **Backwell Parish Council considers that all core impacts associated with this application carry *Significant Weight* against the grant of planning permission in the planning balance.**

Specifically, significant weight must be applied to the statutory harms to the North Somerset and Mendip Bats SAC and compliance with the Habitats Regulations, as well as the fundamental failure of the proposal to constitute sustainable development. Significant weight also attaches to the direct Green Belt harm and conflict with Green Belt policy, the adverse impacts upon Felton Common and surrounding open land, and the severe transport, surface access, and parking pressures imposed on local communities. Furthermore, significant weight must be given to the cumulative lighting impacts and night glow affecting local landscape settings, the visual and landscape harm to the setting of the Mendip Hills National Landscape, the significant noise, amenity, health, and wellbeing impacts on nearby residents, and the substantial climate change impacts arising from increased aviation carbon emissions.

Our specific detailed grounds for objection under the updated re-consultation documents are set out below.

1. Rejection of the "One-Size-Fits-All" Approach: Dismissal of Downside Hamlet & Surrounding Parishes

Following our meeting with airport representatives in August 2026, BPC fully expected the resubmitted planning documents to contain specific, targeted assessments addressing the distinct concerns of Downside Hamlet and Backwell village. Instead, these critical issues have simply been lumped together into broad, generic statements:

- **Undermining Verbal Assurances:** Merging these distinct impacts into a single, homogenized narrative completely undermines the verbal reassurances given to parish representatives at the August 2026 meeting. It demonstrates a continued refusal by BAL to recognize or respect the unique operational pressures experienced by the airport's most immediate neighbours.
- **Failure to Recognise Distinct Localities:** While parishes such as Wrington, Backwell, Cleeve, Felton, Winford, and the Hamlet of Downside share overarching burdens regarding noise, traffic, fly-parking, and environmental degradation, their geographical positions create distinct, highly specific physical and operational challenges.
- **Call for Granular, Village-Specific Assessments:** A blanket "one-size-fits-all" approach is fundamentally inadequate for planning balance determination. NSC must insist that BAL replace this superficial treatment with a granular recognition of the actual, localized impacts facing each settlement, accompanied by specific, enforceable mitigation measures tailored to each community.

2. Off-Site Safety Implications, Low-Altitude Flight Hazards, and Human & Animal Welfare

The proposed operational expansions place far too little weight on off-site safety risks. The health, safety, and welfare of both residents and animals (including livestock, horses, and domestic pets) residing directly beneath or adjacent to flight paths are severely threatened:

- **Low-Altitude Operations & Structural Property Harm:** Residents on Felton Common and in nearby hamlets already experience structural property damage resulting from aircraft turbulence and wake vortices. Reducing approach paths to bring aircraft 40 feet lower directly over residential homes will significantly compound these physical risks.
- **Unassessed Noise, Vibration, and Wake Vortex Impacts:** Neither the acoustic noise increases nor the localized wake vortex and vibration effects of lower-altitude flights have been adequately or objectively evaluated regarding human health, sleep disruption, or animal fright and distress.
- **Early Safety Assessments Required:** Comprehensive, independent safety assessments evaluating surface and low-altitude air impacts off airport premises must be carried out immediately, in direct consultation with the communities and livestock owners directly affected, before any planning determination is made.

3. Strict Proximity Requirements for Ecological Mitigation

The Ecologist employed by BAL have some ideas with merit however in this context ecological compensation cannot be treated as a remote, paper-exercise compliance task. To be ecologically valid and effective under statutory regulations, any land acquired for habitat creation or species displacement—particularly replacement habitat for the Greater Horseshoe Bat—must be situated in immediate geographical proximity to the specific habitats being destroyed or disturbed. Remote, unallocated, or vague land commitments fail to satisfy statutory requirements. The environmental impacts from the loss of Felton Common and Cook's Farm have yet to be addressed. There are still many points from our first submission which must be addressed.

4. Non-Negotiable Rear Gate Restrictions, HGV Rerouting, and Highway Safety (By January 2028)

BPC firmly rejects any reliance on informal assurances regarding the rear access point on Downside Road:

- **Contradiction of Current Operational Reality:** At our August 2026 meeting, BAL staff stated that restricting the rear entrance was part of their long-term plan and assured us that heavy vehicles, fuel HGVs, and buses were not using it. The daily reality on the ground contradicts this assertion: fuel HGVs, buses and contracted vehicles continue to use Downside Road and narrow parish lanes.
- **Mandatory Enforceable Rerouting:** With or without the approval of this application, a binding, scheduled restriction plan must be legally established no later than **January 2028**. All fuel deliveries and heavy logistics must approach exclusively and enter the airport from the A38 via the M5 (Junction 22) or from the Bristol direction, and be strictly banned from navigating rural back lanes and Downside Road. Substantive efforts must be made to address this now.
- **Rejection of Rear Access as a Temporary "Mitigation":** BPC vehemently opposes suggestions that the rear entrance could serve as a traffic diversion route during proposed A38 roadworks. With surface access sitting at approximately 84% private vehicle dependency, diverting traffic onto narrow rural lanes is wholly unacceptable. Without strict planning constraints, the rural lanes connecting Backwell to Downside Hamlet will become an intolerable rat-run, exposing active travel users—including young horse riders, pedestrians, and cyclists—to extreme danger.
- **Peak Construction Vehicle Restrictions (2029–2030):** The rear access point falls directly adjacent to the western apron and Cook's Farm developments, which reach peak construction in 2029/2030. NSC must attach a strict planning condition explicitly prohibiting construction lorries and heavy traffic from using the rear entrance throughout all build phases.
- BPC awaits meaningful action to protect neighbouring communities from inconsiderate and illegal **parking.**
- BPC expects to be included in any and **all consultation related to developments and evaluations** of surface access methods to enable the residents to live and work safely and with confidence that they will be able to access their own homes unimpeded.

In the event of approval the closure of the rear entrance on Downside Road must be conditioned, with appropriate mitigations for the hamlet of Downside and Backwell village incorporated as set out in BPC's previous submission.

5. Transport Gridlock and Highways Infrastructure

- **A38 Arrester Beds & Traffic Signals:** BPC does not believe that proposed arrestor beds alone will resolve highway safety issues along the A38 even with traffic light control. However, introducing traffic signals on the A38—one of only two primary trunk roads in North Somerset—will generate severe, regional gridlock. Ironically, this congestion will disrupt airport operations by causing widespread access delays for passengers and air freight along the A38 corridor and as an essential traffic corridor this Lulsaget is a sensitive congested bottle neck outside of peak times even without additional traffic lights.

6. Disconnect from CAP1616 Airspace Modernization and NSC Local Plan Growth

This application continues to operate in a planning silo. It has not been properly aligned with the Civil Aviation Authority's **CAP1616 Airspace Modernisation Strategy**, nor does its airspace modeling reflect the substantial population and traffic growth generated by housing allocations in the **emerging North Somerset Council Local Plan**. NSC must demand an outward-looking, holistic evaluation that measures the combined impacts of airport capacity growth, regional housing development, and airspace restructuring.

7. Hydrogeological Risks, Aquifer Vulnerability, and "Forever Chemicals" (PFAS/PFOS)

Backwell Parish Council reiterates its severe concerns regarding the location of Bristol Airport directly above sensitive aquifers and public water supply Source Protection Zones (SPZs). The updated documentation fails to provide adequate assurance regarding the protection of underlying groundwater and connected springs from catastrophic or cumulative contamination. Nationally, there is heightened concern surrounding the ecological and public health risks of "forever chemicals"—specifically Per- and Polyfluoroalkyl Substances (PFAS and PFOS)—which have historically been deployed routinely across aviation and firefighting operations. While the applicant points to current non-PFAS firefighting foam, boreholes, and a Drainage Strategy, insufficient site-specific investigation has been conducted to establish existing baseline contamination levels or assess historic pollutant migration within the local water catchment. The applicant's own risk assessment acknowledges that an unmitigated release of aviation fuel could seep into unmade ground, directly contaminating the underlying SPZ and connected water supplies; it is completely illogical to acknowledge this pathway for fuel while dismissing the equivalent risk for persistent, highly mobile PFAS/PFOS compounds. Given the extreme sensitivity of the underlying hydrogeology, North Somerset Council must reject superficial assertions and demand comprehensive, independent hydrogeological investigation and monitoring before any further capacity expansion is considered.

8. Biodiversity Net Gain (BNG) Deficits and Habitat Losses

The supplementary biodiversity documentation confirms critical regulatory failures under **NPPF Paragraph 193(c)**, **North Somerset Core Strategy Policy CS4**, and the **emerging 2041 Local Plan**:

- **BNG Deficit:** Machine-readable metric data demonstrates a net biodiversity loss of approximately **32.5% for habitats** and **27.4% for hedgerows**—failing completely to achieve the statutory mandatory **10% net gain**.
- **Irreplaceable Veteran Trees:** The application formally accepts the loss of five irreplaceable veteran trees in good condition without securing acceptable statutory compensation.
- **Missing Bat Habitat Details:** While land acquisitions at Downside Farm and Barrow Farm are noted, BAL provides no baseline ecological data establishing current biodiversity values, nor does it specify where the remaining **9 hectares** of mandatory bat replacement habitat will be situated, at this stage in the application this is unacceptable given the clear expectations of the NPPF and pre application process.

9. Climate Change & Aviation Carbon Trajectory

BAL's carbon assumptions fail to reflect contemporary climate science and key national policy findings:

- **National Policy Reviews (September–October 2026):** Reports from the Environmental Audit Committee (October 2026), the Climate Change Committee (September 2026), and the Tyndall Centre for Climate Change Research (September 2026) confirm that aviation expansion cannot proceed without strict enforcement of absolute zero targets and alignment with national carbon budgets.
- **Jet Zero Strategy Uncertainty:** Updated 2026 CO_2 forecasts confirm that current aviation emission trajectories are failing to meet Jet Zero ambitions. With the upcoming 2027 Government review expected to introduce stricter carbon pricing and demand management, granting physical capacity growth now presents an unacceptable planning risk.

10. Green Belt Harm, MHNL Landscape Setting, and Felton Common

- **Green Belt Balance Tipping Point:** BAL's reliance on the 12mppa Public Inquiry outcome is invalid. Acceptance of environmental trade-offs at 12mppa does not justify further expansion; the cumulative environmental balance has tipped, and growth can no longer override Green Belt harm.
- **Mendip Hills National Landscape (MHNL) Skyglow:** Disregarding dark sky impacts because the MHNL lacks formal "Dark Skies Reserve" status is disingenuous, given that light spill from the airport itself prevents such designation.
- **Felton Common Legal Protection:** Informal statements that landing lights will not lead to further development offer no protection. NSC must require a legally binding Section

106 agreement (modeled on the 30-year Gatwick Agreement) prohibiting any further land-take on Felton Common for a minimum of 30 years.

11. Noise Disturbances and Public Health Omissions

- **Increased Flight Frequency:** BAL admits peak busy day movements will increase by ~34 ATMs at 12mppa (1 extra movement every 42 minutes) and up to ~60 additional ATMs on peak days (1 extra movement every 24 minutes). Terming this a "fleeting visual effect" ignores the acoustic and health impacts on nearby residents.
- **Omission of Health Studies:** BAL and NSC have failed to address published ANAS and ANNE noise studies, which demonstrate that public health damage occurs at noise thresholds far lower than those modeled in BAL's Environmental Impact Assessment.
- **Inadequate Mitigation:** Proposed noise contour conditions rely on fleet modernization over a 15-year horizon, leaving over 20% of older, noisier aircraft in operation by 2038. Furthermore, BAL has refused community requests for a full night-flight ban between 02:00–06:00 (or the WHO-recommended 8-hour window).

12. Negligible Benefits vs. Severe Harms: Internal Domestic Flight Projections

When examining the applicant's justification for growth, the minimal public benefit becomes starkly apparent when evaluating domestic connectivity:

- **Disproportionate Harm for Nominal Gain:** In response to inquiries regarding internal domestic flights facilitated by this expansion, the projected volume equates to a negligible **two flights per day**.
- **Flawed Planning Balance:** A fundamental principle of national planning policy is that any environmental harm must be clearly outweighed by substantial public and economic benefits. Facilitating an incremental two domestic flights per day fails entirely to justify the widespread harms identified across all policy categories—including Green Belt encroachment, SAC vulnerability, ecological damage, statutory BNG deficits, local highway gridlock, 24 hour low-altitude noise from surface movements and flight disturbances, in addition to the carbon emissions.
- **Public Interest Verdict:** When balancing the severe, unmitigated local disamenities against a yield of just two internal flights a day, the answer in the planning balance is unequivocally **NO**. The proposal represents an unjustified, unacceptable cost-benefit trade-off that cannot be supported under sustainable development principles.

Conclusion

Planning Application **26/P/0686/OU2** relies on flawed baseline premises, creates severe spatial inequality, ignores off-site safety risks, and treats neighboring communities with a superficial, "one-size-fits-all" approach. Backwell Parish Council strongly urges North Somerset Council to refuse planning permission on the basis that the environmental and safety negative impacts are too severe.

Yours sincerely,

DRAFT

Backwell Parish Council

DRAFT

Lucy White
Planning Limited

Monthly Planning Update for Backwell Parish Council

October 2026 Issued 30.10.26

North Somerset Cabinet and Council Meetings

A Cabinet meeting was held on 21 October. There were no agenda items of direct relevance to Backwell. No Council meetings were held this month.

NSC Local Plan 2041

The Local Plan examination is ongoing. Hearing Statements were submitted on 27 October and are now available online. The hearings open on 10th November 2026. Backwell Parish Council will participate in sessions for Matters 2, 3, 10 and 12D.

Emerging Planning Policies

No relevant consultations.

NSC Stakeholder Workshops

No workshop this month.

Government planning policy updates

None.

Other Relevant Matters

None.

Planning Applications Report – Backwell Parish Council Full Council Meeting 5th November 2026

Agenda item 4.7

a) **26/P/1950/TRCA- 77 - 79 West Town Road Backwell BS48 3BH**
Willow (T1) Fell. Sycamore (T2) Pollard back to old pruning points

b) **26/P/2020/FUL - Land East Of Backwell Hill Road Backwell**
Retrospective change of use from agricultural land to mixed agricultural and equestrian use.

c) **26/P/2060/FUH - 35 Amberlands Close Backwell BS48 3LW**
Proposed erection of a single storey rear/side wraparound extension.

d) **26/P/2067/NMA - 12A Mulberry Close Backwell BS48 3HX**
Non-Material Amendment to application 26/P/1228/FUH (Proposed erection of a single storey rear extension and first floor side extension. Partial garage conversion and replacement of front cladding.) to allow for the omission of the approved single-storey rear extension with associated alterations. Adjustment to the approved first floor extension rear wall to align with the existing rear wall of the main house.

e) **26/P/2172/PIP 45 Station Road Backwell BS48 3LN**
Permission in principle for demolition of the existing building and construction of up to 3no. new build dwellings on the site

f) **26/P/1612/FUH 20 Chapel Hill Backwell BS48 3PP (reconsultation)**
Proposed Loft conversion with a flat roof rear dormer and addition of 2no. rooflights to the front roof slope.

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Highway Maintenance Programme 2027/28

Tell Us About Your Local Highway Priorities

Introduction

Your council has valuable local

knowledge that we simply cannot obtain from inspections and condition surveys alone.

We would like your help in identifying the highway maintenance issues that matter most to your community, whether that is deteriorating road surfaces, drainage problems, footway defects or recurring local concerns.

This short questionnaire should take around 10-15 minutes to complete and will help us better understand local priorities when developing the 2027/28 Highway Maintenance Programme.

Please return your completed response by [DATE].

Scope of this questionnaire

This questionnaire relates to highway maintenance matters, including carriageways, footways, drainage, signs, road markings and other highway assets.

This survey focuses on maintaining existing highway assets such as roads, footways, drainage and signs.

If your priorities relate to new infrastructure, speed limits, traffic calming measures or parking restrictions, these are managed through separate Council processes:

- New footways, cycleways or highway infrastructure
- Traffic calming measures
- Speed limits
- Parking restrictions
- Traffic regulation changes
- Other highway improvement schemes

are outside the scope of the Highway Maintenance Programme.

We would be grateful if you could focus on the three maintenance priorities and three locations that you consider most important within your area.

How your feedback will be used

Your responses will be reviewed alongside the Council's existing highway

condition, asset and network information as part of the development of the

2027/28 Highway Maintenance Programme.

The programme is developed using an asset management approach which considers factors including:

- Highway condition
- Network hierarchy
- Lifecycle planning
- Safety and risk
- Traffic importance
- Funding availability

Your feedback will form one part of the evidence base used to develop the programme. Identifying a location or issue does not necessarily mean it will be included in the final programme, but it will ensure that local priorities and intelligence are considered as part of the decision-making process.

Due to the volume of feedback received, we may not be able to provide individual responses to issues raised through this questionnaire.

Please return your completed questionnaire by [DATE].

Privacy Notice

The personal information you provide in this questionnaire will be used by the Council to help develop the 2027/28 Highway Maintenance Programme and, where necessary, to contact you for clarification about the information submitted.

We will only use your details for this purpose and will not share them outside the Council except where required by law. Your information will be stored securely and retained only for as long as necessary to support the development of the programme and in accordance with the Council's records retention requirements.

By completing this questionnaire, you acknowledge that the Council will process your personal information for the purposes described above.

---

1. About Your Council

Why we ask for your contact details

We ask for your name, role and email address so we can contact you if we need clarification about the issues you've raised or to better understand the local intelligence provided. This helps ensure that your feedback can be properly considered as part of the development of the Highway Maintenance Programme.

Town / Parish Council:
[Response]

Name of person completing this questionnaire:
[Response]

Role:
[Response]

Email address:
[Response]

---

2. What highway maintenance issues matter most in your community?

Thinking about your area as a whole, please identify and rank your three most important highway maintenance priorities.

Please assign one priority to each rank (1, 2 and 3)

Rank	Priority
1 (Highest)	
2	
3	

Please choose from the following:

- Carriageway / road surface condition
- Potholes and other carriageway defects
- Drainage and flooding
- Footway condition
- Road markings
- Traffic signs
- Vegetation / overgrown areas
- Rural roads and lanes
- Highway safety
- Other (please specify)

Please briefly explain why these are your priorities (optional):

[Free text]

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3. Priority Locations

Are there any specific locations within your area where you believe there are significant highway maintenance issues?

Please identify up to three locations that you consider to be the highest priority.

Priority	Location / Road	Main Issue Type	Why is this important locally?	Issue Frequency
1				
2				
3				

Main Issue Type

- Carriageway
- Footway
- Drainage
- Signs / Road Markings
- Vegetation
- Highway Safety
- Other

Issue Frequency

- Ongoing / Constant
- Seasonal
- After heavy rainfall
- Increasing over time
- Other

When describing locations, please identify them as precisely as possible, for example using a road name and nearest junction, property or landmark.

When explaining why a location is important, information such as school routes, bus routes, property flooding, access to businesses, safety concerns or high traffic volumes can be particularly helpful.

If you have identified more than three locations, please select the three that you consider most important.

If you do not have three locations, please leave the remaining rows blank

---

4. Most Important Location

If only one location within your area could be prioritised for maintenance investment, which would you choose and why?

Location:

[Response]

Reason:

[Free text]

---

5. Local Intelligence

Are there any locations where you are aware of issues that may not be obvious from routine inspections or condition surveys?

Examples may include:

- Recurring flooding
- Winter maintenance issues
- Hidden drainage problems
- Rapid deterioration of highway assets
- Repeated community concerns

[Free text]

---

6. Other Information

Is there anything else relating to highway maintenance within your area that you believe would be useful for the Council to consider when developing the 2027/28 programme?

[Free text]

---

7. Supporting Information

If available, please provide any photographs, maps or other information that may help us understand the issues identified.

Please only upload information you have permission to share

[Attach files / provide links]

Thank You

Your local knowledge is an important part of understanding where highway maintenance investment can make the greatest difference.

Thank you for taking the time to share your priorities and experiences. Your feedback will help ensure that local issues are considered alongside condition data and technical assessments when developing the 2027/28 Highway Maintenance Programme.

Clare Melton <rfo@backwell-pc.gov.uk>

Coles Quarry

2 messages

Barbara Harland <barbara@backwell-pc.gov.uk> 22 September 2026 at 14:58
To: Lucy White <lucy@lucywhiteplanning.com>
Cc: Clare Melton <rfo@backwell-pc.gov.uk>, Amy Symonds <comms@backwell-pc.gov.uk>

Dear Lucy

Following discussions at the Backwell Parish Council Planning and Placemaking meeting last Thursday, I am writing to invite you to submit a fee proposal to assist us with the upcoming planning application for Coles Quarry.

We want to be proactive and fully prepared should the planning application arrive, so we would be very grateful if you could provide a proposal for us to review in time for our November meeting. Papers usually go out early so a proposal by 28th October would be perfect if that is possible.

Please don't hesitate to let me know if you have any questions or require further information. If you wish to clarify any additional expertise that you may require please give me a call. Thank you.

Kind Regards,

Barbara

Head of Planning

Backwell Parish Councillor

barbara@backwell-pc.gov.uk

07809142461

https://www.backwell-pc.gov.

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Lucy White <lucy@lucywhiteplanning.com> 8 October 2026 at 16:39
To: Barbara Harland <barbara@backwell-pc.gov.uk>
Cc: Clare Melton <rfo@backwell-pc.gov.uk>, Amy Symonds <comms@backwell-pc.gov.uk>

Dear Barbara,

To review the planning application for Coles Quarry and prepare representations, including advice on any other expert inputs required and co-ordination of their submissions, I propose a fee of up to £1,950 on the assumption that this is an application supported by an Environmental Impact Assessment.

The above fee excludes VAT and all reasonable disbursements and is subject to the attached Terms and Conditions.

Kind regards,

Lucy

[Quoted text hidden]

--

Lucy White BSc (Hons) DipTP MRTPI

Director
Lucy White Planning Limited

Mobile: 07809297175
Email: lucy@lucywhiteplanning.com
Website: lucywhiteplanning.com
Company No: 11102582

Terms and Conditions V.2.pdf
121K

QUOTE

Backwell Allotments.

