

**BACKWELL PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON THURSDAY 13<sup>TH</sup> APRIL 2023 AT 7.30PM  
IN BACKWELL PARISH HALL, BACKWELL**

**Present:** Cllrs S Ould (Chairman), K Barclay, M Bowerman, M Evans, R Martin, A Morley, H Power, P Ramos, J Sleigh and R Taylor

**In attendance:** Mrs J Stone, Clerk of the Council

**Members of the public:** 2 members of public present

**1. Apologies**

**148** Cllrs J Cousins, D Lloyd, S Peachey and V Pilley. District Cllr B Petty

**2. To receive Councillors' declarations of interests and to consider any written applications for dispensations**

**Personal interest**

**149** Cllr A Morley – Agenda item no. 17 – Previous Director of Backwell Playing Fields Charity 2013/2016

Cllr A Morley – Agenda item no. 18 – Previous Manager of Nailsea & District Community Transport 2019/2020

**Prejudicial interest**

**150** Cllr R Martin – Agenda item no. 11f v – Walnut Tree Cottage, Downside Road, Backwell – asked to build the works

**Disclosable Pecuniary Interests**

**151** None

**3. Minutes**

**152** The Minutes of the Full Council meeting held on the 2.3.23 were unanimously confirmed as a correct record by those present at that meeting

**153** *Standing Orders were suspended*

**4. To receive a statement from Backwell Playing Fields Charity re grant application 2023/2024**

**154** A representative from BPFC read out a statement in respect of funding and future plans for the playing fields

**155** *Standing Orders were reinstated*

**156** *The Chairman changed the order of the agenda, and agenda item no. 17 was discussed as follows:*

**Update on BPFC grant application**

Cllr R Taylor spoke. Members noted the grant was unanimously approved at the 12.1.23 Full Council meeting but funding deferred until such time as BPC received a copy of their 5 year plan and a specific project on which the funding would be spent

Signed.....Chairman

157 **Resolved: Unanimously to release the funding at the Annual Parishioners Meeting on the 27<sup>th</sup> April 2023**

5. **Public Participation** (time limit 10 minutes)

158 None

6. **To receive report from District Cllr B Petty**

159 District Cllr B Petty's apologies were noted by members

7. **To receive such communications as the person presiding may wish to lay before the Council**

160 The Chairman's comments in respect of the forthcoming Annual Parishioners meeting were noted by members

161 The Chairman asked Councillors if they were able to offer assistance at the Coronation Breakfast on the 6<sup>th</sup> May 2023

8. **To answer questions from Councillors**

162 None

9. **To receive and consider reports and minutes of the Planning Committee**

To receive the draft Minutes of the Planning Committee meeting held on 16.3.23

163 Noted

10. **To receive and consider a report from the Clerk of the Council**

a. To receive this report

164 Noted

b. Update on non-agenda items

165 None

11. **Planning**

a. To receive update on Farleigh Field

166 No update at present

b. To receive update on Reserved Matters and S106 - Rodney Road

167 The Chairman informed members a letter had been sent to Roger Willmot, NSC, requesting a meeting to discuss access issues. The meeting to be held shortly

c. To receive update on Gleeson proposals – South Nailsea

168 Members were informed no planning application had been submitted

d. To receive and consider report from Lucy White

169 Noted

e. To receive and consider email re Bristol Airport's Application for Level 3 Coordination: Consultation - reopened. Deadline for responding is 5pm 20<sup>th</sup> April 2023

Members noted no action was required unless they wished to change their original response