Date
13 Oct 2026

Expiry
27 Aug 2026

Quote Number
QU-3734

VAT Number
692281810

CPS (Grounds) Ltd
Heathfield Farm
Siston Lane
Warmley
Bristol
BS30 5LX
Tel: 01179 676677

Drainage Works

Description	Quantity	Unit Price	VAT	Amount GBP
Using mini excavator, excavate drainage exit pipe to create wider area for water, excavate approx. 10m of ditch to improve water flow. Remove waste from site using a tracked dumper, and waste removal.	1.00	1,320.00	20%	1,320.00

Subtotal	1,320.00
TOTAL VAT 20%	264.00
TOTAL GBP	**1,584.00**

Terms

Quotation valid for 30 days. Our quotations are calculated to be as accurate as possible; all sizes and quantities need to be checked and confirmed by the person undertaking the installation. This quote does not include any requested down time by clients, in the event of this occurring this is chargeable, per person, per hour. This cost is assuming that the job can be completed without a special return visit, in the event of a special return visit there is a minimum chargeable fee of 3 hours per person.
This quote is subject to the following cancellation policy:
- Cancellations made within 72 working hours of the scheduled service date may result in a 20% cancellation fee.
- Cancellations made under 24 hours of the scheduled service date may result in 30% cancellation fee.
Please ensure you have reviewed and agree to this cancellation policy before accepting this quote. Thank you.

Employee Disciplinary Policy

Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: **clerk@backwell-pc.gov.uk**

1. Purpose and scope
This policy is based on and complies with the 2015 ACAS Code of Practice. It also takes account of the ACAS guide on discipline and grievances at work dated July 2020. The policy is designed to help Council employees improve unsatisfactory conduct and performance in their job. Wherever possible, the Council will try to resolve its concerns about employees' behaviour informally, without starting the formal procedure set out below.

The policy will be applied fairly, consistently and in accordance with the Equality Act 2010.

The Council's aim is to encourage improvement in individual conduct or performance. This procedure sets out the action which will be taken when disciplinary rules are breached.

2. Principles
a) The procedure is designed to establish the facts quickly and to deal consistently with disciplinary issues. No disciplinary action will be taken until the matter has been fully investigated.

b) For staff who report to the Clerk of the Council, for the purpose of the Disciplinary Policy, their manager will be the Clerk. For the Clerk of the Council, for the purpose of the Disciplinary Policy, their manager will be the Lead of the Office Working Party.

The employee's manager may make preliminary enquiries to establish the basic facts of what has happened in order to understand whether there may be a case to answer under the disciplinary procedure.

If the employee's manager believes there may be a disciplinary case to answer, the manager may initiate a more detailed investigation undertaken to establish the facts of a situation or to establish the perspective of others who may have witnessed misconduct.

Where minor concerns about conduct become apparent, it is the manager's responsibility to raise this with the employee and clarify the improvements required. A file note will be made and kept by the manager. The informal discussions are not part of the formal disciplinary procedure. If the conduct fails to improve, or if further matters of conduct become apparent, the manager may decide to formalise the discussions and invite the employee to a first stage disciplinary hearing.

c) At every stage employees will be informed in writing of what is alleged and have the opportunity to state their case at a disciplinary meeting and be represented or accompanied, if they wish, by a trade union representative or a work colleague.

If the employee's manager decides that they will not take disciplinary action, they may consider whether mediation would be appropriate in the circumstances.

If the employee's manager decides that there is a case to answer, they will arrange a disciplinary meeting, to formally hear the allegations.

d) An employee has the right to appeal against any disciplinary penalty.

3. The Procedure

Stage 1 – first warning
If conduct or performance is unsatisfactory, the employee will be given a written warning or performance note. Such warnings will be recorded, but disregarded after 12 months of satisfactory service.
The employee will also be informed that a final written warning may be considered if there is no sustained satisfactory improvement or change. (Where the first offence is sufficiently serious, for example because it is having, or is likely to have, a serious harmful effect on the Council, it may be justifiable to move directly to a final written warning.)

Stage 2 – final written warning
If the offence is serious, or there is no improvement in standards, or if a further offence of a similar kind occurs, a final written warning will be given which will include the reason for the warning and a note that if no improvement results within 12 months, action at Stage 3 will be taken.

Stage 3 – dismissal or action short of dismissal
If the conduct or performance has failed to improve, the employee may suffer demotion, disciplinary transfer, loss of seniority (as allowed in the contract) or dismissal.

Gross misconduct
If, after investigation, it is confirmed that an employee has committed an offence of the following nature (the list is not exhaustive), the normal consequence will be dismissal without notice or payment in lieu of notice:

theft, damage to property, fraud, incapacity for work due to being under the influence of alcohol or illegal drugs, physical violence, bullying and gross insubordination.

While the alleged gross misconduct is being investigated, the employee may be suspended, during which time they will be paid their normal pay rate. Any decision to dismiss will be taken by the employer only after full investigation.

Appeals
An employee who wishes to appeal against any disciplinary decision must appeal in writing, which must be received by the Council within five working days of the employee receiving written notice of the disciplinary action and must specify the grounds for appeal. The employer will hear the appeal and decide the case impartially.

The appeal will be heard by a panel made up of three Councillors who have not previously been involved in the case.

For staff who report to the Clerk of the Council, this will be the Lead of the Office Working Party, plus two other Councillors.
For the Clerk of the Council this will be the Chairman or Vice Chairman of the Council, plus two other

Councillors.

The appeal panel may decide to uphold the disciplinary decision of the manager, substitute a less serious sanction or decide that no disciplinary action is necessary. If it decides to take no disciplinary action, no record of the matter will be retained on the employee's personnel file.

If an appeal against dismissal is upheld, the employee will be paid in full for the period from the date of dismissal and continuity of service will be preserved.

The appeal panel's decision is final.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Employee Grievance Policy
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653
Email: clerk@backwell-pc.gov.uk

Purpose and scope
This policy is based on and complies with the 2015 ACAS Code of Practice. It also takes account of the ACAS guide on discipline and grievances at work dated July 2020.

It aims to encourage and maintain good relationships between the Council and its employees by treating grievances seriously and resolving them as quickly as possible. It sets out the arrangements for employees to raise their concerns, problems or complaints about their employment with the Council.

The policy will be applied fairly, consistently and in accordance with the Equality Act 2010.

Many problems can be raised and settled during the course of everyday working relationships. Employees should aim to settle most grievances informally with their line manager.

For staff who report to the Clerk of the Council, for the purpose of the Grievance Policy, their line manager will be the Clerk. For the Clerk of the Council, for the purpose of the Grievance Policy, their line manager will be the Lead of the Office Working Party.

Dealing with grievances informally
If you have a grievance or complaint to do with your work or the people you work with you should, wherever possible, start by talking it over with your manager. You may be able to agree a solution informally between you.

If the employee does not want to discuss the grievance with their manager (for example, because it concerns the manager), the employee should contact the Lead of the Office Working Party or, if appropriate, the Chairman or Vice Chairman. If the employee's complaint is about a councillor, it may be appropriate to involve that councillor at the informal stage. This will require both the employee's and the Councillor's consent.

Employees cannot use the formal stages of the Council's grievance procedure for a Code of Conduct complaint about a councillor. If the complaint about the councillor is not resolved at the informal stage, the employee can contact the Monitoring Officer of North Somerset Council who will inform the employee whether or not the complaint can be dealt with under the Code of Conduct. If it does not concern the Code of Conduct, the employee can make a formal complaint under the Council's grievance procedure.

Formal grievance
If the matter is serious and/or you wish to raise the matter formally you should set out the grievance in writing to your line manager. You should stick to the facts and avoid language that is insulting or abusive.

Grievance hearing
Within 10 working days of the manager receiving the employee's grievance (this may be longer if there is an investigation), the employee will normally be asked, in writing, to attend a grievance meeting to discuss their grievance. You have the right to be accompanied by a colleague or trade union representative at this meeting if you make a reasonable request.

After the meeting the manager will provide the employee with the panel's decision, in writing, usually within five working days of the meeting. The letter will notify the employee of the action, if any, that the manager will take and of the employee's right to appeal.

If it is necessary to gather further information before making a decision, your manager will inform you of this and the likely timescale involved.

Appeal
If an employee decides that their grievance has not been satisfactorily resolved by their manager, the employee may submit a written appeal.
For staff who report to the Clerk of the Council, for the purpose of the Grievance Policy, the appeal must be submitted to the Lead of the Office Working Party.
For the Clerk of the Council, for the purpose of the Grievance Policy, the appeal must be submitted to the Chairman or Vice Chairman.

An appeal must be received within five working days of the employee receiving their manager's decision and must specify the grounds of appeal.

Appeals may be raised on a number of grounds, for example:
- a failure by the Council to follow its grievance policy.
- the decision was not supported by the evidence.
- the action proposed by the manager was inadequate/inappropriate.
- new evidence has come to light since the grievance meeting.

You will be invited to an appeal meeting, normally within five working days, and your appeal will be heard by an appeal panel of three councillors who have not previously been involved in the case.
For staff who report to the Clerk of the Council, this will be the Lead of the Office Working Party, plus two other Councillors.
For the Clerk of the Council this will be the Chairman or Vice Chairman of the Council, plus two other Councillors.

You have the right to be accompanied by a colleague or trade union representative at this meeting if you make a reasonable request.
The panel's Chairman will inform the employee of the decision and the appeal panel's reasons, in writing, within five working days of the appeal meeting.
The appeal panel may decide to uphold the decision of the manager or substitute its own decision.

The decision of the appeal panel is final.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Lone Working Policy and Guidance
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk

Introduction
Backwell Parish Council recognises that employees / Councillors on Council business are required to work by themselves in the community sometimes in isolated work areas or out of office hours.

Under the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1999 Backwell Parish Council has a legal obligation to look after the health, safety and welfare of their employees / Councillors. However, employees/Councillors have responsibilities to take reasonable care of themselves and other people affected by their work.

Scope of the Policy
This policy applies to all situations involving lone working arising in connection with the duties and activities of Backwell Parish Council employees / Councillors. We will protect staff and Councillors from the risks of lone working, as far as is reasonably practicable. Working alone is not in itself against the law and it is often safe to do so. However, the Council's policy is to consider carefully and deal with any health and safety risks for those who work alone.
Lone workers include:

- Working alone in main place of work / premises.
- Direct from home workers
- Working alone in the community / different locations
- Visiting individuals in their own homes
- Working outside normal office hours

Any worker under the age of 18 years, or anyone working in confined spaces is not permitted to work on their own.

Aims of the Policy
The aim of the policy is to:

- Increase employees / Councillors' awareness of safety issues relating to lone working.
- Ensure that the risk of lone working is assessed in a systematic and ongoing way.
- Ensure that appropriate training is available so that employees are able to recognise risk and to provide practical advice on safety when working alone.
- Encourage full reporting and recording of any incidents relating to lone working to the Clerk or Lead of Office Working Party or Parish Council Chairman or Vice Chairman.
- Reduce the number of incidents and injuries to staff/Councillors related to lone working.

Responsibilities

Backwell Parish Council is responsible for:

- Ensuring that there are arrangements for identifying, evaluating and managing risk associated with lone working and that they regularly review the effectiveness of the policy.
- Ensuring that all employees/Councillors are aware of this policy.
- Providing resources for putting the policy into practice and that appropriate equipment is given to staff/Councillors to carry out their role/duties.
- Ensuring that risk assessments are carried out and reviewed where necessary.
- Ensuring that appropriate support and equipment is given to staff/Councillors involved in any incident.

The Clerk to the Council is responsible for:

- Avoiding the need for lone working as far as is reasonably practicable
- Making sure that risk assessments are carried out and reviewed regularly.
- Reporting annually to the Full Council on any incidents and actions taken in response.

The employees / Councillors engaged in lone working are responsible for:

- Taking reasonable care of themselves and other people who may be affected by their actions.
- Following all rules and regulations laid down by the Parish Council.
- Reporting all incidents that may affect the health and safety of themselves or others.
- Taking part in training designed to meet the requirements of this policy.
- Reporting any dangers they identify or any concerns they might have.
- Recognising and assessing potentially high-risk activities before carrying out any work activity and put in place appropriate arrangements to carry out the identified task safely to mitigate risk associated with working alone.

It is important that lone workers are considered for known medical conditions which may make them unsuitable for working alone. Any employee / Councillor who could be considered as a lone worker has a duty to advise the Clerk or Lead of the Office Working Party or Chairman of the Full Council of any medical conditions which may affect them working alone.
Where a medical condition is known, an assessment conducted through Occupational Health may be appropriate. Consideration will then be given to routine work and foreseeable emergencies which may impose addition or specific risks.
If you feel unsafe, unwell, or become injured call the emergency services if you need immediate assistance. If possible, call the Clerk, another Councillor or a work colleague to let them know (or ask someone to do so on your behalf).
Call the Clerk or another Councillor if your plans change because you feel unwell or if you have a domestic emergency when working alone.

Good Practice for Lone Workers

The Office staff are available to the public and Councillors during Office opening hours, on a 'drop-in' basis to carry out Council business. During this period, members of staff may potentially work alone. They shall have access to a means of summoning emergency assistance.

If a Councillor / employee is visiting a member of the public in their home, a member of the Council / Clerk must be informed of the visit and the approximate times. Meetings in private homes should be discouraged.

Lone workers should have access to adequate first aid facilities (located in the Office kitchen).

Lone workers should have personal safety equipment where this is necessary.

All incidents should first be reported to the Clerk. If necessary, the Clerk will then escalate the report to the Council for further action. All incidents must be recorded via the accident/incident book located in the cupboard in the Clerk's Office.

Employees and Councillors are responsible for reporting any incidents where they feel threatened or unsafe, including instances of verbal abuse. In situations involving aggression or conflict, individuals should prioritize their safety by removing themselves from the situation with minimal risk and seeking refuge in a safe place. It is crucial to avoid engaging in arguments with aggressive or threatening individuals, as this may escalate the situation. In case of emergency requiring immediate assistance while outside the premises, all employees/Councillors should dial 999.

Employees / Councillors are at liberty to refuse to meet with a Council member, contractor, member of the public alone or in their home, if they feel threatened or feel it would be inappropriate.

Review
This policy will be reviewed every year or following any accident or incident arising out of lone working.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Notes
The Health and Safety Executive have extensive advice and guidance on homeworking, lone working, including guidance on the risks of lone working.

Risks of lone working: www.hse.gov.uk/pubns/indg73.pdf

This document is based on a template commissioned by the National Association of Local Councils (NALC) in 2019 for the purpose of its member councils and county associations, which was updated in 2024.

Sickness Absence Policy
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk

What to do if you are unwell
All employers have a duty to provide a safe place of work which includes the physical environment as well as mental health.

If you are away from work because of sickness you must:

- Telephone the Clerk or the Assistant Clerk, before your contractual (or normal start time for work) on the first day of absence providing details and how long you expect to be off. If you are unable to call personally, someone else may call for you. It is your responsibility to ensure the Council is notified. You must then telephone again each day (unless otherwise agreed with the Clerk/Assistant Clerk).
- If you are away for seven days or less (including weekends and other non-working days), you must complete a self-certification form and provide it to the council when you are back at work.
- If you are away for more than seven days (including weekends and other non-working days), you must send in a fit note from your doctor and continue to do so as each new certificate is issued to you. This certificate gives details as to whether you are too ill to work or whether you are well enough to work with suitable support from the Council. This gives you and the Council the opportunity to discuss suitable arrangements which will support your return to work. The form also gives more space for the doctor to provide information about your condition and helpful tick boxes to suggest common ways to help you return to work.
- All sickness or injury absence will be entered on your employment record and will be monitored from time-to-time.

Return-to-work meetings
On the first day back at work after a period of sickness absence your manager may want to meet informally. If this is not possible on your first day back, the meeting may take place later. The return-to-work meeting should take place in a private place, and all discussions should be private and confidential, with notes taken, agreed and stored on file The meeting would normally include

- a welcome back to work;
- outline the purpose of the return-to-work meeting; which is to manage and monitor absence and attendance to identify any problem areas and offer support where appropriate;
- a discussion about the reasons for absence, in a supportive way and to understand whether the council can take any steps to help the employee's attendance;
- explain that the absence will be recorded;
- establish if medical advice has been sought (if appropriate);

- ensure the self-certification form has been completed or a fit note from the doctor has been provided;
- a discussion on absence over the last 52 weeks, the impact on pay and any next steps; and
- a handover of work where appropriate.

Medical appointments
The council recognises that employees will, from time to time, need to attend medical appointments. Please try to arrange medical appointments in your own time or, if this is not possible, at times that will cause the minimum amount of absence from work or inconvenience to the council. The council will allow reasonable time off work with pay for such appointments.

Statutory Sick Pay
If you are ill and unable to attend work, you may be entitled to Statutory Sick Pay (SSP).

SSP is available to all regardless of their weekly earnings and is payable from the first day of sickness absence. Tax and National Insurance will be deducted from SSP.
SSP is paid either at the statutory flat rate set by the Government, or at a rate equivalent to 80% of your normal weekly earnings, whichever is the lower. SSP is paid for the days on which you normally work.
SSP is payable for up to 28 weeks of sickness absence in either:

- one period of incapacity for work, or
- a series of linked sickness periods, where each period is separated by 56 calendar days (eight weeks) or less.

Linked periods cannot extend beyond three years. Staff will no longer be eligible for Statutory Sick Pay (SSP) once a continuous series of linked absences exceeds this three-year limit.

Council's Sick Pay (Occupational Sick Pay)
It is the Council's policy to pay you your normal basic rate of pay exclusive of overtime/allowances during periods of sickness absence of up to 6months and half pay for up to a further 6months, based on number of years service. This occupational sick pay will be for absences due to sickness calculated over the previous 52 weeks and will include your entitlement to SSP.

The Council adopts Green Book terms and conditions of employment and therefore employees are entitled to receive sick pay for the following periods: -

<u>During 1st year of service</u>
1 month's full pay and (after completing 4 months service) 2 months half pay
<u>During 2nd year of service</u>
2 months full pay and 2 months half pay
<u>During 3rd year of service</u>
4 months full pay and 4 months half pay
<u>During 4th and 5th year of service</u>
5 months full pay and 5 months half pay
<u>After 5 years' service</u>
6 months full pay and 6 months half pay

The period during which sick pay shall be paid, and the rate of sick pay, in respect of any period of absence shall be calculated by deducting from the employee's entitlement on the first day the aggregate of periods of paid absence during the twelve months immediately preceding the first day of absence.

Periods of full pay will include SSP. In periods of half pay, employees receive half pay in addition to SSP provided the total does not exceed normal pay.

An employee who is prevented from attending work because of contact with infectious disease shall be entitled to receive normal pay. The period of absence on this account shall not be reckoned against the employee's entitlements under this scheme.

An employee who falls sick during the course of annual leave shall be regarded as being on sick leave from the date of a doctor's statement.

Where an employee is receiving sick pay under the scheme, sick pay should continue if a public or extra statutory holiday falls during such sickness absence. No substitute public or extra statutory holiday should be given.

Payment is conditional upon you complying with the council's procedure for notifying your manager of the absence, attending an interview with your manager on request to discuss the absence, and completing a self-certification form on return to work or providing a fit-note when requested. We may also ask you to attend an interview/examination with a nominated doctor at the request of the Council.

We may not pay you occupational sick pay where:

- you have failed to comply with the Council's sickness absence notification and evidence requirements;
- you unreasonably refuse to attend a sickness absence meeting with the Council on request;
- you are unable to work because you hurt yourself in dangerous sports / activities or any other occupation you have;
- you have misled the council about your fitness to work;
- you have resigned; or
- where disciplinary proceedings are pending against you.

Medical advice

The Council may want to obtain advice on your fitness for work from occupational health advisers or medical practitioners. Examples of when the Council might refer to occupational health or a medical practitioner include the following:

- to seek a medical report on your illness or injury;
- to establish when you might be able to return to work;
- to understand when you are likely to be fully fit to resume your normal duties;
- to understand what alternative duties you might be fit to undertake if you are unfit to resume your normal duties;
- to understand when you are likely to be fit to undertake any alternative duties;
- to ask for guidance on your condition, for example if there is a possibility that you are disabled or ambiguity as to the exact nature of the condition;
- to ask what reasonable adjustments could be made to working conditions or premises to facilitate a return to work;
- to understand the likely recurrence of the illness or injury once you have returned to work; and
- to discuss any adjustments that could be made to accommodate your disability, if you are disabled.

The Council will pay the cost of the report and you will have the right to see it. The Council will also be

provided with a copy of the report and once we have seen it, we will want to meet you to discuss the findings and consider options available to you.
If you choose not to consent to an Occupational Health referral, any decisions in relation to your employment may be made without the benefit of access to medical reports.

Persistent short-term absence
Persistent short-term absence is where an employee is frequently absent from work for relatively short periods due to sickness. We understand most employees will have some short-term sickness absence from time to time. However, if you are frequently and persistently absent from work, this can damage efficiency and productivity, and place an additional burden of work on your colleagues and councillors.

Therefore, it is essential that frequent absence is dealt with promptly and consistently and in some circumstances, the Council may begin a capability or disciplinary procedure as part of the absence management process. If we do so, we will meet with you to set attendance targets. Following a review meeting we may issue a formal warning if those targets are not met. You will be given written notice in advance of any formal meeting and you can be accompanied by a work colleague or trade union representative. You may appeal against a formal warning. If your absence remains unacceptable after a second formal warning, the council may bring your employment to an end following consultation with you. If frequent absence is due to an underlying long-term health condition then we will also request, with consent, a medical report either from an Occupational Health Physician or your G.P. or consultant to establish further information about your health and how the council can support your attendance.

When considering the reasons for absence, and deciding on whether a formal meeting is appropriate, the council will not consider any pregnancy related absence. The council will also make adjustments where absences are related to a disability by allowing a higher level of absence before considering whether disciplinary action is appropriate.

The council will consider any alternative employment options before making any decision about ending employment. You will have the right to be accompanied by a work colleague or trade union representative at formal meetings and a right of appeal against a formal warning or dismissal sanction. The monitoring of absence operates on a rolling 52-week period.

Where it appears that there is no acceptable reason for an absence or if you have not followed the correct absence notification procedure, the matter should be treated as a conduct issue and dealt with under the disciplinary procedure.

Long-term absence
As a guide, long term absence is any absence which lasts or is expected to last over 4 weeks. In all cases of long-term absence, it is essential for the Council to maintain contact with you. In cases where the return date is less certain this will take the form of consultation and will include:

- Discussions at the start of the absence and periodically throughout
- Obtaining better information on your health and likely prognosis, ideally through an Occupational Health Physician
- Where appropriate alerting you to the fact that your absence is becoming a problem, and
- Allowing you the opportunity to state your opinion of your condition and giving consideration to that opinion

Where ill-health means that you are unlikely to return to work for a long period of time, the council may

need to consider bringing your employment to an end. In these circumstances, the council will:

- Review your absence record to assess whether or not it is sufficient to justify dismissal
- Consult with you
- Obtain up-to-date medical advice
- Advise you in writing as soon as it is established that termination of employment has become a possibility
- Discuss whether you may be able to access benefits from the Local Government Pension Scheme (where appropriate)
- Meet with you to discuss the options and consider your views on continuing employment before any decisions are made, allowing you to be accompanied by a work colleague or trade union representative
- Review if there are any alternative jobs that you could do prior to taking any decision on whether or not to dismiss you
- Allow a right of appeal against any decision to dismiss you on grounds of long-term ill health
- Following this meeting, inform you of the final decision

Absence as a result of disability

Where you experience sickness absence as a result of a disability it will be treated in line with the provisions contained within the Equality Act 2010 (formerly as part of the Disability Discrimination Act 1995). This will include considering whether any reasonable adjustments can be made.

Data protection

The Council will treat personal data collected during the absence management process in accordance with its data protection policy on processing special categories of personal data. Information about how your data is used and the basis for processing your data will be provided in our employee privacy notice. When relying on legitimate interests as the legal ground for processing your data, you can object to the processing.

This is a non-contractual procedure which will be reviewed from time to time.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Notes

This document is based on the template commissioned by the National Association of Local Councils (NALC) in 2019 for the purpose of its member councils and county associations, and which was updated in May 2026.

Maternity Leave and Pay Policy
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk

Purpose and scope
This policy and procedure applies to all current employees, whether full or part-time, temporary or fixed-term.

The purpose of this policy and procedure is to provide clear information about our maternity provisions. This document sets out our policy on maternity leave, pay, and arrangements surrounding returning to work after maternity leave. It also sets out the procedures which we need to follow at various stages, before, during and after maternity leave.

This document provides basic guidance on the health and safety aspects of working whilst pregnant.

Procedure
Telling your manager that you are pregnant
As soon as you know that you are pregnant, you are encouraged to let us know. This is in your own interests, and ensures that we can take any necessary steps to look after your health and safety and that of your baby.

As soon as you tell us that you are pregnant, we will conduct an assessment of any health and safety risks to you or your baby. Early notice also allows us to let you know what your rights will be to maternity leave and pay. However, you do have the right to wait until the 15th week before you expect the baby before telling us that you are pregnant. Either way, you are required to confirm in writing the fact that you are pregnant, attaching a copy of your MAT B1 and indicating when you expect to start your maternity leave. You should note that you have the right to change the start date of your maternity leave provided that you give at least 28 days written notice of the change.

Note on the MAT B1 certificate
The MAT B1 is a form signed by a doctor/midwife confirming your expected week of childbirth (EWC). Hospitals and GP surgeries have different policies regarding when the MAT B1 should be signed and by whom. The MAT B1 is not always issued automatically and you may have to ask your doctor/midwife for a copy.

Entitlements
Ante-natal care
During your pregnancy, your doctor/midwife will make regular appointments with you for ante-natal checks, scans, tests etc. You are entitled to take reasonable time off work to attend these appointments, regardless of your length of service or the hours that you work. This time off will be paid and you will not

be expected to make up the time. You should however give us as much notice as possible of your appointments and, after the first one, should present the appointment card from the hospital or clinic.

Maternity leave

You are entitled to take up to 52 weeks' maternity leave. This is made up of 26 weeks of ordinary maternity leave (OML) plus 26 weeks' additional maternity leave (AML). You also have the right to return to work after the end of your OML or AML. This right applies to all female employees regardless of length of service or the number of hours worked per week.

You can choose when to start your maternity leave. This can be any date from the beginning of the 11th week before the week the baby is due. The law requires that an employee take a minimum of two weeks maternity leave immediately following the birth.

Sick leave during your pregnancy or maternity leave

If you are off sick due to a pregnancy-related illness any time after the beginning of the fourth week before the start of the expected week of childbirth (EWC), then your maternity leave period will begin straight away.

If you are off sick due to a non-pregnancy-related illness any time after the beginning of the fourth week before the start of the expected week of childbirth (EWC), it will be treated as sick leave in the usual way.

Any pregnancy related sick leave taken before the start of the fourth week will be treated as sick leave in the usual way.

Early births

If the birth of your baby occurs before the 11th week before the EWC or your planned date of leaving, your maternity leave will commence the day after your baby is born.

Maternity pay

You are eligible to receive 39 weeks statutory maternity pay (SMP) if:

- You have at least 26 weeks' continuous service with the council by the end of the 15th week before the expected week of childbirth (EWC) ("the qualifying week"), and,
- You have average weekly earnings in the eight weeks up to and including the qualifying week of at least the lower earnings limit for Class 1 National Insurance contributions.

If you qualify for SMP, it will usually be paid for a period of up to 39 weeks. Rates are fixed by law and are subject to tax and National Insurance deductions. During the first 6 weeks of this 39-week period, SMP is paid at 90% of your average weekly earnings; thereafter you will receive the weekly lower statutory maternity rate or 90% of your weekly earnings, whichever is the lesser amount. Your average weekly earnings are calculated over the 8 weeks prior to the end of your qualifying week (15th week before the EWC) (see here for details of statutory rates - www.gov.uk/maternity-pay-leave/pay).

If you do not qualify for SMP you may be eligible to receive Maternity Allowance. If you are not entitled to statutory maternity pay, we will issue you an SMP1 form to allow you to claim the Maternity Allowance.

If your employment conditions are governed by the Green Book terms, payments for employees who have completed 1 year’s continuous local government service at the 11th week before the expected week of childbirth (EWC) ("the qualifying week") shall be as follows: -

i. For the first six weeks of absence an employee shall be entitled to nine-tenths of a week's pay offset against payments made by way of SMP or Maternity Allowance (MA) for employees not eligible for SMP.

ii. An employee who declares in writing that she intends to return to work will for the subsequent 12 weeks receive half a week's pay without deduction except by the extent to which the combined pay and SMP (or MA and any dependant's allowances if the employee is not eligible for SMP) exceeds full pay. Alternatively, the equivalent amount (i.e. 6 weeks' pay) may be paid on any other mutually agreed distribution.

iii. For employees not intending to return to work payments during the subsequent 20 weeks shall be the employee's entitlement to SMP.

iv. Payments made by the authority during maternity leave under (ii) above shall be made on the understanding that the employee will return to local authority employment for a period of at least three months, which may be varied by the local authority on good cause being shown and, in the event of her not doing so, she shall refund the monies paid, or such part thereof, if any, as the authority may decide. Payments made to the employee by way of SMP are not refundable.

v. Maternity support leave of 5 days with pay shall be granted to the child's father or the partner or nominated carer of an expectant mother at or around the time of birth. A nominated carer is the person nominated by the mother to assist in the care of the child and to provide support to the mother at or around the time of the birth.

Shared Parental Leave (SPL)
You are entitled to curtail your maternity leave and pay and instead take SPL and pay with your partner/the father of the child, subject to meeting the eligibility criteria. SPL enables parents to choose how to share the care of their child during the first year of birth. Its purpose is to give parents more flexibility in considering how to best care for, and bond with, their child. See the Shared Parental Leave Policy.

The effect of maternity leave on contractual benefits
During your maternity leave you will be entitled to receive the contractual benefits that you would normally receive if you were at work with the exception of cash benefits (e.g. remuneration and allowances).

On return to work following OML and AML you are entitled to benefit from any general improvements to the rate of pay (or other terms and conditions) that you would have received had you been at work. This may also lead to a re-calculation of your SMP Entitlements.

Annual leave
Your contractual annual leave entitlement continues to accrue during your maternity leave. You can choose to take any leave accrued, as a block, either before you commence maternity leave, immediately upon your return to work or a combination of the two. You should be aware that if you take the annual leave before starting maternity leave and then leave employment mid-way through the maternity leave, the usual deductions will apply from your final salary or we may ask for an appropriate refund.

Pension scheme
Occupational pension contributions continue during OML and during any period of paid maternity absence.

Maintaining contact during maternity leave
Some people choose to have little if any contact with work during their maternity leave while others want to maintain a high level of contact. Before you start your maternity leave, we will meet with you to discuss reasonable contact arrangements during your maternity leave. Below is a list of the sorts of information you may want to be kept informed about:

- Notes of important meetings or announcements affecting staff
- Details of internal vacancies which arise
- Details of significant developments to working practices
- Details of any training courses which are offered to the team

There may be occasions when we need to contact you even if you have indicated that you do not wish to be contacted. In these circumstances contact will only be made when there is significant information which might affect you. For example, where there are changes proposed to the job you are expected to return to.

Keep in Touch (KIT) Days
You may work for up to 10 days during your maternity leave. KIT days can only be worked by mutual agreement; that is to say both you and the council must agree to the work / training taking place. When agreeing KIT days, we will agree the type of work to be carried out and the duration in advance. Particular care should be taken when agreeing a rate of pay because payment for KIT days is off-set against Statutory Maternity Pay and not in addition to it. Therefore, we should agree a rate for that week which must be equal to or in excess of the rate of SMP.

Returning to work
We will assume that you will take your full maternity leave entitlement and intend to return to work doing the same job (see paragraph below regarding entitlement to return to the same job after maternity leave), with the same hours, unless you notify us, in writing, or request otherwise. In other words, you do not have to notify us if you intend to return to work at the end of your AML.

If you want to return to work before the end of your maternity leave, you will need to notify us in writing giving at least eight weeks' notice of your intended return date. If you do not give at least eight weeks' notice, we may delay your return to work by up to a further eight weeks where there is good reason.

You have the right to resume working in the same job if returning to work from OML. If you return to work after a period of AML, you are entitled to return either to the same job or, if this is not reasonably practicable, to another suitable job that is on terms and conditions not less favourable.

If you decide not to return to work after your maternity leave, you will need to resign giving the appropriate notice as specified in your contract of employment.

Requesting a change to your pattern of work
You have the right to request that we consider changing your pattern of work (subject to eligibility criteria). See the Flexible Working Policy.

Your health and safety
Risk assessment
Whilst most women are able to work normally during pregnancy there are some duties which are best avoided or minimised. We may be able to reorganise your work to avoid/minimise such duties or may

arrange different work for you for health and safety reasons. Only in exceptional cases would other action be required e.g. suspension on medical grounds or other appropriate action.

Once you tell us of your pregnancy, we will hold a meeting with you to discuss health and safety issues. In consultation with you, we will complete a risk assessment, agreeing with you any measures to be taken. We will hold regular meetings with you throughout your pregnancy in order to review the initial assessment. If you have any concerns please raise these directly with the council.

Redundancy

We fully support you to make the most of your family leave related rights and encourage you to do so. We recognise that it is important you are confident that you take your statutory entitlements without the worry you may be treated detrimentally for doing so.

You should be assured that in the event a redundancy situation should arise, you will not be dismissed or selected for redundancy for reasons related to pregnancy, nor because they intended to take or took, maternity or shared parental leave in accordance with this policy. It is however lawful to dismiss or select employees for redundancy on unrelated grounds if these are fair. In this situation, our normal redundancy consultation procedure would be followed.

If the role of an employee who is either pregnant, is on maternity, or shared parental leave is proposed to be made redundant, the employee will be included in the applicable redundancy consultation process. In some cases, it may be appropriate to extend consultation periods for employees on family leave.

Furthermore, if an employee's role becomes redundant during a protected period of pregnancy, or whilst taking maternity leave or shared parental leave, they will be offered a suitable alternative vacancy in preference to other employees if one is available.

Employees who are made redundant at or following the 15th week prior to the expected week of childbirth, and who are eligible for SMP, and those who are on shared parental leave and eligible for ShPP will still receive the full entitlement to statutory pay. In these circumstances, SMP, or ShPP may be paid weekly or as one lump sum. Any other benefits such as holiday entitlement would only be provided or accrued to the end of the notice period.

Data protection

When managing your maternity leave and pay, we will process personal data collected in accordance with the data protection policy. Personal and or sensitive information is held securely and accessed by, and disclosed to, those who need to manage maternity leave and pay. Inappropriate access or disclosure of personal data would breach our data protection policy and should be reported immediately. A data breach may also constitute a disciplinary offence, which will be dealt with under the disciplinary procedure.

This is a non-contractual procedure which will be reviewed from time to time.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Notes
The wording of this policy is based on an employee's statutory right to maternity leave and pay. Adopting and applying this policy as it stands will support the council to comply with this right.

1. Rest facilities

There should be somewhere at each workplace where a pregnant or nursing mother can rest. This may be a staff room, first aid room or if space does not permit, a comfortable chair away from the work area may have to suffice.

Important notice
This document is based on a template commissioned by the National Association of Local Councils (NALC) for the purpose of its member councils and county associations.

This is an example of an employment policy designed for a small council adhering to statutory minimum requirements and does not constitute legal advice. As with all policies it should be consistent with your terms and conditions of employment.

Paternity Leave and Pay Policy
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk

Purpose and scope
The purpose of this policy and procedure is to provide clear information about our paternity provisions. This document sets out our policy on paternity leave and pay.

Immediately you discover your partner is pregnant, you should make the council aware so that you can be briefed on your entitlements. Ordinary paternity leave is also available to adoptive parents (either the adoptive father or the adoptive mother) where a child is matched or newly placed with them for adoption.

Eligibility
To qualify for ordinary paternity leave, employees must be taking the time off to look after the child and:

- have, or expect to have, responsibility for the child's upbringing
- be the biological or adoptive parent of a child born or placed for adoption, or be the parent's partner, or the intended parent (if the baby is born through a surrogacy arrangement).

Ante-natal appointments
An expectant father or the partner (including same sex) of a pregnant woman is entitled to take unpaid time off work to accompany the woman to up to 2 of her ante-natal appointments. The time off is capped at six and a half hours for each appointment. "Partner" includes the spouse or civil partner of the pregnant woman and a person (of either sex) in a long-term relationship with her. The right applies whether the child is conceived naturally or through donor insemination. It also extends to those who will become parents through a surrogacy arrangement if they expect to satisfy the conditions, and intend to apply, for a Parental Order for the child born through that arrangement.

Employees who are adopting a child are entitled to take time off to attend adoption appointments. Please see the Adoption Policy for full details.

You should endeavour to give the council as much notice as possible of when you need the time off for the antenatal appointment. We may ask you for a declaration stating the date and time of the appointment and that you qualify for the unpaid time off through your relationship with the mother or child, and that the time off is for the purpose of attending an ante-natal appointment with the expectant mother that has been made on the advice of a registered medical practitioner, nurse or midwife.

Ordinary Paternity Leave (OPL)
An employee whose partner gives birth to a child, or who is the biological father or either adoptive parent of the child, is entitled to two weeks' ordinary paternity leave. OPL can commence from the date of the child's birth, or child's placement with the adopter, or within 52 weeks after the birth or date of placement

Ordinary Paternity Leave may be taken as either, one week, or two weeks in one consecutive block or two weeks in two one week non consecutive blocks.

If you choose to start your OPL on a fixed and predetermined date and the child is not born or placed for adoption by that date, you must change the date you want to start your leave and notify us in writing as soon as you reasonably can. If you take both OPL and shared parental leave you must take ordinary paternity leave first.

<u>Notification of Ordinary Paternity Leave</u>

You must inform the council in writing, of your eligibility and intention to take paternity leave in or before the 15th week before the EWC.

You must then provide us with at least 28 days notice before the dates upon which they intend to take each period of leave, unless this is not reasonably practicable (in which case as soon as it is reasonably practicable).

The notification should specify:

- the week the baby is due
- the date of starting the leave
- that the you are taking leave for the purpose of taking time off to look after your child in line with your entitlement to paternity leave
- How you wish to take the leave
- You can choose to take two one-week non-consecutive blocks of leave may inform us of when you want each block of leave to begin in one notification, or you may choose to provide us with a separate notification at a later date once you have made a decision. However, as above, you must ensure that a minimum of 28 days' notice is provided before the beginning of each period of leave.

In the case of an adopted child, you must give notice of your intention to take ordinary paternity leave no later than seven days after the date on which notification of the match with the child was given by the adoption agency. The notice must specify the date the child is expected to be placed for adoption, the date you intend to start ordinary paternity leave, the length of the intended ordinary paternity leave period and the date on which the adopter was notified of having been matched with the child.

You can change your mind about the date on which you want the leave to start providing you tell your manager at least 28 days in advance (unless this is not reasonably practicable).

Ordinary Statutory Paternity Pay (OSPP)
You will qualify for OSPP if your weekly earnings in the 8 weeks up to and including the Qualifying Week (QW) are not less than the lower earnings limit for the payment of National Insurance contributions. The QW is 15 weeks before the baby is due or the week during which you are notified of being matched with a child for adoption.

Paternity leave will be paid at the prevailing rate of SPP or 90% of average weekly earnings if this figure is less than OSPP.

Someone who is under a contract of service with the employment status of 'worker' and who is paying Class 1 National Insurance contributions may qualify for SPP, based on the qualifying rules.

Maternity Support Leave

If your terms and conditions of employment are governed by Green Book terms and conditions, maternity support leave of 5 days with pay shall be granted to the child's father or the partner or nominated carer of an expectant mother at or around the time of birth. A nominated carer is the person nominated by the mother to assist in the care of the child and to provide support to the mother at or around the time of the birth.

Maternity support leave is separate to the statutory entitlement of Paternity Leave.

Shared Parental Leave (SPL)

The birth mother or primary adopter is entitled to curtail their maternity/adoption leave and pay and instead take SPL and pay in conjunction with the child's father (in the case of birth) or the spouse, civil partner or partner of the child's mother/adopter, subject to meeting the eligibility criteria. SPL enables parents to choose how to share the care of their child during the first year of birth. Its purpose is to give parents more flexibility in considering how to best care for, and bond with, their child. See the Shared Parental Leave Policy.

Pay increases awarded during paternity leave

We will ensure that whilst you are on PL you are not left out of a pay award which you would ordinarily have been entitled to. This means that if we make a pay award which takes effect during your PL, then when you return to work, you will return to the 'new' rate of pay that applies to the job you are returning to.

Returning to work

On resuming work after PL, you are entitled to return to the same job as you occupied before commencing paternity leave on the same terms and conditions of employment as if you had not been absent.

Requesting a change to your pattern of work

You have the right to request that the organisation considers changing your pattern of work (subject to eligibility criteria). See the Flexible Working Policy.

Additional paternity leave

Additional paternity leave is available to eligible employees who may take up to 26 weeks' unpaid additional paternity leave within the first year of their child's life provided that the mother has returned to work.

Data protection

When managing your paternity leave and pay, we will process personal data collected in accordance with the data protection policy. Personal and or sensitive information is held securely and accessed by, and disclosed to, staff who need to manage paternity leave and pay. Inappropriate access or disclosure of personal data would breach our data protection policy and should be reported immediately. A data breach may also constitute a disciplinary offence, which will be dealt with under the disciplinary procedure.

This is a non-contractual procedure which will be reviewed from time to time.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Notes

The wording of this policy is based on an employee's statutory right to paternity leave and pay. Adopting and applying this policy as it stands will support the council to comply with this right.

This policy has been reviewed and updated to reflect the provisions of the Employment Rights Act (ERA) 2025, which came into effect in April 2026

Important notice

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This is an example of an employment policy designed for a small council adhering to statutory minimum requirements and does not constitute legal advice. As with all policies it should be consistent with your terms and conditions of employment.

Carer's Leave Policy
Backwell Parish Council

1st Floor, 43 Rodney Road, Backwell, North Somerset, BS48 3HW
Tel: 01275 464653

Email: clerk@backwell-pc.gov.uk

Eligibility
All eligible employees, regardless of hours worked or length of service, have the right to take a maximum of one week's unpaid leave during any 12-month period to provide or arrange care for a dependant with a long-term care need.

The entitlement to a maximum of one week's unpaid leave is irrespective of the number of dependants and may be taken as either a continuous block, or individual full or half days within 12 months.

Purpose and Definition
The time off is intended to be absence from work to provide or arrange care for a dependent with a long-term care need, or who reasonably relies on the employee for care.

A "dependant" is a parent, spouse, civil partner, child, or someone who lives in the same household as the employee, but excluding tenants, lodgers or boarders, or someone who is employed by the employee.

Long term care is when the dependant has:

- any physical or mental illness or injury that requires or is likely to require care for more than three months.
- a condition or illness that is considered a disability under with the Equality Act 2010
- care needs connected with their old age.

Entitlement
For employees who work regular hours, a "week of carer's leave" is the period of absence from work that is equal in duration to the period the employee is normally expected or required to work in a week at the time of making the request.

Part time employees who work regular hours throughout the year will be entitled to a proportionate amount of leave based on their hours. For example, someone who works a 3-day week, will be entitled to 3 days unpaid carer's leave.

For employees who work variable hours and/or term time, we will calculate entitlement by using actual hours worked in a 'relevant period'. A 'relevant period' as defined by the Regulations is a period of 12 months which ends on the last day of the Carer's Leave that the employee has requested. To calculate, the company will divide the total of the periods for which the employee is normally required to work during the course of a week in the relevant period by 52. For new starters with less than 52 weeks service, this calculation will be based on the length of time that they have been employed with the company.