170 Noted. No further action required

Signed.....Chairman

- f. **To consider the following planning applications:**
- 171 i Planning application no. 23/P/0015/FUH Old Coach House, Backwell Hill House, Backwell Hill, Backwell – Proposed demolition of existing front porch, erection of a single storey extension to the West elevation. Proposed creation of partial second storey to the South-East elevation and internal structural alterations  
**Resolved: Unanimously Backwell Parish Council objects**
- 171 ii Planning application no. 23/P/0422/FUH 97 West Town Road, Backwell – Demolition of a rear single storey kitchen extension and associated minor external and internal alterations including; Formation of new opening, to take double doors, between kitchen and front right hand side living room, alterations and upgrading of the existing conservatory extension to create a new side entrance to the house and utility space. New double doors in the altered window opening in the study to allow access to the rear garden and new roof light in the existing pitched roof. New double doors in the altered window opening to the side of the kitchen/dining area to provide access to the garden. Alterations to front and rear gardens including removal of the tarmac drive to the rear garden. Alterations to front raised apron to re-order steps and access from the front garden  
**Resolved: Unanimously Backwell Parish Council are of the opinion they are not qualified to comment on such a complex application for a listed building. Neutral**
- 172 iii Planning application no. 23/P/0423/LBC 97 West Town Road, Backwell - Listed building consent for demolition of a rear single storey kitchen extension and associated minor external and internal alterations including; Formation of new opening, to take double doors, between kitchen and front right hand side living room, alterations and upgrading of the existing conservatory extension to create a new side entrance to the house and utility space. New double doors in the altered window opening in the study to allow access to the rear garden and new roof light in the existing pitched roof. New double doors in the altered window opening to the side of the kitchen/dining area to provide access to the garden. Alterations to front and rear gardens including removal of the tarmac drive to the rear garden. Alterations to front raised apron to re-order steps and access from the front garden  
**Resolved: Unanimously Backwell Parish Council are of the opinion they are not qualified to comment on such a complex application for a listed building. Neutral**
- 173 iv Planning application no. 23/P/0486/AOC Former BT Radio Research Laboratory, Long Lane, Backwell - Discharge of Condition No.2 (Updated ecological mitigation and enhancement plan), No.11 (Updated remediation scheme for contaminants and validation report), No.13 (Updated ecological management plan) and No.20 (Updated archaeological survey) on application 17/P/0233/F  
**Resolved: Unanimously Backwell Parish Council are of the opinion they are not qualified to comment on this application. Neutral**
- 174 **Resolved: Unanimously Backwell Parish Council are of the opinion they are not qualified to comment on this application. Neutral**

Signed.....Chairman

- v Planning application no. 23/P/0420/FUL Walnut Tree Cottage, Downside Road, Backwell – Retention of the use of land as domestic curtilage  
**Resolved: By a majority vote (9) Backwell Parish Council objects as the property is located in the Green Belt and are of the opinion it could lead to domestic development, which would have a detrimental impact on the openness of the Green Belt. 1 abstention (Cllr R Martin)**
- 175
12. **Coronation**
- a. To receive update on Coronation Plans  
 Cllr M Bowerman updated members on the arrangements for the Coronation Breakfast, and asked for volunteers
- 176
- b. To receive, consider and approve Risk Assessment for Coronation Event on Saturday 6<sup>th</sup> May 2023
- 177 **Resolved: Unanimously to approve**
13. **Force for Good, Making A Difference Working Party**
- a. Update
- 178 Cllr J Sleigh informed members of the arrangements for the Earth Day Event on the 22<sup>nd</sup> April 2023
- b. To receive, consider and approve Risk Assessment for Earth Day event
- 179 **Resolved: Unanimously to approve**
14. **To consider quotation from Landscape Services for removal of small Ash tree interfering with telephone line at Farleigh Green and to remove Mistletoe affecting Apple tree at a cost of £375 + VAT**
- 180 **Resolved: Unanimously to approve**
15. **To receive, consider and approve the following 2 policies:**
- a. Health and Safety Policy
- 181 **Resolved: Unanimously to approve**
- b. Safeguarding Policy
- 182 **Resolved: Unanimously to approve**
16. **To receive and consider report from Cllr R Taylor re Stancombe Quarry (Local Liaison Group and Community Fund meetings)**
- 183 Noted
17. **Update on BPEC grant application**
- 184 *Please see minute nos. 156/157*
18. **Update on NDCT and supporting transport options for local residents**  
 Cllr H Power’s comments were noted in respect of NDCT’s grant application. Cllr Power to meet with members of the Finance Working Party and Cllr A Morley, and to report back to Council at the 18<sup>th</sup> May 2023 Annual Council Meeting. A suggestion was made to set up a Community Transport Working Party at that meeting

Signed.....Chairman

185 Noted

**19. To receive update on Bristol Airport**

186 Members noted Cllr R Martin's comments regarding discussions with North Somerset Council in respect of highway improvements at Downside

**20. Accounts**

a. To receive and consider:

i Receipts and Payments schedule for March 2023

ii Grants Schedule 2023/2024

(Both checked by Cllr M Bowerman prior to the meeting)

187 Noted

b. To authorise expenditure for the month of March 2023

188 **Resolved: Unanimously to authorise**

c. To authorise expenditure of £880.92 for BPC's subscription to NALC and ALCA for 2023-2024 (£818.46 last year)

189 **Resolved: Unanimously to authorise**

d. To consider renewal of annual membership of CPRE at a cost of £36 (same cost as last year)

190 **Resolved: Unanimously to authorise**

**21. Confidential Items**

191 *Resolved: That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted*

**22. Update on Staff matters**

192 The Chairman was pleased to confirm the Office Assistant had now returned to work following surgery. The Clerk to discuss staffing levels and the recruitment of another member of staff with the Office Working Party and to report back to Full Council in due course

193 Noted

**23. Update on Council matters**

194 The Chairman's comments were noted in respect of Council matters

195 There being no further items of business, the Chairman closed the meeting at 2059 hours

Signed.....Chairman