Requesting Leave
To help the Council to manage the planned absence from work, if you intend on taking a period of leave, you required to provide notice that is double the length of time that is being requested or at least three days in advance, whichever provides the greater amount of notice.

Postponement of leave
The Council reserve the right to postpone carer's leave if we believe that the absence would unduly disrupt the Council. If we deem it necessary to postpone carer's leave, we will notify you in writing within seven days of receipt of you request for carer's leave, setting out the reason for the postponement.

We will also offer alternative dates on which carer's leave can be taken. The leave will not be postponed later than one month after the start of the original request.

Failure to follow the Council's procedures for taking carer's leave could lead to disciplinary action under our disciplinary procedure for absence without leave.

Terms and Conditions
During the time off, you continue to be bound by and remain entitled to the benefit of your normal terms and conditions of employment, except for terms relating to wages or salary. You will remain employed by us and accrue unbroken continuity of service and continue to accrue holiday entitlement.

Date of policy: October 2026
Date for next review: October 2027

— policy ends here —

Notes
<u>Carer's leave entitlement</u>
The statutory minimum Employees can take up to one week of leave every 12 months. A 'week' means the length of time they usually work over 7 days. For example, if someone usually works 3 days a week, they can take 3 days of carer's leave.

They can either take a whole week off or take individual days or half days throughout the year.

Important notice
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BACKWELL PARISH COUNCIL			
SCHEDULE OF MEETINGS – APRIL 2027 TO MARCH 2028			
Full Parish Council	**Planning Committee**	**Annual Council Meeting**	**Annual Parish Meeting of Electors**
19:30 hours	**19:00 hours**	**19:30 hours**	**19:30 hours**
1st April 2027	15th April 2027		22nd April 2027
ELECTION 6th May 2027 No meeting		20th May 2027	
3rd June 2027 **(to be held at Felton Village Hall)**	17th June 2027		
1st July 2027	15th July 2027		
5th August 2027	19th August 2027		
2nd September 2027	16th September 2027		
7th October 2027	21st October 2027		
4th November 2027	18th November 2027		
2nd December 2027	15th December 2027 **(Wednesday)**		
13th January 2028 *			
3rd February 2028	17th February 2028		
2nd March 2028	16th March 2028		

* The budget and precept will be approved at this meeting			
All meetings to be held on Thursdays at Backwell Parish Hall unless shown otherwise			
Additional meetings may be called in the event of urgent business arising or cancelled if no business to discuss			

Bank holidays in England and Wales	

Date	**Day of the week**	**Bank holiday**
3rd May 2027	Monday	Early May bank holiday
31st May 2027	Monday	Spring bank holiday
30th August 2027	Monday	Summer bank holiday
27th December 2027	Monday	In lieu of Christmas Day
28th December 2027	Tuesday	In lieu of Boxing Day
3rd January 2028	Monday	In lieu of New Year's Day

NB: Easter is in March 2027 and is in late April 2028

Clare Melton <rfo@backwell-pc.gov.uk>

Additional Financial Support

Helen Harrison FMAAT <helen@cobalts.co.uk> 8 October 2026 at 11:23
To: Clare Melton <rfo@backwell-pc.gov.uk>

Good Morning Clare

As you can appreciate it's very difficult to give an accurate quote until we start the job, but I have prepared a quote for you based on the hours I think it would take to complete your monthly bookkeeping, bank reconciliations and compiling budget and financial reports.

Our quote would be £300 + VAT per month, we could do this for a three-month period, in which we could access the amount of work involved. We would try to find the most efficient way of working on a remote basis and make sure you have all the information you require in a timely manner.

Please let me know if you have any questions or queries.

Kind Regards

Helen

Helen Harrison FMAAT

Office Manager

Cobalt Accountants

01509 816150

www.cobalts.co.uk

We are rebranding! Rest assured we are still operating exactly the same, but from now on we'll be trading as Cobalt Accountants. Please save our new email addresses to your safe sender list.

CBS Central Business Services 26 Oak Business Centre, 79-93 Ratcliffe Road, Sileby, Loughborough, LE12 7PU

The information in this e-mail and any documents and files transmitted with it are confidential and for the use of the intended recipient only. If you are not the intended recipient please delete the message and any attachments immediately and notify the sender. Any unauthorised

SUBJECT TO CONTRACT

[redacted]

Lisa Galpin
Office Assistant
Backwell Parish Council

25th October 2026

Our Ref: Q26944

Dear Lisa

Quotation for Play Area Refurbishments at Moor Lane Play Area

Thank you for inviting the [redacted] to supply this quotation to undertake play unit refurbishment works at Moor Lane play area. Please see below our quotation.

Scope

- Cobra Clean Swings & Gates
- Rub-down and paint Junior Swing Frame
- Rub-down and paint Toddler Swing Frame & Safety Barriers
- Rub-down and paint x2 Pedestrian Access Gates

(All items will be painted with Red Play-safe Brushing Enamel)

- Replace all swing chains on Junior Swings
- Replace all swing chains on Toddler Swings

[redacted]

Detail of Works & Pricing

Description of Work	Quantity	Price GBP (excl. VAT)	Comments
• Cobra Clean Swings & Gates	1	£200.00	All items will be painted with Red Play-safe Brushing Enamel
• Rub-down and paint Junior Swing Frame	1	£325.00	
• Rub-down and paint Toddler Swing Frame & Safety Barriers	1	£415.00	
• Rub-down and paint x2 Pedestrian Access Gates	2	£380.00	
• Replace all swing chains on Junior Swings	2 sets	£231.70	
• Replace all swing chains on Toddler Swings	2 sets	£212.00	
Total		**£1,763.70**	

General Notes:

- All prices shown are Pounds Sterling and fully inclusive of delivery of materials and labour
- All play units comply with BS EN:1176
- All safety surfacing meets or exceeds BS EN:1177
- Quotation is valid for 30 days from date of issue
- Unless otherwise shown, all prices are **exclusive** of VAT at the prevailing rate
- Payment terms are 30 days from date of invoice
- Full T&Cs available upon request

We trust that the foregoing meets with your acceptance.

Yours faithfully

[redacted]

[redacted]

Receipt ID	Application	Project / Scheme Title	Amount Drawn	Developer
CIL-REC-002	29 Station Road, Backwell	Accessible roundabout at Moor Lane play area (Drawdown 1)	£2,223.79	Domestic
CIL-REC-003	15 St Andrews Road, Backwell, BS48 3NR	Accessible roundabout at Moor Lane play area (Drawdown 2)	£2,128.98	Domestic
CIL-REC-004	Stables South Of Junction Of Backwell Common (Installment 1)	Accessible roundabout at Moor Lane play area (Drawdown 3)	£7.50	Domestic
CIL-REC-005	Stables South Of Junction Of Backwell Common (Installment 2)	Accessible roundabout at Moor Lane play area (Drawdown 4)	£7.50	Domestic
CIL-REC-006	Stables South Of Junction Of Backwell Common (Installment 3)	Accessible roundabout at Moor Lane play area (Drawdown 5)	£7.50	Domestic
CIL-REC-007	106 Church Lane, Backwell, Somerset, BS48 3JW	Accessible roundabout at Moor Lane play area (Drawdown 6)	£59.30	Domestic

CIL-REC-008	Stables South Of Junction Of Backwell Common	Accessible roundabout at Moor Lane play area (Drawdown 7)	£45.00	Domestic
CIL-REC-009	Application no 22/P/1726/FUL: Stables South Of Junction Of Backwell Common	Accessible roundabout at Moor Lane play area (Drawdown 8)	£45.00	Domestic
CIL-REC-010	Application no. 23/P/2508 /RM: Land At Farleigh Fields	Accessible roundabout at Moor Lane play area (Drawdown 9)	£11,600.43	Persimmon Homes
CIL-REC-010	Application no. 23/P/2508 /RM: Land At Farleigh Fields	Backwell Parish Hall virtual conferencing setup (Bal)	£1,162.00	Persimmon Homes
CIL-REC-010	Application no. 23/P/2508 /RM: Land At Farleigh Fields	BPC Digital noticeboard (Instalment 1)	£7,491.75	Persimmon Homes
CIL-REC-010	Application no. 23/P/2508 /RM: Land At Farleigh Fields	BPC Digital noticeboard (Instalment 2)	£7,491.75	Persimmon Homes
CIL-REC-010	Application no. 23/P/2508 /RM: Land At Farleigh Fields	Replacement swing seats Moor Lane	£245.00	Persimmon Homes
Total to be transferred from NatWest CIL funds to Unity T2 account			**£32,515.50**	

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RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 5TH NOVEMBER 2026

	Name	Invoice no	Details	Date	Payment	Net Amount	VAT	Total
Receipts								
26:R20	NatWest	n/a	Bank interest as of 30th Sept	30.09.26	IN	£224.00	£0.00	£224.00
26:R19	Unity Trust Bank	n/a	Bank interest as of 30th Sept	30.09.26	IN	£119.90	£0.00	£119.90
26:R22	HMRC	n/a	VAT refund 1 Apr-30 Sept 26	28.10.26	IN	£11,471.31	£0.00	£11,471.31
26:R23	HSBC	n/a	Bank interest as of 30th Sept	23.10.26	IN	£69.54	£0.00	£69.54
26:R24	Bristol Airport Diamond Fund	n/a	Grant for new gate at Oatfield play area	26.10.26	IN	£950.00	£0.00	£950.00
						£12,834.75	**£0.00**	**£12,834.75**
				Plus receipts received after Agenda		**£0.00**	**£0.00**	**£0.00**
						GRAND TOTAL		**£12,834.75**

Corporate Purchasing Card				**Date**		**Net Amount**	**VAT**	**Total**
26:304	Chocolates for Chocoholics	N/A	Over 60s Tea Party - chocolate gift	06.10.26	PURCHASE	£141.66	£28.33	£169.99
26:303	Spar	N/A	Milk for Parish Office	06.10.26	PURCHASE	£1.40	£0	£1.40
26:312	The Brush & Broom	N/A	Litter picking aids	13.10.26	PURCHASE	£123.75	£25	£148.50
26:317	The Plastic Card Company	N/A	Security ID cards	16.10.26	PURCHASE	£80.35	£16	£96.42
26:329	Blakemore Retail Backwell	N/A	Milk & coffee for Parish office	20.10.26	PURCHASE	£4.40	£0	£4.40
26:326	Backwell Post Office	N/A	Hand soap and washing up liquid	22.10.26	PURCHASE	£2.78	£0	£2.78
26:339	Blakemore Retail Backwell	N/A	Milk for Parish Office	29.10.26	PURCHASE	£1.40	£0	£1.40
					Total	**£354.34**	**£69.15**	**£423.49**

Payments								
26:342	Jet Property Management	N/A	Office monthly rent November 2026	01.11.26	SO	£750.00	£0.00	£750.00
26:309	Unity Trust Bank	N/A	Unity T1 - bank charge 30 Sept 26	30.09.26	CHG	£7.00	£0.00	£7.00
26:10	Unity Trust Bank	N/A	Unity T2 - bank charge 31 Oct 26	31.10.26	CHG	£13.30	£0.00	£13.30
26:301	North Somerset Council	800524702	Office fortnightly waste disposal	01.12.26	DD	£48.40	£0.00	£48.40
26:332	British Gas	727640816	Parish Office 16 Sept to 22 Oct 26	05.11.26	DD	£30.94	£1.54	£32.48
26:311	EDF	KI-6C33FBDC-00	Parish Office 01 Sept to 30 Sept 26	26.10.26	DD	£48.07	£2.40	£50.47
26:302	Premtech Electrical KLtd	INV-0828	Digital noticeboard concrete base	05.11.26	BACS	£2,650.00	£530.00	£3,180.00
26:297	Squarebird Agency Ltd	21474	Annual domain name renewal	05.11.26	BACS	£110.00	£22.00	£132.00
26:296	EDF	29969046	Parish Lighting 01 Sept to 30 Sept	06.10.26	BACS	£186.50	£8.63	£195.13
26:293	EDF	KI-0C1375BA-00	Christmas Lights Feeder Pillar	06.10.26	BACS	£12.02	£0.60	£12.62
26:298	Sailflags	715782	Branded feather flag	06.10.26	BACS	£150.40	£30.08	£180.48
26:295	CBS (Accounting) Ltd	25839	Payroll services Sept 26	06.10.26	BACS	£27.50	£5.50	£33.00
26:299	Neil Brant	26431	Planning consultant fee (Dark Lane)	06.10.26	BACS	£1,012.50	£202.50	£1,215.00
26:300	Neil Brant	26432	Planning consultant fee (Grove Farm)	06.10.26	BACS	£1,350.00	£270.00	£1,620.00
26:294	CPS Grounds Ltd	INV-12691	Grounds maintenance October	05.11.26	BACS	£446.06	£89.21	£535.27
26:315	CPS Grounds Ltd	INV-12769	Parish Office bramble clearance	05.11.26	BACS	£220.00	£44.00	£264.00
26:305	Mr A Savage	BCO 0014	Office cleaning, village orderly - September 2026	13.10.26	BACS	£459.72	£0.00	£459.72
26:307	Mr A Savage	BDB 0014	Litter bin monthly September 2026	13.10.26	BACS	£81.60	£0.00	£81.60
26:308	Mr A Savage	BDB 0014	Dog bin & litter bin monthly fee September 2026- **MOOR LANE**	13.10.26	BACS	£149.60	£0.00	£149.60
26:306	Mr A Savage	BDB 0014	Dog bin monthly fee September 2026	13.10.26	BACS	£176.80	£0.00	£176.80
26:313	ALCA	INV-23607	Training Cllr Rogers	05.11.26	BACS	£35.00	£0.00	£35.00

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RECEIPTS & PAYMENTS FOR PARISH COUNCIL MEETING ON 5TH NOVEMBER 2026								
	Name	**Invoice no**	**Details**	**Date**	**Payment**	**Net Amount**	**VAT**	**Total**
26:338	GB Sports & Leisure	21322	Operational playground inspections - October 26	05.11.26	BACS	£50.00	£10.00	£60.00
26:328	GB Sports & Leisure	20923	Course cancellation fee	05.11.26	BACS	£12.00	£2.40	£14.40
26:327	GB Sports & Leisure	21222	Play equipment Moor Lane & Oatfield	05.11.26	BACS	£9,374.56	£1,874.91	£11,249.47
26:314	Pinpoint Mapping	518	Hydrology Service Data	15.10.26	BACS	£325.00	£65.00	£390.00
26:319/26:322/26:323/26:324	Staff salaries	N/A	Salaries Nov 2026	30.11.26	BACS	£4,330.88	£0.00	£4,330.88
26:321	HM Revenue & Customs	N/A	PAYE & NI – Oct 2026 (mth 7)	07.11.26	BACS	£1,263.82	£0.00	£1,263.82
26:320	Avon Pension Fund	N/A	Pension contributions - Oct 2026 (mth 7)	05.11.26	BACS	£1,485.02	£0.00	£1,485.02
26:318	A Symonds	N/A	Expenses - mileage	05.11.26	BACS	£5.06	£0.00	£5.06
26:316	C Melton	N/A	Expenses - taxi	05.11.26	BACS	£9.96	£0.00	£9.96
26:331	L Galpin	N/A	Expenses - milk and Over 60's tea party bags	05.11.26	BACS	£16.36	£0.00	£16.36
26:333	PC Dial	PCD-INV-20125	Business emails and IT support Oct 26	01.11.26	SO	£220.00	£44.00	£264.00
26:334	Vision	100287756	Photocopier technical service 25 Sept to 23 Oct 26	26.11.26	DD	£73.51	£14.71	£88.22
26:336	R Taylor	N/A	Expenses - mileage	05.11.26	BACS	£72.05	£0.00	£72.05
26:340/341/33	Lucy White Planning Ltd	764	Planning consultant fees	05.11.26	BACS	£6,480.00	£1,296.00	£7,776.00
26:337	Virgin Media	747067601/001/1026	Office internet and phone 18 Nov-17 Dec 26	18.11.26	DD	£43.00	£8.60	£51.60
				Corporate Purchasing Card		£354.34	£69.15	£423.49
						£32,080.97	**£4,591.23**	**£36,672.20**
				Plus invoices received after Agenda		**£0.00**	**£0.00**	**£0.00**
				Plus bank transfer after Agenda				**£0.00**
						GRAND TOTAL		**£36,672.20**

Bank transfers								
26: 85/103/134/157/260	NatWest (CIL funds account) to Unity Bank T2 (Online payments)	N/A	Transfer from CIL account to Unity T2 account to reimburse for agreed CIL expenditure (see attached breakdown)		IN	£32,515.50	£0.00	£32,515.50
								£0.00
			TOTAL			**£0.00**	**£0.00**	**£32,515.50**

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Administration		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
1	Staff Salaries			38,000.00	41,902.29					62,000.00	26,372.24		26,372.24		
2	Staff Pension			10,500.00	12,682.67					15,000.00	7,688.81		7,688.81		
3	Staff NI			3,500.00	5,068.69					6,500.00	3,612.74		3,612.74		
4	Postage			31.50	120.82					100.00	127.40		127.40		
5	Telephone/Broadband			600.00	521.44					600.00	264.42		264.42		
6	Travelling														
7	Photocopier			1,200.00	1,937.27					2,100.00	1,046.22		1,046.22		
8	Stationery			300.00	285.66					500.00	521.17		521.17		
9	Website			800.00	552.37					800.00					
10	Insurance			1,500.00	1,046.90					1,200.00	1,281.35		1,281.35		
11	Audit Fees			1,300.00	1,765.00					1,650.00	1,105.00		1,105.00		
12	Subscriptions			2,200.00	2,230.58					2,400.00	1,127.30		1,127.30		
13	Training			1,500.00	1,723.00					1,500.00	374.00		374.00		
14	Chairmans Allowance			500.00	2,560.00					550.00	30.00		30.00		
15	Office Equipment			1,300.00	2,068.12					1,000.00	484.55		484.55		
16	Office Equipment Mair			2,000.00	2,098.00					2,000.00	1,396.00		1,396.00		
17	Office rent - out			9,000.00	9,000.00					9,000.00	4,500.00	4,500.00	9,000.00		
18	Non domestic rates														
19	Advertising			130.00	58.04					100.00					
20	Grants			46,901.00	46,901.00		685.14		685.14	38,703.00	31,253.00		31,253.00		
21	Office expenses			3,000.00	600.36					300.00	366.12		366.12		
22	Freedom of Informatio			100.00						100.00		49.98	49.98		
23	Hall Hire			900.00	1,145.00					1,000.00	284.00		284.00		
24	Utilities			3,000.00	1,565.30					1,800.00	440.16	440.16	880.32		
25	Prof. Fees Neighbourh			20,000.00	15,202.30										
27	Recruitment			300.00						150.00					
28	Crime & Disorder			210.00						220.00					

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

29	Councillors Expenses			950.00	632.55					800.00	283.78		283.78
30	Election Costs												
31	History of Backwell												
66	Bank Interest	1,850.00	4,331.66			5,000.00	1,908.94		1,908.94				
67	Office Rent - in												
71	PAYE			3,500.00	3,545.07					4,000.00	2,192.20	2,192.20	4,384.40
73	Precept NSC	171,500.00	171,500.00			269,266.86	269,266.86	134,633.51	403,900.37				
75	Neighbourhood Plan												
81	Community Resilience												
83	BPFC Contractor												
84	VAT Refund	10,500.00				11,340.00							
100	Bank Charges			350.00	205.45					250.00	126.15		126.15
101	Sundry receipts												
102	History of N & B Railw												
103	Office/Village Cleaning			8,600.00	8,768.79					10,000.00	4,830.45		4,830.45
109	Nailsea & District Com			4,200.00	4,200.00					5,000.00	5,000.00		5,000.00
110	Legal advice (general)									5,000.00			
112	Office Maintainence (i			1,800.00	1,200.50					1,800.00	692.33	695.00	1,387.33
113	Literature			150.00						150.00		75.00	75.00
114	Delivery charge			10.00						10.00		4.98	4.98
116	Refund				-25.00								
122	Payroll services				325.76					480.00	165.00	240.00	405.00
138	Youth Worker									10,000.00			
140	Credit Card payments												
	SUB TOTAL	**183,850.00**	**175,831.66**	**168,332.50**	**169,887.93**	**285,606.86**	**271,860.94**	**134,633.51**	**406,494.45**	**186,763.00**	**95,564.39**	**8,197.32**	**103,761.71**

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

Allotments

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
41	Water Rates			320.00	467.00					600.00	171.96		171.96		
69	Allotment rents	1,700.00	2,137.00			2,016.00									
70	General Maintenance			1,200.00	74.27					800.00	2,373.01		2,373.01		
	SUB TOTAL	**1,700.00**	**2,137.00**	**1,520.00**	**541.27**	**2,016.00**				**1,400.00**	**2,544.97**		**2,544.97**		

CIL

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
99	CIL-REC-002 29 Stati	5,000.00	133,317.18							4,767.79	2,223.79		2,223.79		
141	CIL-REC-003 15 St Ar									2,128.98	2,128.98		2,128.98		
142	CIL-REC-004 Stables									7.50	7.50		7.50		
143	CIL-REC-005 Stables									7.50	7.50		7.50		
144	CIL-REC-006 Stables									7.50	7.50		7.50		
145	CIL-REC-007 106 Chu									59.30	59.30		59.30		
146	CIL-REC-008 Stables									45.00	45.00		45.00		
147	CIL-REC-009 Stables									45.00	45.00		45.00		
148	CIL-REC-010 Land at									133,014.76	37,561.93	19,172.64	56,734.57		
149	CIL-REC-011 Stables									45.00	45.00		45.00		
150	CIL-REC-012 Stables									45.00					
151	CIL-REC-013 Land W									133,227.18					
152	CIL-REC-014 Stables						45.00		45.00	45.00					
	SUB TOTAL	**5,000.00**	**133,317.18**				**45.00**		**45.00**	**273,445.51**	**42,131.50**	**19,172.64**	**61,304.14**		

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

Highways & Public Services

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
51	Street Lighting (Rodne			3,000.00	1,921.89					3,000.00	1,028.61		1,028.61		
52	Refuse bins														
53	Emptying of Dog bins/			3,400.00	4,820.00					8,000.00	4,224.50		4,224.50		
54	Community Floral Enh			55.00						55.00					
55	Festive Lighting			7,200.00	9,848.13					10,000.00	1,975.25		1,975.25		
56	Rights of Way			2,600.00						1,500.00					
57	Sundries			832.00											
58	Notice Boards			4,000.00	1,316.00					2,000.00					
59	Grit Bins			260.00						260.00					
68	VO Grant	685.14	685.14			685.14									
77	NSC Cuts Contingenc														
82	War memorial mainter														
93	Over 60s Party														
94	School crossing patrol														
95	Defibrillator				112.80					500.00					
98	Platinum Jubilee														
104	Cookery Course														
105	Coronation 2023														
106	Climate Emergency			800.00						500.00	21.93		21.93		
107	Backwell Village Show			450.00	208.00					210.00	25.00		25.00		
108	Maintenance of Parish									500.00		250.02	250.02		
111	Maintainence of Parish														
117	Events			3,500.00	1,977.02					3,200.00	462.29	928.50	1,390.79		
120	Safety markings				625.00										
136	Digital noticeboard									2,000.00	396.00		396.00		

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

	SUB TOTAL	**685.14**	**685.14**	**26,097.00**	**20,828.84**	**685.14**				**31,725.00**	**8,133.58**	**1,178.52**	**9,312.10**		

Moor Lane Public Space

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
32	Equipment									500.00	249.25		249.25		
33	Equipment Maintenan			1,500.00	248.95					500.00	1,103.40		1,103.40		
34	Grass Cutting			4,200.00	4,061.86					4,500.00					
35	Hedge/Shrub cutting			200.00						200.00	540.00	540.00	1,080.00		
36	Safety Inspections			400.00	395.00					450.00	245.00		245.00		
37	Refuse Collection			2,600.00	2,510.00										
38	General Maintenance			1,000.00						1,000.00					
39	Sundries														
40	Bank Interest														
115	Bank Charge			180.00	36.00										
	SUB TOTAL			**10,080.00**	**7,251.81**					**7,150.00**	**2,137.65**	**540.00**	**2,677.65**		

Oatfield Play Area

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
60	New equipment									500.00					
61	Equipment Maintenan			550.00	146.19					550.00					
62	Fence repairs														
63	Safety Inspections			520.00	395.00					450.00	245.00		245.00		
64	Refuse collection														
65	General Maintenance			1,040.00	1,735.00					1,000.00	995.00		995.00		

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

	SUB TOTAL			**2,110.00**	**2,276.19**					**2,500.00**	**1,240.00**		**1,240.00**		

Parks & Open Spaces

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
43	Spar Green - Floral			110.00	37.02					100.00					
44	Spar Green Maintenar			300.00						300.00					
45	Grass cutting			4,500.00	3,856.18					4,200.00	3,342.10		3,342.10		
46	Hedge cutting		1,000.00	500.00	1,180.00					550.00	474.00		474.00		
47	Uncombe Close														
48	Village Planters & War			4,200.00	3,976.50					4,200.00					
50	Farleigh Green mainte			260.00						200.00					
118	Verge Maintanance (B			1,000.00						1,000.00					
121	Phonebox paint				41.66										
123	Jubilee stone engravir				3,430.00										
	SUB TOTAL		**1,000.00**	**10,870.00**	**12,521.36**					**10,550.00**	**3,816.10**		**3,816.10**		

Planning

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
89	Planning (general)		8,000.00	10,000.00	9,872.02		5,000.00		5,000.00	8,000.00	650.00		650.00		
124	Neighbourhood Plan									16,000.00		3,250.00	3,250.00		
125	Farleigh Fields West (I									1,000.00					
127	East Backwell									10,000.00		8,030.00	8,030.00		
129	NSC Local Plan									22,000.00	4,390.00	22,860.00	27,250.00		
130	Bristol Airport									3,000.00					
131	Backwell Active Travel									1,000.00					

Backwell Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

132	BSIP (Bus Services Im								3,000.00				
133	Planning contributions				3,000.00								
135	Grove Farm								5,000.00	260.00	1,300.00	1,560.00	
137	Legal advice (planning								5,000.00		760.00	760.00	
139	Planning Consultant								6,000.00	600.00		600.00	
	SUB TOTAL		**8,000.00**	**10,000.00**	**9,872.02**	**3,000.00**	**5,000.00**		**5,000.00**	**80,000.00**	**5,900.00**	**36,200.00**	**42,100.00**		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
S106		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	**Title**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Actual**	**Forecast**	**Total**	**Budget**	**Budget**
119	Local Green Space (F			30,000.00	1,495.00					10,000.00	2,514.00		2,514.00		
	SUB TOTAL			**30,000.00**	**1,495.00**					**10,000.00**	**2,514.00**		**2,514.00**		

Summary

TOTAL	**191,235.14**	**320,970.98**	**259,009.50**	**224,674.42**	**291,308.00**	**276,905.94**	**134,633.51**	**411,539.45**	**603,533.51**	**163,982.19**	**65,288.48**	**229,270.67**	

Backwell Parish Council

Committed Spend

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Administration

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
1	Staff Salaries				62,000.00	31,428.11		31,428.11	30,571.89	30,571.89 (49%)
2	Staff Pension				15,000.00	8,861.41		8,861.41	6,138.59	6,138.59 (40%)
3	Staff NI				6,500.00	4,147.82		4,147.82	2,352.18	2,352.18 (36%)
4	Postage				100.00	127.40		127.40	-27.40	-27.40 (-27%)
5	Telephone/Broadband				600.00	307.42		307.42	292.58	292.58 (48%)
6	Travelling									(N/A)
7	Photocopier				2,100.00	1,285.84		1,285.84	814.16	814.16 (38%)
8	Stationery				500.00	613.93		613.93	-113.93	-113.93 (-22%)
9	Website				800.00	110.00		110.00	690.00	690.00 (86%)
10	Insurance				1,200.00	1,281.35		1,281.35	-81.35	-81.35 (-6%)
11	Audit Fees				1,650.00	1,105.00		1,105.00	545.00	545.00 (33%)
12	Subscriptions				2,400.00	1,127.30		1,127.30	1,272.70	1,272.70 (53%)
13	Training				1,500.00	409.00		409.00	1,091.00	1,091.00 (72%)
14	Chairmans Allowance				550.00	30.00		30.00	520.00	520.00 (94%)
15	Office Equipment				1,000.00	484.55		484.55	515.45	515.45 (51%)
16	Office Equipment Mainte				2,000.00	1,616.00		1,616.00	384.00	384.00 (19%)
17	Office rent - out				9,000.00	5,250.00		5,250.00	3,750.00	3,750.00 (41%)
18	Non domestic rates									(N/A)
19	Advertising				100.00				100.00	100.00 (100%)
20	Grants		685.14	685.14	38,703.00	31,253.00		31,253.00	7,450.00	8,135.14 (21%)
21	Office expenses				300.00	533.87		533.87	-233.87	-233.87 (-77%)
22	Freedom of Information				100.00				100.00	100.00 (100%)
23	Hall Hire				1,000.00	284.00		284.00	716.00	716.00 (71%)
24	Utilities				1,800.00	488.23		488.23	1,311.77	1,311.77 (72%)
25	Prof. Fees Neighbourho									(N/A)
27	Recruitment				150.00				150.00	150.00 (100%)
28	Crime & Disorder				220.00				220.00	220.00 (100%)
29	Councillors Expenses				800.00	431.77		431.77	368.23	368.23 (46%)
30	Election Costs									(N/A)
31	History of Backwell									(N/A)
66	Bank Interest	5,000.00	1,908.94	-3,091.06						-3,091.06 (-61%)
67	Office Rent - in									(N/A)
71	PAYE				4,000.00	2,475.80		2,475.80	1,524.20	1,524.20 (38%)
73	Precept NSC	269,266.86	269,266.86							(0%)
75	Neighbourhood Plan									(N/A)
81	Community Resilience									(N/A)
83	BPFC Contractor									(N/A)
84	VAT Refund	11,340.00		-11,340.00						-11,340.00 (-100%)
100	Bank Charges				250.00	142.45		142.45	107.55	107.55 (43%)

Backwell Parish Council

Committed Spend

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

101	Sundry receipts								(N/A)
102	History of N & B Railway								(N/A)
103	Office/Village Cleaning				10,000.00	5,386.97		5,386.97	4,613.03	4,613.03 (46%)
109	Nailsea & District Comm				5,000.00	5,000.00		5,000.00		(0%)
110	Legal advice (general)				5,000.00				5,000.00	5,000.00 (100%)
112	Office Maintainence (inc				1,800.00	792.33	695.00	1,487.33	312.67	1,007.67 (55%)
113	Literature				150.00				150.00	150.00 (100%)
114	Delivery charge				10.00				10.00	10.00 (100%)
116	Refund									(N/A)
122	Payroll services				480.00	192.50		192.50	287.50	287.50 (59%)
138	Youth Worker				10,000.00				10,000.00	10,000.00 (100%)
140	Credit Card payments									(N/A)
	SUB TOTAL	**285,606.86**	**271,860.94**	**-13,745.92**	**186,763.00**	**105,166.05**	**695.00**	**105,861.05**	**80,901.95**	**67,851.03 (14%)**

Allotments

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
41	Water Rates				600.00	171.96		171.96	428.04	428.04 (71%)
69	Allotment rents	2,016.00		-2,016.00						-2,016.00 (-100%)
70	General Maintenance				800.00	2,373.01		2,373.01	-1,573.01	-1,573.01 (-196%)
	SUB TOTAL	**2,016.00**		**-2,016.00**	**1,400.00**	**2,544.97**		**2,544.97**	**-1,144.97**	**-3,160.97 (-92%)**

CIL

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
99	CIL-REC-002 29 Station				4,767.79	2,223.79		2,223.79	2,544.00	2,544.00 (53%)
141	CIL-REC-003 15 St And				2,128.98	2,128.98		2,128.98		(0%)
142	CIL-REC-004 Stables S				7.50	7.50		7.50		(0%)
143	CIL-REC-005 Stables S				7.50	7.50		7.50		(0%)
144	CIL-REC-006 Stables S				7.50	7.50		7.50		(0%)
145	CIL-REC-007 106 Churc				59.30	59.30		59.30		(0%)
146	CIL-REC-008 Stables S				45.00	45.00		45.00		(0%)
147	CIL-REC-009 Stables S				45.00	45.00		45.00		(0%)
148	CIL-REC-010 Land at Fa				133,014.76	37,561.93	19,172.64	56,734.57	76,280.19	95,452.83 (71%)
149	CIL-REC-011 Stables S				45.00	45.00		45.00		(0%)
150	CIL-REC-012 Stables S				45.00				45.00	45.00 (100%)
151	CIL-REC-013 Land Wes				133,227.18				133,227.18	133,227.18 (100%)
152	CIL-REC-014 Stables S		45.00	45.00	45.00				45.00	90.00 (200%)
	SUB TOTAL		**45.00**	**45.00**	**273,445.51**	**42,131.50**	**19,172.64**	**61,304.14**	**212,141.37**	**231,359.01 (84%)**

Backwell Parish Council

Committed Spend

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Highways & Public Se

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
51	Street Lighting (Rodney				3,000.00	1,215.11		1,215.11	1,784.89	1,784.89 (59%)
53	Emptying of Dog bins/litl				8,000.00	4,632.50		4,632.50	3,367.50	3,367.50 (42%)
54	Community Floral Enhar				55.00				55.00	55.00 (100%)
55	Festive Lighting				10,000.00	1,987.27		1,987.27	8,012.73	8,012.73 (80%)
56	Rights of Way				1,500.00				1,500.00	1,500.00 (100%)
58	Notice Boards				2,000.00				2,000.00	2,000.00 (100%)
59	Grit Bins				260.00				260.00	260.00 (100%)
68	VO Grant	685.14		-685.14						-685.14 (-100%)
95	Defibrillator				500.00				500.00	500.00 (100%)
106	Climate Emergency				500.00	145.68		145.68	354.32	354.32 (70%)
107	Backwell Village Show				210.00	25.00		25.00	185.00	185.00 (88%)
108	Maintenance of Parish H				500.00				500.00	500.00 (100%)
111	Maintainence of Parish I									(N/A)
117	Events				3,200.00	603.95	928.50	1,532.45	1,667.55	2,596.05 (81%)
136	Digital noticeboard				2,000.00	3,050.17		3,050.17	-1,050.17	-1,050.17 (-52%)
	SUB TOTAL	**685.14**		**-685.14**	**31,725.00**	**11,659.68**	**928.50**	**12,588.18**	**19,136.82**	**19,380.18 (59%)**

Moor Lane Public Spa

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
32	Equipment				500.00	249.25		249.25	250.75	250.75 (50%)
33	Equipment Maintenance				500.00	1,103.40		1,103.40	-603.40	-603.40 (-120%)
34	Grass Cutting				4,500.00				4,500.00	4,500.00 (100%)
35	Hedge/Shrub cutting				200.00	540.00		540.00	-340.00	-340.00 (-170%)
36	Safety Inspections				450.00	270.00		270.00	180.00	180.00 (40%)
38	General Maintenance				1,000.00				1,000.00	1,000.00 (100%)
	SUB TOTAL				**7,150.00**	**2,162.65**		**2,162.65**	**4,987.35**	**4,987.35 (69%)**

Oatfield Play Area

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
60	New equipment				500.00				500.00	500.00 (100%)
61	Equipment Maintenance				550.00				550.00	550.00 (100%)
63	Safety Inspections				450.00	270.00		270.00	180.00	180.00 (40%)
65	General Maintenance				1,000.00	995.00		995.00	5.00	5.00 (0%)
	SUB TOTAL				**2,500.00**	**1,265.00**		**1,265.00**	**1,235.00**	**1,235.00 (49%)**

Backwell Parish Council

Committed Spend

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Parks & Open Spaces

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
43	Spar Green - Floral				100.00				100.00	100.00 (100%)
44	Spar Green Maintenanc				300.00				300.00	300.00 (100%)
45	Grass cutting				4,200.00	4,234.22		4,234.22	-34.22	-34.22 (-0%)
46	Hedge cutting				550.00	474.00		474.00	76.00	76.00 (13%)
48	Village Planters & War M				4,200.00				4,200.00	4,200.00 (100%)
50	Farleigh Green maintena				200.00				200.00	200.00 (100%)
118	Verge Maintanance (B'F				1,000.00				1,000.00	1,000.00 (100%)
	SUB TOTAL				**10,550.00**	**4,708.22**		**4,708.22**	**5,841.78**	**5,841.78 (55%)**

Planning

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
89	Planning (general)		5,000.00	5,000.00	8,000.00	650.00		650.00	7,350.00	12,350.00 (154%)
124	Neighbourhood Plan				16,000.00		3,250.00	3,250.00	12,750.00	16,000.00 (100%)
125	Farleigh Fields West (Da				1,000.00	1,012.50		1,012.50	-12.50	-12.50 (-1%)
127	East Backwell				10,000.00		8,030.00	8,030.00	1,970.00	10,000.00 (100%)
129	NSC Local Plan				22,000.00	6,290.00	22,860.00	29,150.00	-7,150.00	15,710.00 (71%)
130	Bristol Airport				3,000.00				3,000.00	3,000.00 (100%)
131	Backwell Active Travel				1,000.00				1,000.00	1,000.00 (100%)
132	BSIP (Bus Services Imp				3,000.00				3,000.00	3,000.00 (100%)
133	Planning contributions	3,000.00		-3,000.00						-3,000.00 (-100%)
135	Grove Farm				5,000.00	1,610.00	1,300.00	2,910.00	2,090.00	3,390.00 (67%)
137	Legal advice (planning)				5,000.00		760.00	760.00	4,240.00	5,000.00 (100%)
139	Planning Consultant				6,000.00	600.00		600.00	5,400.00	5,400.00 (90%)
	SUB TOTAL	**3,000.00**	**5,000.00**	**2,000.00**	**80,000.00**	**10,162.50**	**36,200.00**	**46,362.50**	**33,637.50**	**71,837.50 (86%)**

S106

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
119	Local Green Space (FFE				10,000.00	2,514.00		2,514.00	7,486.00	7,486.00 (74%)
	SUB TOTAL				**10,000.00**	**2,514.00**		**2,514.00**	**7,486.00**	**7,486.00 (74%)**

Summary

NET TOTAL	**291,308.00**	**276,905.94**	**-14,402.06**	**603,533.51**	**182,314.57**	**56,996.14**	**239,310.71**	**364,222.80**	**406,816.88 (45%)**

Backwell Parish Council

Net Position by Cost Centre and Code (Between 01/04/2026 and 30/09/2026) - All Cost Centres and Codes

Cost Centre Name

Administration			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Staff Salaries				62,000.00	26,372.24	35,627.76
2	Staff Pension				15,000.00	7,688.81	7,311.19
3	Staff NI				6,500.00	3,612.74	2,887.26
4	Postage				100.00	127.40	-27.40
5	Telephone/Broadband				600.00	264.42	335.58
6	Travelling						
7	Photocopier				2,100.00	1,046.22	1,053.78
8	Stationery				500.00	521.17	-21.17
9	Website				800.00		800.00
10	Insurance				1,200.00	1,281.35	-81.35
11	Audit Fees				1,650.00	1,105.00	545.00
12	Subscriptions				2,400.00	1,127.30	1,272.70
13	Training				1,500.00	374.00	1,126.00
14	Chairmans Allowance				550.00	30.00	520.00
15	Office Equipment				1,000.00	484.55	515.45
16	Office Equipment Mainten				2,000.00	1,396.00	604.00
17	Office rent - out				9,000.00	4,500.00	4,500.00
18	Non domestic rates						
19	Advertising				100.00		100.00
20	Grants			685.14	38,703.00	31,253.00	8,135.14
21	Office expenses				300.00	366.12	-66.12
22	Freedom of Information				100.00		100.00
23	Hall Hire				1,000.00	284.00	716.00
24	Utilities				1,800.00	440.16	1,359.84
25	Prof. Fees Neighbourhood						
27	Recruitment				150.00		150.00
28	Crime & Disorder				220.00		220.00
29	Councillors Expenses				800.00	283.78	516.22
30	Election Costs						
31	History of Backwell						
66	Bank Interest		5,000.00	1,908.94			-3,091.06
67	Office Rent - in						
71	PAYE				4,000.00	2,192.20	1,807.80
73	Precept NSC		269,266.86	269,266.86			
75	Neighbourhood Plan						
81	Community Resilience						
83	BPFC Contractor						
84	VAT Refund		11,340.00				-11,340.00
100	Bank Charges				250.00	126.15	123.85
101	Sundry receipts						
102	History of N & B Railway						
103	Office/Village Cleaning				10,000.00	4,830.45	5,169.55
109	Nailsea & District Commur				5,000.00	5,000.00	
110	Legal advice (general)				5,000.00		5,000.00
112	Office Maintainence (inc re				1,800.00	692.33	1,107.67
113	Literature				150.00		150.00
114	Delivery charge				10.00		10.00
116	Refund						
122	Payroll services				480.00	165.00	315.00
138	Youth Worker				10,000.00		10,000.00
140	Credit Card payments						
			285,606.86	**£271,860.94**	**186,763.00**	**£95,564.39**	**77,452.69**

Allotments			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
41	Water Rates				600.00	171.96	428.04
69	Allotment rents		2,016.00				-2,016.00
70	General Maintenance				800.00	2,373.01	-1,573.01
			2,016.00		**1,400.00**	**£2,544.97**	**-3,160.97**

CIL			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
99	CIL-REC-002 29 Station R	4,767.79			4,767.79	2,223.79	7,311.79
141	CIL-REC-003 15 St Andre	2,128.98			2,128.98	2,128.98	2,128.98
142	CIL-REC-004 Stables Sou	7.50			7.50	7.50	7.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Backwell Parish Council

Net Position by Cost Centre and Code (Between 01/04/2026 and 30/09/2026) - All Cost Centres and Codes

Cost Centre Name

143	CIL-REC-005 Stables Sou	7.50			7.50	7.50	7.50
144	CIL-REC-006 Stables Sou	7.50			7.50	7.50	7.50
145	CIL-REC-007 106 Church	59.30			59.30	59.30	59.30
146	CIL-REC-008 Stables Sou	45.00			45.00	45.00	45.00
147	CIL-REC-009 Stables Sou	45.00			45.00	45.00	45.00
148	CIL-REC-010 Land at Farl	133,014.76			133,014.76	37,561.93	228,467.59
149	CIL-REC-011 Stables Sou	45.00			45.00	45.00	45.00
150	CIL-REC-012 Stables Sou	45.00			45.00		90.00
151	CIL-REC-013 Land West c	133,227.18			133,227.18		266,454.36
152	CIL-REC-014 Stables Sou			45.00	45.00		90.00
		£273,400.51		**£45.00**	**273,445.51**	**£42,131.50**	**504,759.52**

Highways & Public Services

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
51	Street Lighting (Rodney R				3,000.00	1,028.61	1,971.39
53	Emptying of Dog bins/litter				8,000.00	4,224.50	3,775.50
54	Community Floral Enhanc				55.00		55.00
55	Festive Lighting				10,000.00	1,975.25	8,024.75
56	Rights of Way				1,500.00		1,500.00
58	Notice Boards				2,000.00		2,000.00
59	Grit Bins				260.00		260.00
68	VO Grant		685.14				-685.14
95	Defibrillator				500.00		500.00
106	Climate Emergency				500.00	21.93	478.07
107	Backwell Village Show				210.00	25.00	185.00
108	Maintenance of Parish Hal				500.00		500.00
111	Maintainence of Parish Ha						
117	Events				3,200.00	462.29	2,737.71
136	Digital noticeboard				2,000.00	396.00	1,604.00
			685.14		**31,725.00**	**£8,133.58**	**22,906.28**

Moor Lane Public Space

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
32	Equipment				500.00	249.25	250.75
33	Equipment Maintenance/R				500.00	1,103.40	-603.40
34	Grass Cutting				4,500.00		4,500.00
35	Hedge/Shrub cutting				200.00	540.00	-340.00
36	Safety Inspections				450.00	245.00	205.00
38	General Maintenance				1,000.00		1,000.00
					7,150.00	**£2,137.65**	**5,012.35**

Oatfield Play Area

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
60	New equipment				500.00		500.00
61	Equipment Maintenance/R				550.00		550.00
63	Safety Inspections				450.00	245.00	205.00
65	General Maintenance				1,000.00	995.00	5.00
					2,500.00	**£1,240.00**	**1,260.00**

Parks & Open Spaces

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
43	Spar Green - Floral				100.00		100.00
44	Spar Green Maintenance				300.00		300.00
45	Grass cutting				4,200.00	3,342.10	857.90
46	Hedge cutting				550.00	474.00	76.00
48	Village Planters & War Me				4,200.00		4,200.00
50	Farleigh Green maintenan				200.00		200.00
118	Verge Maintanance (B'Far				1,000.00		1,000.00
					10,550.00	**£3,816.10**	**6,733.90**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Backwell Parish Council

Net Position by Cost Centre and Code (Between 01/04/2026 and 30/09/2026) - All Cost Centres and Codes

Cost Centre Name

Planning

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
89	Planning (general)			5,000.00	8,000.00	650.00	12,350.00
124	Neighbourhood Plan				16,000.00		16,000.00
125	Farleigh Fields West (Dark				1,000.00		1,000.00
127	East Backwell				10,000.00		10,000.00
129	NSC Local Plan				22,000.00	4,390.00	17,610.00
130	Bristol Airport				3,000.00		3,000.00
131	Backwell Active Travel				1,000.00		1,000.00
132	BSIP (Bus Services Impro				3,000.00		3,000.00
133	Planning contributions		3,000.00				-3,000.00
135	Grove Farm				5,000.00	260.00	4,740.00
137	Legal advice (planning)				5,000.00		5,000.00
139	Planning Consultant				6,000.00	600.00	5,400.00
			3,000.00	**£5,000.00**	**80,000.00**	**£5,900.00**	**76,100.00**

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Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
119	Local Green Space (FFE)				10,000.00	2,514.00	7,486.00
					10,000.00	**£2,514.00**	**7,486.00**

NET TOTAL	**£273,400.51**	**291,308.00**	**£276,905.94**	**603,533.51**	**£163,982.19**	**698,549.77**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Backwell Parish Council

Prepared by: Clare Melton (Clerk/RFO) Date: 30/10/26

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/10/2026			
	Cash in Hand 01/04/2026			432,332.52
	ADD			
	Receipts 01/04/2026 - 30/10/2026			298,225.79
				730,558.31
	SUBTRACT			
	Payments 01/04/2026 - 30/10/2026			198,216.69
A	**Cash in Hand 30/10/2026** (per Cash Book)			**532,341.62**
	Cash in hand per Bank Statements			
	Savings account – HSBC	30/10/2026	66,169.89	
	Savings account – Unity Bank	30/10/2026	24,514.62	
	CIL funds account – NatWest	30/10/2026	260,134.88	
	Online payments – Unity Bank T2	30/10/2026	174,544.72	
	Planning account – Unity Bank T1	30/10/2026	12,945.00	
	Commercial Card – Lloyds Bank	30/10/2026	0.00	
				538,309.11
	Less unpresented payments			5,967.49
				532,341.62
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**532,341.62**
	A = B Checks out OK			

Created by Scribe

Backwell Parish Council

Transactions for All Banks (From 01/04/2026 to 30/10/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
					STARTING BALANCE					**432,332.52**	
2	01/04/2026	Online payments –	Staff Pension	Mar 26 (mth 12	Pension	Avon Pension Fund	-1,436.34		-1,436.34	430,896.18	02/04/2026
20	01/04/2026	Online payments –	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-202.00	-40.40	-242.40	430,653.78	01/04/2026
22	01/04/2026	Online payments –	Office Equipment	Meeting room t	Office Equipment	Office Boffins	-244.95	-48.99	-293.94	430,359.84	02/04/2026
30	01/04/2026	Online payments –	Subscriptions	ALCA & NALC	Annual Subscription	ALCA	-320.95		-320.95	430,038.89	02/04/2026
30	01/04/2026	Online payments –	Subscriptions	ALCA & NALC	Annual Subscription	ALCA	-659.35		-659.35	429,379.54	02/04/2026
34	01/04/2026	Online payments –	Office rent - out	Apr 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	428,629.54	01/04/2026
1	01/04/2026	Online payments –	Office expenses	Office supplies	Office Stationery	Rapide	-45.13	-9.03	-54.16	428,575.38	02/04/2026
5	01/04/2026	Online payments –	Grass cutting	Station Road	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	428,552.71	02/04/2026
6	01/04/2026	Online payments –	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	428,254.40	02/04/2026
7	01/04/2026	Online payments –	Grass cutting	Moor Lane	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	427,846.23	02/04/2026
11	01/04/2026	Online payments –	Councillors Expens	Mileage	Expenses	Mr R Taylor	-105.30		-105.30	427,740.93	02/04/2026
12	01/04/2026	Online payments –	Equipment Mainter	Arch bridge rep	Repairs at Moor Lane	Wicksteed Leisure	-839.20	-167.84	-1,007.04	426,733.89	02/04/2026
13	01/04/2026	Online payments –	Office expenses	office milk	Expenses	Clare Melton	-1.40		-1.40	426,732.49	02/04/2026
18	01/04/2026	Online payments –	Safety Inspections	March 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	426,702.49	02/04/2026
23	01/04/2026	Online payments –	Festive Lighting	01 Feb - 28 Fel	Electricity Feeder Pillar	EDF	-16.22	-0.81	-17.03	426,685.46	02/04/2026
26	01/04/2026	Online payments –	Emptying of Dog bi	March 26	Emptying dog bins	Mr Andrew Savage (C	-315.00	-63.00	-378.00	426,307.46	02/04/2026
27	01/04/2026	Online payments –	Emptying of Dog bi	March 26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-220.00	-44.00	-264.00	426,043.46	02/04/2026
28	01/04/2026	Online payments –	Emptying of Dog bi	March 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-120.00	-24.00	-144.00	425,899.46	02/04/2026
29	01/04/2026	Online payments –	Festive Lighting	Festive lighting	Festive Lighting	Lite Ltd	-1,840.25	-368.05	-2,208.30	423,691.16	02/04/2026
4	01/04/2026	Online payments –	Office Maintainenc	Ceiling repair a	Office Maintainence (inc repairs to the building)	Jet Property Managem	-262.33		-262.33	423,428.83	02/04/2026
10	01/04/2026	Online payments –	Office/Village Clear	April Refuse co	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	423,382.12	01/04/2026
18	01/04/2026	Online payments –	Safety Inspections	March 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	423,352.12	02/04/2026
24	01/04/2026	Online payments –	Payroll services	March 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	423,319.12	02/04/2026
25	01/04/2026	Online payments –	Office/Village Clear	March 26	Office/Village cleaning	Mr Andrew Savage (C	-704.00	-140.80	-844.80	422,474.32	02/04/2026
32	01/04/2026	Online payments –	Digital noticeboard	Digital noticebc	Planning application fee	The Planning Portal	-396.00		-396.00	422,078.32	02/04/2026
3	06/04/2026	Online payments –	Staff NI	Mar 26 (mth 12	PAYE & NI	HMRC (HM Revenue	-568.69		-568.69	421,509.63	07/04/2026
3	06/04/2026	Online payments –	PAYE	Mar 26 (mth 12	PAYE & NI	HMRC (HM Revenue	-470.80		-470.80	421,038.83	07/04/2026
1	10/04/2026	Online payments –	Precept NSC	Precept Payme	Precept	North Somerset Coun	134,633.43		134,633.43	555,672.26	10/04/2026
33	10/04/2026	Online payments –	Office/Village Clear	Mar 26	Window cleaning	Sparkle Restore	-27.57	-5.51	-33.08	555,639.18	13/04/2026
2	17/04/2026	Online payments –	VAT Refund	1 Oct 25-31 Ma	VAT Refund	HMRC (HM Revenue		7,566.43	7,566.43	563,205.61	22/04/2026
36	17/04/2026	Online payments –	Chairmans Allowar	For Lisa	Flowers	The Flower Gift (Joanr	-30.00		-30.00	563,175.61	21/04/2026
21	20/04/2026	Online payments –	Telephone/Broadba	18th April-17th	Telephone DD	Virgin Media Business	-46.04	-9.21	-55.25	563,120.36	20/04/2026
3	23/04/2026	Savings account –	Bank Interest	Apr 26	Bank Interest	HSBC	71.37		71.37	563,191.73	23/04/2026

Backwell Parish Council

Transactions for All Banks (From 01/04/2026 to 30/10/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
19	24/04/2026	Online payments -	Photocopier	20th Feb - 23rc	Photocopier charges	Vision Office Technica	-129.99	-25.99	-155.98	563,035.75	24/04/2026
31	26/04/2026	Online payments -	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	563,017.44	27/04/2026
47	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Memories at the Barn	-450.00		-450.00	562,567.44	29/04/2026
48	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Life	-500.00		-500.00	562,067.44	29/04/2026
50	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Playing Fielc	-16,000.00		-16,000.00	546,067.44	29/04/2026
51	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Senior Club	-175.00		-175.00	545,892.44	29/04/2026
52	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell & Nailsea St	-400.00		-400.00	545,492.44	05/06/2026
53	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Great Western Air Aml	-2,200.00		-2,200.00	543,292.44	29/04/2026
54	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Somerset Internationa	-900.00		-900.00	542,392.44	29/04/2026
55	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Somerset Storyfest	-1,250.00		-1,250.00	541,142.44	29/04/2026
56	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	St Andrew's Church	-700.00		-700.00	540,442.44	30/04/2026
57	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Toddler Grou	-1,528.00		-1,528.00	538,914.44	29/04/2026
58	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Climate Actic	-600.00		-600.00	538,314.44	28/05/2026
59	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Foundation	-200.00		-200.00	538,114.44	05/05/2026
60	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Wellspring Counsellin	-3,000.00		-3,000.00	535,114.44	29/04/2026
61	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	West Backwell Bowlin	-650.00		-650.00	534,464.44	29/04/2026
62	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell Athletic Junic	-2,500.00		-2,500.00	531,964.44	29/04/2026
64	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Village Magazine	-500.00		-500.00	531,464.44	29/04/2026
65	28/04/2026	Online payments -	Grants	2026-27 Grant	Grant	Backwell & Nailsea Ma	-350.00		-350.00	531,114.44	11/06/2026
49	28/04/2026	Online payments -	CIL-REC-011 Stabl	2026-27 Grant	Grant	Backwell Parish Hall	-45.00		-45.00	531,069.44	29/04/2026
49	28/04/2026	Online payments -	CIL-REC-010 Lanc	2026-27 Grant	Grant	Backwell Parish Hall	-3,071.00		-3,071.00	527,998.44	29/04/2026
63	28/04/2026	Online payments -	CIL-REC-010 Lanc	2026-27 Grant	Grant	Backwell Junior Schoc	-6,500.00		-6,500.00	521,498.44	29/04/2026
5	30/04/2026	CIL funds account	Bank Interest	Apr 26	Bank Interest	Nat West Bank	209.16		209.16	521,707.60	30/04/2026
14	30/04/2026	Online payments -	Staff Salaries	Apr 26 (mth 1)	Salary	[redacted]					30/04/2026
15	30/04/2026	Online payments -	Staff Salaries	Apr 26 plus CiL	Salary						30/04/2026
16	30/04/2026	Online payments -	Staff Salaries	Apr 26 (mth 1)	Salary						30/04/2026
17	30/04/2026	Online payments -	Staff Salaries	Apr 26 (mth 1)	Salary						30/04/2026
8	30/04/2026	Online payments -	Photocopier	Office photocop	Photocopier Lease Rental	BNP Paribas Leasing	-129.00	-25.80	-154.80	517,326.10	30/04/2026
76	30/04/2026	Online payments -	Street Lighting (Ro	01 Mar to 31 M	Street lighting	EDF	-173.00	-8.65	-181.65	517,144.45	30/04/2026
43	30/04/2026	Online payments -	Bank Charges	Online	Bank Charges	Unity Trust Bank	-11.95		-11.95	517,132.50	30/04/2026
91	30/04/2026	Planning account -	Bank Charges	Apr 26	Bank Charges	Unity Trust Bank	-7.00		-7.00	517,125.50	30/04/2026
66	01/05/2026	Online payments -	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-202.00	-40.40	-242.40	516,883.10	01/05/2026
87	01/05/2026	Online payments -	Office rent - out	May 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	516,133.10	01/05/2026
9	01/05/2026	Online payments -	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	516,086.39	01/05/2026

Backwell Parish Council

Transactions for All Banks (From 01/04/2026 to 30/10/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
42	05/05/2026	Online payments –	Festive Lighting	01 Mar to 31 M	Electricity Feeder Pillar	EDF	-18.60	-0.93	-19.53	516,066.86	05/05/2026
88	05/05/2026	Online payments –	Grants	Repayment of (	Grant	West Backwell Bowlin	650.00		650.00	516,716.86	05/05/2026
4	06/05/2026	Online payments –	CIL-REC-014 Stab	CIL2025/26/H2	CIL receipt	North Somerset Coun	45.00		45.00	516,761.86	06/05/2026
75	06/05/2026	Online payments –	Utilities	18 Mar-21 Apri	Gas DD	British Gas	-63.78	-3.19	-66.97	516,694.89	06/05/2026
70	07/05/2026	Online payments –	Staff NI	April 26 mth1	PAYE & NI	HMRC (HM Revenue	-593.32		-593.32	516,101.57	08/05/2026
77	07/05/2026	Online payments –	Staff Pension	April 26 mth1	Pension	Avon Pension Fund	-1,234.13		-1,234.13	514,867.44	08/05/2026
41	07/05/2026	Online payments –	Stationery	Office paper et	Stationery	Rapide	-80.41	-16.08	-96.49	514,770.95	08/05/2026
78	07/05/2026	Online payments –	Audit Fees	Internal Audit	Audit Fees	Auditing Solutions Ltd	-265.00	-53.00	-318.00	514,452.95	08/05/2026
37	07/05/2026	Online payments –	Grass cutting	Station Road	Grass Cutting Station Road	Landscape Services	-18.89	-3.78	-22.67	514,430.28	08/05/2026
38	07/05/2026	Online payments –	Grass cutting	Sites A,B,C	Grass Cutting	Landscape Services	-248.59	-49.72	-298.31	514,131.97	08/05/2026
39	07/05/2026	Online payments –	Grass cutting	Moor Lane	Grass Cutting Moor Lane	Landscape Services	-340.14	-68.03	-408.17	513,723.80	08/05/2026
44	07/05/2026	Online payments –	Office expenses	Milk for office	Expenses	Hannah MacCallum-N	-0.90		-0.90	513,722.90	08/05/2026
45	07/05/2026	Online payments –	Office expenses	Ofice milk & co	Expenses	Mrs L Galpin	-14.90		-14.90	513,708.00	08/05/2026
68	07/05/2026	Online payments –	Safety Inspections	April 26	Annual Play Inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	513,678.00	08/05/2026
74	07/05/2026	Online payments –	Councillors Expens	Refreshments a	Councillors Expenses	Mrs M Bowerman	-12.55		-12.55	513,665.45	08/05/2026
79	07/05/2026	Online payments –	Councillors Expens	Mileage	Expenses	Mr R Taylor	-48.60		-48.60	513,616.85	08/05/2026
82	07/05/2026	Online payments –	Emptying of Dog bi	April 26	Emptying dog bins	Mr Andrew Savage (C	-286.00	-57.20	-343.20	513,273.65	08/05/2026
83	07/05/2026	Online payments –	Emptying of Dog bi	April 26 Moor L	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-242.00	-48.40	-290.40	512,983.25	08/05/2026
84	07/05/2026	Online payments –	Emptying of Dog bi	Litter bins April	Emptying dog bins/litter bins	Mr Andrew Savage (C	-132.00	-26.40	-158.40	512,824.85	08/05/2026
46	07/05/2026	Online payments –	Climate Emergency	Litter picking ai	Expenses	Hannah MacCallum-N	-21.93		-21.93	512,802.92	08/05/2026
68	07/05/2026	Online payments –	Safety Inspections	April 26	Annual Play Inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	512,772.92	08/05/2026
70	07/05/2026	Online payments –	PAYE	April 26 mth1	PAYE & NI	HMRC (HM Revenue	-490.80		-490.80	512,282.12	08/05/2026
80	07/05/2026	Online payments –	Payroll services	April 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	512,249.12	08/05/2026
81	07/05/2026	Online payments –	Office/Village Clear	April 26	Office/Village cleaning	Mr Andrew Savage (C	-743.29	-148.66	-891.95	511,357.17	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-002 29 S	Roundabout M	Play equipment	GL Jones	-2,223.79	-444.76	-2,668.55	508,688.62	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-003 15 S	Roundabout M	Play equipment	GL Jones	-2,128.98	-425.80	-2,554.78	506,133.84	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-004 Stab	Roundabout M	Play equipment	GL Jones	-7.50	-1.50	-9.00	506,124.84	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-005 Stab	Roundabout M	Play equipment	GL Jones	-7.50	-1.50	-9.00	506,115.84	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-006 Stab	Roundabout M	Play equipment	GL Jones	-7.50	-1.50	-9.00	506,106.84	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-007 106 (	Roundabout M	Play equipment	GL Jones	-59.30	-11.86	-71.16	506,035.68	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-008 Stab	Roundabout M	Play equipment	GL Jones	-45.00	-9.00	-54.00	505,981.68	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-009 Stab	Roundabout M	Play equipment	GL Jones	-45.00	-9.00	-54.00	505,927.68	08/05/2026
85	07/05/2026	Online payments –	CIL-REC-010 Land	Roundabout M	Play equipment	GL Jones	-11,600.43	-2,320.08	-13,920.51	492,007.17	08/05/2026
89	08/05/2026	Online payments –	Festive Lighting	1 Apr - 4 May 2	Electricity Feeder Pillar	EDF	-23.40	-1.17	-24.57	491,982.60	08/05/2026

Backwell Parish Council

Transactions for All Banks (From 01/04/2026 to 30/10/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
92	08/05/2026	Online payments -	Street Lighting (Ro		Street lighting	EDF	-205.21	-8.24	-213.45	491,769.15	08/05/2026
35	08/05/2026	Online payments -	Nailsea & District C	Contribution to'	Service Level Agreement	Nailsea & District Corr	-5,000.00		-5,000.00	486,769.15	08/05/2026
93	12/05/2026	Online payments -	Office Equipment	Meeting room (	Office Equipment	Office Reality Ltd	-239.60	-47.92	-287.52	486,481.63	12/05/2026
6	13/05/2026	Online payments -	Grants	2026	Village Orderly Grant	North Somerset Coun	685.14		685.14	487,166.77	15/05/2026
67	18/05/2026	Online payments -	Telephone/Broadba	18th May to 17	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	487,115.17	18/05/2026
90	20/05/2026	Online payments -	Photocopier	23 Mar - 24 Ap	Photocopier charges	Vision Office Technica	-114.80	-22.96	-137.76	486,977.41	20/05/2026
100	22/05/2026	Online payments -	Postage	Stamps for Fel'	Expenses	Hannah MacCallum-N	-127.40		-127.40	486,850.01	22/05/2026
97	22/05/2026	Online payments -	Office Equipment M	2 Extra office e	Email charge	PCD IT Support	-12.00	-2.40	-14.40	486,835.61	22/05/2026
110	22/05/2026	Online payments -	Insurance	Year 1 of 3	Insurance	Zurich Municipal	-1,281.35		-1,281.35	485,554.26	22/05/2026
94	22/05/2026	Online payments -	Grass cutting	Moor Lane 13tl	Grass Cutting Moor Lane	Landscape Services	-362.44	-72.49	-434.93	485,119.33	22/05/2026
95	22/05/2026	Online payments -	Grass cutting	Last cuts of cor	Grass Cutting	Landscape Services	-284.16	-56.84	-341.00	484,778.33	22/05/2026
99	22/05/2026	Online payments -	Office expenses	Office Milk & te	Expenses	Clare Melton	-7.10		-7.10	484,771.23	22/05/2026
96	22/05/2026	Online payments -	Office Maintainenc	Drain smell	Drains	S J Price Plumbing &	-110.00	-22.00	-132.00	484,639.23	22/05/2026
7	23/05/2026	Savings account -	Bank Interest	Bank Interest	Bank Interest	HSBC	69.14		69.14	484,708.37	23/05/2026
86	26/05/2026	Online payments -	Utilities	Parish Office	Electricity DD	EDF	-17.44	-0.87	-18.31	484,690.06	26/05/2026
114	28/05/2026	Online payments -	Office Equipment M	IT Support & bi	IT Support	PCD IT Support	-220.00	-44.00	-264.00	484,426.06	01/06/2026
8	29/05/2026	CIL funds account	Bank Interest	May 26	Bank Interest	Nat West Bank	196.28		196.28	484,622.34	29/05/2026
69	29/05/2026	Online payments -	Staff Salaries	May 26	Salary	[redacted]					29/05/2026
71	29/05/2026	Online payments -	Staff Salaries	May 26 plus Ci	Salary						29/05/2026
72	29/05/2026	Online payments -	Staff Salaries	May 26	Salary						29/05/2026
73	29/05/2026	Online payments -	Staff Salaries	May 26	Salary						29/05/2026
102	31/05/2026	Online payments -	Bank Charges	Bank charges	Bank Charges	Unity Trust Bank	-14.50		-14.50	480,281.28	31/05/2026
123	31/05/2026	Online payments -	Bank Charges	DUPLICATE O	Bank Charges	Unity Trust Bank				480,281.28	03/06/2026
124	31/05/2026	Planning account -	Bank Charges	Online	Bank Charges	Unity Trust Bank	-7.00		-7.00	480,274.28	31/05/2026
129	01/06/2026	Online payments -	Office rent - out	Jun 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	479,524.28	01/06/2026
104	01/06/2026	Online payments -	Utilities	22nd Apri to 15	Gas DD	British Gas	-18.08	-0.90	-18.98	479,505.30	01/06/2026
40	01/06/2026	Online payments -	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-46.71		-46.71	479,458.59	01/06/2026
98	01/06/2026	Online payments -	Office/Village Clear	Additional recy	NSC fornightly refuse collection	North Somerset Coun	-1.69		-1.69	479,456.90	01/06/2026
106	04/06/2026	Online payments -	Staff Pension	May 26 mth2	Pension	Avon Pension Fund	-1,329.21		-1,329.21	478,127.69	05/06/2026
112	04/06/2026	Online payments -	Office expenses	office milk	Expenses	Hannah MacCallum-N	-0.90		-0.90	478,126.79	05/06/2026
103	05/06/2026	Online payments -	Equipment Mainter	Cradle swing s	Repairs at Moor Lane	GB Sport & Leisure	-64.20	-12.84	-77.04	478,049.75	05/06/2026
113	05/06/2026	Online payments -	Office expenses	Mileage for me	Expenses	Amy Symonds	-20.70		-20.70	478,029.05	05/06/2026
116	05/06/2026	Online payments -	Safety Inspections	May 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	477,999.05	05/06/2026
119	05/06/2026	Online payments -	Councillors Expens	Felton meeting	Expenses	Mrs M Bowerman	-21.03		-21.03	477,978.02	05/06/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
121	05/06/2026	Online payments -	Office expenses	Office milk & c	Expenses	Amy Symonds	-6.60		-6.60	477,971.42	05/06/2026
126	05/06/2026	Online payments -	Emptying of Dog bi	May 26	Emptying dog bins	Mr Andrew Savage (C	-297.00		-297.00	477,674.42	05/06/2026
127	05/06/2026	Online payments -	Emptying of Dog bi	May 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-165.00		-165.00	477,509.42	05/06/2026
128	05/06/2026	Online payments -	Emptying of Dog bi	May 26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-302.50		-302.50	477,206.92	05/06/2026
130	05/06/2026	Online payments -	Street Lighting (Ro		Street lighting	EDF	-167.50	-7.68	-175.18	477,031.74	05/06/2026
103	05/06/2026	Online payments -	CIL-REC-010 Lanc	Cradle swing s	Repairs at Moor Lane	GB Sport & Leisure	-245.00	-49.00	-294.00	476,737.74	05/06/2026
116	05/06/2026	Online payments -	Safety Inspections	May 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	476,707.74	05/06/2026
120	05/06/2026	Online payments -	Payroll services	May 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	476,674.74	05/06/2026
122	05/06/2026	Online payments -	Festive Lighting	4 May to 31 Ma	Electricity Feeder Pillar	EDF	-14.40	-0.72	-15.12	476,659.62	05/06/2026
125	05/06/2026	Online payments -	Office/Village Clear	May 26	Office/Village cleaning	Mr Andrew Savage (C	-748.00		-748.00	475,911.62	05/06/2026
131	05/06/2026	Online payments -	General Maintenar	1st Allotment c	Maintenance at Allotments	CPS Grounds Ltd	-265.00	-53.00	-318.00	475,593.62	05/06/2026
134	05/06/2026	Online payments -	CIL-REC-010 Lanc	Additional gran	Grant	Backwell Parish Hall	-1,162.00		-1,162.00	474,431.62	05/06/2026
107	07/06/2026	Online payments -	Staff NI	May 2026 (mth	PAYE & NI	HMRC (HM Revenue	-683.32		-683.32	473,748.30	08/06/2026
107	07/06/2026	Online payments -	PAYE	May 2026 (mth	PAYE & NI	HMRC (HM Revenue	-729.40		-729.40	473,018.90	08/06/2026
135	16/06/2026	Online payments -	Grass cutting	Final cut	Grass Cutting	Landscape Services	-142.08	-28.42	-170.50	472,848.40	16/06/2026
117	18/06/2026	Online payments -	Telephone/Broadba	18 Jun - 17 Jul	Telephone DD	Virgin Media Business	-44.68	-8.94	-53.62	472,794.78	18/06/2026
144	18/06/2026	Online payments -	Office expenses	Glasses (wine	Expenses	Mrs L Galpin	-170.00		-170.00	472,624.78	03/07/2026
157	19/06/2026	Online payments -	CIL-REC-010 Lanc	Installment 1	Digital Noticeboard - Quote ref 25070412b	Digital Media Systems	-7,491.75	-1,498.35	-8,990.10	463,634.68	22/06/2026
9	23/06/2026	Savings account –	Bank Interest	To 22 June 26	Bank Interest	HSBC	71.52		71.52	463,706.20	23/06/2026
115	24/06/2026	Online payments -	Photocopier	24 Apr 26 to 26	Photocopier charges	Vision Office Technica	-216.61	-43.33	-259.94	463,446.26	24/06/2026
158	26/06/2026	Online payments -	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-220.00	-44.00	-264.00	463,182.26	01/07/2026
118	26/06/2026	Online payments -	Utilities	Parish Office 0	Electricity DD	EDF	-17.44	-0.87	-18.31	463,163.95	26/06/2026
10	30/06/2026	Savings account –	Bank Interest	Jun 26	Bank Interest	Unity Trust Bank	118.02		118.02	463,281.97	30/06/2026
11	30/06/2026	CIL funds account	Bank Interest	Jun 26	Bank Interest	Nat West Bank	216.75		216.75	463,498.72	30/06/2026
105	30/06/2026	Online payments -	Staff Salaries	June 26 (mth)	Salary	[redacted]					30/06/2026
108	30/06/2026	Online payments -	Staff Salaries	June 2026 plus	Salary						30/06/2026
109	30/06/2026	Online payments -	Staff Salaries	June 26(mth)	Salary						30/06/2026
111	30/06/2026	Online payments -	Staff Salaries	June 2026(mth	Salary						30/06/2026
140	30/06/2026	Online payments -	Utilities	16 May to 16 J	Gas DD	British Gas	-15.99	-0.79	-16.78	459,383.97	30/06/2026
139	30/06/2026	Online payments -	Bank Charges	01.05.26-31.05	Bank Charges	Unity Trust Bank	-13.45		-13.45	459,370.52	30/06/2026
181	30/06/2026	Planning account -	Bank Charges	Jun 26	Bank Charges	Unity Trust Bank	-7.00		-7.00	459,363.52	30/06/2026
189	01/07/2026	Online payments -	Office rent - out	Jul 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	458,613.52	01/07/2026
101	01/07/2026	Online payments -	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-48.40		-48.40	458,565.12	01/07/2026
155	02/07/2026	Online payments -	Staff Pension	Jun 26 (mth 3)	Pension	Avon Pension Fund	-1,217.52		-1,217.52	457,347.60	03/07/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
137	02/07/2026	Online payments –	Subscriptions	Subs 2026-27	Annual Subscription	Parish Councils Airpor	-95.00		-95.00	457,252.60	03/07/2026
143	02/07/2026	Online payments –	Subscriptions	Annual data pr	Data Controller fee	Information Commissi	-52.00		-52.00	457,200.60	03/07/2026
146	02/07/2026	Online payments –	Training	Allotment Train	Training	SLCC	-77.00	-15.40	-92.40	457,108.20	03/07/2026
136	02/07/2026	Online payments –	Hall Hire	June 4th meeti	Hall Hire	Felton Village Hall	-30.00		-30.00	457,078.20	03/07/2026
138	02/07/2026	Online payments –	Grass cutting	June 2026	Grounds maintenance	CPS Grounds Ltd	-286.96	-57.39	-344.35	456,733.85	03/07/2026
141	02/07/2026	Online payments –	Office expenses	Milk for office	Expenses	Clare Melton	-3.80		-3.80	456,730.05	03/07/2026
142	02/07/2026	Online payments –	Safety Inspections	Annual inspecti	Annual Play Inspection	GB Sport & Leisure	-95.00	-19.00	-114.00	456,616.05	03/07/2026
145	02/07/2026	Online payments –	Office expenses	Mileage & park	Expenses	Amy Symonds	-8.24		-8.24	456,607.81	03/07/2026
147	02/07/2026	Online payments –	Office expenses	Office fan & mil	Expenses	Clare Melton	-43.34		-43.34	456,564.47	03/07/2026
148	02/07/2026	Online payments –	Councillors Expens	Mileage	Councillors Expenses	Mr R Taylor	-56.70		-56.70	456,507.77	03/07/2026
149	02/07/2026	Online payments –	Hedge cutting	Initial hedge cu	Hedge cutting	CPS Grounds Ltd	-285.00	-57.00	-342.00	456,165.77	03/07/2026
150	02/07/2026	Online payments –	Grants	Oatfield replace	Gate & Fence Repairs	Nailsea Fencing & Ga	-950.00	-190.00	-1,140.00	455,025.77	03/07/2026
160	02/07/2026	Online payments –	Safety Inspections	June 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	454,995.77	03/07/2026
162	02/07/2026	Online payments –	Emptying of Dog bi	June 2026	Emptying dog bins	Mr Andrew Savage (C	-297.00		-297.00	454,698.77	03/07/2026
165	02/07/2026	Online payments –	Emptying of Dog bi	June 2026	Emptying dog bins/litter bins	Mr Andrew Savage (C	-132.00		-132.00	454,566.77	03/07/2026
167	02/07/2026	Online payments –	Emptying of Dog bi	June 2026	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-242.00		-242.00	454,324.77	03/07/2026
168	02/07/2026	Online payments –	Equipment Mainter	post repair for	Bin repair	Mr Andrew Savage (C	-100.00		-100.00	454,224.77	03/07/2026
169	02/07/2026	Online payments –	Grass cutting	July 2026	Grounds maintenance	CPS Grounds Ltd	-286.96	-57.39	-344.35	453,880.42	03/07/2026
172	02/07/2026	Online payments –	Street Lighting (Ro	01 Jun to 30 Ju	Street lighting	EDF	-149.38	-7.47	-156.85	453,723.57	03/07/2026
142	02/07/2026	Online payments –	Safety Inspections	Annual inspecti	Annual Play Inspection	GB Sport & Leisure	-95.00	-19.00	-114.00	453,609.57	03/07/2026
150	02/07/2026	Online payments –	General Maintenan	Oatfield replace	Gate & Fence Repairs	Nailsea Fencing & Ga	-45.00	-9.00	-54.00	453,555.57	03/07/2026
160	02/07/2026	Online payments –	Safety Inspections	June 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	453,525.57	03/07/2026
161	02/07/2026	Online payments –	Office/Village Clear	June 2026	Office/Village cleaning	Mr Andrew Savage (C	-748.00		-748.00	452,777.57	03/07/2026
163	02/07/2026	Online payments –	Festive Lighting	01 June to 30 J	Electricity Feeder Pillar	EDF	-19.20	-0.96	-20.16	452,757.41	03/07/2026
170	02/07/2026	Online payments –	General Maintenan	Drainage chan	Allotment maintenance	CPS Grounds Ltd	-1,680.00	-336.00	-2,016.00	450,741.41	03/07/2026
171	02/07/2026	Online payments –	Payroll services	June 2026	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	450,708.41	03/07/2026
156	07/07/2026	Online payments –	Staff NI	June 2026	PAYE & NI	HMRC (HM Revenue	-577.60		-577.60	450,130.81	07/07/2026
156	07/07/2026	Online payments –	PAYE	June 2026	PAYE & NI	HMRC (HM Revenue	-560.40		-560.40	449,570.41	07/07/2026
175	08/07/2026	Online payments –	Events	Drinks & nibble	Summer Drinks Event	Mr R Taylor	-70.29		-70.29	449,500.12	07/08/2026
187	14/07/2026	Online payments –	Equipment	Replacement d	New litter/dog bin for Moor Lane	Roadware	-249.25	-49.85	-299.10	449,201.02	14/07/2026
166	20/07/2026	Online payments –	Telephone/Broadba	18 July to 17 A	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	449,149.42	20/07/2026
191	21/07/2026	Online payments –	Hedge cutting	A370/Farleigh I	Hedge cutting	Glendale Countryside	-189.00	-37.80	-226.80	448,922.62	21/07/2026
12	23/07/2026	Savings account –	Bank Interest	To 22 Jul 26	Bank Interest	HSBC	69.29		69.29	448,991.91	23/07/2026
159	24/07/2026	Online payments –	Photocopier	26 May to 25 J	Photocopier charges	Vision Office Technica	-136.28	-27.25	-163.53	448,828.38	24/07/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
164	26/07/2026	Online payments -	Utilities	01 June to 30 .	Electricity DD	EDF	-17.44	-0.87	-18.31	448,810.07	27/07/2026
199	28/07/2026	Online payments -	Training	Cllr Ould & A S	Training	NALC	-70.00	-14.00	-84.00	448,726.07	28/07/2026
200	28/07/2026	Online payments -	Training	Cllr Ould & A S	Training	NALC	-70.00	-14.00	-84.00	448,642.07	28/07/2026
202	28/07/2026	Online payments -	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-220.00	-44.00	-264.00	448,378.07	03/08/2026
184	28/07/2026	Online payments -	Utilities	17 June to 14 .	Gas DD	British Gas	-14.11	-0.70	-14.81	448,363.26	28/07/2026
132	30/07/2026	Online payments -	Photocopier	Office photocop	Photocopier Lease Rental	BNP Paribas Leasing	-129.00	-25.80	-154.80	448,208.46	30/07/2026
13	31/07/2026	CIL funds account	Bank Interest	Jul 26	Bank Interest	Nat West Bank	210.13		210.13	448,418.59	31/07/2026
151	31/07/2026	Online payments -	Staff Salaries	July 26 (mth)	Salary	[redacted]					31/07/2026
152	31/07/2026	Online payments -	Staff Salaries	July 26 plus Cil	Salary						31/07/2026
153	31/07/2026	Online payments -	Staff Salaries	July 26 (mth)	Salary						31/07/2026
154	31/07/2026	Online payments -	Staff Salaries	July 26(mth)	Salary						31/07/2026
185	31/07/2026	Online payments -	Bank Charges	Online	Bank Charges	Unity Trust Bank	-12.10		-12.10	444,522.58	31/07/2026
222	31/07/2026	Planning account -	Bank Charges	Jul 26	Bank Charges	Unity Trust Bank	-7.00		-7.00	444,515.58	31/07/2026
224	01/08/2026	Online payments -	Office rent - out	Aug 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	443,765.58	03/08/2026
133	01/08/2026	Online payments -	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-48.40		-48.40	443,717.18	03/08/2026
177	03/08/2026	Online payments -	Utilities	08.01.26-30.06	Water Rates DD Parish Office	Water2Business	-130.78		-130.78	443,586.40	03/08/2026
178	03/08/2026	Online payments -	Water Rates	09.01.26-02.07	Water Rates DD Allotments	Water2Business	-171.96		-171.96	443,414.44	03/08/2026
183	06/08/2026	Online payments -	Staff NI		PAYE & NI	HMRC (HM Revenue	-504.72		-504.72	442,909.72	07/08/2026
182	06/08/2026	Online payments -	Stationery	Paper, batterie	Stationery	Rapide	-25.54	-5.11	-30.65	442,879.07	07/08/2026
188	06/08/2026	Online payments -	Training	Cllr Harland 16	Training	NALC	-35.00	-7.00	-42.00	442,837.07	07/08/2026
204	06/08/2026	Online payments -	Stationery	Office stationer	Stationery	Rapide	-84.72	-16.94	-101.66	442,735.41	07/08/2026
213	06/08/2026	Online payments -	Office Equipment M	Elements EPP	IT Support	PCD IT Support	-100.00	-20.00	-120.00	442,615.41	07/08/2026
173	06/08/2026	Online payments -	Office expenses	Drain cleaner &	Expenses	Hannah MacCallum-N	-10.40		-10.40	442,605.01	07/08/2026
197	06/08/2026	Online payments -	Office expenses	Hand soap	Expenses	Hannah MacCallum-N	-1.85		-1.85	442,603.16	07/08/2026
198	06/08/2026	Online payments -	Office expenses	Mileage Planni	Expenses	Amy Symonds	-5.06		-5.06	442,598.10	07/08/2026
203	06/08/2026	Online payments -	Councillors Expens	Mileage	Expenses	Mr R Taylor	-39.60		-39.60	442,558.50	07/08/2026
208	06/08/2026	Online payments -	Office expenses	Footrest (Amy)	Expenses	Hannah MacCallum-N	-16.99		-16.99	442,541.51	07/08/2026
211	06/08/2026	Online payments -	Emptying of Dog bi	July 26	Emptying dog bins	Mr Andrew Savage (C	-346.50		-346.50	442,195.01	07/08/2026
214	06/08/2026	Online payments -	Hall Hire	1st Apr-16 July	Hall Hire	Backwell Parish Hall	-254.00		-254.00	441,941.01	07/08/2026
216	06/08/2026	Online payments -	Emptying of Dog bi	July 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-165.00		-165.00	441,776.01	07/08/2026
217	06/08/2026	Online payments -	Safety Inspections	July 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	441,746.01	07/08/2026
218	06/08/2026	Online payments -	Emptying of Dog bi	July 26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-302.50		-302.50	441,443.51	07/08/2026
219	06/08/2026	Online payments -	Equipment Mainter	Replacement p	New litter/dog bin for Moor Lane	Mr Andrew Savage (C	-100.00		-100.00	441,343.51	07/08/2026
176	06/08/2026	Online payments -	Events	Catering for su	Summer Drinks Event	AHM Catering Experie	-376.00	-75.20	-451.20	440,892.31	07/08/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
179	06/08/2026	Online payments -	Planning (general)	Boundary Com	Planning Consultant	Lucy White Planning L	-650.00	-130.00	-780.00	440,112.31	07/08/2026
179	06/08/2026	Online payments -	Planning Consultar	Boundary Com	Planning Consultant	Lucy White Planning L	-600.00	-120.00	-720.00	439,392.31	07/08/2026
179	06/08/2026	Online payments -	NSC Local Plan	Boundary Com	Planning Consultant	Lucy White Planning L	-260.00	-52.00	-312.00	439,080.31	07/08/2026
179	06/08/2026	Online payments -	NSC Local Plan	Boundary Com	Planning Consultant	Lucy White Planning L	-130.00	-26.00	-156.00	438,924.31	07/08/2026
179	06/08/2026	Online payments -	Grove Farm	Boundary Com	Planning Consultant	Lucy White Planning L	-260.00	-52.00	-312.00	438,612.31	07/08/2026
180	06/08/2026	Online payments -	Local Green Space	Advice on FFE	Legal advice	Veale Wasbrough Viza	-2,514.00	-502.80	-3,016.80	435,595.51	07/08/2026
183	06/08/2026	Online payments -	PAYE		PAYE & NI	HMRC (HM Revenue	-500.40		-500.40	435,095.11	07/08/2026
186	06/08/2026	Online payments -	Events	Summer drinks	Expenses	Mrs M Bowerman	-16.00		-16.00	435,079.11	07/08/2026
206	06/08/2026	Online payments -	Office Maintainenc	Ladies toilet lea	Toilet leak repair	S J Price Plumbing &	-90.00	-18.00	-108.00	434,971.11	07/08/2026
210	06/08/2026	Online payments -	Office/Village Clear	July 2026	Office/Village cleaning	Mr Andrew Savage (C	-748.00		-748.00	434,223.11	07/08/2026
212	06/08/2026	Online payments -	Festive Lighting	01 June to 30 J	Electricity Feeder Pillar	EDF	-17.40	-0.87	-18.27	434,204.84	07/08/2026
215	06/08/2026	Online payments -	Payroll services	Jul 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	434,171.84	07/08/2026
217	06/08/2026	Online payments -	Safety Inspections	July 2026	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	434,141.84	07/08/2026
220	06/08/2026	Online payments -	Office Maintainenc	Toilet drains inv	Drains	Flow Sure Drains Ltd	-120.00		-120.00	434,021.84	07/08/2026
193	07/08/2026	Online payments -	Staff Pension	July (mth 4) 20	Pension	Avon Pension Fund	-1,140.52		-1,140.52	432,881.32	07/08/2026
201	10/08/2026	Commercial Card ·	Office expenses	Coffee for offic	Sundries Parish Office	Blakemore Retail Bacl	-3.75		-3.75	432,877.57	10/08/2026
190	10/08/2026	Commercial Card ·	General Maintenar	Wasp Nest Pov	Wasp Nest Powder	John Brown Hardware	-9.32	-1.86	-11.18	432,866.39	10/08/2026
223	10/08/2026	Commercial Card ·	Bank Charges	Fee Jul 26	Bank Charges	Lloyds Bank Commer	-3.00		-3.00	432,863.39	10/08/2026
261	14/08/2026	Commercial Card ·	Stationery	100 x blue BPC	BPC branded pens	Total Merchandise Ltd	-105.00	-21.00	-126.00	432,737.39	09/09/2026
207	18/08/2026	Online payments -	Telephone/Broadba	18 Aug to 17 S	Telephone DD	Virgin Media Business	-44.70	-8.94	-53.64	432,683.75	18/08/2026
236	19/08/2026	Online payments -	Street Lighting (Ro	01 Jul to 31 Jul	Street lighting	EDF	-163.84	-8.19	-172.03	432,511.72	19/08/2026
14	23/08/2026	Savings account –	Bank Interest	To 23rd Aug 26	Bank Interest	HSBC	71.68		71.68	432,583.40	23/08/2026
205	25/08/2026	Online payments -	Photocopier	25 Jun to 24 Ju	Photocopier charges	Vision Office Technica	-108.30	-21.67	-129.97	432,453.43	25/08/2026
209	26/08/2026	Online payments -	Utilities	Parish Office Ju	Electricity DD	EDF	-48.07	-2.40	-50.47	432,402.96	26/08/2026
262	26/08/2026	Commercial Card ·	Bank Charges	Fee Aug 26	Bank Charges	Lloyds Bank Commer	-3.00		-3.00	432,399.96	09/09/2026
16	28/08/2026	CIL funds account	Bank Interest	Aug 26	Bank Interest	Nat West Bank	189.93		189.93	432,589.89	28/08/2026
192	28/08/2026	Online payments -	Staff Salaries	August 26	Salary	[redacted]					28/08/2026
194	28/08/2026	Online payments -	Staff Salaries	August 26	Salary						28/08/2026
195	28/08/2026	Online payments -	Staff Salaries	August 26	Salary						28/08/2026
196	28/08/2026	Online payments -	Staff Salaries	August 26	Salary						28/08/2026
232	31/08/2026	Online payments -	Bank Charges	01.07.26-31.07	Bank Charges	Unity Trust Bank	-13.00		-13.00	426,954.66	31/08/2026
266	31/08/2026	Planning account -	Bank Charges	Aug 26	Bank Charges	Unity Trust Bank	-7.00		-7.00	426,947.66	31/08/2026
246	01/09/2026	Online payments -	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-220.00	-44.00	-264.00	426,683.66	01/09/2026
257	01/09/2026	Online payments -	Office rent - out		Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	425,933.66	01/09/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
174	01/09/2026	Online payments –	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-48.40		-48.40	425,885.26	02/09/2026
15	02/09/2026	Online payments –	Precept NSC	Precept Payme	Precept	North Somerset Coun	134,633.43		134,633.43	560,518.69	04/09/2026
256	03/09/2026	Online payments –	Staff Pension	Aug 26 (mth 5)	Pension	Avon Pension Fund	-1,331.09		-1,331.09	559,187.60	04/09/2026
233	03/09/2026	Online payments –	Training	Cllr Jodie Hollis	Training	NALC	-35.00	-7.00	-42.00	559,145.60	04/09/2026
235	03/09/2026	Online payments –	Training	Cllr Young	Training	ALCA	-14.00		-14.00	559,131.60	04/09/2026
237	03/09/2026	Online payments –	Training	Cllr Rogers	Training	ALCA	-14.00		-14.00	559,117.60	04/09/2026
238	03/09/2026	Online payments –	Training	Cllr John Gord	Training	ALCA	-14.00		-14.00	559,103.60	04/09/2026
239	03/09/2026	Online payments –	Audit Fees	review of year	Audit Fees	BDO (Auditors)	-840.00	-168.00	-1,008.00	558,095.60	04/09/2026
225	03/09/2026	Online payments –	Grass cutting	August 2026	Grounds maintenance	CPS Grounds Ltd	-446.06	-89.21	-535.27	557,560.33	04/09/2026
226	03/09/2026	Online payments –	Hedge/Shrub cuttir	Hedge & shurb	Landscape Maintenance Moor Lane	CPS Grounds Ltd	-540.00	-108.00	-648.00	556,912.33	04/09/2026
227	03/09/2026	Online payments –	Grass cutting	Additional char	Grounds maintenance	CPS Grounds Ltd	-318.20	-63.64	-381.84	556,530.49	04/09/2026
242	03/09/2026	Online payments –	Office expenses	Milage Planning	Expenses	Amy Symonds	-5.06		-5.06	556,525.43	04/09/2026
245	03/09/2026	Online payments –	Emptying of Dog bi	Aug 26	Emptying dog bins	Mr Andrew Savage (C	-286.00		-286.00	556,239.43	04/09/2026
249	03/09/2026	Online payments –	Emptying of Dog bi	Aug 26 (Moor L	Emptying dog bins/litter bins	Mr Andrew Savage (C	-242.00		-242.00	555,997.43	04/09/2026
250	03/09/2026	Online payments –	Safety Inspections	Aug 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	555,967.43	04/09/2026
252	03/09/2026	Online payments –	Emptying of Dog bi	Aug 26 (Rodne	Emptying dog bins/litter bins	Mr Andrew Savage (C	-132.00		-132.00	555,835.43	04/09/2026
244	03/09/2026	Online payments –	Office/Village Clear	Aug 26	Office/Village cleaning	Mr Andrew Savage (C	-748.00		-748.00	555,087.43	04/09/2026
247	03/09/2026	Online payments –	General Maintenan	Tyre & repair ki	Expenses	Mr G Wells	-38.69		-38.69	555,048.74	04/09/2026
247	03/09/2026	Online payments –	Backwell Village Sh	Tyre & repair ki	Expenses	Mr G Wells	-25.00		-25.00	555,023.74	04/09/2026
248	03/09/2026	Online payments –	Payroll services	Aug 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	554,990.74	04/09/2026
250	03/09/2026	Online payments –	Safety Inspections	Aug 26	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	554,960.74	04/09/2026
255	06/09/2026	Online payments –	Staff NI	Aug 26 (mth 5)	PAYE & NI	HMRC (HM Revenue	-685.09		-685.09	554,275.65	07/09/2026
255	06/09/2026	Online payments –	PAYE	Aug 26 (mth 5)	PAYE & NI	HMRC (HM Revenue	559.60		559.60	554,835.25	07/09/2026
258	08/09/2026	Online payments –	NSC Local Plan	Flood Risk Adv	Planning Consultant	Chris Whitlow & Assoc	-4,000.00	-800.00	-4,800.00	550,035.25	09/09/2026
259	08/09/2026	Online payments –	General Maintenan	Chippings for a	Allotment maintenance	Tarmac Trading Ltd	-390.00	-78.00	-468.00	549,567.25	09/09/2026
221	09/09/2026	Commercial Card ·	Stationery	BPC lanyards x	Lanyards	UK Printing.com	-225.50	-45.10	-270.60	549,296.65	09/09/2026
243	10/09/2026	Online payments –	Utilities	15 Jul to 25 Au	Gas DD	British Gas	-21.58	-1.07	-22.65	549,274.00	10/09/2026
260	11/09/2026	Online payments –	CIL-REC-010 Land	Installment 2	Digital Noticeboard - Quote ref 25070412b	Digital Media Systems	-7,491.75	-1,498.35	-8,990.10	540,283.90	11/09/2026
264	15/09/2026	Online payments –	Street Lighting (Ro	01 Aug to 31 A	Street lighting	EDF	-169.68	-8.48	-178.16	540,105.74	16/09/2026
263	15/09/2026	Online payments –	Festive Lighting	01 Jul to 31 Au	Electricity Feeder Pillar	EDF	-25.78	-1.29	-27.07	540,078.67	16/09/2026
271	16/09/2026	Online payments –	General Maintenan	Return of overp	Refund	Mr G Wells	10.00		10.00	540,088.67	16/09/2026
253	18/09/2026	Online payments –	Telephone/Broadba	18 Sept-17 Oct	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	540,037.07	18/09/2026
18	23/09/2026	Savings account –	Bank Interest	Sept 26	Bank Interest	HSBC	71.77		71.77	540,108.84	23/09/2026
17	24/09/2026	Online payments –	Planning (general)	Donation Sept	Donation towards opposing unwanted planning a	Backwell Residents As	5,000.00		5,000.00	545,108.84	29/09/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
234	24/09/2026	Online payments -	Training	Cllr Margaret R	Training	ALCA	-45.00		-45.00	545,063.84	13/10/2026
241	24/09/2026	Online payments -	Photocopier	24.07.26-21.08	Photocopier charges	Vision Office Technica	-82.24	-16.45	-98.69	544,965.15	24/09/2026
254	26/09/2026	Online payments -	Utilities	Parish Office A	Electricity DD	EDF	-48.07	-2.40	-50.47	544,914.68	28/09/2026
270	29/09/2026	Online payments -	Utilities	26 Aug to 15 S	Gas DD	British Gas	-9.94	-0.49	-10.43	544,904.25	29/09/2026
287	29/09/2026	Online payments -	Office/Village Clear	14th Sept clear	Window cleaning	Sparkle Restore	-28.17	-5.63	-33.80	544,870.45	29/09/2026
19	30/09/2026	Savings account -	Bank Interest	Sept 26	Bank Interest	Unity Trust Bank	119.90		119.90	544,990.35	30/09/2026
20	30/09/2026	CIL funds account	Bank Interest	Sept 26	Bank Interest	Nat West Bank	224.00		224.00	545,214.35	30/09/2026
228	30/09/2026	Online payments -	Staff Salaries	September	Salary	[redacted]					30/09/2026
229	30/09/2026	Online payments -	Staff Salaries	September	Salary						30/09/2026
230	30/09/2026	Online payments -	Staff Salaries	September	Salary						30/09/2026
231	30/09/2026	Online payments -	Staff Salaries	September	Salary						30/09/2026
240	30/09/2026	Online payments -	Office/Village Clear	Refuse collecti	NSC fornightly refuse collection	North Somerset Coun	-48.40		-48.40	540,951.08	30/09/2026
269	30/09/2026	Online payments -	Bank Charges	bank charge	Bank Charges	Unity Trust Bank	-13.15		-13.15	540,937.93	30/09/2026
284	30/09/2026	Online payments -	Planning (general)	Purchase orde	Planning Consultant	Lucy White Planning L				540,937.93	30/09/2026
290	30/09/2026	Online payments -	Office Maintainenc	Repair to magr	Door entry system repair	William Hayle Fire & S	-110.00	-22.00	-132.00	540,805.93	02/10/2026
309	30/09/2026	Planning account -	Bank Charges	Sept 26	Bank Charges	Unity Trust Bank	-7.00		-7.00	540,798.93	30/09/2026
274	01/10/2026	Online payments -	Staff Pension	Mth 6 Sept	Pension	Avon Pension Fund	-1,172.60		-1,172.60	539,626.33	02/10/2026
282	01/10/2026	Online payments -	Office Equipment M	IT Support & bu	IT Support	PCD IT Support	-220.00	-44.00	-264.00	539,362.33	01/10/2026
289	01/10/2026	Online payments -	Stationery	Office statinery	Stationery	Rapide	-92.76	-18.55	-111.31	539,251.02	02/10/2026
292	01/10/2026	Online payments -	Office rent - out	Oct 26	Office Rent - out	Mr & Mrs Tingle	-750.00		-750.00	538,501.02	01/10/2026
278	01/10/2026	Online payments -	Councillors Expens	Mileage, lock a	Expenses	Mr R Taylor	-147.99		-147.99	538,353.03	02/10/2026
280	01/10/2026	Online payments -	Office expenses	Office milk	Expenses	Mrs L Galpin	-10.20		-10.20	538,342.83	02/10/2026
281	01/10/2026	Online payments -	Safety Inspections	Spetember(mtl	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	538,312.83	02/10/2026
281	01/10/2026	Online payments -	Safety Inspections	Spetember(mtl	Play area inspection	GB Sport & Leisure	-25.00	-5.00	-30.00	538,282.83	02/10/2026
285	01/10/2026	Online payments -	Office Maintainenc	Alarm maintena	Maintenance of alarm	Avon Alarms Ltd	-100.00	-20.00	-120.00	538,162.83	02/10/2026
288	01/10/2026	Online payments -	NSC Local Plan	Preexamination	Legal advice	Lucy White Planning L	-1,900.00	-380.00	-2,280.00	535,882.83	02/10/2026
251	02/10/2026	Online payments -	Grass cutting	Sept 26	Grounds maintenance	CPS Grounds Ltd	-446.06	-89.21	-535.27	535,347.56	02/10/2026
275	06/10/2026	Online payments -	Staff NI	September (6)	PAYE & NI	HMRC (HM Revenue	-535.08		-535.08	534,812.48	06/10/2026
296	06/10/2026	Online payments -	Street Lighting (Ro	01 Sept to 30 S	Street lighting	EDF	-186.50	-8.63	-195.13	534,617.35	06/10/2026
298	06/10/2026	Online payments -	Office expenses	branded BPC f	Feather flag	Sailflags	-150.40	-30.08	-180.48	534,436.87	06/10/2026
303	06/10/2026	Commercial Card -	Office expenses	Milk for office	Office supplies	Blakemore Retail Bacl	-1.40		-1.40	534,435.47	
275	06/10/2026	Online payments -	PAYE	September (6)	PAYE & NI	HMRC (HM Revenue	-283.60		-283.60	534,151.87	06/10/2026
293	06/10/2026	Online payments -	Festive Lighting	01 Sept to 30 S	Electricity Feeder Pillar	EDF	-12.02	-0.60	-12.62	534,139.25	06/10/2026
295	06/10/2026	Online payments -	Payroll services	Sept 26	Payroll	Cobalt Accountants	-27.50	-5.50	-33.00	534,106.25	06/10/2026

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
299	06/10/2026	Online payments -	Farleigh Fields We	Dark Lane RM	Transport Consultant	Neil Brant Consulting	-1,012.50	-202.50	-1,215.00	532,891.25	06/10/2026
300	06/10/2026	Online payments -	Grove Farm	Grove Farm RI	Transport Consultant	Neil Brant Consulting	-1,350.00	-270.00	-1,620.00	531,271.25	06/10/2026
304	06/10/2026	Commercial Card ·	Events	Chocolate gift f	Over 60's gifts	Chocolates for Chocol	-141.66	-28.33	-169.99	531,101.26	
272	09/10/2026	Commercial Card ·	Office expenses	Milk and teaba	Office supplies	Blakemore Retail Bacl	-5.75		-5.75	531,095.51	12/10/2026
306	09/10/2026	Online payments -	Emptying of Dog bi	September 26	Emptying dog bins	Mr Andrew Savage (C	-176.80		-176.80	530,918.71	13/10/2026
307	09/10/2026	Online payments -	Emptying of Dog bi	September 26	Emptying dog bins/litter bins	Mr Andrew Savage (C	-81.60		-81.60	530,837.11	13/10/2026
308	09/10/2026	Online payments -	Emptying of Dog bi	September 26	Emptying dog/litter bins Moor Lane	Mr Andrew Savage (C	-149.60		-149.60	530,687.51	13/10/2026
265	09/10/2026	Commercial Card ·	Digital noticeboard	Sim card for di	Sim Card monthly fee	Lebara Mobile	-4.17	-0.83	-5.00	530,682.51	12/10/2026
291	09/10/2026	Commercial Card ·	Bank Charges	Fee Sept 26	Bank Charges	Lloyds Bank Commer	-3.00		-3.00	530,679.51	12/10/2026
305	09/10/2026	Online payments -	Office/Village Clea	September 26	Office/Village cleaning	Mr Andrew Savage (C	-459.72		-459.72	530,219.79	13/10/2026
312	13/10/2026	Commercial Card ·	Climate Emergenc	Litter picking ai	Litter picking aid	The Brush & Broom	-123.75	-24.75	-148.50	530,071.29	
314	15/10/2026	Online payments -	NSC Local Plan	3D Laser Scan	Hydrology survey data	Pinpoint Mapping Limi	-325.00	-65.00	-390.00	529,681.29	15/10/2026
317	16/10/2026	Commercial Card ·	Office expenses	Security passe	Identity Passes	The Plastic Card Fact	-80.35	-16.07	-96.42	529,584.87	
286	19/10/2026	Online payments -	Telephone/Broadba	18 Oct to 17 N	Telephone DD	Virgin Media Business	-43.00	-8.60	-51.60	529,533.27	19/10/2026
329	20/10/2026	Commercial Card ·	Office expenses	Milk & coffeee	Office supplies	Blakemore Retail Bacl	-4.40		-4.40	529,528.87	
326	22/10/2026	Commercial Card ·	Office expenses	Hand soap & w	Office supplies	Backwell Post Office	-2.78		-2.78	529,526.09	
23	23/10/2026	Savings account –	Bank Interest	To 22nd Oct 26	Bank Interest	HSBC	69.54		69.54	529,595.63	23/10/2026
283	23/10/2026	Online payments -	Photocopier	21 Aug to 25 S	Photocopier charges	Vision Office Technica	-110.62	-22.13	-132.75	529,462.88	23/10/2026
24	26/10/2026	CIL funds account	Grants	Diamond Fund	Grant	Bristol Airport	950.00		950.00	530,412.88	26/10/2026
311	26/10/2026	Online payments -	Utilities	Parish Office	Electricity DD	EDF	-48.07	-2.40	-50.47	530,362.41	26/10/2026
22	28/10/2026	Online payments -	VAT Refund	1 Apr-30 Sept	VAT Refund	HMRC (HM Revenue		11,471.31	11,471.31	541,833.72	28/10/2026
340	29/10/2026	Online payments -	NSC Local Plan	Preparation for	Planning Consultant	Lucy White Planning L	-4,620.00	-924.00	-5,544.00	536,289.72	
21	30/10/2026	Online payments -	CIL-REC-015 Stab	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,297.22	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-016 Stab	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,304.72	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-017 Stab	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,312.22	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-018 Stab	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,319.72	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-019 Stab	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,327.22	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-20 Stable	CIL2026/27/H1	CIL receipt	North Somerset Coun	7.50		7.50	536,334.72	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-021 65A	CIL2026/27/H1	CIL receipt	North Somerset Coun	608.78		608.78	536,943.50	30/10/2026
21	30/10/2026	Online payments -	CIL-REC-022 65A	CIL2026/27/H1	CIL receipt	North Somerset Coun	608.79		608.79	537,552.29	30/10/2026
273	30/10/2026	Online payments -	Staff Salaries	Oct (mth)	Salary	[redacted]					30/10/2026
276	30/10/2026	Online payments -	Staff Salaries	Oct (mth)	Salary						30/10/2026
277	30/10/2026	Online payments -	Staff Salaries	Oct (mth)	Salary						30/10/2026
279	30/10/2026	Online payments -	Staff Salaries	Oct (mth)	Salary						30/10/2026

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Transactions for All Banks (From 01/04/2026 to 30/10/2026)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
267	30/10/2026	Online payments -	Photocopier	Office photocop	Photocopier Lease Rental	BNP Paribas Leasing :	-129.00	-25.80	-154.80	532,341.62	30/10/2026
					CLOSING BALANCE - 30/10/2026					**532,341.62**	
							95,192.11	**4,816.99**	**100,009.10**		

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS		PAYMENTS
Opening Balance			
Balance at Bank		432,332.52	
Cash in Hand			
Staff Salaries			35,758.99
Staff Pension			10,319.43
Staff NI			4,942.24
Postage			127.40
Telephone/Broadband			350.42
Travelling			
Photocopier			1,359.35
Stationery			613.93
Website			110.00
Insurance			1,281.35
Audit Fees			1,105.00
Subscriptions			1,127.30
Training			421.00
Chairmans Allowance			30.00
Office Equipment			484.55
Office Equipment Maintenance			1,836.00
Office rent - out			6,000.00
Non domestic rates			
Advertising			
Grants	1,635.14		32,203.00
Office expenses			640.62
Freedom of Information			
Hall Hire			284.00
Utilities			519.17
Prof. Fees Neighbourhood Plan/NSC Loc			
Recruitment			
Crime & Disorder			
Councillors Expenses			503.82
Election Costs			
History of Backwell			
Equipment			249.25
Equipment Maintenance/Repair			1,103.40
Grass Cutting			
Hedge/Shrub cutting			540.00
Safety Inspections			295.00
General Maintenance			
Water Rates			171.96
Spar Green - Floral			
Spar Green Maintenance			

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Grass cutting		4,929.22
Hedge cutting		694.00
Village Planters & War Memorial		
Farleigh Green maintenance		
Street Lighting (Rodney Rd)		1,215.11
Emptying of Dog bins/litter bins		4,632.50
Community Floral Enhancement		
Festive Lighting		1,987.27
Rights of Way		
Notice Boards		
Grit Bins		
New equipment		
Equipment Maintenance/Repairs		
Safety Inspections		295.00
General Maintenance		45.00
Bank Interest	1,978.48	
Office Rent - in		
VO Grant		
Allotment rents		
General Maintenance		2,373.01
PAYE		2,945.20
Precept NSC	269,266.86	
Neighbourhood Plan		
Community Resilience		
BPFC Contractor		
VAT Refund		
Planning (general)	5,000.00	650.00
Defibrillator		
CIL-REC-002 29 Station Rd		2,223.79
Bank Charges		142.45
Sundry receipts		
History of N & B Railway		
Office/Village Cleaning		5,386.97
Climate Emergency		145.68
Backwell Village Show		25.00
Maintenance of Parish Hall Clock		
Nailsea & District Community Transport		5,000.00
Legal advice (general)		
Maintainence of Parish Hall equipment		
Office Maintainence (inc repairs to the bu		792.33
Literature		
Delivery charge		
Refund		

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS		PAYMENTS	
Events			617.51	
Verge Maintanance (B'Farleigh to Stanco				
Local Green Space (FFE)			2,514.00	
Payroll services			192.50	
Neighbourhood Plan				
Farleigh Fields West (Dark Lane)			1,012.50	
East Backwell			1,560.00	
NSC Local Plan			11,235.00	
Bristol Airport				
Backwell Active Travel				
BSIP (Bus Services Improvement Plan)				
Planning contributions				
Grove Farm			1,610.00	
Digital noticeboard			3,050.17	
Legal advice (planning)				
Youth Worker				
Planning Consultant			900.00	
Credit Card payments				
CIL-REC-003 15 St Andrews Rd			2,128.98	
CIL-REC-004 Stables South of Junction c			7.50	
CIL-REC-005 Stables South of Junction c			7.50	
CIL-REC-006 Stables South of Junction c			7.50	
CIL-REC-007 106 Church Lane			59.30	
CIL-REC-008 Stables South of Junction c			45.00	
CIL-REC-009 Stables South of Junction c			45.00	
CIL-REC-010 Land at Farleigh Fields Eas			46,936.49	
CIL-REC-011 Stables South of Junction c			45.00	
CIL-REC-012 Stables South of Junction c				
CIL-REC-013 Land West of Rodney Roa				
CIL-REC-014 Stables South of Junction c	45.00			
CIL-REC-015 Stables South of Junction c	7.50			
CIL-REC-016 Stables South of Junction c	7.50			
CIL-REC-017 Stables South of Junction c	7.50			
CIL-REC-018 Stables South of Junction c	7.50			
CIL-REC-019 Stables South of Junction c	7.50			
CIL-REC-20 Stables South of Junction of	7.50			
CIL-REC-021 65A West Town Road BS4	608.78			
CIL-REC-022 65A West Town Road, BS4	608.79			
VAT	19,037.74		17,373.12	
		298,225.79		**225,206.78**

Closing Balances:

Balances in Bank Account	505,351.53

Backwell Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Cash in Hand		
TOTAL	**730,558.31**	**730,558.31**

Signed **Clare Melton**
Responsible Financial Officer

Date **30/10/2026**